



**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD  
AND CARSON CITY REDEVELOPMENT AUTHORITY**

**Day:** Thursday  
**Date:** January 15, 2009  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

### **Call to Order**

### **Roll Call**

**Invocation** - Fr. Chuck Durante, St. Teresa of Avila Catholic Community

### **Pledge of Allegiance**

**Public Comments and Discussion:** *The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.*

- 1. Action on Approval of Minutes**
- 2. Changes to the Agenda**
- 3. Special Presentation**

Presentation of a proclamation for "National Radon Action Month," January 2009.

Staff Summary: During National Radon Action Month, the University of Nevada Cooperative Extension and the Nevada State Health Division, in conjunction with the EPA, will strengthen their efforts to educate the public about the dangers of radon and what can be done to minimize the health risk from exposure to elevated levels of indoor radon.

*(Recess as Board of Supervisors)*

### **Liquor and Entertainment Board**

### **Call to Order & Roll Call**

### **Action on Approval of Minutes**

**4. Development Services - Business License**

A) Disciplinary action against liquor license #09-23393, held by Dick Nollet dba 7-Eleven (Store #2236-15833) located at 3083 Hwy 50 E., Carson City, Nevada, pursuant to CCMC 4.13.150. This disciplinary action is based on the issuance of a citation for a third offense, a criminal statute violation, within six months of the first citation issuance, related to the sale of liquor to a minor at the licensed premises. This action is to impose a fine of \$1500.00 on the licensee and revoke the liquor license. *(Walt Sullivan)*

Staff Summary: Per CCMC 4.13.150 the Liquor Board may impose a fine of \$1500.00 and revoke or suspend the liquor license.

B) Disciplinary action against liquor license #08-3970, held by Eugene Chaney dba Carson Horseshoe Club located at 402 N. Carson St., Carson City, Nevada, pursuant to CCMC 4.13.150. This disciplinary action is based on the issuance of a citation for a second offense, a criminal statute violation, within six months of the first citation issuance, related to the sale of liquor to a minor at the licensed premises. This action is to impose a fine of \$500.00 on the licensee and the requirement that the licensee and all of the employees attend the Sheriff’s Office alcohol servers’ training program within three months of this hearing. A list of all employees must be submitted to the Development Services Department, Business License Division, no later than seven (7) days from this hearing. Failure to submit the list of employees within seven (7) days this matter will be rescheduled for the next Carson City Liquor Board meeting to show cause as to why further disciplinary action should not be imposed. *(Walt Sullivan)*

Staff Summary: Per CCMC 4.13.150 the Liquor Board may issue a fine of \$500.00 and may require alcohol server training for all employees.

**Action to Adjourn as the Liquor and Entertainment Board**

**Board of Supervisors**

**5. Consent Agenda**

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*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
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**5-1. Clerk/Recorder**

Annual Report of the Carson City Recorder Per NRS 247.305. *(Alan Glover)*

Staff Summary: This report shows actual revenues and expenditures for FY 07-08 and projected revenues and expenditures for FY 08-09. NRS 247 requires the county recorder to submit an annual report to the Board of Supervisors which contains: (a) an estimate of the proceeds that the county recorder will collect from the additional fee imposed pursuant to subsection 2 of NRS 247.305 (b) A proposal for expenditures of the proceeds from the additional fee imposed pursuant to the same subsection for the costs related to the technology required for the office of the county recorder.

## 5-2. Purchasing and Contracts

- A) Action to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$60,109.19 for Contract No. 2006-187 titled Ronald D. Wilson Memorial Park to Gradex Construction Company. (*Sandy Scott*)

Staff Summary: The Ronald D. Wilson Memorial Park project created a five (5) acre park complete with landscaping, walkways, picnic tables, playground, parking lot, group shade structure, and portable restroom enclosure. The project has been completed, all claims have been settled, and is ready for acceptance and release of final retention.

- B) Action to accept the Work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$22,851.21 for Contract No. 0809-108 titled Multi-Use Path Improvements – Route 6 Path Paving to Wilson Construction. (*Sandy Scott*)

Staff Summary: The Multi-Use Path Improvements - Route 6 Path Paving consisted of construction of approximately 3,000 lineal feet of 12-foot wide asphalt concrete multi-use pathway at various locations near the Carson City Freeway, Carson City Wastewater Treatment Plant and next to the Mexican Ditch, including excavating, grading existing decomposed granite pathway, placing aggregate base and decomposed granite, drainage, signs, striping and related work. This project has been completed, all claims have been settled, and is ready for acceptance and release of final payment.

## 5-3. Parks and Recreation - Open Space

Action to appoint and authorize the Mayor, the City Clerk Recorder, or designee to swear Lee Smith and Lynn Norberg as the review-appraisers for Carson City with regard to the self-contained appraisal prepared by Mr. William G. Kimmel for the Horsecreek Ranch conservation easement located in Carson City, APN 7-051-78. (*Juan Guzman*)

Staff Summary: Appraisals are required by state law in order to determine the value of property to be purchased. This action is for appointment of Lee Smith and Lynn Norberg as the review-appraisers for the property, as required by N.R.S. 244.275. The approximate cost of the review-appraisal is \$3,500 which will be paid from the Open Space Question 18 fund.

*(End of Consent Agenda)*

## Ordinances, Resolutions, and Other Items

### 6. City Manager

Presentation and update by Nevada Energy on their efforts to relocate the powerline formerly proposed for Saliman Road to a location along Hwy 395. (*Larry Werner*)

Staff Summary: Nevada Energy will provide a status report on the corroborative effort with Nevada Department of Transportation to locate the distribution feeder along Hwy 395.

### 7. Development Services - Planning and Zoning

- A) Action to introduce, on first reading, an ordinance to amend the zoning from Single Family 6000 (SF6) to Public Regional (PR) and Multi-Family Apartment (MFA), on property located at 1870 Russell Way, APN 002-101-85. (ZMA-08-045) (*Lee Plemel*)

Staff Summary: The proposed Zoning Map Amendment would allow a 10.61 acre portion of the property to be zoned Public Regional, resulting in land to be developed for the proposed Carson City Recreation Center, and a 3.49 acre portion of the property to be zoned Multi-Family Apartment.

- B) Action to introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.16, Development Standards Division 2 Parking and Loading, by amending Section 2.3, General Parking Requirements, to add an exception to commercial vehicle parking in residential districts for deliveries and similar activities, and other matters properly related thereto. (ZCA-08-095) *(Lee Plemel)*

Staff Summary: The proposed amendment would clarify that it is permitted for commercial vehicles to be parked in residential neighborhoods for active loading and unloading, construction, repair, service and similar activities.

- C) Action to accept the Carson City Master Plan Annual Report and recommendations from the Planning Commission regarding the implementation of the goals and policies of the Master Plan. (MPA-08-110) *(Lee Plemel)*

Staff Summary: State law (NRS 278.190) requires the Planning Commission to annually make recommendations to the Board of Supervisors regarding the implementation of the Master Plan. The annual report includes information regarding past, current and future Master Plan implementation actions for the Board of Supervisors' consideration.

- D) Action to approve a Final Subdivision Map application known as Heritage Hangars, from Lumos & Associates for C & D Developers, LLC, to allow 12 separate air space units within two buildings on property zoned Public Regional (PR), located at 2600 E. College Parkway, Airport Lease Parcel 219A, APN 005-021-02. (FSUB-08-096) *(Lee Plemel)*

Staff Summary: The Heritage Hangars Subdivision will create sub-lease parcels for airplane hangars. A final map must be approved and recorded to create legal parcels.

## **8. City Manager**

- A) Discussion and possible action on the membership of the Carson City Audit Committee. *(Larry Werner)*

Staff Summary: At the January 5, 2009, Board of Supervisors meeting, it was requested that this issue be brought before the Board as a discussion item regarding the number of Board members that should sit on the Audit Committee.

*(Recess as Board of Supervisors)*

### **Redevelopment Authority**

#### **Call to Order & Roll Call**

#### **Action on Approval of Minutes**

- B) Discussion and possible action on the number and make-up of citizen committees for the Redevelopment Agency. *(Larry Werner)*

Staff Summary: Staff was asked to present an agenda item to the Redevelopment Agency for discussion on the number and type of citizens committees that should be created (or modified) for working with the project areas.

**9. Finance**

- A) Action to recommend to the Board of Supervisors that they adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2008-09 Budget in the amount of \$2,826,746. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years budget.

**Action to Adjourn as the Redevelopment Authority**

**Board of Supervisors**

- B) Action to adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2008-09 Budget in the amount of \$2,826,746. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years budget.

- C) Action to adopt a resolution to augment and amend the Carson City FY 2008-09 Budget in the amount of \$27,647,267. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years budget, board action over the past few months, federal and local grants and unanticipated sources of revenue.

**10. Board of Supervisors**

Non-Action Items:

Internal communications and administrative matters  
Correspondence to the Board of Supervisors  
Status reports and comments from the members of the Board  
Staff comments and status report

**– LUNCH BREAK –**

**RETURN – APPROXIMATE TIME – 1:30 P.M.**

**11. City Manager**

- A) Action to appoint one member to the Convention & Visitor's Bureau representing the Hotel/Motel operators to fill a term that will expire in July 2009. (*Larry Werner*)

Staff Summary: NRS 244A.599 provides for the Board of Supervisors to appoint five representatives to the fair and recreation board, known as the Convention & Visitor's Bureau. There is one position open due to a member's resignation representing the Hotel/Motel operators to fill a term that will expire in July 2009.

- B) Action to appoint three members to the Open Space Advisory Committee for four year terms expiring January 1, 2013. *(Larry Werner)*

Staff Summary: CCMC Chapter 13.06.040 provides for a committee of seven members that serve staggered four year terms. There are three vacancies due to terms expiring.

**12. Action to Adjourn**

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*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*  
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*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*  
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*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*  
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*This meeting can be viewed on Channel 26. For specific dates and times - [www.bactv.org](http://www.bactv.org).*  
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*This agenda and backup information are available on the City's website at [www.carson-city.nv.us](http://www.carson-city.nv.us)*  
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This notice has been posted at the following locations:

- Community Center 851 East William Street
- Public Safety Complex 885 East Musser Street
- City Hall 201 North Carson Street
- Carson City Library 900 North Roop Street

**Date: January 8, 2009**