

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS**



Day: Monday
Date: January 5, 2009
Time: Beginning at 10:00 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

Call to Order

Roll Call

Public Comments and Discussion: *The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.*

1. Action on Approval of Minutes

2. Changes to the Agenda

3. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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3-1. Assessor

Action to appoint members to the Carson City Board of Equalization and to confirm the designation by the Mayor of a chairperson of the Carson City Board of Equalization.

Staff Summary: NRS 361.340 provides establishes the Carson City Board of Equalization as consisting of five members. The Carson City Board of Supervisors is required to appoint the members of the Board of Equalization by a majority vote and the Mayor is required to designate a member of the Board of Equalization as the chairperson

3-2. Justice Court

Action to approve the appointment of Thomas Armstrong to the panel of substitute Justices of the Peace.

Staff Summary: NRS 4.032 allows for the Board of Supervisors to establish a panel of substitute Justices of the Peace (Justices of the Peace Pro-Tempore) for use whenever a Justice of the Peace is disqualified from acting in a case pending in the justices' court or is unable to perform his official duties because of his temporary sickness or absence, or other cause, he shall, if necessary, appoint a person from the panel of substitute justices of the peace.

3-3. Purchasing and Contracts

- A) Action to adopt a resolution determining that the 2001 Chevrolet Impala Sedan VIN# 2G1WF52K519242481 has reached the end of its useful live and will be donated to the Community Counseling Center (File 0809-167).

Staff Summary: This property is no longer useful to any city department/division and has been transferred to Surplus Property for disposal.

- B) Action to adopt a resolution determining that the Identix Fingerprint Machine and Printer has reached the end of its useful life and will be donated to the Carson City School District another governmental entity for educational purposes as set forth in Nevada Revised Statute 372.3261 (File 0809-166).

Staff Summary: This property is no longer useful to any city department/division and has been transferred to Surplus Property for disposal.

3-4. Public Works

- A) Action to approve and authorize the Mayor to sign an agreement between Melvin T. Cowperthwaite and Josephine G. Cowperthwaite, Trustees of the Cowperthwaite Family Trust, dated December 15, 1995, and Carson City whereby Melvin T. Cowperthwaite and Josephine G. Cowperthwaite, Trustees of the Cowperthwaite Family Trust, dated December 15, 1995 agree to: 1) Grant permission to construct upon, over and across certain real property described as Assessor's Parcel Number 007-572-06 for the purpose of construction related to the Orchard Road Water Line Project; 2) Convey a permanent water line and emergency access easements for Assessor's Parcel Number 007-572-06. Carson City agrees to: 1) At its sole cost and expense, will construct or have constructed all the "Public Main" which consists of water pipes and appurtenances, up to and including the water meter, to provide potable water service to APN 007-572-06; 2) At its sole cost and expense will construct or have constructed "Customer Service Connection," consisting of the connection between the "Public Main," at the customer side of the proposed water meter, and structure to serve said property. City will also pay the cost for "capping" properties well to State of Nevada standards; 3) To waive the water connection fees for a period of 10 years from the date of this agreement.

Staff Summary: Staff is asking that the Board of Supervisors approve the agreement between Melvin T. Cowperthwaite and Josephine G. Cowperthwaite, Trustees of the Cowperthwaite Family Trust, dated December 15, 1995, and Carson City for permission to construct outside of right-of-way necessary to construct the Orchard Road Water Line Project for a cost of approximately \$11,867.

- B) Action to approve and authorize the Mayor to sign an agreement between William Henry Thomas and Jenice Floyd Thomas as Trustees of the Jenice and William Thomas - 1995 Trust dated 4/25/1995, and Carson City whereby William Henry Thomas and Jenice Floyd Thomas as Trustees of the Jenice and William Thomas - 1995 Trust dated 4/25/1995, agree to: 1) Grant permission to construct upon, over and across certain real property described as Assessor's Parcel Number 007-572-07 for the purpose of construction related to the Orchard Road Water Line Project. Carson City agrees to: 1) At its sole cost and expense, will construct or have constructed all the "Public Main" which consists of water pipes and

appurtenances, up to and including the water meter, to provide potable water service to APN 007-572-07; 2) At its sole cost and expense will construct or have constructed “Customer Service Connection,” consisting of the connection between the “Public Main,” at the customer side of the proposed water meter, and structure to serve said property. City will also pay the cost for “capping” properties well to State of Nevada standards; 3) To waive the water connection fees for a period of 10 years from the date of this agreement.

Staff Summary: Staff is asking that the Board of Supervisors approve the agreement between William Henry Thomas and Jenice Floyd Thomas as Trustees of the Jenice and William Thomas - 1995 Trust dated 4/25/1995, and Carson City for permission to construct outside of right-of-way necessary to construct the Orchard Road Water Line Project for a cost of approximately \$6,747.

3-5. Health and Human Services

Action to adopt a resolution adopting and approving an interlocal agreement between the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno Orvis School of Nursing and Carson City, a Consolidated Municipality and political subdivision of the State of Nevada on behalf of the Carson City Health and Human Services Department to provide a training site for the university’s nursing students and other matters properly related thereto.

Staff Summary: This action will allow Carson City Health and Human Services to assist the University of Nevada, Reno, Orvis School of Nursing with instructional program for the benefit of training nursing students in the field of public health. We will provide student nurses training in our family planning, immunization clinic and public health preparedness activities.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

4. City Manager

- A) Presentation regarding the activities of the Nevada Tahoe Conservation District.

Staff Summary: Doug Martin, District Manager and Chris Freeman will provide a brief presentation and answer any questions.

- B) Action to reappoint Chris Freeman to the Nevada Tahoe Conservation District for a two year term ending December 31, 2010.

Staff Summary: The Nevada Tahoe Conservation District functions under the auspices of NRS 548.283 which states the governing bodies of any counties located within the boundaries of the district shall appoint a representative to represent them as a supervisor on the governing board of the district.

5. Airport Authority

Action to adopt on second reading, Bill No. 137 an ordinance amending the Carson City Municipal Code Title 19, Airport Rules and Regulations to relocate Section 19.05 which addresses Fees for Dissolution of Marriage to Section 2.33.

Staff Summary: In conjunction with other revisions to Title 19 of the Carson City Municipal Code which addresses permitted activities, operations, construction and safety issues on the Carson City Airport, the

Authority proposed to relocate Section 19.05 which addresses Fees for Dissolution of Marriage to Title 2 of the Carson City Municipal Code which addresses other fees.

6. Public Works

Action to recommend that the Nevada State Engineer approve Water Application 77454 for the use of water from Carson City Well Number 40 (Morgan Mill) to serve users within the combined water service area of Carson City Water Utility, as well as the Dayton Valley portion of the service area of Lyon County Utilities.

Staff Summary: This water application proposes to assign Dayton Valley water rights owned by Lyon County to Carson City's Well 40. The use of groundwater from Carson City Well Number 40, pursuant to the agreement with Lyon County, will serve users within the service area of Carson City Water Utility, as well as the Dayton Valley portion of the service area of Lyon County Utilities.

7. Development Services - Planning and Zoning

- A) Action to approve a Master Plan Amendment application from Lumos & Associates, Inc. (property owner: Boys & Girls Club of Western Nevada) to modify a portion of the Master Plan land use designation from High Density Residential to Public/Quasi-Public, on property located at 1870 Russell Way, APN 002-101-85. (MPA-08-044)

Staff Summary: The proposal would amend the boundaries of the Master Plan Land Use Map to remove the current High Density Residential designation from a 10.61 acre portion of the subject site and change it to the Public/Quasi-Public designation. The 3.49 acre remainder of the subject property would retain the existing High Density Residential designation for a future multi-family use.

- B) Action to introduce, on first reading, an ordinance to amend the zoning from Single Family 6000 (SF6) to Public Regional (PR) and Multi-Family Apartment (MFA), on property located at 1870 Russell Way, APN 002-101-85. (ZMA-08-045)

Staff Summary: The proposed Zoning Map Amendment would allow a 10.61 acre portion of the property to be zoned Public Regional, resulting in land to be developed for the proposed Carson City Recreation Center, and a 3.49 acre portion of the property to be zoned Multi-Family Apartment.

- C) Action to adopt Bill No. 138, on second reading, an ordinance amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.16, Development Standards Division 4, Signs, by amending Section 4.4 Administration, 4.4.7(S) Exemptions, to modify the time limits and placement regulations for temporary banners used as on-site advertising, and other matters properly related thereto. (ZCA-08-121)

Staff Summary: The proposed amendment would eliminate the current time restriction for display of banners of only 30 days within any 90 day period. This amendment was proposed by Supervisor Aldean to allow businesses to provide more advertising during difficult economic conditions. The ordinance would be reviewed in one year for continuation or repeal.

- D) Action to approve a request for a one-year extension of the Final Map for a Tentative Industrial Subdivision map known as Arrowhead Business Park (property owner: CNM Family LLC) located at 4500 Ryan Way. (File TSM-06-031)

Staff Summary: The current subdivision approval will expire on January 18, 2009. This request would extend the Final Map recordation to January 18, 2010 to allow the applicant additional time to work through final design and coordination of the project, which involves subdividing two parcels into 45

industrial lots (44 lots ranging from 1,280 square feet to 5,600 square feet and one 5.17 acre common area lot) on a total of 7.84 acres.

8. City Manager

Action to appoint two members to the 9-1-1 Surcharge Advisory Committee for two year terms to expire December 31, 2010.

Staff Summary: CCMC Section 4.05.030 creates a five member advisory committee called the 9-1-1 Surcharge Advisory Committee. There are two applicants to fill two positions open due to terms expiring.

9. Board of Supervisors

A) Action to appoint members of the Board of Supervisors to various Boards, Committees and Commissions.

Staff Summary: Board members serve on various Boards, Committees and Commissions. Each January appointments are made for the upcoming calendar year.

B) Non-Action Items:

- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

10. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 26. For specific dates and times - www.bactv.org.
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This agenda and backup information are available on the City's website at www.carson-city.nv.us
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This notice has been posted at the following locations:
Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Date: December 24, 2008