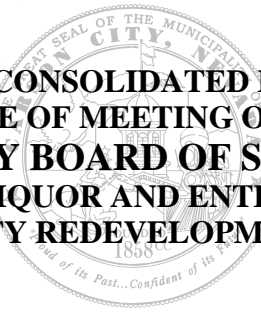


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD
AND CARSON CITY REDEVELOPMENT AUTHORITY**



Day: Thursday
Date: February 3, 2011
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation** - Ken Haskins, First Christian Church
4. **Pledge of Allegiance**
5. **Action on Approval of Minutes** - January 6, 2011
6. **Adoption of Agenda**
7. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

8. **Consent Agenda**

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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8-1. Public Works

- A) Action to adopt a resolution approving and authorizing the Mayor to sign an Interlocal Agreement by and between Carson City and the Carson City School District addressing participation and funding for removal of fill material at Carson High School. (*Andy Burnham*)

Staff Summary: This agreement provides for Carson City to participate with the School District to remove fill material at the rear of the high school for development of a solar project and the regional water line project. Overall costs are estimated to be between \$250,000-\$300,000 with the City's share not to exceed \$150,000.

- B) Action to approve and authorize the Mayor to sign the Joost Ash Canyon Creek Lease Agreement. (*Ken Arnold*)

Staff Summary: This agreement is for the lease of all or a portion of Ash Canyon Creek that is owned and controlled by Joost Land and Cattle Company, Inc., for calendar year 2011, for the sum of \$1.00.

- C) Action to approve the Right-of-Way Grant (NVN 088364) between the United States Department of Interior Bureau of Land Management (BLM) and Carson City for a Right-of-Way Grant which will allow Carson to construct a portion of the North/South Transmission Main Phase II Project and related facilities on BLM property. (*Tom Guinn*)

Staff Summary: The primary purpose of this amendment is to provide Carson City the access necessary to construct the North/South Transmission Main Phase II Project, bury utilities and build a multi-use path. Carson City has received a low interest loan from NDEP in order to build the transmission main and this agreement will allow the City's contractor to work on BLM property.

8-2. Finance

- A) Action to allow the Finance Department to delete fixed assets from the Enterprise Funds Fixed Asset Listing for fiscal year 2009-2010. (*Nick Providenti*)

Staff Summary: The Finance Department, in concurrence with our auditors, Kafoury, Armstrong & Co. request that they be allowed to delete from the Water Fund net book value of \$7,556.79 out of \$96,404,872.00 and Sewer Fund net book value of \$22,004.10 out of \$114,089,770.00 of total assets and Ambulance Fund net book value of \$61,708.25 out of \$602,831.00.

- B) Action to allow the Finance Department to delete fixed assets from the General Fund Fixed Asset Listing for fiscal year 2009-2010. (*Nick Providenti*)

Staff Summary: The Finance Department, in concurrence with our auditors, Kafoury, Armstrong & Co., request that they be allowed to delete from the General Fixed Asset Account Group \$948,497.38 out of \$307,713,138.00 of total assets.

- C) Action to accept the report on the condition of each fund in the treasury through January 25, 2011 per NRS 251.030. (*Nick Providenti*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. A "Statement of Cash Receipts and Disbursements" indicates the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of January 25, 2011.

- D) Action to accept the Carson City Cost Allocation Plan for the fiscal year ended June 30, 2010. (*Nick Providenti*)

Staff Summary: City staff is requesting that the Board accept the Cost Allocation Plan prepared by Mahoney and Associates using financial information for the fiscal year ended June 30, 2010 for use in preparing the FY 2012 Carson City Budget.

(End of Consent Agenda)

9. Recess as Board of Supervisors

Liquor and Entertainment Board

10. Call to Order & Roll Call – Liquor and Entertainment Board

11. Action on Approval of Minutes - December 16, 2010 & January 6, 2011

12. Public Works - Business License

- A) Action to approve Wei Zhoa as the liquor manager for China Chef (Liquor License #11-27494) located at 3135 Hwy 50 East, Carson City. *(Jennifer Pruitt)*

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Wei Zhoa is applying to be listed as the liquor manager on the liquor license. Staff is recommending approval.

- B) Action to approve Rajwant Kaur Sandhu as the liquor manager for Fairview Smoke and Liquor (Liquor License #11-27485) located at 1501 Fairview Dr Ste 4, Carson City. *(Jennifer Pruitt)*

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Rajwant Kaur Sandhu is applying to be listed as the liquor manager on the liquor license. Rajwant Kaur Sandhu currently is the liquor manager and owner of Eagle Valley Market located at 933 Woodside Dr., Ste 105. Staff is recommending approval.

- C) Action to approve Odette Renee Wiebold as the liquor manager for 7-Eleven Store #15833 (Liquor License #11-27473) located at 3083 Hwy 50 East, Carson City. *(Jennifer Pruitt)*

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Odette Renee Wiebold is applying to be listed as the liquor manager on the liquor license. Staff is recommending approval.

- D) Action to approve Dale Michael Barcomb as the liquor manager for 7-Eleven Store #22629 (Liquor License #11-27361) located at 3701 N Carson St, Carson City. *(Jennifer Pruitt)*

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Dale Michael Barcomb is applying to be listed as the liquor manager on the liquor license. Staff is recommending approval.

13. Action to Adjourn as the Liquor and Entertainment Board

14. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

15. Any item(s) pulled from the Consent Agenda will be heard at this time.

16. Recess as Board of Supervisors

Redevelopment Authority

17. Call to Order & Roll Call – Redevelopment Authority

18. Action on Approval of Minutes - November 16, 2010

19. Finance

Action to adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2010-11 Budget in the amount of \$2,344,197. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to the carryover of program costs from the prior years' budget.

20. Action to Adjourn as the Redevelopment Authority

21. Reconvene as the Board of Supervisors

22. Finance

Action to adopt a resolution to augment and amend the Carson City FY 2010-11 Budget in the amount of \$19,688,016. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior year's budget, board action over the past few months, federal and local grants and unanticipated sources of revenue.

23. Public Works - Planning and Zoning

A) Presentation of the Historic Resources Commission Annual Report for 2010. (HRC-10-002) (*Jennifer Pruitt*)

Summary: This item is a review of the HRC Annual report prepared by the Planning Division.

B) Action to adopt Bill No. 101, on second reading, an ordinance to change the zoning designations of property located in and around the vicinity of the Carson City Landfill, Flint Drive area, changing APN 8-011-19 from General Industrial to General Commercial (25 acres) and Public Regional (15 acres), changing APN 8-521-20 from Conservation Reserve to Public Regional (328 acres) and General Commercial (48 acres), and changing APN's 8-531-03 and 10-011-01 and -29 from Conservation Reserve to Public Regional. (ZMA-10-087) (*Lee Plemel*)

Summary: The proposed amendments would make the zoning consistent with the actual public use of the landfill and surrounding properties, and will be consistent with the proposed land uses pursuant to the lands bill that will transfer ownership of the properties from the BLM to Carson City. Property acreage noted above is approximate.

24. Parks and Recreation

Action to authorize staff to submit comments to the respective agencies for the Nevada Stateline-to-Stateline Bikeway South Demonstration Project and Feasibility Study Report. *(Ann Bollinger)*

Staff Summary: The Nevada Stateline-to-Stateline Bikeway Project is a joint project involving local, state, and federal agencies with responsibility in the Lake Tahoe Basin. The proposed 30+ mile Bikeway will extend from the Nevada Stateline in Crystal Bay to the Nevada Stateline in South Lake Tahoe. Staff, accompanied by Consultant and Project Manager, Karen Mullen, will present an overview of two planning documents – the South Demonstration Project Draft Joint Environmental Assessment (EA) and the Draft Feasibility Study Report.

25. City Manager

- A) Review of the Carson City Operations Scorecard and data related to the Carson City economy as requested by Mayor Crowell. *(Linda Ritter)*

Staff Summary: This item represents the monthly business review related to the City-wide performance scorecard. In this month’s report, staff will review various measures included in the City Operations Scorecard. An updated Finance Scorecard for FY 2010/2011 for the General Fund as well as various other funds will be presented. Monthly updates on economic indicators and capital are also included in the report. This review includes data up to December 31, 2010. Staff will also provide an overview of statistical data related to the manufacturing and other sectors of the Carson City economy now included in the Operations Scorecard.

- B) Discussion and possible action to appoint two members to the Cultural Commission for three year terms expiring January 1, 2014. *(Larry Werner)*

Staff Summary: Per Carson City Municipal Code Chapter 2.41 Section 2.41.040, “The Carson City Cultural Commission shall consist of seven (7) members appointed by the Board of Supervisors.” There are two vacancies due to members’ terms expiring.

26. Board of Supervisors

Non-Action Items:

- Status review of projects
- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

27. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.
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This agenda and backup information are available on the City's website at

www.carson.org
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This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Business Resource & Innovation Center (BRIC) 108 East Proctor

Date: January 27, 2011