



**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**

Day: Thursday
Date: April 7, 2011
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Ron Torkelson, Seventh Day Adventist Church**
- 4. Pledge of Allegiance**
- 5. Action on Approval of Minutes - March 3, 2011**
- 6. Adoption of Agenda**
- 7. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, or the Mayor Pro-Tem, retains discretion to only provide for public comment under this general item and not call for or allow individual-item public comment at the time of any Boards' consideration of any item on the agenda involving: 1) an off-site tour by the Board; or 2) any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

- 8. Special Presentations**
 - A) Presentation of a proclamation recognizing CMS Recycle/Environmental Club. (*Laurel Dority & CMS Recycle/Environmental Club*)
 - B) Presentation of a proclamation for "Child Abuse Prevention Month" April 2011. (*Shauna Chase, Advocates to End Domestic Violence*)
 - C) Presentation of a proclamation for "National Library Week" April 10-17, 2011 and "National Library Workers Day" April 14, 2011. (*Phyllis Patton and Sara Jones*)

9. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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9-1. Finance

Action to accept the report on the condition of each fund in the treasury through March 29, 2011 per NRS 251.030. *(Nick Providenti)*

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury.

9-2. Purchasing and Contracts

Action to adopt a resolution authorizing the Board of Supervisors to determine that the seventeen (17) pieces of miscellaneous surplus property have reached the end of their useful lives and will be donated to another governmental entity or to a requesting non-profit organization created for religious, charitable or educational purpose as set forth in Nevada Revised Statute 372.3261. (File 1011-206) *(Sandy Scott-Fisher)*

Staff Summary: This property is no longer useful to any city department/division and has been transferred to Surplus Property for disposal.

(End of Consent Agenda)

10. Recess as Board of Supervisors

Liquor and Entertainment Board

11. Call to Order & Roll Call – Liquor and Entertainment Board

12. Action on Approval of Minutes - March 3, 2011

13. Public Works - Business License

Action to approve Scot Ryan as the liquor manager for Raley’s (Liquor License #11-3993) located at 3701 S. Carson St., Carson City. *(Jennifer Pruitt)*

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Scot Ryan is applying to be listed as the liquor manager on the liquor license. Staff is recommending approval.

14. Action to Adjourn as the Liquor and Entertainment Board

15. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

16. Any item(s) pulled from the Consent Agenda will be heard at this time.

17. City Manager

A) Review of the Carson City Operations Scorecard. (*Linda Ritter*)

Staff Summary: This item represents the monthly business review related to the City-wide performance scorecard. In this month's report, staff will review various measures included in the City Operations Scorecard. An updated Finance Scorecard for FY 2010/2011 for the General Fund as well as various other funds will be presented. Monthly updates on economic indicators and capital are also included in the report. This review includes data up to February 28, 2011. Staff will also provide an overview of statistical data related to the public sector employment and the business sectors included in the Health and Education Sectors super sector.

B) Discussion and update on 2011 Legislative matters. (*Mary Walker*)

Staff Summary: Mary Walker, Government Affairs Consultant will update the Board on current and upcoming legislative issues. The Board may suggest specific issues be placed on a future agenda for action.

C) Discussion and possible action on potential offer to the State of Nevada regarding assumption of various services and re-establishment of the 8-cent Long-Term Care Cap. (*Larry Werner & Mary Walker*)

Staff Summary: The State of Nevada is contemplating shifting services and/or costs to the counties. If the counties had to assume these costs or services it would require additional layoffs and service reductions.

18. Supervisor Aldean

Discussion and possible action with respect to SB 271, a bill which, among other things, provides for the withdrawal of the State of Nevada from the Tahoe Regional Planning Compact and the assumption by the Nevada Tahoe Regional Planning Agency of the duties and powers currently held by the bi-state Tahoe Regional Planning Agency for that portion of the Lake Tahoe Basin within Nevada's jurisdictional boundaries.

19. Parks and Recreation - Open Space

Action to authorize the Open Space Manager to pursue a U.S. Forest Service Legacy grant, administered by the Nevada Department of Forestry, towards the purchase of the Benna-Marshall property consisting of approximately 45.5 acres located at the Carson Range and known as APN 7-091-15. (*Juan Guzman*)

Staff Summary: The owners of the property have approached staff with an interest to sell to Carson City as opposed to the U.S. Forest Service. The Open Space Advisory Committee previously recommended to investigate a "possible transaction." The property has been identified in the Open Space Master Plan as a high priority. The owners have reduced the asking price and through the Legacy grant a transaction appears to be feasible.

20. Parks and Recreation

Action to approve a conceptual plan from the Carson City School District regarding the District's upcoming improvements to Empire Elementary School and to forward the issue to the Carson City Parks and Recreation Commission for their recommendations. *(Roger Moellendorf)*

Staff Summary: As part of the recently approved school bond, the Carson City School District is beginning design work on a remodel and addition to Empire Elementary School. This project will affect a joint use arrangement between the City and the School District regarding the use of a City owned playground adjacent to the school and Park Terrace Park located immediately north of the school. Carson City School District officials and/or Mike Mitchell, the Owner's Representative for the School District's Bond Project, will present the plan. Parks and Recreation staff further recommends that the plan be brought to the Parks and Recreation Commission for their advice on this matter.

21. Board of Supervisors

Non-Action Items:

- Status review of projects
- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

- LUNCH BREAK -

- RETURN - APPROXIMATE TIME - 2:00 P.M.

22. Public Comments: The public is invited at this time to comment on Item 23 on this agenda. No additional public comments will be taken during the Board's consideration, deliberation and vote on Item 23.

23. City Manager

Discussion and action to appoint a Justice of the Peace to fill the unexpired term created by the retirement of Judge Robey Willis.

Staff Summary: At their January 20, 2011 meeting the Board of Supervisors authorized the City Manager to nominate three candidates to be interviewed by the Board of Supervisors. The City Manager appointed a committee to assist in the selection of the three candidates. The Committee interviewed eight applicants and after careful deliberation recommended Thomas Armstrong, Gerald Gardner and Laurie Trotter to the City Manager. The City Manager is recommending that the three candidates, Thomas Armstrong, Gerald Gardner and Laurie Trotter, be interviewed by the Board of Supervisors to select a replacement.

24. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City

Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.

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This agenda and backup information are available on the City's website at
www.carson.org
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This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Business Resource & Innovation Center (BRIC) 108 East Proctor

Date: March 31, 2011