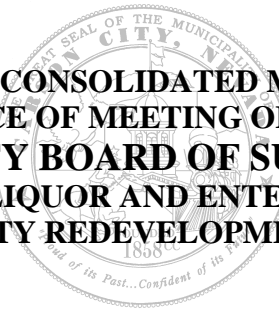


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD
AND CARSON CITY REDEVELOPMENT AUTHORITY**



Day: Thursday
Date: September 3, 2009
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation** - Louie Locke, Fountainhead Foursquare Church
4. **Pledge of Allegiance**
5. **Action on Approval of Minutes**
6. **Adoption of Agenda**
7. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

8. **Consent Agenda**

.....
All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
.....

8-1. **Assessor**

Action to approve the removal of a portion of the taxes from parcel number 001-201-98 (leased parcel located at 1001 Mountain St.) from the 2009/10 Real Property Tax Roll per NRS 361.765 in the amount of \$75,091.75. (Kimberly Adams)

Staff Summary: Due to a clerical error, the prior year gross override amount (PYGAV) was entered incorrectly. The taxable value was used instead of the assessed value which caused the taxes to be based

on a much higher amount. The Assessor's office is asking that the taxes be adjusted to reflect the correct amount and the amount that was billed in excess be removed from the 2009/10 Real Property Tax Roll.

8-2. Purchasing and Contracts

Action to amend Contract No. 0809-195 Conflict Counsel Attorney Services provided by the consortium of Kay Ellen Armstrong, J. Thomas Susich, and Robert B. Walker by removing J. Thomas Susich from the consortium and adding Thomas R. Armstrong as a provider under the consortium. (*Max Cortes*)

Staff Summary: On August 10, 2009, J. Thomas Susich submitted a letter to the First Judicial District Court judges formally resigning from his contractual position as Conflict Counsel effective 5:00 p.m. on September 30, 2009 and accepting a full time position with the State of Nevada. Thomas R. Armstrong has accepted being added to the consortium and existing Contract No. 0809-195 for Conflict Counsel Attorney Services.

8-3. Carson City Airport Authority

Action to approve and accept a 2009 Federal Aviation Administration Airport Improvement (AIP) Grant in the approximate amount of \$174,121.00. (*Steve Tackes*)

Staff Summary: The FAA has offered the Carson City Airport Authority an AIP Grant for the purchase and installation of an Automated Weather Observation System (AWOS). The Grant Offer must be accepted and returned no later than September 3, 2009. The FAA requires Carson City, as well as the Carson City Airport Authority, to approve and accept the grant offer. Carson City Airport Authority approved the Grant on August 10, 2009 at a Special Meeting noticed and held for that purpose.

8-4. Public Works - Planning

- A) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program contract between Carson City and the Ron Wood Family Resource Center for funding in the amount of \$31,704 to be paid to the Ron Wood Family Resource Center from approved CDBG funding for the Reach Up Program. (*Lee Plemel*)

Summary: The Board of Supervisors approved the CDBG funding for the Ron Wood Family Resource Center Reach Up Program on May 7, 2009. This contract sets forth the provisions to meet HUD requirements in the use of the funds. The Reach Up Program will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- B) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program contract between Carson City and the Community Counseling Center for funding in the amount of \$34,255 to be paid to the Community Counseling Center from approved Housing and Urban Development (HUD) CDBG funding for the Methamphetamine Treatment Program. (*Lee Plemel*)

Summary: The Board of Supervisors approved the CDBG funding for the Methamphetamine Treatment Program on May 7, 2009. This contract sets forth the provisions to meet HUD requirements in the use of the funds. The Methamphetamine Treatment Program will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- C) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program contract between Carson City and CASA of Carson City for funding in the amount of \$7,600

to be paid to CASA of Carson City from approved Housing and Urban Development (HUD) CDBG funding for the CASA Facility Improvements Program. *(Lee Plemel)*

Summary: The Board of Supervisors approved the CDBG funding for the CASA (Court Appointed Special Advocates) Facility Improvements Program on May 7, 2009. This contract sets forth the provisions to meet HUD requirements in the use of the funds. The proposed CASA “clothes closet” facility will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

8-5. Fire

Action to approve an interlocal agreement between the Board of Regents of the Nevada System of Higher Education on behalf of Truckee Meadows Community College and Carson City, a consolidated municipality and political subdivision of the State of Nevada on behalf of the Carson City Fire Department for placement of TMCC students in the EMS training experience at Carson City Fire Department. *(Stacey Giomi)*

Staff Summary: In order to obtain state and national certification EMT students must complete practical training in an actual field environment. This agreement will allow TMCC EMT students to complete their training under the guidance of Fire Department Firefighter/Paramedics.

(End of Consent Agenda)

9. Recess as Board of Supervisors

Liquor and Entertainment Board

10. Call to Order & Roll Call – Liquor and Entertainment Board

11. Action on Approval of Minutes

12. Public Works - Business License

- A) Action to approve Jerry Herbst as the liquor manager for Terribles 861 packaged liquor license (Liquor License #10-26806) located at 4640 S. Carson St., Carson City. *(Jennifer Pruitt)*

Staff Summary: Per CCMC 4.13 all liquor license requests are to be reviewed by the Liquor Board.

- B) Action to approve Maria Del Refugio Garcia and Jaime Garcia Torres as the liquor managers for Los Garcia’s Mexican Restaurant full bar liquor license (Liquor License #10-26767) located at 2000 N. Carson St., Carson City. *(Jennifer Pruitt)*

Staff Summary: Per CCMC 4.13 all liquor license requests are to be reviewed by the Liquor Board.

13. Action to Adjourn as the Liquor and Entertainment Board

14. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

15. Any item(s) pulled from the Consent Agenda will be heard at this time.

16. Public Works

- A) Action to adopt Bill No. 119, on second reading, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.03, Sewer Connection Charges and Use Rates, Section 12.03.030, Schedule of Connection Fees and Hook-up Charges, by decreasing connection charges; and other matters properly related thereto. (*Andy Burnham*)

Staff Summary: Staff recommends the modification of the current method of calculating connection fees which results in a significant reduction in connection fees.

- B) Action to adopt Bill No. 120, on second reading, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.01, Water Connection Charges and Use Rates, Section 12.01.010, Definitions, by deleting the definitions of “total WERCs” and “water equivalent residential customer (WERC)”; amending Section 12.01.030, Schedule of Water Connection Charges, Lateral and Meter Box Sets, and Meter Set Fees, by deleting all reference to WERCs and reducing water connection fees; and other matters properly related thereto. (*Andy Burnham*)

Staff Summary: Staff recommends the modification of the current method of calculating connection fees which results in a significant reduction in connection fees.

17. Sheriff

Action to introduce on first reading, an ordinance amending Carson City Municipal Code Title 2 Administration and Personnel, by amending Chapter 2.32 Lost or Abandoned Property, amending Section 2.32.050 Disposition of Unclaimed Property, which creates a procedure for the disposal of unclaimed property through internet based auctions, amending Section 2.32.060 Public Auction, which allows the sale of unclaimed property through internet based public auctions to take place without standard notice, and other matters properly related thereto. (*Ken Furlong*)

Staff Summary: The proposed amendments within this section will allow Carson City to dispose of unclaimed property through the use of internet based auctions. In addition, the amendments will allow for the disposition of unclaimed property through internet based public auctions without providing specific notice of the public auction.

18. Purchasing and Contracts

- A) Action to approve Contract No. 0910-084 Joinder Contract with Santex Truck Center through the Houston-Galveston Area Counsel (H-GAC) for the purchase of Two (2) International 7600 Trucks for a not to exceed cost of \$213,740.00 to be funded from the Water Equipment Fund and the Streets Equipment as provided for in FY 2009/2010. (*Sandy Scott*)

Staff Summary: The current fleet of vehicles used for plowing snow and hauling dirt do not function well on multi-lane streets and this equipment purchase would allow Public Works the additional capacity required to work on multi-lane streets. Staff is requesting the purchase of the vehicles to increase the fleet for Water and Streets to accommodate multi-lane streets.

- B) Action to determine that F and P Construction, Inc., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 0910-058 Carson City Fairgrounds/Fuji Park Urban Fishing Pond and Site Improvement to F and P Construction, Inc., for a bid amount of \$603,159.30

plus a contingency amount not to exceed \$90,473.90 to be funded from the Urban Fishing Pond Fund as provided in FY 2009/2010. (*Sandy Scott*)

Staff Summary: The Carson City Fairgrounds/Fuji Park Urban Fishing Pond and Site Improvements Project consists of the construction of a one (1) acre fishing pond located in the southeast corner of Fuji Park, approximately in the location of the old go-cart track, directly south of Clear Creek. Work includes but is not limited to, pond excavation, placement and grading of overflow parking areas, export of excess soil, decomposed granite paths, wetland areas, re-vegetation, drainage piping, fencing, storm water management, erosion control BMP's and all other appurtenances necessary to complete the project.

Time of performance for this contract is seventy-eight (78) days from the date of the Notice to Proceed for all items except Additive Alternate 2. If Additive Alternate 2 (six (6) months maintenance period) is selected by owner, Time of Performance for Additive Alternate 2 is one hundred eighty-three (183) days after Final Acceptance of all other items of work.

19. Public Works - Building

Action to introduce on first reading, an ordinance amending the Carson City Municipal Code Title 15, Buildings and Construction, Chapter 15.05, Building Code, Section 15.05.020, Adoption and Administration of Building and Construction Codes, by repealing the adoption of Sections 1214.3, 1214.3.1, 1214.3.2 and 1214.3.3 of the 2007 Northern Nevada Amendments and other matters properly related thereto. (*Kevin Gattis*)

Staff Summary: The proposed language would eliminate current amendments in the 2007 Northern Nevada Amendments that pertain to "Test Pressure" requirements for gas piping and gas appliances. The current amendments conflict with the local gas suppliers requirements related to gas company equipment and devices.

20. Recess as Board of Supervisors

Redevelopment Authority

21. Call to Order & Roll Call – Redevelopment Authority

22. Action on Approval of Minutes

23. Office of Business Development

Action to approve Agreements for Assignment of Vending Space for Doppelgangers Bar and Grill, B'Sghetti's, The Carson Cigar Company and Mo & Sluggo's as part of the Summer Concert Series 2009, Rockin' the Square.

Staff Summary: The action requested is to approve the Agreements with Doppelgangers Bar and Grill, B'Sghetti's, The Carson Cigar Company and Mo & Sluggo's for the assignment of vender space in conjunction with the Summer Concert Series.

24. Action to Adjourn as the Redevelopment Authority

25. Reconvene as the Board of Supervisors

26. Public Works - Planning and Zoning

Action to introduce, on first reading, an ordinance amending Title 18, Zoning, Chapter 18.03, Definitions, to modify the definitions of “truck, pickup” and other trucks and vehicular equipment of a commercial nature; and amending Chapter 18.16, Development Standards, Division 2.3, General Parking Requirements, relating to the parking of pickup trucks, panel vans and other trucks, commercial trailers or vehicular equipment of a commercial nature within residential zoning districts, and other matters properly related thereto. (ZCA-09-057) (*Lee Plemel*)

Summary: The primary purpose of this amendment is to clarify the distinctions between personal vehicles and pickup trucks versus other commercial-type vehicles for the purposes of parking and storing such vehicles in the residential neighborhoods.

27. Parks and Recreation

Action to direct the Parks and Recreation Department and the Office of Business Development to operate the Arlington Square Ice Skating Rink during the Winter of 2009-2010. (*Roger Moellendorf and Joel Dunn*)

Staff Summary: Approval to operate the Arlington Square Ice Skating Rink by the Parks and Recreation Department and the Office of Business Development will require an estimated \$135,405 subsidy from the City. It is projected that the Ice Skating Rink would operate for eight weeks starting on the Friday after Thanksgiving Day, November 27, 2009. Approval of the program will allow the City to provide this popular recreational activity to our residents and visitors again this winter.

28. Board of Supervisors

Non-Action Items:

- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

29. Action to Adjourn

Following a recess or the adjournment of the meeting, the Carson City Board of Supervisors will meet to receive information from an attorney employed or retained by the city regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

.....
Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
.....

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
.....

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.

.....
This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.

.....
*This agenda and backup information are available on the City's website at
www.carson-city.nv.us*

.....
This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street

Date: August 27, 2009