

Issues A (Health Resources) and B (Health Data)



Task Name	Assigned To	Partners	Start	Finish	% Complete
1 <input type="checkbox"/> Community Issue A	Kathy Bartosz		07/02/12	12/31/15	31%
2 <input type="checkbox"/> Outcome Objective 1: Maintain a website and supplementary materials that lists and links all community health resources in Carson City.		Community Action Agency Network (CAAN) membership and Carson City Health and Human Services.	07/02/12		
3 Action Step 3: Survey community service providers and update the online health resource directory on a quarterly basis.		Community Action Agency Network (CAAN) membership and Carson City Health and Human Services.	07/02/12	Ongoing	
4 <input type="checkbox"/> Outcome Objective 2: Create a strategic plan that defines the management, marketing, and updating of a community health resource website	Kathy Bartosz	PCC	07/02/12	04/30/15	50%
5 Action Step 1: Create a marketing plan and informational resources (e.g. brochures, social media) to promote usage and knowledge of website by community members and health service providers and distribute to the community.	Kathy Bartosz	PCC	07/02/12	04/30/15	50%
6 <input type="checkbox"/> Outcome Objective 3: Uncover gaps in coverage and overlapping services through a review of the compilation of local health resources	Kathy Bartosz	Community Action Agency Network (CAAN) membership	07/02/12	04/30/15	
7 Action Step 1: Set up a committee or coalition to develop and management the survey process and identify gaps in coverage and overlapping services	Kathy Bartosz	Community Action Agency Network (CAAN) membership	07/02/12	04/30/15	
8 Outcome Objective 4: Implement a monthly "Face to face" venue to allow local health and support service providers to network (collaborate) and share service and information resources benefiting clients.	Kathy Bartosz		07/02/12	04/30/15	
9 (ex: 12 community networking meetings held per calendar or FY). Also, this is really closely related to Outcome Objective 3, Action Step 1... do we just want to re-word that action step to include this?	Kathlyn Bartosz	CAAN (List out primary partners/those with consistent attendance)	01/01/15	12/31/15	67%
10 <input type="checkbox"/> Additional Strategies:			01/01/15	12/31/15	
11 Include a like to Carson City health resources website on organizational webpage	Kathy Bartosz		01/01/15	12/31/15	
12 Link Carson City Resources to other resources, including Nevada 211	Kathy Bartosz		01/01/15	12/31/15	
13 Engage individuals and organizations within the community	Kathy Bartosz		01/01/15	12/31/15	
14 <input type="checkbox"/> Completed Objectives and Action Steps from Community Issue A			07/02/12	02/28/14	100%
15 Outcome Objective 1, Action Step 2: Create and/or designate an accessible and user-friendly website which categorizes all available services along with their contact information.	Kathlyn Bartosz		07/02/12	02/28/14	100%

Status	Comments
Ongoing	
New Objective	This objective was added July 2014
Ongoing	Ongoing monthly CAAN meetings are scheduled on an ongoing basis. There is not end date for this Action Item.
Complete	A resource directory has been developed and is hosted by the Partnership Carson City website. The resource directory includes health resources and other community support programs, and can be found at http://www.pcccarson.org/?page_id=34

	Task Name	Assigned To	Partners	Start	Finish	% Complete
16	<input type="checkbox"/> Community Issue B			01/01/15	12/30/16	5%
17	<input type="checkbox"/> Outcome Objective 1: Create a centralized process for collection and publication of Carson City health data			01/01/15	12/31/15	16%
18	Action Step 1: Determine standardized data requirements for health data collection in Carson City	Dustin Boothe	Partnership Carson City (Kathy Bartosz), Nevada Department of Public and Behavioral Health	01/01/15	06/30/15	80%
19	Action Step 2: Identify community partners who can contribute health data	Dustin Boothe	Partnership Carson City (Kathy Bartosz), Nevada Department of Public and Behavioral Health	01/01/15	06/30/15	
20	Action Step 3: Disseminate data standards and compilation deadlines to community partners collecting health data	Dustin Boothe	Partnership Carson City (Kathy Bartosz), Nevada Department of Public and Behavioral Health	01/01/15	06/30/15	
21	Action Step 4: Collect health data from community partners every three years	Dustin Boothe	Partnership Carson City (Kathy Bartosz), Nevada Department of Public and Behavioral Health	01/01/15	12/31/15	
22	<input type="checkbox"/> Outcome Objective 2: Identify gaps in data that are not currently being collected	Dustin Boothe	Partnership Carson City, (Kathy Bartosz) Nevada Department of Public and Behavioral Health	01/01/15	06/30/15	
23	Action Step 1: Identify important data that is missing from currently available information	Dustin Boothe	Partnership Carson City, (Kathy Bartosz) Nevada Department of Public and Behavioral Health	01/01/15	06/30/15	
24	Action Step 2: Develop a plan to collect missing data	Dustin Boothe	Partnership Carson City, (Kathy Bartosz) Nevada Department of Public and Behavioral Health	01/01/15	06/30/15	
25	<input type="checkbox"/> Outcome Objective 3: Disseminate and interpret health information data to the community	Dustin Boothe	Partnership Carson City, (Kathy Bartosz) Nevada Department of Public and Behavioral Health	07/01/15	12/30/16	
26	Action Step 1: Release health data to community in the form of a new or existing community health assessment report within a year of data collection.	Dustin Boothe	PCC and CAAN	07/01/15	12/30/16	
27	<input type="checkbox"/> Additional Strategies:	Dustin Boothe		01/01/15	01/01/15	
28	Engage individuals and organizations within the community	Dustin Boothe		01/01/15	01/01/15	
29	Completed Objectives and Action Steps from Community Issue B			01/01/15	01/01/15	
30	Abandoned Objectives and/or Strategies			07/02/12	07/02/12	
31	Action Step 1: Survey community health providers on services provided, with a focus on income, insurance, gender and age.	Kathy Bartosz		07/02/12	??	40%

Status	Comments
On Track	A Core Health Indicators listing has been developed for the state by a workgroup consisting of local and state health authorities throughout the state. The next step is to define which of these indicators (and potentially others) will be measured in Carson City.

Issue C (Dental Health)



Task Name	Start	Finish	Assigned To	% Complete	Status
1 <input type="checkbox"/> Community Issue C	12/01/14	12/30/16		5%	
2 <input type="checkbox"/> Objective 1: Build a high-functioning subcommittee to take on Oral Health issues in Carson City	12/01/14	12/30/16		5%	
3 Action Step 1: Identify an appropriate organization with the ability, connections, and expertise to lead the subcommittee	12/01/14	12/31/15	Carson City Health and Human Services	10%	In Progress
4 Action Step 2: Previously identified Lead to work with all partners to build a subcommittee that has the resources to either implement tabled Oral Health objectives, or to review and create new objectives that will best serve the community with the available resources.	01/01/16	12/30/16	Lead (TBD)		
5 Tabled Objectives					
6 Outcome Objective 1: Identify oral health access and needs for Carson City Residents					
7 <input type="checkbox"/> Outcome Objective 2: Determine oral health providers who offer care to low-income/uninsured/underinsured					
8 Action Step 1: Survey local dentists to see what services they offer, who they serve (i.e. Medicaid patients) and why they do or do not serve these populations					
9 <input type="checkbox"/> Outcome Objective 3: Increase awareness of the importance of good oral health practices					
10 Action Step 1: Assess the proportion of programs in Carson City (e.g. in schools, to parents, at Senior Centers) that provide health education to prevent health problems in dental and oral health					
11 Action Step 2: Determine areas where increases in oral health education are necessary					
12 <input type="checkbox"/> Outcome objective 4: Develop a long-term community plan to provide care to low-income and/or uninsured/underinsured populations and to limit the financial burden for all involved					

Comments

During the April meeting of the CHIP workgroup, Carson City Health Officer Susan Pintar indicated that there may be another non-profit organization that had not been previously contacted regarding involvement in this project. CCHHS staff have contacted this organization and have not had contact returned at this time.

	Task Name	Start	Finish	Assigned To	% Complete	Status
13	Action Step 1: Working with a coalition of local dentists and health care providers, develop a community oral health plan that includes Healthy People 2020 objectives in order to improve access to dental health care for all Carson City citizens.					
14	<input type="checkbox"/> Additional Strategies:					
15	Provide marketing opportunities for oral health providers					
16	Seek grants to facilitate adult extractions and relief from oral infection					
17	Bring a mobile dental program annually or biannually to schools					
18	Engage individuals and organizations within the community.					
19	Abandoned Objectives and/or Strategies					

Issue D (Mental Health)



	Task Name	Partners	Duration	Start	Finish	Predecessors	Assigned To
1	Community Issue D						
2	<input type="checkbox"/> Outcome Objective 1: Identify mental health access and needs for Carson City residents		93	08/25/14	12/31/14		
3	Action Step 1: Create a plan to effectively deal with mental health issues faced by adults	Carson Tahoe Behavioral Health Carson Counseling & Supportive Services FISH Aging & Disability Services	93	08/25/14	12/31/14		Susie Whitman
4	<input type="checkbox"/> Outcome Objective 2: Determine mental health providers who offer care to low-income and/or uninsured/underinsured populations		529	06/20/13	06/30/15		
5	Action Step 1: Survey and inventory counseling and treatment resources available for Carson City, including what services are provided and which providers accept Medicaid, and identify gaps in services	Carson Tahoe Behavioral Health Carson Counseling & Supportive Services FISH Aging & Disability Services	132	06/20/13	12/20/13		Susie Whitman
6	Action Step 2: Develop a written "resource list" that the community can use to address a variety of mental health-related scenarios	Carson Tahoe Behavioral Health Carson Counseling & Supportive Services FISH Aging & Disability Services	217	09/01/14	06/30/15		Susie Whitman
7	<input type="checkbox"/> Outcome Objective 3: Provide transitional housing for the mentally ill		848	10/01/14	12/29/17		
8	Action Step 1: Re-model existing property in CC to meet HUD guidelines.	Carson Tahoe Behavioral Health Carson Counseling & Supportive Services FISH Aging & Disability Services	392	06/30/16	12/29/17		Jim Peckham
9	Action Step 2: FISH, Partners will work together to submit the Housing Project to be funded by the federal tax credits program.	Carson Counseling & Supportive Services FISH Aging & Disability Services Carson Tahoe Behavioral Health	65	10/01/14	12/30/14		Jim Peckham
10	Action Step 3: If selected, in Q1 2015, the partners will coordinate on-site mental health services for the occupants of the housing project.	Carson Counseling & Supportive Services FISH Aging & Disability Services Carson Tahoe Behavioral Health	675	06/01/15	12/29/17		Jim Peckham
11	<input type="checkbox"/> Additional Strategies:						
12	Provide community outreach and distribute information						
13	Partners can attend quarterly Carson Mental Health stakeholder meetings						

% Complete	Status

Comments

FISH has formally submitted a request for a Special Use Permit for a 39 bed multi family housing unit for males and females. At the end of March 2015 FISH and rural housing will submit the application for funding from other businesses and those who contribute would be part owners of the housing unit for approximately 15 years, and then be bought out. Plan is to break ground in late 2016. There would be an RN on staff.

	Task Name	Partners	Duration	Start	Finish	Predecessors	Assigned To
14	Engage individuals and organizations within the community						
15	Completed Objectives and/or Strategies:						
16	<input checked="" type="checkbox"/> Abandoned Objectives and/or Strategies:						
17	FISH and Vestige Project partnering to open a facility in Carson City.						

% Complete	Status

Comments

Decision to sell property to an entity with the experience needed to build/operate a transitional housing facility.

Issues E (T2 Diabetes)/F (Smoking)/G (Obesity)



Task Name	Start	Finish	Predecessors	Assigned To	% Complete
1 <input type="checkbox"/> Community Issue E: Type II Diabetes					
2 <input type="checkbox"/> Outcome Objective 1: Increase access to diabetes education for persons diagnosed with Type II diabetes, particularly special populations, minority groups, and the uninsured					
3 Action Step 1: Recruit community partners to participate in a community group that diabetics can be referred to in order to receive education and support				Jan 2015/April 2015 No Lead for this issue, we are looking for Carson Tahoe Health. They are in process of hiring a new	
4 <input type="checkbox"/> Outcome Objective 2: Increase access to educational classes and programs for community members at risk of developing Type II diabetes					
5 Action Step 1: Distribute a broad-based education curriculum to all health based organizations and to services clubs and faith-based organizations identified by the planning team				Jan 2015/April 2015 No Lead for this issue, we are looking for Carson Tahoe Health. They are in process of hiring a new diabetic educator and hoping to	
6 <input type="checkbox"/> Additional Strategies:					
7 Promote diabetes resources available within the community				Jan 2015/April 2015 No Lead for this issue, we are looking for	
8 Engage individuals and organizations within the community				Jan 2015/April 2015 No Lead for this issue, we are looking for	
9 <input type="checkbox"/> Community Issue F: Smoking					
10 <input type="checkbox"/> Outcome Objective 1: Increase awareness and attendance of tobacco cessation classes for adults and teens				Sandy Wartgow	
11 Action Step 1: Increase awareness of existing tobacco cessation classes					
12 <input type="checkbox"/> Outcome Objective 2: Advocate for policies to reduce tobacco use and initiation among youth and adults				Sandy Wartgow	
13 Action Step 1: Engage governing bodies in discussion of policies to reduce tobacco use among youth and adults					
14 <input type="checkbox"/> Outcome Objective 3: Increase community awareness of negative effects of tobacco use				Sandy Wartgow	
15 Action Step 1: Establish effective counter-marketing campaigns against tobacco use					
16 <input type="checkbox"/> Additional Strategies:				Sandy Wartgow	
17 Distribute smoking/tobacco education materials				Sandy Wartgow	
18 Provide tobacco cessation services				Sandy Wartgow	

Status	Comments
	Possible new lead identified. Working to build partnership with this organization.
	Possible new lead identified. Working to build partnership with this organization.
	Possible new lead identified. Working to build partnership with this organization.
	Possible new lead identified. Working to build partnership with this organization.
Abandoned	CDC no longer support cessation classes as evidenced based. CCHHS will increase awareness of the Nevada Tobacco Quitline which is evidence based for cessation. March 2015 meetings with several providers to educate on quitline and provide referral materials for providers and patients on the quitline. Carson Tahoe Hospital is holding cessation classes but is limited due to lack of instructors. CCHHS will increase awareness of classes on new website when up and running in May 2015.
Abandoned	see above
On Track	CCHHS employed a Tobacco Prevention Project Manager starting January 1, 2015. This manager is an executive member of the Nevada Tobacco Prevention Coalition. This coalition is engaged in policy making and been active in Nevada Legislature 2015 with Tobacco bills. These bills are being monitored closely through-out the session.
In Progress	CCHHS provided article on tobacco harm in local newspaper in February 2015
In Progress	Feb/March/April 2015 materials have been provided to Carson Tahoe Health, Carson Valley Medical, Carson Medical Group, and Sierra Nevada Health Center
In Progress	Carson Tahoe is providing cessation classes monthly. CCHHS is not as CDC does not recognize as evidence based practice. CCHHS does promote Nevada Tobacco Quitline through advertising, media, education, training.

	Task Name	Start	Finish	Predecessors	Assigned To	% Complete
19	Make your business, neighborhood or organization a "tobacco-free zone"				Sandy Wartgow	
20	Engage individuals and organizations within the community				Sandy Wartgow	
21	<input checked="" type="checkbox"/> Community Issue G: Obesity					
22	<input checked="" type="checkbox"/> Outcome Objective 1: Promote education on proper exercise and nutritional strategies to reduce obesity					
23	Action Step 1: Develop nutrition and physical activity 'role model' programs for youth and teens					
24	Action Step 2: Continue to offer family based nutrition and physical activity events and programs on an ongoing basis.					
25	Outcome Objective 2: Develop partnerships to create and support obesity-combating programs and policies					
26	<input checked="" type="checkbox"/> Additional Strategies:					
27	Promote programs and events					
28	Change policies to allow food stamps to be accepted at farmers' markets					
29	Engage individuals and organizations within the community					
30	Abandoned Objectives and/or Strategies:					

Status	Comments
In Progress	Carson City, Carson Tahoe Health, and Carson City School District have policies for their organization to be tobacco free.
In Progress	Work has been started to look at Western Nevada College to become a smoke free campus

Issues H (Teen Preg) and I (STDs)



Progress of CC CHIP Issues H and I

Task Name	Assigned To	Partners	Duration	Start	Finish	Predecessors	% Complete
Issue H: Teen Pregnancy							
<input checked="" type="checkbox"/> Outcome Objective 1: Provide a community based education program that has been researched and proven to make a significant impact in reducing teenage pregnancy, for the community of Carson City			523	07/01/12	07/01/14		100%
Action Step 1: Identify evidence-based community programs that have made significant impacts in reducing teen pregnancy	Valerie Cauhape	NV DPBH	523	07/01/12	07/01/14		100%
<input checked="" type="checkbox"/> Outcome Objective 2: Implement a program to delay onset of sexual activity in adolescents			260	07/02/14	06/30/15		63%
Action Step 1: Distribute and implement selected programs (from previous objective)	Valerie Cauhape	NV DPBH	131	07/02/14	12/31/14	3	100%
Action Step 2: Evaluate if the selected program is successful in Carson City	Valerie Cauhape	NV DPBH	129	01/01/15	06/30/15	5	25%
<input checked="" type="checkbox"/> Outcome Objective 3: Increase communication and teamwork amongst organizations providing services in the area of teen pregnancy			849	07/01/12	09/30/15		37%
Action Step 1: Develop a group of community organizations that provide services in teen pregnancy prevention and related adolescent health care in order to develop a frame work of referrals and information sharing through resource lists and quarterly meetings.	Valerie Cauhape	TBA	132	07/01/12	12/31/12		100%
Action Step 2: Increase education on the topic of pregnancy and other related social issues provided to teen parents through a variety of community organizations (e.g. faith-based organizations, hospitals, health clinics, schools).	Valerie Cauhape	TBA	717	01/01/13	09/30/15	8	25%
<input checked="" type="checkbox"/> Additional Strategies:							
Promote all available resources							
Engage individuals and organizations within the community							
Completed Objectives and/or Strategies:							
<input checked="" type="checkbox"/> Outcome Objective 1: Provide a community based education program that has been researched and proven to make a significant impact in reducing teenage pregnancy, for the community of Carson City			523	07/01/12	07/01/14		100%
Action Step 1: Identify evidence-based community programs that have made significant impacts in reducing teen pregnancy	Valerie Cauhape	NV DPBH	523	07/01/12	07/01/14		100%
Issue I: Sexually Transmitted Diseases							
<input checked="" type="checkbox"/> Outcome Objective 1: Promote the availability of sexually transmitted disease screening options, especially for adolescents and young adults			676	07/01/12	01/30/15		50%
Action Step 1: Increase awareness of the importance of recommended sexually transmitted disease screenings through public education	Dustin Boothe		676	07/01/12	01/30/15		50%

Status	Comments
Complete	
Complete	
In Progress	
Ongoing	First sessions of the new "Be Proud! Be Responsible!" program implemented at Rite of Passage facility in Minden, Nv. The team is working on developing partnerships to expand the program to other populations.
In Progress	It may take some time to see how teen pregnancy trends do or do not change. Furthermore, mechanisms of evaluation that tie community-wide trends to program participation should be developed - and may be difficult/impossible to tie the tow directly
In Progress	
Ongoing	Recently had participation from representatives from Ron Wood Family Resource Center attend the larger committee meeting. Also, Suzanne Quilici, the school nurse from Silver State Charter School, is retiring at the end of the school year, and contact will need to be made with her replacement.
In Progress	Strategic planning among partner organizations may be necessary to for consistent messaging. However, this may be limited by each organization's mission, funding stream, and other resources.
Not Started	
Not Started	
Complete	
Complete	
In Progress	
In Progress	Although education is done in the previously identified evidence-based programming, as well as in the CCHHS clinics, information from the focus group project will guide further efforts in community outreach so that resources may be used in the most efficient and effective manner.

	Task Name	Assigned To	Partners	Duration	Start	Finish	Predecessors	% Complete
19	<input type="checkbox"/> Outcome Objective 2: Expand community-based sexually transmitted disease prevention services specifically targeting identified population sub-groups.							
20	Action Step 1: Identify resources for sexually transmitted disease prevention education that can be tailored for use by various community groups, such as schools, clinics, service clubs, special interest groups, and churches.	Dustin Boothe						0%
21	Outcome Objective 3: Promote the implementation of comprehensive sex education programs.			632	07/01/12	12/01/14		75%
22	<input type="checkbox"/> Outcome Objective 4: Reduce the incidence of sexually transmitted diseases in Carson City.			105	06/30/14	11/21/14		64%
23	Action Step 1: Determine feasibility of gathering baseline data of Chlamydia screening rates in Carson City from 2009 through 2013 (broken down by age group and other demographics as per the CC CHA).	Dustin Boothe		67	06/30/14	09/30/14		100%
24	Action Step 2: Contrast 2009 (baseline data) against screening rates through 2013 (by year) to evaluate if changes in screening rates have resulted in increased positive Chlamydia tests in Carson City (broken down by age groups, as per used in the CC CHA 2012).	Dustin Boothe		38	10/01/14	11/21/14	23	
25	<input type="checkbox"/> Additional Strategies:							
26	Increase access and requirements for the HPV vaccination							
27	Engage individuals and organizations within the community							
28	Completed Objectives and/or Strategies:			133	06/30/14	12/31/14		
29	Outcome Objective 4, Action Step 1: Determine feasibility of gathering baseline data of Chlamydia screening rates in Carson City from 2009 through 2013 (broken down by age group and other demographics as per the CC CHA).	Dustin Boothe		67	06/30/14	09/30/14		100%
30	<input type="checkbox"/> Other (both Community Issues)			220	06/30/14	05/01/15		66%
31	<input type="checkbox"/> Shared Outcome Objective 1: Focus Group Project	Leah Thompson		220	06/30/14	05/01/15		44%
32	Action Step 1: Focus group questions developed for each of the three groups (teens 15-18, parents of teens and preteens, and young adults 19-24)	Leah Thompson		67	06/30/14	09/30/14		100%
33	Action Step 2: All three focus groups (of 6-10 participants who are Carson City residents) implemented and all data analyzed.	Leah Thompson						
34	<input type="checkbox"/> Action Step 3: Develop and Implement an online Parent Survey Tool to gather more parent information			87	01/01/15	05/01/15		
35	Develop previous questions into an online survey format	Valerie Cauhape		52	01/01/15	03/13/15		
36	Have questions translated so that the survey is available in both English and Spanish	Sarah Demuth		13	03/15/15	03/31/15		
37	<input checked="" type="checkbox"/> Gather partners to help host and/or distribute the online survey			64	01/01/15	03/31/15		
43	Bring survey live and distribute to partners	Valerie Cauhape		2	04/01/15	04/02/15		
44	Monitor survey response traffic	Valerie Cauhape		22	04/02/15	05/01/15		

Status	Comments
Not Started	
Not Started	Although education is done in the previously identified evidence-based programming, as well as in the CCHHS clinics, information from the focus group project will guide further efforts in community outreach so that resources may be used in the most efficient and effective manner.
In Progress	CCHHS and the Nevada DPBH are currently working together to implement evidence-based comprehensive sex education classes in Carson City. However, it is unclear what other organizations are implementing evidence-based comprehensive programming, and if others are open to the idea.
In Progress	
Complete	
On Track	Sent in the request for the total number of tests from Lab Corp. Have not requested tests from Quest because Lab Corp processes the majority of tests; Dustin will look into requesting the number of tests from Quest as well. Next steps will be developed upon the receipt of requested Data. 10-21-14 rec. data from LabCorp, now will start the process of review the data.
Not Started	
Not Started	
Complete	
In Progress	
Complete	
Complete	
Complete	
Complete	
Complete	
Complete	Links to the survey in both English and Spanish were distributed to the above partners on 4/2/15
Ongoing	At the time of this report, over 50 responses had been recorded - the majority of which were from Douglas County, most likely resulting from PCR email distribution to partners.

Task Name	Assigned To	Partners	Duration	Start	Finish	Predecessors	% Complete
45	Compile data when sample threshold has been met.	unassigned at this time					
46	<input checked="" type="checkbox"/> Complete and publish a report on the data collected						
50	Use data to strategize with partner organizations regarding resources and education to provide to parents to improve understanding of sexual health issues involving teens.						
51	Action Step 4: Explore Feasibility of teen focus groups						
52	<input type="checkbox"/> Action Step 5: Explore feasibility of a young adult survey (either online, or in person, or both)						
53	Re-work previous focus group questions to fit within a online survey format						
54	Build and disseminate online survey						
55	Explore options for implementing an in-person survey.						
56	Completed Shared Objectives and/or Strategies:						
57	Outcome Objective 1, Action Step 1: Focus group questions developed for each of the three groups (teens 15-18, parents of teens and preteens, and young adults 19-24)	Leah Thompson	67	06/30/14	09/30/14		100%
58	<input type="checkbox"/> Outcome Objective 1, Action Step 2: All three focus groups (of 6-10 participants who are Carson City residents) implemented and all data analyzed.	Leah Thompson	89	09/22/14	01/22/15		94%
59	<input type="checkbox"/> Recruitment: 2 total groups for parents, 1 group each for young adults and teens (will RSVP to Sara)		89	09/22/14	01/22/15		94%
60	WNC - Contact regarding recruitment of 19-24 and possible location, and possibility of extra credit given for participation	Valerie Cauhape	28	09/22/14	10/29/14		100%
61	Contact Community Center to figure out if there's enough availability to hold sessions here for teens and parents	Veronica Galas	28	09/22/14	10/29/14		100%
62	Parents: recruit through City Newsletter/HR	Valerie Cauhape	28	09/22/14	10/29/14		100%
63	Parents: Send out FB ad	Veronica Galas	28	09/22/14	10/29/14		100%
64	Parents: Recruit through CT employee emails, etc.	Sarah Demuth	28	09/22/14	10/29/14		100%
65	Flyer Development	Sarah Demuth	28	09/22/14	10/29/14		100%
66	Food: will need food at each of the groups	Veronica Galas	28	09/22/14	10/29/14		100%
67	Incentives: what is allowable given all of the Fed Grants	Leah Thompson	28	09/22/14	10/29/14		100%
68	Action Step 3: Data Transcription	Ali Garcia					100%
69	<input type="checkbox"/> Action Step 4: Data Dissemination and Usage	All Committee members	16	01/01/15	01/22/15		10%

Status	Comments
Not Started	It is unknown at this time how long it will be until a larger sample has been collected at least from Carson City parents. The committee is in the process of discussing appropriate sample size, etc.
On Track	Although the survey data has not been compiled, the small amount of data available is very revealing as to what parents do/do not want and what sorts of resources and education can be provided to them.
Not Started	This will be largely dependant on what is allowed by the school. It is unknown at this time if this is something that would be allowed on campus.
Not Started	Leah Thompson, who is no longer with Adolescent Health at DPBH, had the original survey questions. Although it will be easy to attain the questions, they will need some re-working to fit an online survey format
Not Started	See above.
Not Started	Some options may include surveying respondents at bars, giving out safe sex kits as incentives, etc. This would required partnering (or at least gaining permission from) local bars. If the survey was completed on campus at WNC, we would need to gain support from school administration and likely any student body association.
Complete	
Complete	Contacted Ann (Communications/Marketing Director) at WNC - They would be happy to distribute material to recruit participants. Send over a PDF they they will print copies to put up around campus, send out to professors via email, and can put the info on the TV screens in the common areas. It was also suggested that if we had some sort of survey (via survey monkey, etc.) that we wanted to send out to gather more information, they could send that out as well. That might be a nice back-up to the focus group project.
Complete	Two tentative dates set, on December 3rd and 6th.
Complete	Talked to Barb at CC HR, and although cannot fit it into the newsletter, it can be sent out to every city employee via email blast, which is probably much more effective anyways.
Complete	
Complete	Email from Sarah to Valerie: "I spoke with the marketing manager for Carson Tahoe Regional Medical Center, Diane Rush, and she told me that they will be willing to use their social media contacts to recruit participants for our focus groups. She said she could send it out to their constant contacts, put it on their Facebook, and place an ad in their hospital newsletter (if it comes out in time). So, when we have finalized dates and flyers I will send all that information to her."
Complete	Sample flyers sent to Valerie via email need info on the flyers regarding incentives and food, also, put dates/times/target groups all on one flyer so that there's no confusion.
Complete	
Complete	Potential to use leftover \$25 incentive Target cards from AEGP, just for adults. Maybe Kohls for the kids. Elaine said they might be able to provide some fun incentives like jump drives, chapstick, etc. Will have to put a sticker on the target cards that says that they can't be used to purchase alcohol or tobacco products.
Complete	

	Task Name	Assigned To	Partners	Duration	Start	Finish	Predecessors	% Complete
70	Appropriate Usage Decided			16	01/01/15	01/22/15		10%
71	Dissemination Plan Decided			16	01/01/15	01/22/15		10%
72	Abandoned Objectives and/or Strategies							
73	TPP Outcome Objective 3, Action Step 3: Increase the number of community-based organizations providing population based primary prevention services in unintended pregnancy and supporting teen parents and their children.	Valerie Cauhape						
74	Shared Outcome Objective 1, Action Step 2: Pioneer HS - talk about recruitment and holding one at this session	Dustin Boothe		28	09/22/14	10/29/14		Abandoned
75	Shared Outcome Objective 1, Action Step 2: Parents: Adult ed classes @ Pioneer HS	Dustin Boothe		28	09/22/14	10/29/14		Abandoned

Status	Comments
On Track	Both items will be discussed at the next joint subcommittee meeting, held 1/22/15
On Track	
Abandoned	This objective was deleted due to the committee feeling that it was outside the ability of committee members at this time.
Not Started	Staff member did not have the opportunity to make contact with Pioneer HS
Not Started	Staff member did not have the opportunity to make contact with Pioneer HS

Issue J (Substance Abuse)



Task Name	Assigned To	Partners	Duration	Start	Finish
1 <input type="checkbox"/> Community Issue J: Substance Abuse			132	07/01/12	12/31/12
2 <input type="checkbox"/> Outcome Objective 1: Promote responsible use of alcohol				07/01/12	
3 Action Step 1: Promote and monitor the conduction of regular compliance checks	Carson City Sheriff's Office	Partnerhsip Carson City	1	07/01/12	on going
4 <input type="checkbox"/> Outcome Objective 2: Educate parents, youth, service and health care providers on recognition of illegal substances.	Partnership Carson City	CAAN			
5 Action Step 3: Provide accurate and current information illegal drug and alcohol abuse through multiple venues, using the identified evidence-based programs as identified in the PCC Strategic Plan	Partnership Carson City	CCHHS and SAPTA			on going
6 <input type="checkbox"/> Outcome Objective 3: Support evidence-based community prevention programs for implementation in Carson City	Partnership Carson City	SAPTA		07/01/12	
7 Action Step 1: Identify needed alcohol and drug abuse prevention programs and services	Kathy Bartosz	CCHHS, CCSO, CCSD	1	07/01/12	on going
8 Action Step 2: Identify gaps in needed alcohol and drug abuse prevention services	Kathy Bartosz	CAAN, CCHHS		07/01/12	on going
9 Action Step 3: Create a funding process to support evidence-based services to fill gaps in current service availability	Kathy Bartosz	SAPTA		07/01/12	on going
10 <input type="checkbox"/> Outcome Objective 4: Identify special populations in need of substance abuse prevention services				07/01/12	
11 Action Step 1: Address substance abuse needs of persons suffering from mental illness or co-occurring disorder in Carson City	Kathy Bartosz	NAMI	1	11/01/13	on going
12 Action Step 2: Ensure that prevention services are available to the Spanish-speaking population of Carson City	Kathy Bartosz	ULC	1	07/01/12	on going
13 <input type="checkbox"/> Outcome Objective 5: Make substance abuse and co-occurring disorder treatment available to all Carson City residents	Kathy Bartosz	NAMI, Community Counseling Center, Carson Tahoe Behavioral Health		07/01/12	
14 Action Step 1: Provide substance abuse intervention and treatment services for adults	Partnership Carson City	CCHHS, Community Counseling Center, Carson Tahoe Behavioral Health, Vitality Center, NAMI	1	07/01/12	on going
15 Action Step 2: Expand substance abuse outpatient services for adults	Partnership Carson City	CCHHS, Community Counseling Center, Carson Tahoe Behavioral Health, Vitality Center, NAMI		01/01/15	on going
16 Action Step 3: Expand inpatient substance abuse services for adults	Partnership Carson City	CCHHS, Community Counseling Center, Carson Tahoe Behavioral Health, Vitality Center, NAMI		01/01/15	on going

Task Name	Assigned To	Partners	Duration	Start	Finish
17 Action Step 4: Develop and implement treatment resources specific to the needs of the youth population under the age of 18	Partnership Carson City	CCHHS, Community Counseling Center, Carson Tahoe Behavioral Health, Vitality Center, NAMI		01/01/15	on going
18 <input type="checkbox"/> Outcome Objective 6: Educate the community on available alcohol and substance abuse resources	Partnership Carson City	CCHHS		07/01/14	
19 Action Step 1: Inventory and promote available alcohol and substance abuse resources for youth and families	Partnership Carson City	CCHHS	1	07/01/14	on going
20 <input type="checkbox"/> Additional Strategies:	Partnership Carson City	CAAN	132	07/01/12	12/31/12
21 Increase the number of community-based organizations providing population-based primary prevention services in substance abuse (HP 2020#ECBP-10.5)	Partnership Carson City	CAAN			
22 Increase proportion of persons who are referred for follow-up alcohol problems, drug problems after diagnosis, or treatment for one of these conditions in a hospital emergency department (HP 2020 #SA-9)	Carson Tahoe Hospital	Community Counseling Ctr., Carson Behavioral Health, Vitality Center.			
23 Engage individuals and organizations within the community	Partnership Carson City	CAAN	1	07/01/12	on going
24 Completed Objectives or Action Steps					
25 Action Step 1: Identify evidence-based community programs that have made significant impacts in reducing alcohol and substance abuse	Partnership Carson City	CCHHS and SAPTA	1	07/01/12	07/01/12
26 Action Step 2: Evaluate which of these programs could be successful in Carson City	Partnership Carson City	CCHHS and SAPTA	132	07/01/12	12/31/12
27 Action Step 1: Identify evidence-based community programs that have made significant impacts in reducing alcohol and substance abuse	Partnership Carson City	CCHHS and SAPTA	1	07/01/12	07/01/12
28 Action Step 2: Evaluate which of these programs could be successful in Carson City	Partnership Carson City	CCHHS and SAPTA	132	07/01/12	12/31/12
29					
30 Abandoned Objectives and/or Strategies:					

Predecessors	% Complete	Status
	100%	
	100%	
	100%	
	100%	
	100%	

Issue K (Ped/Bike Safety)



Task Name	Partners	Duration	Start	Finish	Predecessors
1 <input type="checkbox"/> Community Issue K: Ped/Bike Safety		1956	01/01/10	06/30/17	
2 <input type="checkbox"/> Outcome Objective 1: Promote use of active transportation (walking and bicycling) vs. driving.		1349	05/01/12	06/30/17	
3 Action Step 1: Engineering: Improve wayfinding and signage; add kiosks with maps, bike maintenance stations, secure bicycle parking, end of trip facilities, etc.	Parks and Rec	1	06/30/17	06/30/17	
4 Action Step 2: Encouragement: Incentives (e.g. Bike Commuter tax benefit, worksite incentive programs, competitions)	Employers, Muscle Powered	1	06/30/17	06/30/17	
5 Action Step 3: Education: Regularly publicize bike routes and activities using a variety of different methods.	Muscle Powered, Parks and Rec	1306	07/01/12	06/30/17	
6 Action Step 4: Encouragement: Develop and hold seasonal and annual community-wide biking/walking events and activities. (i.e. Bike Month, Walktober, cruiser rides, NV Moves Day, etc...	Muscle Powered, CCSD, Visitors Bureau	1306	07/01/12	06/30/17	
7 Action Step 5: Education: Update and publish walking/biking routes in the community to be distributed to hotels, schools, etc.	Muscle Powered	1044	05/01/12	04/29/16	
8 Action Step 6: All E's: Participate in and expand the Western Nevada Safe Routes to School Program	CCSD	261	10/01/14	09/30/15	
9 Action Step 7: Education: Participate in community events (i.e. Farmers Market) to promote walking/biking.	Muscle Powered	1	06/30/17	06/30/17	
10 Action Step 8: Education/Encouragement: Develop and sustain programs to introduce individuals and families to walking and biking, i.e. Easy Walk/ Easy Bike Program	MP, P&R	1	06/30/17	06/30/17	
11 <input type="checkbox"/> Outcome Objective 2: Reduce traffic deaths and injuries to cyclists and pedestrians.		1956	01/01/10	06/30/17	
12 Action Step 1: Engineering: Traffic calming/ protected bike lanes/ pedestrian refuge islands/ sidewalks	Public Works, NDOT	1	06/30/17	06/30/17	
13 Action Step 2: Education: Safety messaging campaign, i.e. "Share the Road", Zero Fatalities, etc.	DPS, NDOT, CCSO	760	11/01/12	09/30/15	
14 Action Step 3: Enforcement: Improve enforcement for bicycle and pedestrian safety laws.	CCSO, NSP	806	06/01/14	06/30/17	
15 Action Step 4: Evaluation: Collect and analyze data on number of pedestrian/cyclist collisions	NSP, CCSO, CTH	1826	01/01/10	12/30/16	
16 Action Step 5: Encouragement: Distribute safety equipment, i.e. properly fitted helmets, lights, reflective items.	NDOT, NVPBAB	1154	05/01/11	09/30/15	
17 <input type="checkbox"/> Outcome Objective 4: Pursue funding allocations for bicycle and pedestrian amenities.		1217	11/01/12	06/30/17	
18 Action Step 1: Promote bicycle/walking tourism as economic driver to increase tax revenue and create jobs	Muscle Powered, Downtown CC, Visitors Bureau	1	06/30/17	06/30/17	
19 Action Step 2: Seek out grants and corporate donations to kickstart and sustain bicycle and pedestrian safety and access projects.	Public Works, Muscle Powered, State Parks	1217	11/01/12	06/30/17	
20 <input type="checkbox"/> Outcome Objective 5: Make road users aware of laws regarding pedestrians and bicyclists.		1217	11/01/12	06/30/17	

Assigned To	% Complete	Status
	24%	
	67%	
		Not Started
		Not Started
	100%	Ongoing
	100%	Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		Ongoing
		In Progress
		In Progress
		Ongoing
		In Progress
		In Progress
		In Progress

Comments

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Task Name	Partners	Duration	Start	Finish	Predecessors
21 Action Step 1: Education: Improve citizen knowledge and practice of bicycle and pedestrian safety laws.	CCSO, Bike Shops, Muscle Powered	760	11/01/12	09/30/15	
22 Action Step 2: Education: Add bike/ped safety messages to radio traffic reports and other media	Carson Now, BAC, DPS	1	06/30/17	06/30/17	
23 Action Step 3: Enforcement: Cite road users who are disobeying traffic safety laws, i.e. 3 feet please, cell phone, wrong way bike, etc...	CCSO, NSP	1	06/30/17	06/30/17	
24 Outcome Objective 6: Bicycle and Pedestrian Policy Initiatives		1306	07/01/12	06/30/17	
25 Action Step 1: Support initiatives to increase connectivity of sidewalks, bicycle paths, and trails.	Parks and Rec, Muscle Powered, Downtown Carson City, Visitors Bureau	1306	07/01/12	06/30/17	
26 Action Step 2: Develop/enact/support legislation that protects the rights and safety of all road users.	All	913	01/01/14	06/30/17	
27 Action Step 3: Pursue policies that improve access to bicycling and walking facilities (e.g. planning and development, school siting)	Muscle Powered	1	06/30/17	06/30/17	
28 Action Step 4: Review policies and partnerships re: New land acquisitions/legal access	Parks and Rec, Public Works, Private Partners, BLM, Forest Service, State Parks	1	06/30/17	06/30/17	
29 Additional Strategies:		1	06/30/17	06/30/17	
30 Evaluation: Complete trails inventory	Parks and Rec, Social trails committee	1	06/30/17	06/30/17	
31 Evaluation/ Engineering: Identify and address gaps in connectivity	Public Works/ Parks and Rec	1	06/30/17	06/30/17	
32 Bikeshare/ Bike Rental	Brewery Arts Center, Bike shops, Parks and Rec	1	06/30/17	06/30/17	
33 Engage individuals and organizations within the community	All	1	06/30/17	06/30/17	
34 Completed Objectives and/or Strategies					
35					
36 Abandoned Objectives and/or Strategies					
37 (formerly) Outcome Objective 2: Creatively promote and improve pedestrian and bicycle safety and access					
38 Action Step 1: Improve citizen knowledge of bicycle and pedestrian safety laws					
39 Action Step 2: Support initiatives to increase connectivity of sidewalks and bicycles paths					
40 (formerly) Outcome Objective 1: Promote activities that encourage increased use of existing walking and biking trails					
41 Action Step 1: Regularly publicise bike routes and activities using a variety of different methods					
42 Action Step 2: Develop and hold seasonal and annual community-wide biking/walking events and activities					

Assigned To	% Complete	Status
		Ongoing
		Not Started
		In Progress
	59%	
	100%	Ongoing
		Ongoing
		Not Started
		At Risk
		Ongoing
		Ongoing
		Not Started
		Ongoing
		Abandoned
		Abandoned

Comments

SRTS for kids, would like cooperation from CC Sheriff to aid in adult education about laws.

BDR for 2015 re: school zones

Current moratorium on new P&R land acquisitions.

BAC has expressed interest in developing a bikeshare program for visitors of downtown CC.

This objective is too vague, and not SMART.

This objective is too vague, not SMART, and limits efforts to increased trail use, instead of a broader scope involving all bike/ped activity.