



**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD
AND CARSON CITY REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: November 19, 2009
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
 851 East William Street
 Carson City, Nevada

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation - Al Tilstra, Seventh Day Adventist Church**
- 4. Pledge of Allegiance**
- 5. Action on Approval of Minutes**
- 6. Adoption of Agenda**
- 7. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

8. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

8-1. Assessor

Action to approve the removal of a portion of the taxes and penalties from parcel number 009-051-03 (2443 S. Curry St.) from the 2009/10 Real Property Tax Roll per NRS 361.060 in the amount of \$1,688.43 plus \$23.96 of penalties. *(Kimberly Adams)*

Staff Summary: Assessor's parcel number 009-051-03 which is located at 2443 S. Curry St. was purchased by the City of Carson on October 16, 2009. This property is now exempt per NRS 361.060. The Assessor's office is asking that the taxes be prorated from July 1, 2009 through October 16, 2009 and that the remaining amount be removed from the 2009/10 Real Property Tax Roll in addition to the penalties in the amount of \$23.96, which leaves a balance of \$108.57 which is to be paid (per Kim Belt, Development Services).

8-2. Public Works

- A) Action to approve and authorize the Mayor to sign the Joost Ash Canyon Creek Lease Agreement. (*Ken Arnold*)

Staff Summary: This agreement is for the lease of all or a portion of Ash Canyon Creek that is owned and controlled by Joost Land and Cattle Company, LLC, for calendar year 2010, for the sum of \$1.00.

- B) Action to recommend that the Nevada State Engineer approve Water Application 78948 to move 32.5 acre feet per year of water from Carson City to Douglas County's Wal-Mart well. (*Ken Arnold*)

Staff Summary: This Application proposes to move 32.5 acre feet from Carson City to Douglas County's Wal-Mart well. This Application is the basis for the ultimate transfer of Lompa water rights in the same amount to Carson City by Douglas County.

8-3. Fire

Action to approve the acceptance of the State Emergency Response Commission Federal Fiscal Year 2010 Hazard Mitigation, Exercise and Planning grant in the amount of \$76,860. (*Stacey Giomi*)

Staff Summary: The grant funds will be used to conduct a feasibility study to determine what options are available to combine dispatch services, 9-1-1 answering point, and emergency communications for Carson City, Douglas County, Lyon County, and Storey County.

8-4. Purchasing and Contracts

- A) Action to determine that Contract No. 0910-115 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 0910-115 Feasibility Study for Regional Dispatch Consolidation, a request for professional services to be provided by Galena Group, Inc., through September 30, 2010, for a not to exceed cost of \$76,860.00 to be funded from the Hazard Mitigation, Exercise and Planning Grant as provided in FY 2009/2010. (*Sandy Scott*)

Staff Summary: This contract for Professional Services will be used to conduct a feasibility study to determine what options are available to combine dispatch services, 9-1-1 answering point, and emergency communications for Carson City, Douglas County, Lyon County, Storey County, and the federal firefighting agencies.

- B) Action to determine that Contract No. 0910-119 is a contract for the services of a professional engineer, professional land surveyor or registered architect; that the selection was made on the basis of the competence and qualifications of the engineer, land surveyor or architect for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0910-119 with Aqua Hydrogeologic Consulting to provide Engineering Services for the drilling, construction and testing of Production Well No. 4B through

November 9, 2010 for a not to exceed cost of \$88,154.00 to be funded from the Water Fund Account ARRA/Well #4 Project 520-3505-435-78-80 as provided in FY 2009/2010. (*Sandy Scott*)

Staff Summary: This project has been approved by the Nevada Department Environmental Protection Agency to receive Drinking Water ARRA funds through the State NDEP Revolving Loan Program. This project was identified by city staff as an eligible project to receive ARRA Water Funds to improve the Drinking Water Quality by mitigating arsenic levels in Well #4B.

- C) Action to approve Amendment No. 1 to Contract No. 0809-221 with Aqua Hydrogeologic Consulting titled "Professional Hydrogeologic Services for Well Development" to expand the scope of work and increase the contract in an amount not to exceed \$105,901.00 from the Production Wells Water Fund as provided for in FY2009/2010. (*Sandy Scott*)

Staff Summary: Test drilling of the Well 50 project site provided evidence of a high production well that warrants well drilling completion. Extension of this contract is needed to complete the well drilling, thus increasing the capacity of Carson City's Well System and providing quality water to the citizens of Carson City.

- D) Action to find that Susan Pintar, M.D. is qualified to serve as the Carson City Health Officer, to appoint Susan Pintar, M.D. as the Carson City Health Officer pursuant to CCMC 9.01.030 to CCMC 9.01.050; to set the compensation of the Health Officer at a not to exceed amount of \$18,000.00 per calendar year, to be paid in equal monthly payments of \$1,500.00 each; to determine that Contract No. 0910-113 is a contract for professional services and therefore not suitable for public bidding pursuant to NRS 332.115; and to approve Contract No. 0910-113 a request for professional services to be provided by Susan Pintar, M.D. as the City Health Officer for the Health and Human Services Department through December 31, 2010, for a not to exceed cost of \$18,000.00 per calendar year to be funded from the Health Professional Services Fund as provided in FY 2009/2010. (*Sandy Scott*)

Staff Summary: Due to the resignation of Dr. John Bower, M.D. and per the Nevada Revised Statutes a board of health was created (NRS 438.280 and CCMC Section 9.01.030). Susan Pintar, M.D. is being considered for appointment as the City's Health Officer and said appointment must renewed every two (2) years, unless a successor has been qualified and appointed (NRS 438.290 and CCMS Section 9.01.040). Carson City Health and Human Services is confident that Dr. Pintar's experience, training, and commitment to public health will enable her to successfully provide this service for Carson City.

8-5. Mayor Crowell

Action to appoint Susan Swenson as the Carson City Public Guardian for a four year term expiring December 2013 at a salary equivalent UNC grade 23. (*Alan Glover*)

Staff Summary: Susan Swenson was appointed by the Board of Supervisors as the Carson City Public Guardian for a term which expires on November 26, 2009. This action would reappoint Susan Swenson for another four year term expiring December 2013.

(End of Consent Agenda)

9. Recess as Board of Supervisors

Liquor and Entertainment Board

10. Call to Order & Roll Call – Liquor and Entertainment Board

11. Action on Approval of Minutes

12. Public Works - Business License

Discussion regarding the sale of liquor by Pacpizza, LLC. dba Pizza Hut located at 2441 N. Carson St., Carson City, Nevada, and possible action to place conditions on the liquor license. (*Jennifer Pruitt*)

Staff Summary: A representative from Pacpizza, LLC. dba Pizza Hut failed to appear for the scheduled disciplinary action against liquor license #10-12174 on November 5, 2009. The disciplinary action was based on a citation for a second offense, within six months of the first citation issuance, related to the sale of liquor at the licensed premises. The Liquor and Entertainment Board voted to impose disciplinary action of a \$500.00 fine to be paid within 30 days from November 5, 2009, the requirement that all employees selling, dispensing, or serving liquor attend the alcohol servers' training program, and the liquor license holder or the responsible party appear at the November 19, 2009 Liquor and Entertainment Board meeting.

13. Action to Adjourn as the Liquor and Entertainment Board

14. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

15. Any item(s) pulled from the Consent Agenda will be heard at this time.

16. Carson Water Subconservancy District

Presentation and update on Carson River Watershed regional activities by Ed James, General Manager, and Genie Azad, Water Program Manager for the Carson Water Subconservancy District.

17. Public Works - Planning and Zoning

Action to introduce, on first reading, an ordinance amending Carson City Municipal Code Title 18, Zoning, Chapter 18.03, Definitions, Section 18.03.010, Words and Terms Defined, to modify the definition of "Animals and Fowl," and other matters properly related thereto. (ZCA-09-072) (*Lee Plemel*)

Staff Summary: The primary purpose of these minor modifications is to be consistent with the recently amended Carson City Municipal Code, Chapter 7, Animals, relating to the keeping of animals and fowl in residential areas.

18. Recess as Board of Supervisors

Redevelopment Authority

19. Call to Order & Roll Call – Redevelopment Authority

20. Action on Approval of Minutes

21. Office of Business Development

- A) Action to approve and recommend to the Board of Supervisors the approval of the expenditure of \$1,500 from the Revolving Fund for the Redevelopment Authority to support the Sierra Nevada Ballet's Christmas Peanutracker, as an expense incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. (*Joe McCarthy*)

Staff Summary: On November 2, 2009, the Redevelopment Authority Citizens Committee (RACC) recommended approval of funding to expend \$1,500 from the Revolving Fund for the Sierra Nevada Ballet's Christmas Peanutracker, a unique special event occurring in this fiscal year. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. The action requested of the Redevelopment Authority is to recommend to the Board of Supervisors the approval of this expenditure.

- B) Action to approve and recommend to the Board of Supervisors the approval of the expenditure of \$3,000 from the Revolving Fund for the Redevelopment Authority to support the Pinkerton Ballet Theatre's Annual Nutcracker Ballet, as an expense incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. (*Joe McCarthy*)

Staff Summary: This is a request to expend \$3,000 from the Revolving Fund for the Redevelopment Authority to support the Pinkerton Ballet Theatre's Annual Nutcracker Ballet, a unique special event occurring in this fiscal year. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. The action requested of the Redevelopment Authority is to recommend to the Board of Supervisors the approval of this expenditure.

At the meeting of the Redevelopment Authority Citizens Committee on November 2, 2009, Pinkerton Ballet Theatre had not submitted an application for an incentive specifying the amount of incentive requested. However, a representative of the Pinkerton Ballet Theatre indicated that an incentive of \$1,500 was being requested. During the discussion and deliberation by the Citizen Committee, one member of the Citizens Committee stated that Pinkerton should submit an application for the amount of incentive needed to produce the event. The Citizens Committee subsequently voted to support the incentive application, without specifying a specific dollar amount to be provided. When Pinkerton Ballet Theatre submitted the application for the special event incentive, the amount of support requested was \$3,000, instead of the \$1,500 indicated at the meeting of the Citizens Committee.

22. Action to Adjourn as the Redevelopment Authority

23. Reconvene as the Board of Supervisors

24. Office of Business Development

- A) Action to adopt a resolution authorizing the expenditure of \$1,500 from the Revolving Fund for the Redevelopment Authority to support the Sierra Nevada Ballet's Christmas Peanutracker, as an expense incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. (*Joe McCarthy*)

Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.

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- B) Action to adopt a resolution authorizing the expenditure of \$3,000 from the Revolving Fund for the Redevelopment Authority to support the Pinkerton Ballet Theatre's Annual Nutcracker Ballet, as an expense incidental to the carrying out of the redevelopment plan which has been adopted by the Carson City Board of Supervisors and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. (*Joe McCarthy*)

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25. City Manager

Review of the Carson City Operations Scorecard and reporting of measures and information affecting the 2009/2010 Business Plan. *(Linda Ritter)*

Staff Summary: This item represents the monthly business review related to the City-wide performance scorecard. Staff has prepared a Briefing Book that highlights some of the interesting measures and developments that have taken place since the last report.

26. Board of Supervisors

Non-Action Items:

- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

27. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.
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This agenda and backup information are available on the City's website at www.carson-city.nv.us
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This notice has been posted at the following locations:
Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Date: November 12, 2009