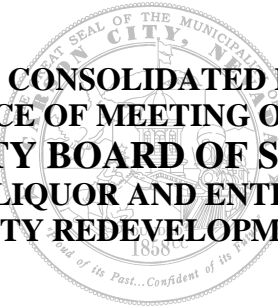


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD
AND CARSON CITY REDEVELOPMENT AUTHORITY**



Day: Thursday
Date: March 19, 2009
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation** - Ian Bullis, Connected
4. **Pledge of Allegiance**
5. **Action on Approval of Minutes**
6. **Adoption of the Agenda**
7. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

8. **Consent Agenda**

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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8-1. Public Works

Action to approve and authorize the Mayor to sign the Goni Ash Canyon Creek Users Agreement. (*Ken Arnold*)

Staff Summary: This users agreement replaces the 2007 agreement that was approved by the Board on January 18, 2007. The agreement has been modified to set the price for leased water at 37.5 cents per thousand gallons with an automatic annual increase per the U.S. Department of Labor, Consumer Price

Index – All Urban Consumers, for a period of three years. The annual increase shall not be less than one (1) percent or more than five (5) percent in any given year during the three year term of this agreement.

The users agreement allows for the WL Goni Family Trust (Goni) and Carson City to work out operational schedules on an annual basis utilizing the resource to its utmost capacity. It allows exchanges of water and a willingness to assist each other in times of emergency.

8-2. Public Works - Engineering

Action to approve Dedication of Land for Treadway Park from property owner CCNV Venture LP to Carson City for 32,888 square feet from APN 001-201-29, located at 1110 N. Minnesota Street. (*Jeff Sharp*)

Staff Summary: Treadway Park is a valuable asset to the City and is being accepted for ownership and maintenance by the Parks and Recreation Department. This dedication has been coordinated with Public Works Engineering

8-3. Purchasing and Contracts

Action to determine this contract is for purchases made with money in the prisoner store fund and therefore not suitable for public bidding pursuant to NRS 332.115(1) (1) and to approve this contract, a request for the purchase of inmate commissary products, for period not to exceed five (5) years from the Commissary Special Revenue Fund. (file 0809-197) (*Sandy Scott*)

Staff Summary: Swanson Inmate Commissary Services has provided this service since 1993. Items are purchased from Swanson and sold through the Sheriff's Office Commissary Program. This process is completed with the use of Cobra Banker software – also provided by Swanson Inmate funds. The Cobra Banker software allows for complete control and auditing of inmate funds. The new contract will also provide for the implementation Cobra Cashier lobby kiosk, which will allow visitors the ability to add funds to inmate accounts using cash, credit and debit cards at no cost to the Sheriff's Department. Use of the Cobra Cashier will increase efficiency by freeing up staff time and providing excellent audit controls.

8-4. City Manager

- A) Action to appoint Bradley Kosch to the Carson River Advisory Committee to a term that will expire January 2012. (*Larry Werner*)

Staff Summary: Resolution number 2000-R-20 re-establishes that the Carson River Advisory Committee is to consist of seven members appointed by the Board of Supervisors with one member designated as a "citizen at large who is a resident of Carson City."

- B) Action to appoint Ray Saylo to the Airport Authority to fill the City Official position to a four year term to expire January 2013. (*Larry Werner*)

Staff Summary: There is one vacancy on the Airport Authority for the City Official position due to a member's term expiring. The Airport Authority recommends Ray Saylo to fill this position.

8-5. Parks and Recreation

Action to accept a \$130,960 grant from the Land and Water Conservation Fund for the Urban Fishing Pond Project located at the Carson City Fairgrounds/Fuji Park and to authorize staff to prepare and execute the necessary legal documents including a deed restriction and a perpetual guarantee of public access to the project site. (*Vern Krahn*)

Staff Summary: Carson City has been awarded \$130,960 grant from the Land and Water Conservation Fund (LWCF) to assist in the construction of an urban fishing pond and associated Americans with Disabilities Act (ADA) accessible path at the Carson City Fairgrounds/Fuji Park. A grant requirement of the City is to develop a deed restriction to encumber approximately 3.3 acres of APN 9-303-03 for the project area, including language which allows public access to the pond in perpetuity from adjoining city parcels, APN's 9-303-03 and -02. In addition, the deed restriction must require that all property acquired or developed with LWCF assistance be retained and used for public outdoor recreation.

(End of Consent Agenda)

9. Recess as Board of Supervisors

Liquor and Entertainment Board

10. Call to Order & Roll Call – Liquor and Entertainment Board

11. Action on Approval of Minutes

12. Public Works - Business License

- A) Action to approve Jeannette Lynn Kelley as the liquor manager for the liquor license for the Carson Horseshoe Club located at 402 N Carson St., Carson City including the Non-Refundable Investigation Fee of \$75.00. (*Jennifer Pruitt/Lena Tripp*)

Staff Summary: Per CCMC 4.13 all liquor license requests are to be reviewed by the Liquor Board.

- B) Disciplinary action against liquor license #09-7007, held by Gomez Family Trust dba Woody's located at 4385 S. Carson St., Carson City, Nevada, pursuant to CCMC 4.13.150. This disciplinary action is based on the issuance of a citation for a second offense criminal statute violation, within six months of the first citation issuance, related to the sale of liquor at the licensed premises. This action may include the imposition of a fine of up to \$500.00 on the licensee and the requirement that the licensee and all employees selling, dispensing, or serving liquor attend the Sheriff's Office alcohol servers' training program within three months of this hearing. If the licensee and relevant employees are required to attend the alcohol servers' training program, the licensee will be required to submit a list of all employees selling, dispensing, or serving liquor to the Public Works Department, Business License Division, no later than seven (7) days from this hearing. If the licensee fails to submit the list of employees within seven (7) days, this matter will be rescheduled for the next Carson City Liquor Board meeting to show cause as to why further disciplinary action should not be imposed. (*Jennifer Pruitt/Lena Tripp*)

Staff Summary: CCMC 4.13.150 provides for the imposition of a fine of up to \$500 upon the holder of a liquor license and the requirement that the licensee and all employees selling, dispensing or serving liquor attend alcohol servers' training for the second time a person is issued a criminal citation related to the sale of liquor at a licensed premises. On February 21, 2009, a second offense criminal citation related to the sale of liquor was issued at Woody's located at 4385 S. Carson St., Carson City, Nevada.

- C) Action on an appeal hearing for liquor license #09-23465, held by Alanddon, LLC dba Arco AM/PM #82392 located at 720 S. Carson St., Carson City, Nevada. This appeal hearing is based on the issuance of a citation for a first offense criminal statute violation related to the sale of liquor to a minor at the licensed premises. This hearing is for the licensee to show cause as to why the \$100.00 administrative citation pursuant to CCMC 4.13.150(8a) should not be imposed and made payable by the licensee. *(Jennifer Pruitt/Lena Tripp)*

Staff Summary: The Liquor Board has the discretion to impose a fine of \$100.00.

- D) Disciplinary action against liquor license #09-23465, held by Alanddon, LLC dba Arco AM/PM #82392 located at 720 S. Carson St., Carson City, Nevada, pursuant to CCMC 4.13.150. This disciplinary action is based on the issuance of a citation for a second offense criminal statute violation, within six months of the first citation issuance, related to the sale of liquor at the licensed premises. This action may include the imposition of a fine of up to \$500.00 on the licensee and the requirement that the licensee and all employees selling, dispensing, or serving liquor attend the Sheriff's Office alcohol servers' training program within three months of this hearing. If the licensee and relevant employees are required to attend the alcohol servers' training program, the licensee will be required to submit a list of all employees selling, dispensing, or serving liquor to the Public Works Department, Business License Division, no later than seven (7) days from this hearing. If the licensee fails to submit the list of employees within seven (7) days, this matter will be rescheduled for the next Carson City Liquor Board meeting to show cause as to why further disciplinary action should not be imposed. *(Jennifer Pruitt/Lena Tripp)*

Staff Summary: CCMC 4.13.150 provides for the imposition of a fine of up to \$500 upon the holder of a liquor license and the requirement that the licensee and all employees selling, dispensing or serving liquor attend alcohol servers' training for the second time a person is issued a criminal citation related to the sale of liquor at a licensed premises. On February 21, 2009, a second offense criminal citation related to the sale of liquor was issued at Arco AM/PM #82392 located at 720 S. Carson St., Carson City, Nevada.

- E) Disciplinary action against liquor license #09-3963, held by Carson City Nugget, Inc. dba Carson Nugget located at 507 N Carson St., Carson City, Nevada, pursuant to CCMC 4.13.150. This disciplinary action is based on the issuance of a citation for a third offense criminal statute violation, within six months of the first citation issuance, related to the sale of liquor at the licensed premises. This action may include the imposition of a fine of up to \$1,500.00 on the licensee and the suspension or revocation of the liquor license. *(Jennifer Pruitt/Lena Tripp)*

Staff Summary: CCMC 4.13.150 provides for the imposition of a fine of up to \$1,500.00 upon the holder of a liquor license and the suspension or revocation of the liquor license for the third time a person is issued a criminal citation related to the sale of liquor at a licensed premises. On February 21, 2009, a third offense criminal citation related to the sale of liquor was issued at the Carson Nugget located at 507 N Carson St., Carson City, Nevada.

13. Action to Adjourn as the Liquor and Entertainment Board

14. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

15. Any item(s) pulled from the Consent Agenda will be heard at this time.

16. Airport Authority

Action to Adopt a Resolution Adopting and Approving an Interlocal Agreement Between Carson City, a Political Subdivision of the State of Nevada and the Carson City Airport Authority, for the use of Recording Secretary Services and other matters properly related thereto. (*Alan Glover*)

Staff Summary: Per NRS 277, the Carson City Airport Authority is requesting an agreement with Carson City for recording secretary services for taping and transcription of meeting minutes and other matters related thereto.

17. Purchasing and Contracts

Action to adopt a Resolution Adopting and Approving an Interlocal Agreement for Forensic Services between the County of Washoe, a political subdivision of the State of Nevada on behalf of the Washoe County Medical Examiner and Coroner's Office and Carson City, and consolidated municipality and political subdivision of the State of Nevada and other matters properly related hereto (File 0809-196). (*Sandy Scott*)

Staff Summary: The Washoe County Medical Examiner will perform medical consultations, autopsies, or medical examinations deemed necessary by the Carson City Sheriff/Coroner. The term of the proposed Agreement will be 07/01/08 through 06/30/13.

18. Parks and Recreation - Open Space

- A) Action to authorize the sheep and fuels reduction project along the wildland-urban interface on the west side of Carson City for Spring 2009. (*Ann Bollinger*)

Staff Summary: The Open Space Program is the lead agency in the planning and management of the sheep and fuels reduction project for Spring 2009. The primary partners include the USDA Forest Service, Nevada Division of Forestry, and Nevada Division of State Lands.

- B) Action to authorize Mayor Crowell and the Open Space Manager to execute the documents necessary to enter into a conservation easement with Mr. Michael Fagen on approximately 176 acres of land known as Horsecreek Ranch, located 2.5 miles west of the paved terminus of Kings Canyon Road, APNs 7-051-82, -83, and -84. (*Juan Guzman*)

Staff Summary: This action will result in Carson City purchasing an agricultural conservation easement on 176 acres of Horsecreek Ranch, located at the historic Lincoln Highway. The estimated cost is for \$1.1 million. The easement limits the development of non-agricultural structures; ensures that the water rights remain tied to the irrigation of the meadow; protects the Clear Creek aquifer; and protects scenic, historic, and wildlife habitat values. The easement does not provide public access into the meadow.

19. District Attorney

Action to adopt Bill No. 104 on second reading, an ordinance amending Carson City Municipal Code Title 9 Health and Welfare, by adding Chapter 9.14, Fund for Genetic Marker Testing, Adding Section 9.14.010 Creation of Fund for Genetic Marker Testing, which creates a fund in the county treasury for genetic marker testing fees, adding Section 9.14.020 Deposit of Money into Fund for Genetic Marker Testing, which requires the treasurer to deposit money collected for genetic marker testing into the fund,

adding Section 9.14.030 Use and Distribution of Money in Fund for Genetic Marker Testing, which defines how the money is used and distributed in the fund and other matters properly related thereto. (Joel Benton)

Staff Summary: Nevada Revised Statute (NRS) 176.0913 requires certain criminal offenders to provide biological specimens for an analysis to determine the genetic markers of the specimens. NRS 176.0915 requires a court to impose a fee of up to \$150.00 for conducting the analysis. The money must be deposited with the county treasurer, and the Board of Supervisors is required to adopt an ordinance creating the fund in which the money will be deposited.

20. Board of Supervisors

Non-Action Items:

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

– LUNCH BREAK –

RETURN – APPROXIMATE TIME – 1:30 P.M.

21. Partnership Carson City

Update from the Partnership Carson City regarding coordination of activities with Community Council on Youth. Discussion only. (Kathy Bartosz)

22. Recess as Board of Supervisors

Redevelopment Authority

23. Call to Order & Roll Call – Redevelopment Authority

24. Action on Approval of Minutes

25. Office of Business Development

- A) Presentation by Karen Abowd asking that the Board of Supervisors endorse and support this project to build a greenhouse in Carson City to provide locally grown produce for the needy, hanging baskets for display in Carson City and eventually the creation of a food cooperative for the entire region. (Joe McCarthy)

Staff Summary: Karen and her small team have been working diligently on the formation of this project in order to have concrete evidence on its potential viability before publicly asking for the Board's endorsement and support. At this time, City support may include access to the use of certain City Department's professional expertise as the project progresses.

- B) Action to recommend to the Board of Supervisors the approval of the expenditure of \$30,000 from the Revolving Fund for the Redevelopment Agency to support the Summer Concert Series for Summer 2009, a 15-week program, music for all ages, in numerous formats at several different venues throughout Downtown, as an expense necessary or incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a

causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan. *(Joe McCarthy)*

Staff Summary: This is a request to expend \$30,000 from the Revolving Fund for the Redevelopment Agency to support this year's Downtown Music Series for Summer 2009. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expense necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan. The action requested of the Redevelopment Authority is to recommend to the Board of Supervisors the approval of this expenditure.

- C) Action to recommend to the Board of Supervisors the approval of the expenditure of \$45,500 from the Revolving Fund for the Redevelopment Agency to support the Curry Street Promenade for Summer 2009, a 15-week program, including a Saturday Morning Farmers' Market and related family activities along Curry Street and at the Brewery Arts Center, as an expense necessary or incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan. *(Joe McCarthy)*

Staff Summary: This is a request to expend \$45,500 from the Revolving Fund for the Redevelopment Agency to support the Curry Street Promenade for Summer 2009. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expense necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan. The action requested of the Redevelopment Authority is to recommend to the Board of Supervisors the approval of this expenditure.

26. Action to Adjourn as the Redevelopment Authority

27. Reconvene as the Board of Supervisors

28. Office of Business Development

- A) Action to approve the expenditure of \$30,000 from the Revolving Fund for the Redevelopment Agency to support the Summer Concert Series for Summer 2009, a 15-week program, music for all ages, in numerous formats at several different venues throughout Downtown, as an expense necessary or incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan. *(Joe McCarthy)*

Pursuant to NRS 279.628(2), such expenditures must be approved by a 2/3rds vote of the Board of Supervisors.

Staff Summary: This is a request to expend \$30,000 from the Revolving Fund for the Redevelopment Agency to support this year's Downtown Music Series for Summer 2009. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expense necessary of incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan.

- B) Action to approve the expenditure of \$45,500 from the Revolving Fund for the Redevelopment Agency to support the Curry Street Promenade for Summer 2009, a 15-week program, including a Saturday Morning Farmers' Market and related family activities along Curry Street and at the Brewery Arts Center, as an expense necessary or incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan. *(Joe McCarthy)*

Pursuant to NRS 279.628(2), such expenditures must be approved by a 2/3rds vote of the Board of Supervisors.

Staff Summary: This is a request to expend \$45,500 from the Revolving Fund for the Redevelopment Agency to support the Curry Street Promenade for Summer 2009. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expense necessary of incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expense, the expense is needed to ensure the success of the redevelopment plan and that the amount of the expense to be given is minor in comparison to the money required for the overall redevelopment plan.

29. City Manager

Action to adopt a mission statement, vision statement and Board Goals for Carson City. *(Linda Ritter)*

Staff Summary: On March 6, 2009, the Board of Supervisors, Elected Officials and Department Heads met in a retreat session to discuss the current mission and future vision for Carson City. Several draft mission and vision statements were drafted. Those drafts were submitted to employees for their input. The Board will be asked to select and/or possibly amend and select one of the presented mission and vision statements. Ideas for Board Goals were also discussed based upon the City's basic mission and vision for the future. These are broad, general goals that will provide the basis for city-wide objectives, department objectives as well as a full complement of key indicators that will serve as measures of our progress.

30. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City

Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.

This meeting can be viewed on Channel 26. For specific dates and times - www.bactv.org.

*This agenda and backup information are available on the City's website at
www.carson-city.nv.us*

This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street

Date: March 12, 2009