



**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**

Day: Thursday
Date: August 19, 2010
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Ron Torkelson, Seventh Day Adventist Church**
- 4. Pledge of Allegiance**
- 5. Action on Approval of Minutes - July 15, 2010**
- 6. Adoption of Agenda**
- 7. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

8. Special Presentations

- A) Presentation of two StormReady signs to Carson City for becoming a StormReady Community by Rhett Milne from the National Weather Service. (*Rhett Milne, NWS – NOAA*)

Staff Summary: StormReady communities are better prepared to save lives from natural disasters through advanced planning, education, and awareness. The StormReady Program is run by NOAA-National Weather Service and recognizes cities and counties that have gone above and beyond in preparing for natural disasters. Numerous criteria are required to be met in order to receive the recognition, including having numerous ways to receive and disseminate critical life saving weather and emergency information. In addition, Carson City has been proactive in educating and preparing citizens of the community for natural disasters.

- B) Final update on Census 2010 operations and thank you presentation to Carson City for outstanding leadership. *(David Byerman, U.S. Census Bureau)*

Staff Summary: U.S. Census Bureau Chief Government Liaison for Nevada David Byerman will give a presentation on 2010 Census operations in Carson City.

9. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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9-1. Assessor

Action to approve the removal of a portion of the taxes from parcel number 008-175-12 (2131 Sneddon Wy) from the 2010/11 Real Property Tax Roll per NRS 361.765 in the amount of \$ 310.79. *(Kimberly Adams)*

Staff Summary: Due to a clerical error, the prior year gross override value amount (PYGAV) was adjusted. This amount is used to calculate the taxes for the next year. The adjustment caused the taxes to be based on a higher amount, so the Assessor's office is asking that the taxes be adjusted to reflect the correct amount under AB489 and the amount that was billed in excess be removed from the 2010/11 Real Property Tax Roll.

9-2. Purchasing and Contracts

Action to accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$40,620.90 for Contract No. 0910-143 titled Production Well #41 Drilling, Construction and Testing Project to Hydro Resources Nevada, Inc., dba: Humbolt Drilling & Pump Con., Inc. *(Sandy Scott-Fisher)*

Staff Summary: Well #41 Drilling, Construction and Testing Project consisted of drilling, construction, and development of a production well (Well 41) for the Carson City Public Works Department. The drilling site is located a quarter mile off the east end of 5th street in Riverview Park, Carson City, Nevada. The project is complete and the contractor is entitled to final payment.

(End of Consent Agenda)

10. Recess as Board of Supervisors

Liquor and Entertainment Board

11. Call to Order & Roll Call – Liquor and Entertainment Board

12. Public Works - Business License

Action to approve Thomas Streckfus as the liquor manager for the Pizza Factory (Liquor License #10-27295) located at 135 Clearview Dr. #127, Carson City. *(Jennifer Pruitt)*

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Thomas Streckfus is applying to be listed as the liquor manager on the liquor license and staff is recommending approval.

13. Action to Adjourn as the Liquor and Entertainment Board

14. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

15. Any item(s) pulled from the Consent Agenda will be heard at this time.

16. Purchasing and Contracts

- A) Action to Amend Contract No. 0910-203 Engineering Services for the Saw Mill Canyon Pipeline and Water Delivery Project with Black and Veatch to limit the Scope of Work to the Phase I activities and to reduce the Contract amount to \$186,800.00 from the Water Fund Account as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: If approved, the Scope of Work of this contract will be to provide for Phase I activities including project management, completion of an environmental study (NEPA) and a submittal to request Categorical Exclusion (CE) from the EPA for the design of the replacement pipeline from Saw Mill Canyon to the Tanks, evaluation of the Tanks Meter House flow meter and control valves, assessment of the condition of and provide recommendations to replace existing outlet control valves on the Marlette and Hobart dams, and a feasibility study and preparation of a preliminary plan for augmentation of storage at Marlette Lake. This contract for Phase I activities is \$186,800.00. The subsequent design phase of this project is estimated to cost and additional \$429,564.00. Dependent on Phase I results, this Project could reach a total cost of approximately \$616,364.00 (55% funding from EPA Assistance Agreement) through an amendment brought back to the Board of Supervisors for approval at a future date. This contract was originally approved, with modification, in the amount of \$616,364.00 at the August 5, 2010 Board of Supervisor's meeting. This amendment is being requested as the Scope of Work for Phase II of the project could not be accurately detailed until the completion of Phase I.

- B) Action to determine that Reliant Electric is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 1011-073 Carson City Public Works Solar Photovoltaic System to Reliant Electric for a bid amount of \$559,730.00 plus a contingency amount not to exceed \$40,270.00 to be funded from the Capital Project/Solar Project fund as provided in FY 2010/2011. (*Sandy Scott-Fisher*)

Staff Summary: The Solar Photovoltaic System project consists of installing a complete and turnkey Solar Photovoltaic System at the Public Works Facility, including: furnishing the solar photovoltaic array including solar panels, conduit, and solar panel racking system on the Truck Shed roof; installing the inverter, bollards, and shaded enclosure adjacent to the Truck Shed; installing wiring in the existing conduits tracing back to the main switchgear; installing the electric net meter and other necessary appurtenances; installing a data acquisition system and displays at the Public Works and City Hall lobbies; and coordinating interconnection activities with the local utility company. The time allotted for completion of this project is sixty (60) calendar days from the date of the Notice to Proceed, anticipated to be August 19, 2010, but must be completed no later than October 15, 2010.

17. Public Works - Planning and Zoning

- A) Action to approve an Abandonment of Public Right-of-Way application from Tri State Surveying (property owners: Herman C. Bauer, Alexander Kirsch and Jeannie Bangham) to reduce the existing right-of-way width by eight feet adjacent to properties zoned Residential Office (RO), located at North Minnesota, North Division, and West Ann Streets, APN's 001-191-02, -05, and -06 and authorize the mayor to sign the Order of Abandonment. (AB-10-038) (*Jennifer Pruitt*)

Staff Summary: Pursuant to NRS 278.480 and CCMC Title 17, this application requests abandonment of an eight foot portion of an existing right-of-way located at North Minnesota, North Division, and West Ann Streets on APN's 001-191-02, -05, and -06. The right-of-way totals 3,814 square feet, which includes 2,758 square feet on the Bauer property, 360 square feet on the Kirsch property, and 696 square feet on the Bangham property.

- B) Action to authorize the Public Works Department to submit an application for a HUD Community Challenge Planning Grant in the amount of \$100,000 to create a specific plan and zoning for the Fairview Drive mixed-use corridor. (*Lee Plemel*)

Staff Summary: The Board of Supervisors is required to authorize the submittal of applications for grants in excess of \$25,000, pursuant to City Manager policy. The purpose of the Community Challenge Planning Grant is to encourage planning that coordinates housing, economic development, transportation, and environmental policies and goals. The Fairview Drive corridor plan would help implement the goals and policies of the Carson City Master Plan. A 20 percent City match is required for this grant, which may include in-kind services.

18. Public Works - Transportation

Action to authorize the Public Works Department to submit an application for a HUD Community Challenge Planning Grant in the amount of \$240,000 to create a preliminary design for the narrowing of Carson Street between John Street and Stewart Street. (*Patrick Pittenger*)

Staff Summary: The Board of Supervisors is required to authorize the submittal of applications for grants in excess of \$25,000, pursuant to City Manager policy. The purpose of the Community Challenge Planning Grant is to encourage planning that coordinates housing, economic development, transportation, and environmental policies and goals. The narrowing of Carson Street would facilitate the capital improvement program for downtown Carson City, and would help implement the goals and policies of the Carson City Master Plan. A 20 percent match is required for this grant, which will be funded jointly through the Carson City Redevelopment Authority and the Carson City Regional Transportation Commission (RTC).

19. Finance

- A) Action to adopt or reject, on second reading, Bill No. 109, an ordinance of the Board of Supervisors of Carson City, Nevada designated by the short title "2010E Water Bond Ordinance"; providing for the issuance of its general obligation (limited tax) water bond (additionally secured by pledged revenues), Series 2010E (taxable direct pay Build America Bonds); providing the form, terms and conditions of the bond; providing for the levy and collection of the annual general (ad valorem) taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the water system of the City; and providing other matters relating thereto. (*Nick Providenti*)

Staff Summary: The City Charter provides that the City may borrow money to acquire, improve, equip, operate and maintain a water project and for such purpose may issue bonds or other securities, and the

Board has determined and declared that the Project is a municipal purpose within the meaning of said Charter provisions.

- B) Action to adopt or reject, on second reading, Bill No. 110, an ordinance of the Board of Supervisors of Carson City, Nevada designated by the short title “2010E Water Bond Ordinance”; providing for the issuance of its general obligation (limited tax) water bond (additionally secured by pledged revenues), Series 2010E (tax-exempt); providing the form, terms and conditions of the bond; providing for the levy and collection of the annual general (ad valorem) taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the water system of the City; and providing other matters relating thereto. (*Nick Providenti*)

Staff Summary: The City Charter provides that the City may borrow money to acquire, improve, equip, operate and maintain a water project and for such purpose may issue bonds or other securities, and the Board has determined and declared that the Project is a municipal purpose within the meaning of said Charter provisions.

- C) Action to adopt or reject, on second reading, Bill No. 111, an ordinance of the Board of Supervisors of Carson City, Nevada designated by the short title “2010F Sewer Bond Ordinance”; providing for the issuance of its general obligation (limited tax) sewer bond (additionally secured by pledged revenues), Series 2010F (taxable direct pay Build America Bonds); providing the form, terms and conditions of the bond; providing for the levy and collection of the annual general (ad valorem) taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the sanitary sewer system of the City; and providing other matters relating thereto. (*Nick Providenti*)

Staff Summary: The City Charter provides that the City may borrow money to acquire, improve, equip, operate and maintain a sewer project and for such purpose may issue bonds or other securities, and the Board has determined and declared that the Project is a municipal purpose within the meaning of said Charter provisions.

- D) Action to adopt or reject, on second reading, Bill No. 112, an ordinance of the Board of Supervisors of Carson City, Nevada designated by the short title “2010F Sewer Bond Ordinance”; providing for the issuance of its general obligation (limited tax) sewer bond (additionally secured by pledged revenues), Series 2010F (tax-exempt); providing the form, terms and conditions of the bond; providing for the levy and collection of the annual general (ad valorem) taxes for the payment of such bond; additionally securing its payment by a pledge of revenues derived from the sanitary sewer system of the City; and providing other matters relating thereto. (*Nick Providenti*)

Staff Summary: The City Charter provides that the City may borrow money to acquire, improve, equip, operate and maintain a sewer project and for such purpose may issue bonds or other securities, and the Board has determined and declared that the Project is a municipal purpose within the meaning of said Charter provisions.

20. Board of Supervisors

Non-Action Items:

Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

21. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.
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*This agenda and backup information are available on the City's website at
www.carson-city.nv.us*
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This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street

Date: August 12, 2010