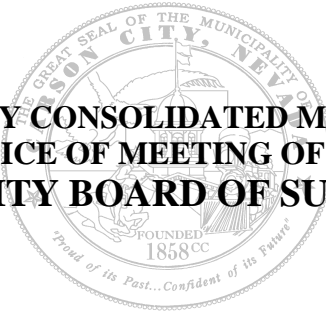


**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS**



**Day:** Thursday  
**Date:** July 21, 2011  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Micheal Hurlbert, First Christian Church**
- 4. Pledge of Allegiance**
- 5. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, or the Mayor Pro-Tem, retains discretion to only provide for public comment under this general item and not call for or allow individual-item public comment at the time of any Boards' consideration of any item on the agenda involving: 1) an off-site tour by the Board; or 2) any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

- 6. For Possible Action: Approval of Minutes - June 16, 2011**
- 7. For Possible Action: Adoption of Agenda**

**8. Consent Agenda**

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*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
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### **8-1. Carson City Airport Authority**

For Possible Action: To approve and accept a 2011 Federal Aviation Administration Airport Improvement (AIP) Grant in the approximate amount of \$1,270,429.00 (not to exceed \$1,500,000.00). (*Steve Tackes, Esq., Airport Counsel*)

Staff Summary: The FAA has informed the Carson City Airport Authority that it is processing an AIP Grant for the Carson City Airport and will be sending the Grant Offer out with a requirement that it be accepted and returned within 10 days. The FAA requires Carson City, as well as the Carson City Airport Authority, to approve and accept the grant offer. This grant will be used to complete construction of Taxiway D north of the runway on the west side of the Airport and related work.

### **8-2. Finance**

- A) For Possible Action: To accept the report on the condition of each fund in the treasury through July 12, 2011 per NRS 251.030. (*Nick Providenti*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury.

- B) For Possible Action: To approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$518,082.79 in uncollectible accounts receivable. (*Nick Providenti*)

Staff Summary: NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

### **8-3. City Manager**

- A) For Possible Action: To ratify the approval of bills and other requests for payments by the City Manager for the period of June 8, 2011 thru July 12, 2011. (*Larry Werner*)

Staff Summary: All bills or other requests for payment verified per CCMC 2.29.010 shall be presented by the controller, together with the register book of demands and warrants to the city manager who shall audit the same, and if found authorized, correct and legal, shall signify by his signature, as agent for the board, upon the register book of demands and warrants those demands which are approved or disapproved by him. Upon approval, the warrants, as prepared aforesaid, shall issue. The City Manager shall then cause the register book of bills and other requests for payment and warrants to be presented at least once a month to the board of supervisors, who shall by motion entered into its minutes, ratify the action taken on the bills or other requests for payment.

- B) For Possible Action: To approve Amendment No. 2 to the Agreement to Provide Public, Educational and Governmental Access Programming between Carson City and the Brewery Arts Center extending the term of the agreement through June 30, 2012. (*Larry Werner*)

Staff Summary: The current agreement with Brewery Arts Center (BAC) expired on June 30, 2011. This amendment provides for continued operation of our community access television stations through June 30, 2012.

- C) For Possible Action: To appoint Daniel Westermeyer to the Carson River Advisory Committee to a three year term that will expire in July 2014. (*Larry Werner*)

Staff Summary: Resolution No. 2000-R-20 re-establishes that the Carson River Advisory Committee is to consist of seven members appointed by the Board of Supervisors with one member representing “Recreational Issues.” This member’s term is expiring. Daniel Westermeyer has requested appointment. There are no other applicants.

*(End of Consent Agenda)*

### **Ordinances, Resolutions, and Other Items**

- 9. Any item(s) pulled from the Consent Agenda will be heard at this time.**

**10. Assessor**

Informational Item Only: Annual report of the Carson City Assessor per NRS 250.085. (*Dave Dawley*)

Staff Summary: The Nevada Legislature created a fund in the 2003 legislative session for the acquisition and improvement of technology in the office of the county assessor (NRS 250.085). This fund is similar to the Recorder’s fund already established. It may be used to enhance technology within the Assessor’s Office or at the Assessor’s discretion, may be shared with other departments to help enhance their ability to share information between the departments.

**11. Purchasing and Contracts**

- A) For Possible Action: To determine that A & K Earth Movers, Inc. is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 1011-243 East-West Water Transmission Main Project – Phase I to A&K Earth Movers, Inc. for a bid amount of \$3,472,000.00 plus a contingency amount not to exceed \$347,000.00 to be funded from the Water - E.W. Transmission Fund Account as provided in FY 2011/2012. (*Kim Belt*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the East-West Water Transmission Main Project – Phase I. The project consists of, but not limited to, installing approximately 5,500-feet of new 24” PVC water line and associated improvements beginning at the intersection of Robinson Street and Saliman Drive and extending to the intersection of Butti Way and Airport Road in Carson City, Nevada.

- B) For Possible Action: To determine that Frank Lepori Construction, Inc. is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 1011-241 Carson City Corporate Yard Salt/Cinder Building and Solar Photovoltaic System to Frank Lepori Construction, Inc. for a bid amount of \$515,819.99 which includes an Inverter extended warranty of 20 years plus a contingency amount not to exceed \$51,582.00 to be funded from the Storm Drain – Salt Cover Fund Account as provided in FY 2011/2012. (*Kim Belt*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Carson City Corporate Yard Salt/Cinder Building and Solar Photovoltaic System project consists of installing a complete and turnkey Pre-Fabricated Metal Building, Interior and Exterior Electrical and Lighting System, and Solar Photovoltaic System at the Corporate Yard facility adjacent to the existing Salt Shed.

**12. Parks and Recreation - Open Space**

For Possible Action: To accept the annual Monitoring Report for the Horsecreek Ranch Conservation Easement as recommended by the Open Space Advisory Committee. *(Juan Guzman/Ann Bollinger)*

Staff Summary: Conservation easements, including Horse Creek Ranch, require and allow the easement holder entry to the property subject to the easement, for inspection of the current condition and monitoring for compliance of the uses and practices identified in the easement. Staff conducted the monitoring visit in the fall of 2010 and recently received concurrence of the report from the landowner. The property owner was found to be in compliance.

**13. Public Works - Planning and Zoning**

For Possible Action: To adopt a resolution amending the maximum number of residential building permit allocations under the Carson City Growth Management ordinance for the years 2012 and 2013 and estimating the maximum number of residential building permits for the years 2014 and 2015; establishing the number of residential building permit allocations available within the development and general property owner categories; and establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review. (GM-10-022) *(Lee Plemel)*

Staff Summary: The Board of Supervisors is required to annually establish the number of residential permits that will be available for the following calendar year. This has historically been based upon a maximum growth rate of three percent. The commercial and industrial daily water usage threshold has historically been 7,500 gallons per day, above which Growth Management Commission approval is required.

**14. Board of Supervisors**

Non-Action Items:

- Status review of projects
  - Public Works Waterline Project
- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

**15. Public Comment** - The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**16. For Possible Action: To Adjourn**

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*Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*  
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*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*  
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*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*

*This meeting can be viewed on Channel 226. For specific dates and times - [www.bactv.org](http://www.bactv.org).*

*This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas)*

This notice has been posted at the following locations:

Community Center 851 East William Street  
Public Safety Complex 885 East Musser Street  
City Hall 201 North Carson Street  
Carson City Library 900 North Roop Street  
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

**Date: July 14, 2011**