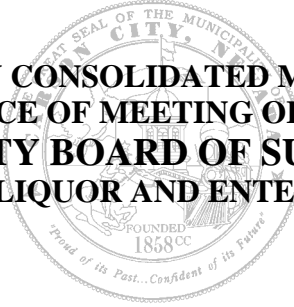


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**



Day: Thursday
Date: October 4, 2007
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

Call to Order

Roll Call

Invocation - Bill McCord, First United Methodist Church, Retired

Pledge of Allegiance

Public Comments and Discussion: *The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.*

1. Action on Approval of Minutes

2. Changes to the Agenda

3. Special Presentations

Presentation of a proclamation for Domestic Violence Awareness Month.

Liquor and Entertainment Board

Action on Approval of Minutes

4. Development Services - Planning

A) Action to approve a packaged liquor license and a packaged beer and wine liquor license for Berry-Hinckley Industries, liquor manager: Jerry Edward Herbst, dba Winners Corner located at 1615 East 5th Street, Carson City, NV, 1400 Rand Avenue, Carson City, NV, and 1102 North Carson Street, Carson City, NV.

Staff Summary: Per CCMC 4.13.030 (1), the granting or denying of all liquor license applications shall be by the Carson City Liquor Board.

- B) Action to approve a packaged liquor license and a packaged beer and wine liquor license for National Judgement Association, liquor manager: Philip E. Haskin, dba Winnie Lane Grocery & Deli located at 262 W. Winnie Lane, Carson City, NV.

Staff Summary: Per CCMC 4.13.030 (1), the granting or denying of all liquor license applications shall be by the Carson City Liquor Board.

Board of Supervisors

5. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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5-1. Assessor

Action to approve the partial removal and partial refund of taxes for parcel number 010-071-25 (located on Carson River Rd. - Portion of the Anderson Ranch) from the 2007/08 Real Property Tax Roll per NRS 361.060.

Staff Summary: The property located on Carson River Rd. (a portion of the Anderson Ranch) was purchased by Carson City on August 31, 2007 (APN: 010-071-25). This property is now tax exempt per NRS 361.060. The Assessor's office is asking that the taxes be prorated from July 1, 2007 thru August 31, 2007 and that the remaining amount be removed from the 2007/08 Real Property Tax Roll. The Assessor's office is also asking that any amount that was overpaid be refunded. Because this property was purchased by Carson City, there are no AG LIENS due on this property.

5-2. Purchasing and Contracts

- A) Action to approve Contract No. 0708-055 a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City.

Staff Summary: Staff has requested the following vehicles and/or equipment to be declared surplus and authorize their disposal by public auction to be conducted by TNT Auctions on October 20, 2007.

- B) Action to adopt a resolution adopting and approving an interlocal agreement for forensic services between the County of Washoe, a political subdivision of the State of Nevada on behalf of the Washoe County Medical Examiner and Coroner's Office and Carson City, a consolidated municipality and political subdivision of the State of Nevada and other matters properly related hereto. (File 0708-001)

Staff Summary: Contract No. 0607-001 Forensic Pathology Autopsy Services with Forensic Pathology Services, a Division of Sierra Pathology Associates, Inc. - Ellen G. I. Clark, M.D., Director, expired on 6/30/07.

5-3. Public Works

- A) Action to adopt a resolution approving and authorizing the Mayor to sign the Joint Funding Agreement for Water Resource Investigations, Carson City and the U.S. Department of the Interior U.S. Geological Survey.

Staff Summary: Adoption of the resolution approving this agreement will allow continuation for receiving critical stream flow data. This data is essential for Public Works to properly utilize surface water rights, plan and monitor the conjunctive use program and maintain compliance with the Alpine Decree.

- B) Action to accept Public Works recommendation to award the contract for Aqua Hydrogeologic Consulting Services for Drilling Four Geologic Boreholes Contract #2007-055 and authorize Public Works to issue payments to Aqua Hydrogeologic Consulting for a contract amount of \$95,669.00 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$9,566.90 from the Water Capital account as provided in FY 2007/2008.

Staff Summary: This contract provides for up to four test wells located in the approximate vicinity of Fire Station 2, behind the old Kmart building, Race Track Way, and the Carson City Corporate Yard. The results of the geological samples collected during the drilling of the test wells will help us determine if the areas will support a water production well.

- C) Action to accept the recommendation of Public Works to accept the work as completed, to accept the Contract Summary as presented, and approve this Release of Final Payment in the amount of \$19,403.88 on the Saliman Road Reclaimed Water Extension Project, Contract #2006-097, to Gradex Construction Company, Inc.

Staff Summary: The Saliman Road Reclaimed Water Line, Linear Ditch to Little Lane and East Fifth Street Project consisted of the construction of approximately 2600' of new 18" class 200 PVC reclaimed water line in Saliman Road between Little Lane and Linear Park Ditch including a 200' section of 18" class 200 PVC to be installed through the intersection of East Fifth Street and Saliman Road. The work is now complete and the contractor is entitled to final payment.

5-4. Parks and Recreation

Action to accept the recommendation of the Open Space Advisory Committee on the Open Space Wetland Rehabilitation Project, Contract #2006-094 and authorize the Parks Department to issue payments to Wood Rodgers, Inc., for an Amendment No.2 amount of \$8,245.00 from the Open Space Rafferty Wetland Mitigation Account as provided for in FY 06/07.

Staff Summary: On October 19, 2006, the Board of Supervisors approved a contract in the amount of \$92,620.00 for the design of improvements to the Lompa Lane Wetlands; February 26, 2007, Amendment No. 1 was issued to extend the time of completion from April 30, 2007 to June 30, 2008; this Amendment No. 2 in the amount of \$8,245.00 will allow for the completion of the Design Phase for this project in preparation to advertise for bid proposals. Additionally, this contract amendment will result in the determination of jurisdictional wetlands; produce a long-term management plan and landscaping design for the frontage along Northridge Drive.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

6. Development Services - Planning and Zoning

- A) Action to adopt Bill No.132 on second reading, an ordinance amending Carson City Municipal Code Title 17, Division of Land, Chapter 17.06, Final Subdivision Maps, by changing the time in which to record a final map from one year to two years after approval of a tentative map consistent with Nevada Revised Statutes (NRS); amending Title 18, Zoning, Chapter 18.02, Administrative Provisions, Section 18.02.035,

Commission and Boards Application, by changing the time in which the City has to review a zoning application for completeness from 10 days to three days per NRS; amending Chapter 18.16, Development Standards, Division 1, Land Use and Site Design, Section 1.15, Manufactured Home Installation Within a Single Family Zoning District, by changing the maximum age of a manufactured home that may be placed from five years to six years per NRS; amending Chapter 18.16, Division 1, Section 1.11, Street Vendors, making changes to be consistent with other sections of the Municipal Code; and amending Chapter 18.16, Development Standards, Division 2, Parking and Loading, Section 2.3, General Parking Requirements, to clarify tandem parking requirements consistent with the Downtown Mixed-Use parking standards. (File ZCA-07-115)

Staff Summary: The proposed revisions to the Carson City Municipal Code Title 18 relating to zoning are intended to bring the code in compliance with certain provisions of NRS that were modified by the 2007 Nevada Legislature and to make other corrections to be consistent with NRS and other portions of the Municipal Code.

- B) Action to adopt on second reading, Bill No. 133, an ordinance effecting a zoning map amendment to change the zoning from Mobile Home 12,000 (MH12) to Mobile Home 6,000- Planned Unit Development (MH6-P), on property located at 3860 East Nye Lane, APN 008-192-69, a total of approximately 5.12 acres, located South and West of College Parkway, North of East Nye Lane and East of Airport Road and other matters properly related thereto. (File TPUD-07-107 and ZMA-07-108)

Staff Summary: The developers of this Tentative Planned Unit Development are requesting approval to of a Zoning Map Amendment rezoning from Mobile Home 12,000 (MH12) to Mobile Home 6,000-Planned Unit Development (MH6-P). This project is located at the Northwest corner of College Parkway and East Nye Lane.

7. Office of Business Development

Discussion and action to approve the application by the Office of Business Development to the U.S. Environmental Protection Agency (EPA) for funding under the federal Brownfields program.

Staff Summary: Carson City Office of Business Development is once again applying to the U.S. Environmental Protection Agency (EPA) for funding under the federal Brownfields program. We previously applied in 2003 and made the final cut before losing out to Emeryville, CA. The funding if granted through the federal Brownfields program, will help Carson City to remove blight and contaminated properties in the Downtown Redevelopment District, our surrounding areas where future redevelopment will occur and our emerging commercial corridors along Highway 50 and North and South Carson Street.

8. Parks and Recreation

Action to endorse Muscle Powered's Carson City Bicycle Route Map and Safe Cycling Guide.

Staff Summary: Over the past nine months, Parks and Recreation Department staff have been working with Muscle Powered representatives to develop and distribute the second edition of the Carson City Bicycle Route Map and Safe Cycling Guide. As a result, Muscle Powered and the Parks and Recreation Department are now ready to seek an official endorsement from the Board of Supervisors. This endorsement will allow the City to officially use these maps for tourism, community recreation uses, and assist with distribution to the public using City facilities.

9. City Manager

Action to appoint one member to the Airport Authority to fill the "Pilot" position for a term that expires October 2011.

Staff Summary: There is one vacancy on the Airport Authority for the Pilot position due to a member's term expiring. There are two applicants for the position.

10. Board of Supervisors

Supervisor Shelly Aldean

- A) Update on Tahoe Regional Planning Agency (TRPA) activities by member Shelly Aldean.

Supervisors Richard Staub and Shelly Aldean

- B) Action to approve a Letter of Appointment to Sue Johnson for the position of City Auditor.

Staff Summary: Sue Johnson has accepted the position of City Auditor. At the last Board meeting, it was agreed that Supervisors Staub and Aldean would negotiate an appropriate salary with Ms. Johnson. A proposed Letter of Appointment which details the salary offer is included in the agenda packet for review and possible Board approval.

- C) Non-Action Items:

Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

11. District Attorney

Action to recess into closed session pursuant to the Nevada Open Meeting Law, NRS. 241.015(2)(b)(2), for the purpose of receiving information regarding potential or existing litigation from an attorney employed or retained by the city, and/or deliberating toward a decision.

Staff Summary: Nevada law permits a governing body such as the Board of Supervisors to close its meeting to the public for the purpose of receiving information regarding potential or existing litigation from an attorney employed or retained by the city.

12. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.
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“Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager’s Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.”

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This meeting can be viewed on Channel 26. For specific dates and times - www.bactv.org.

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This agenda and backup information are available on the City’s website at
www.carson-city.nv.us

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This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street

Date: September 26, 2007