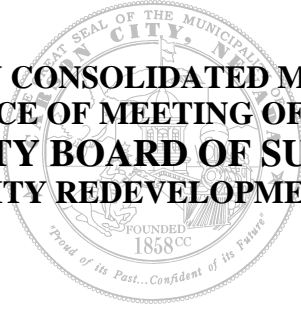


**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY REDEVELOPMENT AUTHORITY**



**Day:** Thursday  
**Date:** June 18, 2009  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

**Agenda**

1. **Call to Order**
2. **Roll Call**
3. **Invocation** - Doug Stewart, St. Teresa's Catholic Church
4. **Pledge of Allegiance**
5. **Action on Approval of Minutes**
6. **Adoption of Agenda**
7. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

**8. Consent Agenda**

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*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
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**8-1. Assessor**

Action to approve the partial removal of taxes for parcel numbers 008-303-15, 008-303-16, 008-303-21, 008-303-36, 008-303-37 and 008-303-39 (located on Gordon St. and Brown St.) from the 2008/09 Real Property Tax Roll per NRS 361.060 in the amount of \$ 405.18. *(Dave Dawley)*

Staff Summary: The properties previously owned by The Citizens for Affordable Housing located on both Gordon St. and Brown St. were foreclosed on by the Western Nevada Home Consortium on April 14, 2009 (APN's 008-303-15, 008-303-16, 008-303-21, 008-303-36, 008-303-37 and 008-303-39). These

properties are now tax exempt per NRS 361.060. The Assessor's office is requesting that the delinquent 2007/08 and the 2008/09 taxes, penalties and interest from July 1, 2007 thru April 14, 2009 be paid, in addition to the delinquent Personal Property Mobile Home taxes located at 1636 Brown St. (MH 4918). The total amount due is \$2,504.75. The Assessor's office is further requesting that the Board remove the 2008/09 taxes from April 14, 2009 thru June 30, 2009 in the amount of \$405.18.

## **8-2. Parks and Recreation**

Action to adopt a resolution adopting and approving an Interlocal Contract addressing funding from the Subconservancy District to Carson City for Best Management Practices (BMPs) and a water quality treatment project for Clear Creek. (*Vern Krahn*)

Staff Summary: City staff has applied for and received a water quality treatment grant from the Carson Water Subconservancy District for the Carson City Fairgrounds. If the Board of Supervisors approves the interlocal contract and accepts this grant, both the BMPs and the water quality treatment facility project will be constructed in conjunction with the Urban Fishing Pond Project.

## **8-3. Purchasing and Contracts**

- A) Action to determine that Contract No. 0910-041 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0910-041 a request for professional services to be provided by Physician Select Management, LLC through June 30, 2010, for a not to exceed cost of \$90,000.00 to be funded from the Professional Services Fund as provided in FY 2008/2009. (*Sandy Scott*)

Staff Summary: Vendor will provide qualified physicians, nurse practitioner or physician's assistants who are licensed in the State of Nevada to provide medical services for all persons in the custody of the Carson City Sheriff and the Carson City Regional Juvenile Detention Center. A contact person will be available from 8:00 am to 8:00 pm every day of the year including City recognized holidays.

- B) Action to determine that Contract No. 0910-042 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0910-042 a request for professional services to be provided by Physician Select Management, LLC for a not to exceed cost of \$140,000.00 to be funded from the Nursing Grant/Title X as provided in FY 2009/2010. (*Sandy Scott*)

Staff Summary: Through this contract Physician Select Management, LLC will provide services for the Carson City Community Health Clinic (CCCHC). Contract No. 0809-056 with Physician Select Management, LLC will expire June 30, 2009.

## **8-4. Public Works**

- A) Action to approve and authorize the Mayor to sign a Right-of-Entry Agreement between Douglas County and Carson City whereby Carson City agrees to grant to Douglas County a Right-of-Entry for the purpose of locating, constructing, accessing, maintaining, repairing and replacing Douglas County's public utilities, including a sewage force main and necessary incidents thereto, upon, over, under, across and through real property described as Assessor's Parcel Number(s) 09-303-05, 09-303-02 and 09-303-03. (*Andy Burnham*)

Staff Summary: A Right-of-Entry Agreement is needed between Douglas County and Carson City in order for Carson City to allow utilization of excess wastewater treatment capacity by Douglas County.

This Agreement will facilitate the implementation of the Interlocal Agreement between Douglas County and Carson City approved at the October 16, 2008 Board of Supervisors meeting.

- B) Action to approve and authorize the Mayor to sign an Agreement for the Adjustment of Utility Facilities between State of Nevada Department of Transportation (NDOT) and Carson City for Carson City Freeway, Phase 2B-1, Koontz to Clearview Section, allowing the City to be reimbursed for direct costs associated with water facility relocations as a result of the NDOT freeway project. *(Andy Burnham)*

Staff Summary: An Agreement for the Adjustment of Utility Facilities is needed between NDOT and Carson City in order for Carson City to be reimbursed for direct costs associated with water facility relocations as a result of the NDOT freeway project. The City will be reimbursed for costs associated with inspection and testing services provided by City staff for water facility improvements performed by the NDOT contractor. In addition, the City will be reimbursed for certain minor water facility work performed by City crews or City hired contractors. The City's costs are estimated to be \$98,000, all of which are reimbursable. The costs to be paid directly by NDOT for water facility improvements are estimated at \$356,000.

#### **8-5. City Manager**

- A) Action to appoint Randy Pahl and Mark McCubbin to the Carson River Advisory Committee for three year terms expiring July 2012. *(Larry Werner)*

Staff Summary: Resolution number 2000-R-20 re-establishes that the Carson River Advisory Committee is to consist of seven members appointed by the Board of Supervisors with one member designated as an owner of 20+ acres and two designated as owners of less than 20 acres. There is one for an owner of 20+ acres and one for an owner of less than 20 acres.

- B) Action to appoint Terrie McNutt to the Convention & Visitor's Bureau to fill the "Hotel/Motel" position for a two year term ending July 2011. *(Larry Werner)*

Staff Summary: Nevada Revised Statute (NRS) 244A.599 provides for the Board of Supervisors to appoint five representatives to the fair and recreation board, known as the Convention & Visitor's Bureau. Two of the members to represent the hotel and motel operators in the city. One "Hotel/Motel" position is open due to a member's term expiring.

#### **8-6. Public Works - Capital Projects**

Action to accept an easement amendment from State of Nevada, Division of State Lands, APN 010-032-07 to allow an expanded pedestrian sidewalk improvement at the northeast corner of the roundabout intersection of East 5th Street and Fairview Drive. *(Andy Burnham)*

Staff Summary: The proposed amendment expands an existing easement from 18 square feet to 174 square feet on the northeast corner of the roundabout intersection of East 5th street and Fairview Drive.

*(End of Consent Agenda)*

#### **Ordinances, Resolutions, and Other Items**

- 9. Any item(s) pulled from the Consent Agenda will be heard at this time.**

## 10. First Judicial District Court

Action to introduce on first reading, an ordinance amending Title 2 Administration and Personnel by adding Chapter 2.33 Fees on Court Actions to Support Programs for Court Security, adding Section 2.33.010 Fees in District Court, which requires a twenty dollar fee to be paid when commencing an action in district court or answering an action that has been commenced, and adding Section 2.33.020 Collection - Payment to Treasurer, which delineates how the fee is collected and how it can be used and other matters properly related thereto. (*Max Cortes*)

Staff Summary: The passing of Assembly Bill No. 65, allows the District Courts to add \$20 to filing fees collected by the District Courts. On or before the fifth day of each month, the clerk of the court shall account for and pay over to the Treasurer any such fees collected by him during the preceding month for credit to an account in the general fund. The General Fund account may only be used for programs for court security. It must not be used to supplant existing budgets for bailiffs or deputy marshals who are assigned to work in a courtroom; and if any balance remains, may be carried forward to the next fiscal year. Programs for court security includes, without limitation: Funding for additional positions for bailiffs, marshals, security guards or similar personnel; Supplementing existing funding used to pay bailiffs, marshals, security guards and similar personnel; Acquiring necessary capital goods for court security; Providing security training and education to personnel; Conducting security audits; and Acquiring or using appropriate technology relating to court security.

## 11. City Manager

Discussion and update on 2009 Legislative matters. (*Mary Walker*)

Staff Summary: Mary Walker, Walker and Associates, will present an update on legislative issues and points of interest to the Board.

## 12. Finance

- A) Action to renew the Carson City contract with Nevada Public Agency Insurance Pool. The total premium will be \$584,385 for property, liability, crime, and boiler and machinery insurance coverages for FY 09-10. (*Nick Providenti*)

Staff Summary: The total premiums for FY 08-09 were \$559,397. Carson City experienced an increase of \$24,988 in premiums, a 4.46% increase.

- B) Action to renew the Carson City contract with Public Agency Compensation Trust. The total premium will be \$1,440,364 for the Workers' Compensation coverage for FY 09-10. (*Nick Providenti*)

Staff Summary: Carson City Workers' Compensation experienced a decrease in premiums of 1.5%, with the experience modifier increasing from .87 to .89.

- C) Action to adopt a resolution to augment and amend the Carson City FY 2008-09 Budget in the amount of \$6,732,206. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years budget, board action over the past few months, federal and local grants and unanticipated sources of revenue.

## 13. Recess as Board of Supervisors

## Redevelopment Authority

### **14 Call to Order & Roll Call – Redevelopment Authority**

### **15. Action on Approval of Minutes**

### **16. Finance**

Action to adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2008-09 Budget in the amount of \$4,968,582. (*Nick Providenti*)

Staff Summary: The augmentation and revision is appropriating previously unbudgeted resources and local grants.

### **17. Action to Adjourn as the Redevelopment Authority**

### **18. Reconvene as the Board of Supervisors**

### **19. Public Works**

- A) Action to adopt on second reading, Bill #108, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.01, Water Connection Charges and Use Rates, Section 12.01.020, Schedule of Rates, by increasing all rates 5% effective on bills dated on or after July 1, 2009; amending Section 12.01.030, Schedule of Water Connection Charges, Lateral and Meter Box Sets, and Meter Set Fees, by increasing all charges and fees, except water connection charges, 5% on bills dated on or after July 1, 2009; and other matters properly related thereto. (*Andy Burnham*)

Staff Summary: The proposed rate increase of 5% is necessary for capital program debt service (1%) and to provide for increased operations and maintenance costs (4%) which include power costs, chemicals, and water sampling costs. This ordinance was approved without change on first reading by the Board of Supervisors on June 4, 2009.

- B) Action to adopt on second reading, Bill No. 109, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.03, Sewer Connection Charges and Use Rates, Section 12.03.020, Schedule of Rates, by increasing all rates 5% and other matters properly related thereto. (*Andy Burnham*)

Staff Summary: The proposed increase of rates reflected in Chapter 12.03 provide for the necessary revenue requirements to operate, maintain and meet debt obligations. More specifically, the changes provide for an across the board 5% increase to sewer use fees effective July 1, 2009 to the monthly rates for each property and septic haulers. This ordinance was approved without change on first reading by the Board of Supervisors on June 4, 2009.

- C) Action to adopt, on second reading, Bill No. 110, an ordinance amending Title 12 Water, Sewerage and Drainage, Chapter 12.17 Storm Water Service Charges Section 12.17.040 Service Charge Rates by increasing the service charge rates by 10% on bills dated on or after July 1, 2009 and other matters properly related thereto. (*Andy Burnham*)

Staff Summary: Staff recommends the 10% increase to meet capital program debt service obligations. This ordinance was approved without change on first reading by the Board of Supervisors on June 4, 2009.

## 20. Parks and Recreation

Action to authorize the Mayor to sign an Agreement between the City of Carson City and the Boys and Girls Club of Western Nevada to acquire an option to develop a recreation center, which shall include a gym, on property offered by the Boys and Girls Club, located at 1870 Russell Way for a period of ten years and for a one time payment of \$375,000. *(Roger Moellendorf)*

Staff Summary: During the May 7, 2009, Board of Supervisors' meeting, the Board approved a recommendation from staff to terminate a contract with Metcalf Builders, Inc., to provide construction manager as agent services for the construction of the Indoor Recreation Center. This recommendation was brought by staff to the Board because the current decline in sales tax revenues has negatively impacted the City's ability to adequately fund the project. Approving this agreement today will allow the City to exercise an option during the next ten years to build the facility on property currently owned by the Boys and Girls Club. During the option period, the City will be allowed joint use of the Boys and Girls Club facility.

## 21. Health and Human Services - Animal Services

Action to introduce on first reading, an ordinance amending Carson City Municipal Code Title 7 Animals, by amending Chapter 7.13, Licenses and Regulations, amending Section 7.13.010 Definitions, amending Section 7.13.030 Animal Services Director-Animal Services Officer-Powers and Duties, amending Section 7.13.090 Vaccination of Dogs and Cats Required-Revaccination Required-Exceptions, amending Section 7.13.100 Animal Service Tags, Permits, and Fees, amending Section 7.13.110 Restraining Animals-sanitation, repealing Section 7.13.130 Female Dogs or Cats Running at Large in Copulation Season-Impounds, amending Section 7.13.140 Conditions for Release of Impounded Dog, amending Section 7.13.145 Conditions for Release of Impounded Cats and Additional Conditions for Release of Impounded Dogs, amending Section 7.13.190 Keeping of Animals in Zoned Areas, repealing Section 7.13.195 Ferrets, amending Section 7.13.200 Vicious or Dangerous Animals, amending Section 7.13.220 Keeping of an Animal Possessing Vicious or Dangerous Tendencies, amending Section 7.13.230 Miskeeping of a Vicious or Dangerous Animal, amending Section 7.13.240 Vicious or Dangerous Animal May Be Killed, adding Section 7.13.265 Rabies Control Authority, amending Section 7.13.280 Impounding or Destroying of Rabid Animals, amending Section 7.13.450 Poisoning Animals, amending Section 7.13.605 Unlawful Acts-Stealing, Butchering, Harming, Inhumane Killing, and other matters properly related thereto. *(Pat Wiggins)*

Staff Summary: Carson City Animal Services (CCAS) provides numerous programs and services to the public. The proposed amendments within this title will clarify CCAS roles and responsibilities. In addition, the amendments will address public opinions and standards concerning animal laws of which have changed, and have been expressed, since the original writing of Title 7. The following are a few highlights of the proposed amendments: clarification of Carson City's leash law, roaming cats, and animal zoning. In addition to this, changes are proposed for ferret permits, increase in license fees, and better language for rabies vaccinations.

## 22. City Manager

- A) Presentation and update by Nevada Rural Housing Authority regarding the 2009 Private Activity Bond Cap allocation, their new programs and future plans.

Staff Summary: Nevada Rural Housing Authority Executive Director Gary Longaker will provide the Board with an update.

- B) Action to adopt a resolution providing for the transfer of Carson City's share of the 2009 private activity bond cap to the Nevada Rural Housing Authority and other matters properly related thereto. (*Larry Werner*)

Staff Summary: Carson City may annually allocate a share of State money set aside for tax exempt loans for industrial development and affordable housing projects, referred to by the State as "private activity bond volume cap." Carson City may allocate its share to specific projects that apply and qualify with the State, or the allocation goes back into the general State-wide pool.

### **23. Public Works - Planning**

- A) Action to adopt a resolution approving of an Interlocal Agreement by and between Carson City and the Nevada Rural Housing Authority to authorize the Nevada Rural Housing Authority to act on behalf of Carson City as the facilitator of the U.S. Department of Housing and Urban Development (HUD) Dollar Homes program. (*Lee Plemel*)

Staff Summary: HUD's Dollar Homes program helps local governments promote housing opportunities for low-to moderate-income families and address specific community needs by offering them the opportunity to purchase qualified HUD-owned homes for one dollar each. Dollar Homes are single-family homes that are acquired by the Federal Housing Administration (which is part of HUD) as a result of foreclosure actions. Single-family properties are made available through the program whenever FHA is unable to sell the homes for six months. By selling vacant homes for \$1 after six months on the market, HUD makes it possible for communities to fix up the homes and put them to good use at a considerable savings. The newly occupied homes can then act as catalysts for neighborhood revitalization, attracting new residents and businesses to an area. Local governments can partner with local nonprofit home ownership organizations or tap into existing local programs to resell the homes to low- and moderate-income residents of the community.

- B) Action to introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.03, Definitions, Section 18.03.010, Words and Terms Defined, to modify the definition of "Wind Energy/Conversion Facility" to "Wind Energy Conversion System, Private Use" and to add a definition for "Wind Machine"; and amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.05, General Provisions, by adding Section 18.05.080, Private Use Wind Energy Conversion Systems to set forth specific standards and criteria for these systems, and other matters properly related thereto. (ZCA-08-127) (*Lee Plemel*)

Summary: The proposed ordinance would create standards for the placement and use of small wind turbines for personal use in all areas of Carson City, including residential and commercial areas. Small wind turbines are only for personal use to offset the cost of electricity to a home or business. There are currently no specific standards for such devices in the Carson City Municipal Code.

### **24. Supervisor Livermore**

Action to adopt a resolution of the Carson City Board of Supervisors opposing the location of the Bureau of Land Management Hot Shot barracks at the Prison Hill Recreation Area.

Staff Summary: The residents and neighbors of this area do not support the location of this type of facility and oppose changing the use of this land for any use other than which the residents have traditionally envisioned.

**25. Board of Supervisors**

Non-Action Items:

- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

– LUNCH BREAK –

**RETURN – APPROXIMATE TIME – 1:30 P.M.**

**26. City Manager**

Action to appoint two members to the Library Board of Trustees for four year terms expiring June 2013.  
*(Larry Werner)*

Staff Summary: Carson City Resolution 2000-R-42 and NRS 379.020 provide for the Board of Supervisors to appoint five competent persons who are residents of the county to serve as county library trustees. There are three applicants for two vacancies for four year terms due to existing members terms expiring.

**27. Action to Adjourn**

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*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*  
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*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*  
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*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*  
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*This meeting can be viewed on Channel 226. For specific dates and times - [www.bactv.org](http://www.bactv.org).*  
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*This agenda and backup information are available on the City's website at [www.carson-city.nv.us](http://www.carson-city.nv.us)*  
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This notice has been posted at the following locations:

- Community Center 851 East William Street
- Public Safety Complex 885 East Musser Street
- City Hall 201 North Carson Street
- Carson City Library 900 North Roop Street

**Date: June 11, 2009**