

exempt per NRS 361.060. The Assessor's office is asking that the taxes be prorated from July 1, 2009 through May 28, 2010. The remaining amount needs to be removed from the 2009/10 Real Property Tax Roll in the amount of \$176.29 and refunded.

8-2. Parks and Recreation

- A) Action to adopt a resolution approving and authorizing the Mayor to sign Interlocal Contract #2010-13 addressing funding from Carson Water Subconservancy District to Carson City for a Carson River Vehicle and Trash Removal Project. (*Vern Krahn*)

Staff Summary: The Parks and Recreation Department has applied for and received a \$5,000 grant from the Carson Water Subconservancy District to remove abandoned vehicles, trash, and flood debris along the Carson River.

- B) Action to adopt a resolution approving and authorizing the Mayor to sign a 2010 Addendum to Interlocal Contract #2008-4 addressing funding from Carson Water Subconservancy District to Carson City for the Carson River Park Phase 2 Project. (*Vern Krahn*)

Staff Summary: Parks and Recreation Department staff has requested a two-year time extension from the Carson Water Subconservancy District on a non-point source pollution enhancement grant for the Carson River Park Phase 2 Project. This Interlocal Contract addendum will change only the grant's termination date to June 30, 2012, and not the original grant award amount of \$7,500.

- C) Action to adopt a resolution approving and authorizing the Mayor to sign a 2010 addendum to Interlocal Contract #2008-5 addressing funding from Carson Water Subconservancy District to Carson City for Wetlands Enhancement Phase 1 (Fulstone Wetlands) Project. (*Vern Krahn*)

Staff Summary: Parks and Recreation Department staff has requested a one-year time extension from the Carson Water Subconservancy District on a non-point source pollution and wetland enhancement grant for the Fulstone Wetlands Project. This Interlocal Contract addendum will change only the grant's termination date to June 30, 2011, and not the original grant award amount of \$20,000.

8-3. Purchasing and Contracts

- A) Action to accept Public Works recommendation to approve Amendment No. 1 to Contract No. 0910-129 with Carollo Engineering titled "Engineering Services for the Wastewater Reclamation Plant - Phase 1 - North Lift Pump Station Improvements" to expand the scope of work and increase the contract amount for a not to exceed amount of \$123,554.00 to be funded from the Sewer Capital Fund Account WWTP No. Lift Station Upgrade as provided in FY 2009/2010 and FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: On January 7, 2010 the Carson City Board of Supervisors approved the above listed contract in the amount of \$195,775.00 for preliminary design. This request is to amend the contract in an amount not to exceed \$123,554.00 in order to provide final detailed design work and bid assistance for the Wastewater Reclamation Plant – Phase 1 North Lift Station Improvement project for which bonds were approved recently.

- B) Action to determine that Contract No. 1011-065 is a contract for the services of a professional engineer, that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees; and therefore not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 1011-065 with BHC Consultants, LLC. to provide Professional Services for Environmental Permit Assistance through June 30, 2011, for a not

to exceed cost of \$187,500.00 to be funded from various Water, Wastewater, Stormwater and Landfill Fund Accounts as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: This contract is an annual on-call services contract to facilitate compliance with all the City environmental permits for water, wastewater, stormwater, and the landfill. The Nevada Division of Environmental Protection (NDEP) permits are quite complex and are inter-related requiring fairly substantial monitoring and contain many permit requirements, which require assistance from time to time. The contract is a task order contract, allowing staff to determine when assistance is needed and to develop a task for any specific work required. The contract is for a not-to-exceed amount of \$187,500. The contract will be issued for one (1) year with the option to renew for a second year. All work will be authorized by task orders.

- C) Action to determine that F and P Construction, Inc., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 0910-217 Carson City Waterfall Fire Watershed Improvements - Phase 2 to F and P Construction, Inc. for a bid amount of \$188,642.00 plus a contingency amount not to exceed \$8,978.00 to be funded from the Capital Outlay/NRCS as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: Bids were received for all labor, material, tools, and equipment for the Carson City Waterfall Fire Watershed Improvements – Phase 2 Project. Project consists of removal of asphalt concrete grindings from the Carson City Water Treatment Plant (CCWTP) access road, stockpiling the grindings, earthwork to raise the road, replacement of the culvert in Kings Canyon Creek with a new culvert and headwalls, replacement of the grindings to resurface the raised roadway, installation of temporary erosion control measures, lowering of bank areas along Kings Canyon Creek, transplanting existing willows and woods rose, installation of rock check dams in existing gullies, reconstruction of a small spillway in an earthen embankment, construction of water spreading dikes, and re-vegetation of all disturbed areas upon completion of construction.

- D) Action to authorize Public Works to utilize BID/RFP 7662 for the purchase of Fleet Vehicles through Jones-West Ford which Bid/RFP was approved by the State of Nevada and which is exempt from competitive bidding pursuant to NRS 332.115 subsection 1(m) and NRS 332.195 providing Carson City's approved funding and purchasing procedures are followed. (File No. 1011-074) (*Sandy Scott-Fisher*)

Staff Summary: Public Works Department is purchasing one (1) 1-Ton Extended Cab in the amount of \$35,854.25 and one (1) 3/4-Ton Extended Cab Short Bed Vehicle in the amount of \$28,037.25 for a total purchase of \$63,891.50.

8-4. City Manager

- A) Action to appoint one member to the Carson River Advisory Committee for a three year term expiring July 2013. (*Larry Werner*)

Staff Summary: Resolution number 2000-R-20 re-establishes that the Carson River Advisory Committee is to consist of seven members appointed by the Board of Supervisors with one member representing wildlife issues. There is one vacancy to be filled for the member representing wildlife issues due to a member's term expiring. Dan Greytak has requested reappointment. There are no other applicants.

- B) Review of the quarterly summary for all active grants made to Carson City as well as a listing of all pending grants. (*Larry Werner*)

Staff Summary: During the second meeting of the month following the end of the fiscal quarter, a summary of all active grants made to Carson City as well as a listing of all pending grants will be given to the Board of Supervisors.

8-5. Finance

- A) Action to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$33,857.81 out of estimated billings through June 30, 2010 of approximately \$2,600,000. (*Nick Providenti*)

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

- B) Action to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$573,619.43 in uncollectible accounts receivable. (*Nick Providenti*)

Staff Summary: NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

8-6. Clerk-Recorder

NACO Ballot Question, Committee to Prepare Arguments. (*Alan Glover*)

Staff Summary: The Clerk has exercised due diligence in trying to locate persons willing to serve on the committee, and was unable to locate any such persons.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

- 9. Any item(s) pulled from the Consent Agenda will be heard at this time.**

10. City Manager

Presentation of their Annual Activities Report for the Operation of Public, Educational Government Access Programming by the Brewery Arts Center. (*John Procaccini*)

Staff Summary: The Board of Supervisors approved an agreement on June 21, 2007 with the Brewery Arts Center (BAC) to provide public education and governmental access programming and services.

11. Public Works

Action to adopt a resolution approving and authorizing the Mayor to sign an Interlocal Agreement by and between Carson City and Douglas County Relating to Water Service. (*Andy Burnham*)

Staff Summary: This agreement facilitates the delivery of Carson City owned water rights from the Regional Water Project to Carson City. This agreement sets forth additional provisions for Douglas to construct a small portion of the pipeline in Carson to avoid contractor conflicts and provides for an additional connection between Douglas and Carson near COSTCO in Vista Grande.

12. Recess as Board of Supervisors

Redevelopment Authority

13. Call to Order & Roll Call – Redevelopment Authority

14. Action on Approval of Minutes - June 17, 2010

15. Office of Business Development

Action to adopt a resolution to suspend indefinitely the current Redevelopment Incentive Program that provides individual grants for small, private redevelopment projects. (*Joe McCarthy*)

Staff Summary: On May 10, 2010, the Redevelopment Authority requested that staff return to the Redevelopment Authority with a recommendation to suspend indefinitely the current cash incentive program for small private redevelopment projects. The justifications for this moratorium on certain cash incentives include the Office of Business Development's staff reduction and the difficulty in processing and evaluating applications fairly, efficiently and timely. In addition, the City is creating a new business resource center along with a pressing need to husband tax increment to implement the City's Downtown corridor vision. The suspension of this incentive program does not apply to the funding of special events or the appropriate, large redevelopment projects, such as state-of-the-art auto dealerships or large, aging shopping centers in need of redevelopment support.

16. Action to Adjourn as the Redevelopment Authority

17. Reconvene as the Board of Supervisors

18. Public Works - Planning and Zoning

Discussion and update regarding the implementation of the small wind energy conversion system ordinance adopted by Carson City approximately one year ago. (ZCA-08-127) (*Lee Plemel*)

Summary: The small wind energy ordinance was adopted by the Board of Supervisors in July 2009. The Board requested a one-year review of how the ordinance has been implemented. Staff will give an update on the two small wind energy systems that have been installed since the adoption of the new ordinance.

19. City Manager

Action to appoint three members to the Planning Commission for four year terms ending June 2014. (*Larry Werner*)

Staff Summary: CCMC 18.02.010 and NRS 278.030 provide for a Planning Commission to be composed of not more than seven members who shall be appointed by the Board of Supervisors. There are three vacancies for four year terms due to existing members' terms expiring. There are four applicants; Daniel Heath, Edwin James, Mark Kimbrough, and James Shirk.

20. Board of Supervisors

Non-Action Items:

Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

- LUNCH BREAK -

RETURN - APPROXIMATE TIME - 1:30 P.M.

JOINT MEETING WITH THE CARSON CITY CHARTER REVIEW COMMITTEE

21. Call to Order and Roll Call of the Charter Review Committee

22. Charter Review Committee

Status report and briefing on the work of the Charter Review Committee. *(Donna DePauw)*

Staff Summary: The Charter Review Committee will provide a briefing of their meetings held on March 30, 2010, May 25, 2010 and June 29, 2010.

23. Action to Adjourn the Carson City Charter Review Committee

24. Action to Adjourn the Board of Supervisors

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Date: July 8, 2010