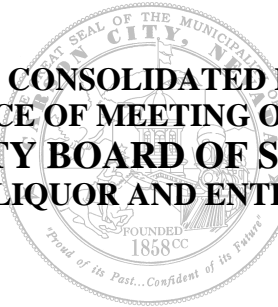


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**



Day: Thursday
Date: February 4, 2010
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation** - Fr. Chuck Durante, St. Teresa of Avila Catholic Church
4. **Pledge of Allegiance**
5. **Action on Approval of Minutes**
6. **Adoption of Agenda**
7. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

8. **Special Presentation**

Presentation of a proclamation for “National Radon Action Month,” February 2010. *(JoAnne Skelly)*

Staff Summary: During National Radon Action Month, the University of Nevada Cooperative Extension and the Nevada State Health Division, in conjunction with the EPA, will strengthen their efforts to educate the public about the dangers of radon and what can be done to minimize the health risk from exposure to elevated levels of indoor radon.

9. **Consent Agenda**

.....
All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

.....

9-1. Public Works - Engineering

Action to approve and authorize the Mayor to sign the Release and Cancellation of an Ordinance No. 1987-44 and a Development Agreement between Carson City and the Ruf Family regarding formerly Assessor's Parcel Number 009-031-17 and now 009-031-30 located at 2450 S. Curry Street. (*Jeff Sharp*)

Staff Summary: The Development Agreement is now more than 22 years old and has never been activated. Any future development of the parcel will be subject to the requirements for frontage improvement in accordance with CCMC 11.12.081, therefore the Development Agreement presents an unnecessary cloud on the property title. The proposed action will cancel the Development Agreement.

9-2. Fire

Action to authorize the mayor to sign the 2009 Annual Operating Plan between the United States Department of Agriculture - Forest Service, Humboldt-Toiyabe National Forest Carson Ranger District (Agreement number 06-FI-11041701-057) and the Carson City Fire Department. (*Stacey Giomi*)

Staff Summary: This document is an update of the annual operating plan between the City and the Forest Service. The document provides for mutual assistance between the agencies for responses to wildland fires as designated in the master agreement. The Annual Operating Plan (AOP) delineates billing fees, district boundaries, and parameters under which assistance will be provided.

9-3. City Manager

Action to appoint William Miles to serve on the International Building Code Board of Appeals in the General Contractor position for a two year term ending January 2012. (*Larry Werner*)

Staff Summary: Per CCMC Chapter 15.05 Section 112 the Board of Appeals shall consist of five members to be appointed by the Board of Supervisors who are licensed to do business in Carson City. One member is a General Building Contractor licensed in the State of Nevada. William Miles has requested reappointment for the General Contractor position. There are no other applicants.

9-4. Parks & Recreation - Open Space

- A) Action to appoint the Parks and Recreation Director and or his designee as Carson City's representative to the Southern Nevada Public Land Management Act, Parks, Trails, and Natural Areas Subgroup. (*Juan Guzman*)

Staff Summary: The Omnibus Public Lands Act of 2009 (PL 111-11) made amendments to the Southern Nevada Public Land Management Act that provide for Carson City to "be eligible to nominate for expenditure amounts to acquire land or an interest in land for parks or natural areas and for conservation initiatives - (A) adjacent to the Carson River, or (B) within the flood plain of the Carson River." The Parks, Trails, and Natural Areas has a "subgroup" and adopted guidelines for the purpose of evaluating and making recommendations to the partners working group for the nominated projects. This action will designate the Carson City representatives to the subgroup.

- B) Action to appoint and authorize the Mayor, the City Clerk Recorder, or designee to swear Lyn C. Norberg, MAI, as the appraiser for Carson City for the Jarrard Ranch, located in Carson City, APNs 10-071-26, -27 and 10-021-47. (*Juan Guzman*)

Staff Summary: Appraisals are required by state law in order to determine the value of property to be purchased. This action is for appointment of Lyn Norberg as the appraiser for the property, as required by NRS 244.275. The approximate cost of the appraisal is \$5,000 which will be paid from the Open Space Question 18 fund.

9-5. Finance

Action to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$531,156.76 in uncollectible accounts receivable. (*Nick Providenti*)

Staff Summary: NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

(End of Consent Agenda)

10. Recess as Board of Supervisors

Liquor and Entertainment Board

11. Call to Order & Roll Call – Liquor and Entertainment Board

12. Action on Approval of Minutes

13. Public Works - Business License

Action to approve Lee Estabrook as the liquor manager for Walgreens (Liquor License #10-27106) located at 1465 E. William Street, Carson City. (*Jennifer Pruitt*)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Lee Estabrook is applying to be listed as the liquor manager on the liquor license. The background investigation has been completed and staff is recommending approval.

14. Action to Adjourn as the Liquor and Entertainment Board

15. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

16. Any item(s) pulled from the Consent Agenda will be heard at this time.

17. City Manager

Presentation and report on Nevada Division of Forestry's wildland fire management activities in Carson City. (*Michael Klug*)

Staff Summary: Michael Klug, Fire Management Officer for the Nevada Division of Forestry will discuss the activities of the Sierra Forest Protection District in regards to fuels management, fire prevention and fire suppression.

18. Fire

Action to introduce on first reading, an ordinance amending Carson City Municipal Code Chapter 4.05 Surcharge for Enhancement of Improvement of Telephone System used for Reporting Emergencies, Section 4.05.010 Authority and purpose, by deleting reference to “master plan,” amending Section 4.05.020 Definitions, by adding the definition of a “Telephone System,” amending Section 4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency, by deleting the reference to the “master plan,” amending Section 4.05.080 Imposition of telephone surcharge, by requiring the Board of Supervisors to review the master plan on an annual basis and deleting certain out-of-date provisions regarding the implementation of the surcharges, amending Section 4.05.090 Creation of special revenue fund; use of money in fund, by identifying specific software that can be purchased or leased and increasing the allowable fund balance from \$500,000 to \$1,000,000, adding Section 4.05.110 Dispute of amount of surcharge or designation of place of primary use by customer of supplier of mobile telephone service: Notice by customer; review by supplier; refund, credit or explanation, that sets forth a process whereby a customer can seek review of the charge that is applied to his phone service and other matters properly related thereto. (*Stacey Giomi*)

Staff Summary: Carson City adopted an ordinance in 2008 that allowed the Board of Supervisors to create a master plan to be used to enhance or improve the telephone system in Carson City for reporting emergencies. This ordinance is similar to state law set forth in NRS Chapter 244A. The proposed amendments reflect changes that were made to the state law during the last legislative session.

19. Parks & Recreation - Open Space

Action to accept the recommendation of the Open Space Advisory Committee to approve the Open Space Division Work Program calling for the administration of the Open Space portions of the Quality of Life fund for acquisition, restoration of natural resources, development, and management of open space and related properties for calendar year 2010. (*Juan Guzman*)

Staff Summary: Based on the provisions of Carson City Municipal Code 13.06, and in anticipation of the budget process, the attached reports contain information regarding the land transaction in progress, as well as non-acquisition projects. The work program will be used to develop the budget.

20. Finance

- A) Action to introduce, on first reading, an ordinance designated as the “2010 Highway Revenue Bond Ordinance;” authorizing the issuance by Carson City of its fully registered, “Carson City, Nevada, Highway Revenue (motor vehicle fuel tax) Subordinate Lien Improvement Bonds, Series 2010 ;” for the purpose of financing street and highway construction; providing the form, terms and conditions of the bonds and other details in connection therewith; and providing the effective date hereof. (*Nick Providenti*)

Staff Summary: This ordinance authorizes the sale of \$7,900,000 of twenty year bonds to fund various projects approved by the RTC. The 2010 Bonds are special obligations of the City payable from Fuel Taxes as defined in the ordinance and with the exception of the 2003 Bonds, the 2008 Bonds and the Interlocal Agreement, as defined in the ordinance, the City has not pledged nor in any way hypothecated revenues derived or to be derived (directly or indirectly) from any of the Fuel Taxes to the payment of any outstanding bonds or for any other purpose, with the result that the proceeds of the Net Pledged Revenues may now be pledged lawfully and irrevocably to the 2010 Bonds, all as herein provided.

- B) Action to adopt a resolution concerning the financing of sewer projects; directing the Clerk to notify the Carson City Debt Management Commission of the City’s proposals to issue general obligations therefore; providing certain details in connection therewith; providing for the reimbursement of expenditures from the proceeds of bonds; and providing the effective date hereof. *(Nick Providenti)*

Staff Summary: Pursuant to 7.020 of the Charter, the City is authorized to borrow money for any corporate purpose and to evidence such borrowing by the issuance of bonds or other securities pursuant to the Local Government Securities Law. The Board proposes to acquire, construct, improve and equip sewer projects as defined in NRS 244A.056 (the “Sewer Project;” collectively, the “Projects”).

- C) Action to adopt a resolution concerning the financing of water projects; directing the Clerk to notify the Carson City Debt Management Commission of the City’s proposals to issue general obligations therefore; providing certain details in connection therewith; providing for the reimbursement of expenditures from the proceeds of bonds; and providing the effective date hereof. *(Nick Providenti)*

Staff Summary: Pursuant to 7.020 of the Charter, the City is authorized to borrow money for any corporate purpose and to evidence such borrowing by the issuance of bonds or other securities pursuant to the Local Government Securities Law. The Board proposes to acquire, construct, improve and equip water projects as defined in NRS 244A.056 (the “Water Project;” collectively, the “Projects”).

- D) Action to accept the Carson City Cost Allocation Plan for the fiscal year ended June 30, 2009. *(Nick Providenti)*

Staff Summary: City staff is requesting that the Board accept the Cost Allocation Plan prepared by Mahoney and Associates using financial information for the fiscal year ended June 30, 2009 for use in preparing the FY 2011 Carson City Budget.

- 21. Action to recess into closed session pursuant to NRS 288.220 to meet with management representatives regarding labor negotiations.**

22. Sheriff

Action to accept the second amendment to the Agreement between Carson City and the Carson City Sheriff’s Supervisory Association on Behalf of the Carson City Sheriff’s Lieutenants (July 1, 2007 - June 30, 2012) to recognize the position title of Captain. *(Ken Furlong)*

Staff Summary: This action recognizes the designation of Lieutenant and Captain as synonymous positions identified in the Carson City Sheriff’s Lieutenants (July 1, 2007 - June 30, 2012) contract. Both title designations retain the same grade classification, levels of authority, and lines of supervision. This action by the Sheriff promotes and supports senior law enforcement employee educational and career development; a priority of the administration. The designation title of Captain distinguishes the person as having completed all of the advanced education or certifications that are delineated by the Sheriff, and/or are included in the collective bargaining agreement.

23. Board of Supervisors

Non-Action Items:

- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

24. Action to Adjourn

.....
Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
.....

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
.....

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
.....

This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.
.....

This agenda and backup information are available on the City's website at www.carson-city.nv.us
.....

This notice has been posted at the following locations:

- Community Center 851 East William Street
- Public Safety Complex 885 East Musser Street
- City Hall 201 North Carson Street
- Carson City Library 900 North Roop Street

Date: January 28, 2010