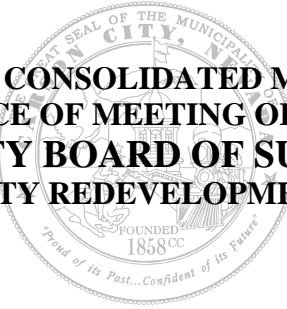


**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY REDEVELOPMENT AUTHORITY**



**Day:** Thursday  
**Date:** October 21, 2010  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation** - Dave Goodale, Capital Christian Center
4. **Pledge of Allegiance**
5. **Action on Approval of Minutes** - September 16, 2010
6. **Adoption of Agenda**
7. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

8. **Special Presentation**

Presentation of a proclamation for Red Ribbon Drug Prevention Awareness Month, October 2010.  
*(Sheriff Furlong, Undersheriff Albertsen and Lisa Davis)*

9. **Consent Agenda**

.....  
*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
.....

## 9-1. Health and Human Services

- A) Action to adopt a resolution approving an Interlocal Agreement with the Nevada Department of Health and Human Services in the amount of \$113,437.57 to improve immunization coverage among those 0 to 18 years of age and to reduce hepatitis B disease among children and adults. (*Marena Works*)

Staff Summary: This Interlocal Agreement will be used to improve vaccination rates, provide for site visits and vaccination coverage assessments in Carson City, Douglas, and Lyon Counties. This Interlocal Agreement is from the State Health Division's Immunization Program.

- B) Action to adopt a resolution approving an Interlocal Agreement with the Nevada Department of Health and Human Services in the amount of \$66,401.83 to improve immunization coverage among preschool children enrolled in licensed childcare facilities in Carson City, Lyon and Douglas Counties. (*Marena Works*)

Staff Summary: This Interlocal Agreement will be used to conduct surveys in preschool children enrolled in licensed childcare facilities in Carson City, Lyon, and Douglas County.

- C) Action to approve continued work on the competitive grant application for Family Planning Services in Carson City. (*Marena Works*)

Staff Summary: This federal grant is used to provide women and men family planning, and related services, within the Carson City community. For the last 2 years the Health department has received funding from the Office of Population Affairs for the purpose of operating our family planning services. This funding is expected to expire on June 30, 2011. In order to be considered for continued funding after this date, CCHHS must apply for the new 5-year funding cycle.

## 9-2. Public Works

- A) Action to approve and authorize the Mayor to sign a Non-Exclusive Road Easement and Right-Of-Way by and between the State of Nevada, acting through the Nevada Division of State Lands, on behalf of the Division of Building and Grounds, and Carson City, whereby an easement is granted to Carson City for a connector road, referred to as Tahoe Golf Club Drive. (*Jeff Sharp*)

Staff Summary: Several years ago, a developer was given permission by the State of Nevada Division of State Lands to construct Tahoe Golf Club Drive on State of Nevada property in order to accommodate access from Highway 50 West to a residential golf course community located in Douglas County, south of Old Clear Creek Road, on the condition that Carson City would permit the construction and accept the roadway easement, and that Douglas County would accept maintenance responsibility for the roadway. The majority of the connector roadway is located within the County of Carson City. In April of 2006, Carson City entered into an Interlocal Agreement with Douglas County, whereby Douglas County agreed to maintain the connector roadway, including snow removal, at no cost to Carson City, between the limits of Douglas County and U.S. Highway 50 right of way, upon completion of the roadway by the Developer. Acceptance of this easement and right of way by Carson City will result in Tahoe Golf Club Drive becoming a City roadway, maintained by Douglas County per the previously approved agreements.

- B) Action to accept a Right-Of-Way Grant, serial number NVN 087468, from the United States Department of the Interior Bureau of Land Management, authorizing the City to construct, operate and maintain a sedimentation basin on public lands located at the northeast corner of the intersection of South Edmonds Drive and Valley View Drive. (*Jeff Sharp*)

Staff Summary: Public Works staff recently made application to BLM for this 230' long by 145' wide right of way adjacent to Valley View Drive and South Edmonds Drive in order to allow future construction of a storm water sedimentation basin. This area receives abundant storm water runoff from Prison Hill during heavy rainfall events. The runoff carries with it a substantial amount of sediment and debris that tends to clog downstream storm water conveyance facilities, and makes a mess on the area roadways. Once constructed, the sedimentation basin will be useful to catch the sediment and debris.

- C) Action to approve and authorize the Mayor to sign a Non-Exclusive Bridge Easement and Right-Of-Way between Nevada Division of State Lands and Carson City, whereby the Division of State Lands will grant the City an easement across the Carson River to facilitate access and maintenance of the Deer Run Road Bridge, formerly known as Brunswick Bridge. (*Jeff Sharp*)

Staff Summary: On December 27, 2007, the State of Nevada Department of Transportation (NDOT) relinquished ownership of the Deer Run Road Bridge, formerly Brunswick Bridge, to Carson City. Since the Division of State Lands hold title to the bed and banks of the Carson River, an easement from State Lands is required to allow the City to access and maintain the bridge.

### **9-3. District Attorney**

Action to approve submitting an application, in the amount of \$40,000, to the State of Nevada Attorney General's Office for the STOP Violence Against Women Grant. This funding will pay the salary for a Victim/Witness Coordinator. (*Randy Munn*)

Staff Summary: The District Attorney's Office was awarded funding in early October 2010, to hire an additional Victim/Witness Coordinator. Receipt of this grant will fund that Victim/Witness Coordinator position for 2011.

### **9-4. City Manager**

- A) Action to ratify the approval of bills and other requests for payments by the City Manager for the period of September 6, 2010 thru October 11, 2010. (*Larry Werner*)

Staff Summary: All bills or other requests for payment verified per CCMC Section 2.29.010 shall be presented by the controller, together with the register book of demands and warrants to the city manager who shall audit the same, and if found authorized, correct and legal, shall signify by his signature, as agent for the board, upon the register book of demands and warrants those demands which are approved or disapproved by him. Upon approval, the warrants, as prepared aforesaid, shall issue. The City Manager shall then cause the register book of bills and other requests for payment and warrants to be presented at least once a month to the board of supervisors, who shall, by motion entered into its minutes, ratify the action taken on the bills or other requests for payment.

- B) Review of the quarterly summary for all active grants made to Carson City as well as a listing of all pending grants. (*Larry Werner*)

Staff Summary: During the second meeting of the month following the end of the fiscal quarter, a summary of all active grants made to Carson City as well as a listing of all pending grants will be given to the Board of Supervisors.

**9-5. Finance**

- A) Action to accept the report on the condition of each fund in the treasury through October 12, 2010 per NRS 251.030. (*Nick Providenti*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. The “Statement of Cash Receipts and Disbursements” indicates the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of October 12, 2010. It is important to note that there will always be timing differences with these balances - for example while all departments take deposits to the bank on a daily basis, revenue reports are only prepared twice a month and there is usually a lag time between when the reports are prepared and when they are entered into the system.

- B) Action to confirm the engagement of Swendseid & Stern as bond counsel to Carson City, Nevada in connection with the \$5,000,000 Carson City, Nevada General Obligation (Limited Tax) Various Purpose Refunding Bonds and the \$2,600,000 Carson City, Nevada General Obligation (Limited Tax) Park Refunding Bonds. (*Nick Providenti*)

Staff Summary: The agreement between the City and the firm of Swendseid and Stern sets forth the role proposed to be served and the responsibilities proposed to be assumed as bond counsel.

*(End of Consent Agenda)*

**Ordinances, Resolutions, and Other Items**

**10. Any item(s) pulled from the Consent Agenda will be heard at this time.**

**11. Purchasing and Contracts**

Action to determine that Contract No. 1011-124 is a contract for items which may only be contracted from a sole source and a contract for the additions to and repair and maintenance of equipment which may be more efficiently added to and repaired and maintained by a certain person and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 1011-124 a request for Communication Equipment Maintenance and Repair to be provided by Sierra Electronics through October 6, 2015 for a not to exceed cost of \$495,175.15 to be funded from the Water-Radio Replacement, Sewer- Radio System Upgrade, and Fleet- Radio Maintenance Funds as follows: \$232,326.15 for Fiscal year 2010/2011; \$65,712.00 for Fiscal year 2011/2012; \$65,712.00 for Fiscal year 2012/2013; \$65,712.00 for Fiscal year 2013/2014; and \$65,712.00 for Fiscal year 2014/2015. (*Sandy Scott-Fisher*)

Staff Summary: This contract will provide for the necessary emergency repairs, routine repairs and maintenance for the City’s radio system infrastructure and subscriber units through October 6, 2015, at a cost of \$65,712.00 per fiscal year. Additionally, this contract will provide for the upgrade to the City’s communication facilities and radio networks to Motorola R56 Standards by October 6, 2011 for the Snow Valley Peak Carson City Repeater Site in the amount of \$128,276.25 and the Snow Valley Peak Dispatch/Voting System Upgrade in the amount of \$38,337.90.

**Following a recess or adjournment of the meeting, the Carson City Board of Supervisors will meet with its management representatives to discuss labor negotiations pursuant to NRS 288.220(4).**

**12. Human Resources**

**This matter is being considered pursuant to the public hearing process set forth in NRS 288.153.**

Action to adopt the 2010-2015 Collective Bargaining Agreement between Carson City and the Carson City Supervisory Association on behalf of the Carson City Sheriff's Lieutenants/Captains. (*Melanie Bruketta*)

Staff Summary: City staff approached the Lieutenants/Captains and asked if they would be willing to freeze the 3% contract adjustment due July 1<sup>st</sup> in order to meet the financial needs of the City due to economic losses that have occurred over the past few years. The City and the Lieutenants/Captains were successful in reaching a new five year Agreement that will assist the City in meeting its current budgetary needs.

**13. Recess as Board of Supervisors**

**Redevelopment Authority**

**14. Call to Order & Roll Call – Redevelopment Authority**

**15. Action on Approval of Minutes - May 17, 2010, July 1, 2010 and July 15, 2010**

**16. Office of Business Development**

- A) Action to approve and recommend to the Board of Supervisors the approval of the expenditure of \$22,500 from the Revolving Fund for the Redevelopment Agency to support this year's Carson City Convention & Visitor Bureau's promotion and production of the many Ghost Walk events including a new event, "Friends in Low Places," the Lone Mountain Cemetery Tour scheduled for October 2010. These expenses are incidental to the carrying out of the redevelopment plan. (*Joe McCarthy and Representative from CCCVB*)

Staff Summary: This is a request to expend \$22,500 from the Revolving Fund for the Redevelopment Agency to support this year's annual Ghost Walks and the new event Cemetery Tour. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. The action requested of the RDA is to recommend to the Board of Supervisors the approval of this expenditure.

- B) Action to approve and recommend to the Board of Supervisors the approval of the expenditure of \$5,000 from the Revolving Fund for the Redevelopment Agency to support the Capital City Arts Initiative, as an expense incidental to the carrying out of the redevelopment plan. (*Joe McCarthy and CCAI Representative*)

Staff Summary: This is a request to expend funding \$5,000 from the Revolving Fund for the Redevelopment Agency to support annual programming of the Capital City Arts Initiative (CCAI). CCAI's activities include contemporary art exhibitions and arts education programs for the area's diverse adult and youth populations. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the

redevelopment plan adopted by the Carson City Board of Supervisors. The action requested of the RDA is to recommend to the Board of Supervisors the approval of this expenditure.

- C) Action to approve and recommend to the Board of Supervisors the approval of the expenditure of \$2,500 from the Revolving Fund for the Redevelopment Agency to support Sierra Nevada Ballet 2010 Peanutracker, as an expense incidental to the carrying out of the redevelopment plan. (*Joe McCarthy and Sierra Ballet Representative*)

Staff Summary: This is a request to expend \$2,500 from the Revolving Fund for the Redevelopment Agency to support the annual production of the Sierra Nevada Ballet's Peanutracker - The Story in a Nutshell. The applicant requested \$4,000.00. The RACC recommended a subsidy to underwrite the cost to rent Bob Boldrick Theater in the Community Center. The recommended subsidy shall not exceed \$2,500.00. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan. The action requested of the Redevelopment Authority is to recommend to the Board of Supervisors the approval of this expenditure.

- D) Action to approve and recommend to the Board of Supervisors approval of an amended and restated Operating Covenant and Agreement by and between Carson City Redevelopment Authority and the City of Carson City and Carson Southgate, LLC. (*Joe McCarthy*)

Staff Summary: City Management Services, doing business as Carson City Southgate, LLC in Redevelopment Project Area No. 2, is the owner in fee simple of certain real property in the Southgate Shopping Center, APN 009-125-07. In 2006, the Board of Supervisors approved the original Operating Covenant and Agreement (OCA) with Carson City Southgate, LLC. The intent of the original sales tax rebate was to cure blight in Project Area No. 2, by incenting the property owner to rehabilitate his vacant big-box building, a prominent eyesore, and to improve his property with viable, sales tax generating tenants. This amendment retains the original 15 year maximum term and reduces the incentive provided in the original agreement to a straight 20 percent rebate of new sales tax generated by the project each year.

## **17. Parks & Recreation and Office of Business Development**

- A) Action to adopt a resolution adopting and approving an Interlocal Contract between Carson City, a consolidated municipality and political subdivision of the State of Nevada, and the Carson City Redevelopment Authority, a redevelopment agency organized pursuant to Chapter 279 of the Nevada Revised Statutes and political subdivision of the State of Nevada, to provide for the Arlington Square Ice Rink for the Winter/Holiday period of 2010-11 and other matters properly related thereto. (*Roger Moellendorf*)

Staff Summary: The Interlocal Contract sets forth the responsibilities of each agency regarding the operations of the ice rink.

- B) Action to approve as a redevelopment project and recommend to the Board of Supervisors the approval of the expenditure of \$106,255 from the Revolving Fund for the Redevelopment Agency to support the Arlington Square Ice Rink. (*Roger Moellendorf*)

Staff Summary: This request is to expend \$106,255 from the Revolving Fund for the Redevelopment Agency to support The Arlington Square Ice Rink. Opening Wednesday, November 24, 2010, and running through Saturday, January 22, 2011, the holiday season ice skating venue in Downtown Carson City is located in the Carson Nugget's parking lot on Carson and Robinson Streets, and becomes an ice skating venue. This update to the RDA includes details on the installation, partnerships, promotions, outreach, budget, and operations of the project.

**18. Action to Adjourn as the Redevelopment Authority**

**19. Reconvene as the Board of Supervisors**

**20. Office of Business Development**

- A) Action to adopt a resolution authorizing the expenditure of \$22,500 from the Revolving Fund for the Redevelopment Agency to support this year's Carson City Convention & Visitor Bureau's promotion and production of the many Ghost Walk events including a new event, "Friends in Low Places," the Lone Mountain Cemetery Tour scheduled for October 2010. These expenses are incidental to the carrying out of the redevelopment plan. *(Joe McCarthy and Representative from CCCVB)*

**Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.**

Staff Summary: On August 17, 2010, the Redevelopment Authority Citizens Committee (RACC) recommended approval of funding to expend \$22,500 from the Revolving Fund for the Redevelopment Agency to support this year's annual Ghost Walks and the new event Cemetery Tour. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors.

- B) Action to adopt a resolution authorizing the expenditure of \$5,000 from the Revolving Fund for the Redevelopment Agency to support the Capital City Arts Initiative, as an expense incidental to the carrying out of the redevelopment plan. *(Joe McCarthy and CCAI Representative)*

**Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.**

Staff Summary: On August 17, 2010, the Redevelopment Authority Citizens Committee (RACC) recommended approval of funding to expend \$5,000 from the Revolving Fund for the Redevelopment Agency to support annual programming of the Capital City Arts Initiative (CCAI). CCAI's activities include contemporary art exhibitions and arts education programs for the area's diverse adult and youth populations. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors.

- C) Action to adopt a resolution authorizing the expenditure of \$2,500 from the Revolving Fund for the Redevelopment Agency to support Sierra Nevada Ballet 2010 Peanutcracker, as an expense incidental to the carrying out of the redevelopment plan. *(Joe McCarthy and Sierra Ballet Representative)*

**Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.**

Staff Summary: On October 4, 2010, the RACC recommended expending \$2,500 from the Revolving Fund for the Redevelopment Agency to support the annual production of the Sierra Nevada Ballet's Peanutracker - The Story in a Nutshell. The applicant requested \$4,000.00. The RACC recommended a subsidy to underwrite cost to rent Bob Boldrick Theater in the Community Center. The recommended subsidy shall not exceed \$2,500.00. NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors. Prior to approving the expenditure, the Board of Supervisors must make the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan.

- D) Action to approve an amended and restated Operating Covenant and Agreement by and between Carson City Redevelopment Authority and the City of Carson City and Carson Southgate, LLC. (*Joe McCarthy*)

Staff Summary: City Management Services, doing business as Carson City Southgate, LLC in Redevelopment Project Area No. 2, is the owner in fee simple of certain real property in the Southgate Shopping Center, APN 009-125-07. In 2006, the Board of Supervisors approved the original Operating Covenant and Agreement (OCA) with Carson City Southgate, LLC. The intent of the original sales tax rebate was to cure blight in Project Area No. 2, by incenting the property owner to rehabilitate his vacant big-box building, a prominent eyesore, and to improve his property with viable, sales tax generating tenants. This amendment retains the original 15 year maximum term and reduces the incentive provided in the original agreement to a straight 20 percent rebate of new sales tax generated by the project each year.

**21. Parks & Recreation and Office of Business Development**

- A) Action to adopt a resolution adopting and approving an Interlocal Contract between Carson City, a consolidated municipality and political subdivision of the State of Nevada, and the Carson City Redevelopment Authority, a redevelopment agency organized pursuant to Chapter 279 of the Nevada Revised Statutes and political subdivision of the State of Nevada, to provide for the Arlington Square Ice Rink for the Winter/Holiday period of 2010-11 and other matters properly related thereto. (*Roger Moellendorf*)

Staff Summary: The Interlocal Contract sets forth the responsibilities of each agency regarding the operations of the ice rink.

- B) Action to adopt a resolution approving the expenditure of \$106,255 from the Revolving Fund for the Redevelopment Agency to support the Arlington Square Ice Rink. (*Roger Moellendorf*)

**Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.**

Staff Summary: This request is to expend \$106,255 from the Revolving Fund for the Redevelopment Agency to support The Arlington Square Ice Rink. Opening Wednesday, November 24, 2010, and running through Saturday, January 22, 2011, the holiday season ice skating venue in Downtown Carson City is located in the Carson Nugget's parking lot on Carson and Robinson Streets, and becomes an ice skating venue.



**22. Parks and Recreation - Open Space**

Action to authorize the Mayor to sign a letter in support of a Southern Nevada Public Land Management Act nomination towards the purchase of 320 acres by the U.S. Forest Service for lands located within the Carson Range in Carson City, Nevada. *(Juan Guzman/Dominique Etchegoyen)*

Staff Summary: Tahoe Limited Liability Corporation owns four 80-acre parcels located south and east of Snowy Valley Peak and surrounded by lands managed by the U.S. Forest Service. Tahoe LLC has engaged the services of Legacy Land and Water Corporation to process a nomination for these lands to be purchased by the U.S. Forest Service through the Southern Nevada Public Land Management Act environmental sensitive lands program.

**23. Board of Supervisors**

Non-Action Items:

- Status review of projects
- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

**24. Action to Adjourn**

.....  
*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*  
.....

*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*  
.....

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*  
.....

*This meeting can be viewed on Channel 226. For specific dates and times - [www.bactv.org](http://www.bactv.org).*  
.....

*This agenda and backup information are available on the City's website at [www.carson.org](http://www.carson.org)*  
.....

This notice has been posted at the following locations:

- Community Center 851 East William Street
- Public Safety Complex 885 East Musser Street
- City Hall 201 North Carson Street
- Carson City Library 900 North Roop Street
- Business Resource & Innovation Center (BRIC) 108 East Proctor

**Date: October 14, 2010**