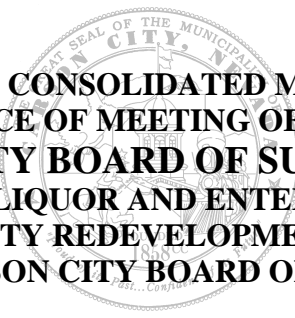


**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD  
AND CARSON CITY REDEVELOPMENT AUTHORITY  
AND CARSON CITY BOARD OF HEALTH**



**Day:** Thursday  
**Date:** June 17, 2010  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Ken Haskins, First Christian Church**
- 4. Pledge of Allegiance**
- 5. Action on Approval of Minutes - May 20, 2010**
- 6. Adoption of Agenda**
- 7. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

**8. Special Presentation**

Presentation of a proclamation for United States Army Week, June 11 - 18, 2010. (*Sgt 1<sup>st</sup> Class Richard Russell*)

**9. Consent Agenda**

.....  
*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
.....

## 9-1. Public Works

- A) Action to adopt a resolution approving and authorizing the Mayor to sign the Water Lease Agreement for Mud Lake between Carson City and Carson Water Subconservancy District. (*Ken Arnold*)

Staff Summary: Adoption of the resolution approving this Water Lease Agreement will provide Carson City with up to, but not to exceed 526.25 acre feet of additional surface water, allowing equivalent rest of groundwater resources from October 1 until March 31 of each year for the five year term of this agreement. It has been the past practice of Carson City to lease these water rights as a part of our conjunctive use management plan.

- B) Action to recommend that the Nevada State Engineer approve Water Applications 79139 and 79140 for the use of water from wells in the Town of Minden to serve users in the service area of Carson City. (*Ken Arnold*)

Staff Summary: These permits allow for the delivery of water from the Town of Minden to the service area of Carson City.

- C) Action to approve an Addendum to Agreement No. 68-9327-9-04 between the United States Department of Agriculture Natural Resources Conservation Service (NRCS) and Carson City for the extension of period of performance from December 15, 2010 to March 31, 2011, for the Natural Resources Conservation Service Waterfall Fire Rehabilitation Assessment Project. (*Robert Fellows*)

Staff Summary: Carson City is in the process of implementing Carson City Waterfall Fire Watershed Improvements and additional time is required to complete Carson City's and NRCS' portion of the project.

- D) Action to approve Cooperative Agreement No. 68-9327-10-13 between the United States Department of Agriculture Natural Resources Conservation Service (NRCS) and Carson City for a grant in the amount of \$337,500.00 toward the cost of constructing Phase III implementation of the Waterfall Fire Natural Resource Assessment and Action Plan. (*Robert Fellows*)

Staff Summary: The primary purpose of this agreement is to provide reforestation and erosion control. The Waterfall Fire of 2004 devastated 8700 acres reaching across the entire west side of Carson City and removed all vegetation, as the fire burned extremely hot. Carson City now faces threats from flooding and potential debris flows and severe damage to surface water supplies. Congress has earmarked funding to assist in the erosion control project.

- E) Action to approve Dedication of Land for Public Right of Way Purposes from property owner Silver Oak Development Company, Ltd. to Carson City for 1.79 acres from APN 007-461-28, 1.73 acres from APN 007-552-04, 0.02 acres from APN 007-552-09, 1.59 acres from APN 007-552-10, 0.01 acres from APN 007-552-14 and 0.03 acres from APN 007-552-17 for Silver Oak Drive; and to approve Dedication of Land for Public Right of Way Purposes from Brown, T D & L Trust & et al to Carson City for 1.03 acres from APN 007-552-06 for Silver Oak Drive. (*Jeff Sharp*)

Staff Summary: Silver Oak Drive was built in 2005 to accommodate secondary access to the hospital. The road was built to City standards and has been used by the public since it was built. These dedications are necessary to transfer ownership to the City.

## 9-2. Public Works - Planning

- A) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and Partnership Carson City for funding in the amount of \$26,322, to be paid to Partnership Carson City from approved Housing and Urban Development (HUD) CDBG funding for the Partnership Carson City Building Upgrade Project. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the Partnership Carson City Building Upgrade Project on April 15, 2010. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The proposed Partnership Carson City Building Upgrade will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- B) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and Nevada Rural Counties for funding in the amount of \$10,000, to be paid to Nevada Rural Counties from approved Housing and Urban Development (HUD) CDBG funding for the RSVP Home Companions Respite Care Program. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the RSVP Home Companions Respite Care Program on April 15, 2010. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The proposed RSVP Home Companions Respite Care Program will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- C) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and the Greenhouse Project for funding in the amount of \$29,288, to be paid to the Greenhouse Project from approved Housing and Urban Development (HUD) CDBG funding for the Community Greenhouse and Garden. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the Community Greenhouse and Garden on April 15, 2010. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The proposed Community Greenhouse and Garden will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services and creating jobs.

- D) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and F.I.S.H. for funding in the amount of \$43,300, to be paid to F.I.S.H. from approved Housing and Urban Development (HUD) CDBG funding for the F.I.S.H. Facility Improvement Project. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the F.I.S.H. Facility Improvement Project on April 15, 2010. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The improvements to the F.I.S.H. facility will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- E) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and CASA of Carson City for funding in the amount of \$11,000, to be paid to CASA of Carson City from approved Housing and Urban Development (HUD) CDBG funding for the CASA Transition Items/Publicity Supplies Program. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the CASA (Court Appointed Special Advocates) Transition Items/Publicity Supplies Program on April 15, 2010. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The transition items and publicity supplies for the CASA “clothes closet” facility will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- F) Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and the Ron Wood Family Resource Center for funding in the amount of \$50,168, to be paid to the Ron Wood Family Resource Center from approved CDBG funding for the Reach Up Program. (*Lee Plemel*)

Staff Summary: The Board of Supervisors approved the CDBG funding for the Ron Wood Family Resource Center Reach Up Program on April 15, 2010. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The Reach Up Program will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

### **9-3. Parks and Recreation**

Action to approve the publication of “LOVE YOUR TREE, PARDNER” a brief guide to choosing, planting and caring for your shade trees brochure by the Carson City Shade Tree Council. (*Roger Moellendorf*)

Staff Summary: The Carson City Shade Tree Council has put together a tri-fold full color informational brochure that is intended to inform the public about the proper selection, planting and care of trees. The Shade Tree Council is requesting the Board’s approval to expend approximately \$2,000 to print 20,000 copies.

### **9-4. Human Resources**

Action to adopt a resolution of the Board of Supervisors of Carson City setting forth the benefits for unclassified employees effective July 1, 2010. (*Melanie Bruketta*)

Staff Summary: Adoption of this resolution removes the health examination allowance (which is provided through the health insurance plan) and freezes the pay for unclassified employees.

*(End of Consent Agenda)*

## **10. Recess as Board of Supervisors**

### **Liquor and Entertainment Board**

#### **11. Call to Order & Roll Call – Liquor and Entertainment Board**

#### **12. Action on Approval of Minutes - May 20, 2010**

#### **13. Public Works - Business License**

- A) Action to approve Puneet Kalia as the liquor manager for Sierra Wines (Liquor License #10-27169) located at 1442 E. William St., Carson City. (*Jennifer Pruitt*)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Puneet Kalia is applying to be listed as the liquor manager on the liquor license.

- B) Action to approve Robert Schmitt as the liquor manager for The Schmitt House (Liquor License #10-27238) located at 4750 Hwy 50 E, Carson City. (*Jennifer Pruitt*)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Robert Schmitt is applying to be listed as the liquor manager on the liquor license.

**14. Action to Adjourn as the Liquor and Entertainment Board**

**15. Reconvene as the Board of Supervisors**

**Ordinances, Resolutions, and Other Items**

**16. Any item(s) pulled from the Consent Agenda will be heard at this time.**

**17. City Manager**

- A) Presentation and update by Nevada Rural Housing Authority regarding the 2010 Private Activity Bond Cap Allocation, their new programs and future plans. (*Gary Longaker*)

Staff Summary: Nevada Rural Housing Authority Executive Director Gary Longaker will provide the Board with an update.

- B) Action to adopt a resolution providing for the transfer of Carson City's share of the 2010 private activity bond cap to the Nevada Rural Housing Authority and other matters properly related thereto. (*Gary Longaker*)

Staff Summary: Carson City may annually allocate a share of State money set aside for tax exempt loans for industrial development and affordable housing projects, referred to by the State as "private activity bond volume cap." Carson City may allocate its share to specific projects that apply and qualify with the State, or the allocation goes back into the general State-wide pool.

**18. Parks and Recreation**

Action to adopt a Resolution Changing Existing or Adding New Fees and Policies, revising existing fees and policies relating to Parks and Recreation Department fees and charges, adding new fees and policies relating to Parks and Recreation Department fees and charges and repealing Resolution No. 2009-R-6. (*Roger Moellendorf*)

Staff Summary: The proposed resolution replaces an existing resolution that governs policies regarding Parks and Recreation Department fees and charges. This proposed resolution makes changes in the minimum cost recovery rate for services provided by the Parks & Recreation Department to non-profit organizations from 25% to 100% and increases the cost recovery rate applied to for-profit organizations to 150%. The proposed resolution also changes the non-resident user surcharge fees from 25% to 10%.

**19. Finance**

- A) Action to adopt, on second reading, Bill No. 107, an ordinance of the Board of Supervisors of Carson City, Nevada providing for the issuance of general obligation (limited tax) sewer improvement bonds (additionally secured by pledged revenues), Series 2010C (taxable direct pay Build America Bonds), and

general obligation (limited tax) sewer improvement and refunding bonds (additionally secured by pledged revenues), Series 2010D (tax-exempt); providing the form, terms and conditions thereof and covenants relating to the payment of said bonds; and providing other matters relating thereto. (*Nick Providenti*)

Staff Summary: The City Charter provides that the City may borrow money to acquire, improve, equip, operate and maintain a sewer project and for such purpose may issue bonds or other securities, and the Board has determined and declared that the Project is a municipal purpose within the meaning of said Charter provisions.

- B) Action to adopt, on second reading, Bill No. 108, an ordinance of the Board of Supervisors of Carson City, Nevada providing for the issuance of general obligation (limited tax) water improvement bonds (additionally secured by pledged revenues), Series 2010A (taxable direct pay Build America Bonds), and general obligation (limited tax) water improvement and refunding bonds (additionally secured by pledged revenues), Series 2010B (tax-exempt); providing the form, terms and conditions thereof and covenants relating to the payment of said bonds; and providing other matters relating thereto. (*Nick Providenti*)

Staff Summary: The City Charter provides that the City may borrow money to acquire, improve, equip, operate and maintain a water project and for such purpose may issue bonds or other securities, and the Board has determined and declared that the Project is a municipal purpose within the meaning of said Charter provisions.

- C) Action to determine a program for the provision of Workers' Compensation Insurance for Carson City for FY 10-11. (*Nick Providenti*)

Staff Summary: Staff is recommending that Carson City leave the Nevada Public Agency Compensation Trust (PACT), which is a guaranteed cost premium program. The estimated cost for PACT first dollar coverage is \$1,594,733 for FY 2011. We believe we can provide better service to our workers and limit our worker's compensation total costs by implementing a self insured program at a total estimated cost including estimated claim costs, excess insurance premiums and other administrative charges of \$706,809. The contracts for policies required for a self insurance program for Workers' Compensation Insurance would include an excess liability insurance policy with Midwest Casualty Insurance Company for a total premium of \$77,043 and a Third Party Administrator services contract with Cannon Cochran Management Services, Inc. (CCMSI) for a total cost of \$33,750. The self insurance program would result in a savings of almost \$900,000 for FY 2011. We are anticipating using this savings to increase our contingency reserve in the Worker's Compensation Fund to an estimated \$3.5 million at the end of FY 2011.

- D) Action to determine providers for certain insurance coverage for Carson City for FY 10-11, including, property insurance, auto physical damage and excess liability coverage insurance and government crime insurance. (*Nick Providenti*)

Staff Summary: Staff is recommending that Carson City leave the Nevada Public Agency Insurance Pool (NPAIP) starting on July 1, 2010. Staff recommends the package of insurance coverage, with a grand total premium of \$627,844, provided by the following for FY 10-11: Affiliated FM for property insurance at a total premium of \$267,702; Travelers Insurance Company for auto physical damage and excess liability coverage at a total premium of \$350,397; Great American for government crime insurance at a total premium of \$9,745.

Alternatively, the NPAIP quoted Carson City \$626,202.98 in premiums for FY 2011, but we believe when you compare deductible amounts and service received from the NPAIP and their affiliates, that the City would be better served leaving the NPAIP and contracting with the recommended entities for the

above outlined insurance coverages. The total premiums for FY 09-10 were \$584,385 so the total increase in premium cost would be 7.4%.

- E) Action to adopt a resolution to augment and amend the Carson City FY 2009-10 Budget in the amount of \$17,425,418. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years' budget, board action over the past few months, federal and local grants and unanticipated sources of revenue.

- F) Action to adopt a resolution for temporary interfund loans from the General Fund and Quality of Life Fund to the Grant Fund in the amount of \$500,000 and \$1,000,000, respectively. (*Nick Providenti*)

Staff Summary: The Grant Fund was established to account for state, local and federal grants. Almost all of Carson City's grants are funded on a reimbursement basis, program costs must be paid for with City funds before reimbursement can be requested from the granting agency. The loan will be used to cover the temporary cash shortage in the Grant Fund due to the timing difference from when costs are incurred and reimbursements are received.

## **20. Recess as Board of Supervisors**

### **Redevelopment Authority**

## **21. Call to Order & Roll Call – Redevelopment Authority**

## **22. Action on Approval of Minutes - May 20, 2010**

## **23. Finance**

Action to adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2009-10 Budget in the amount of \$643,258. (*Nick Providenti*)

Staff Summary: The augmentation and revision is appropriating previously unbudgeted resources.

## **24. Action to Adjourn as the Redevelopment Authority**

## **25. Reconvene as the Board of Supervisors**

## **26. Supervisor Williamson**

Action to adopt a resolution establishing an advisory question for the general election ballot regarding the consent of the governing body of the local government be required before the State Legislature can act to decrease revenues or reserves collected by, distributed to, or held by the local government, or impose fees on or mandate new or different services be performed by the local government in order to balance the State's budget, establishing the explanation for the ballot question, directing the Carson City Clerk to bring to the Board of Supervisors a recommendation regarding who should be appointed to the committees to prepare arguments for and against the ballot question, requiring the City Clerk to set the length of an argument and rebuttal and the date by which it must be submitted to the Clerk, and other matters properly related thereto.

Staff Summary: NRS 293.482 requires the Board of Supervisor to adopt a resolution to establish an advisory question.

**27. Supervisor Livermore**

Action to require the Board of Supervisors to submit any proposed use of the available 1/8th cent sales tax authorized under NRS 377B.160 to an advisory vote prior to implementing the tax.

Staff Summary: Supervisor Livermore has asked that the Board consider submitting the proposed use of the 1/8th cent sales tax to an advisory vote. NRS 377B.160 allows the Board of Supervisors to implement the tax by adoption of an ordinance.

**28. Board of Supervisors**

Non-Action Items:

Internal communications and administrative matters  
Correspondence to the Board of Supervisors  
Status reports and comments from the members of the Board  
Staff comments and status report

**29. Action to Adjourn as Board of Supervisors**

**– LUNCH BREAK –**

**RETURN – APPROXIMATE TIME – 1:00 P.M.**

**Board of Health**

**30. Call to Order & Roll Call – Board of Health**

**31. Action on Approval of Minutes - March 18, 2010**

**32. Health and Human Services**

- A) Action to approve, per Nevada Revised Statute 439.550, the adoption of updated immunization requirements for children in the public schools, private schools and child care facilities in Carson City. (*Marena Works*)

Staff Summary: The Nevada Revised Statutes require that the County Health Officer establish and enforce time limits and schedules for the immunization of Carson City children. New vaccines have been introduced and schedules for some existing vaccines have changed slightly.

- B) Facilitated discussion using the National Association of Local Boards of Health (NALBOH) assessment tool to assist in measuring the infrastructure and capacity of our local public health system. (*Marena Works*)

Staff Summary: By using the Local Public Health governance Performance Assessment Instrument v. 2.0, facilitators from NALBOH will lead discussion to assist the Board to answer questions such as “What are the activities and capacities of our public health system?” and “How well are we providing the Essential Public Health Services in our jurisdiction?” The dialogue that occurs in answering these questions can help to identify strengths and weaknesses and determine opportunities for improvement.

**33. Action to Adjourn as the Board of Health**



.....  
*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*  
.....

*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*  
.....

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*  
.....

*This meeting can be viewed on Channel 226. For specific dates and times - [www.bactv.org](http://www.bactv.org).*  
.....

*This agenda and backup information are available on the City's website at  
[www.carson-city.nv.us](http://www.carson-city.nv.us)*  
.....

This notice has been posted at the following locations:

Community Center 851 East William Street  
Public Safety Complex 885 East Musser Street  
City Hall 201 North Carson Street  
Planning Division/Building Division/Permit Center 2621 Northgate Lane, Suite 62

**Date: June 10, 2010**