



**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD  
AND CARSON CITY REDEVELOPMENT AUTHORITY**

**Day:** Thursday  
**Date:** August 4, 2011  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Ron Torkelson, Seventh Day Adventist Church**
- 4. Pledge of Allegiance**
- 5. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, or the Mayor Pro-Tem, retains discretion to only provide for public comment under this general item and not call for or allow individual-item public comment at the time of any Boards' consideration of any item on the agenda involving: 1) an off-site tour by the Board; or 2) any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

- 6. For Possible Action: Approval of Minutes - July 7, 2011**
- 7. For Possible Action: Adoption of Agenda**

- 8. Consent Agenda**

*.....*  
*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
*.....*

## **8-1. Sheriff**

- A) For Possible Action: To approve the acceptance of the Office of Criminal Justice Assistance Grant, Regional Gang Initiative in the amount of \$229,500. (*Sheriff Furlong*)

Staff Summary: This grant application will continue the efforts of the Regional Gang Initiative. The program was initially funded in FY10 by the American Recovery and Reinvestment Act. The funding source has transferred and is now awarded by the Nevada Department of Public Safety, Office of Criminal Justice Assistance. The award will partially fund one deputy sheriff in each county, as well as one data entry staff person for the Carson City Sheriff's Office. The Sheriff's Office has received an extension of the current award, therefore this new award will not begin until approximately 11/01/11.

- B) For Possible Action: To approve the acceptance of the FY12 Enforcing Underage Drinking Laws grant in the amount of \$15,000.00. (*Sheriff Furlong*)

Staff Summary: The Office of Juvenile Justice and Delinquency Prevention awards grant funds to state and local units of government, and non-profit agencies for a wide variety of programs which are designed to reduce alcohol use among juveniles.

- C) For Possible Action: To approve the acceptance of the Office of Criminal Justice Assistance Grant, TRINET Narcotics Task Force, in the amount of \$136,000.00. (*Sheriff Furlong*)

Staff Summary: The Office of Criminal Justice Assistance administers grant funds to state and local units of government for a wide variety of programs to improve the criminal justice system. This grant provides partial funding for two positions assigned to the Tri-Net Narcotics Task Force. Grant period is 07/01/11-06/30/12.

## **8-2. District Attorney**

For Possible Action: To approve pursuant to Section 3.070(3) of the City Charter an independent contractor agreement between the District Attorney and the law firm of Taggart & Taggart, Ltd., for Special Deputy District Attorney services on an hourly basis, as engaged by the District Attorney's Office, to represent the Public Works Department primarily in contract matters involving water rights and related matters. (*Randal Munn and Andrew Burnham*)

Staff Summary: Water rights law is a very specialized area of law practice. The District Attorney's Office does not currently have any staff with necessary expertise in water law. Water rights matters arise infrequently, making hourly basis contracting for such legal expertise the most economical approach to meeting the City's needs. The City currently has two pending requests to enter into water banking trust agreements, which require legal expert review and drafting.

## **8-3. Assessor**

For Possible Action: To approve the removal of the taxes and penalties from the unsecured 2007/08 tax roll in the amount of \$1,058.13 and from the unsecured 2008/09 tax roll in the amount of \$6,140.67 per NRS 361.5607 for a total of \$7,198.80. (*Kimberly Adams*)

Staff Summary: The Assessor's Office is requesting the Board of Supervisors to remove those taxes and penalties that have been deemed uncollectible from the personal property taxes tax rolls. The Assessor's Office has attempted to collect the taxes and penalties using the approved methods under NRS 361.535 and 361.450. Most businesses have moved the personal property and we are unable to locate them.

These taxes will result in a decrease of \$1,058.13 from the 2007/08 fiscal year and a decrease of \$6,140.67 from the 2008/09 fiscal year.

#### **8-4. Finance**

- A) For Possible Action: To confirm the engagement of Swendseid & Stern as bond counsel to Carson City, Nevada in connection with the \$3,615,000 Carson City, Nevada General Obligation (Limited Tax) Water Bonds (Additionally Secured by Pledged Revenues) Series 2011 and the \$2,175,000 Carson City, Nevada General Obligation (Limited Tax) Sewer Bonds (Additionally Secured by Pledged Revenues) Series 2011. (*Nick Providenti*)

Staff Summary: The agreement between the City and the firm of Swendseid and Stern sets forth the role proposed to be served and the responsibilities proposed to be assumed as bond counsel.

- B) For Possible Action: To approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$11,950.18 out of estimated billings through June 30, 2011 of approximately \$2,750,000. (*Nick Providenti*)

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

- C) For Possible Action: To accept the report on the condition of each fund in the treasury through July 26, 2011 per NRS 251.030. (*Nick Providenti*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury.

#### **8-5. Public Works**

- A) For Possible Action: To approve an agreement for the City to purchase a permanent storm drain easement from property owner Laura Hale, to allow construction of public storm drain system and associated improvements across 152 Paul Way, APN 008-046-03, associated with the Paul Way & South Sutro Terrace Storm Drain System Improvements. (*Robert Fellows*)

Staff Summary: The City intends to construct a public storm drain main through the subject property in order to convey storm water flows from the watershed known as "E" Tributary. There is not currently a cost effective route within the public rights-of-way nor sufficient available easements to route a new drainage system to the existing freeway system. The proposed alignment provides both above and below ground conveyance for the watershed; and sets up future system expansion. The system expansion were planned as a part of the construction of Shenandoah Basin (Northwest Drainage Project) back in 1999. Public Works plans to construct the new system as soon as possible.

- B) For Possible Action: To approve an agreement for the City to purchase a permanent storm drain easement from property owner Yvonne Weaver, to allow construction of public storm drain system and associated improvements across 4696 West Sutro Terrace, APN 008-035-02, associated with the Paul Way & South Sutro Terrace Storm Drain System Improvements. (*Robert Fellows*)

Staff Summary: The City intends to construct a public storm drain main through the subject property in order to convey storm water flows from the watershed known as "E" Tributary. There is not currently a cost effective route within the public rights-of-way nor sufficient available easements to route a new

drainage system to the existing freeway system. The proposed alignment provides both above and below ground conveyance for the watershed; and sets up future system expansion. The system expansion were planned as a part of the construction of Shenandoah Basin (Northwest Drainage Project) back in 1999. Public Works plans to construct the new system as soon as possible.

#### **8-6. Carson City Airport Authority**

For Possible Action: To approve the assignment of the Airport lease, recorded as Document No. 239343, on lease lot 35-B (2963 Arrowhead Drive) currently held by Wayne Brooks to Tri-Motor, LLC (John Seibold, Member/Manager). (*Steve Tackes, Esq., Airport Counsel*)

Staff Summary: At a regular meeting of the Carson City Airport Authority on July 20, 2011, publicly noticed for that purpose, the Authority approved an assignment of the airport lease on Airport lease lot 35B from Wayne Brooks to Tri-Motor, LLC.

#### **8-7. Parks and Recreation**

For Possible Action: To approve the lease of Suite 10 at 2621 Northgate Lane to the Capital City Circles Initiative (“Circles”), non-profit charitable organization, as it will be in the best interest of Carson City pursuant to NRS 244.284. (*Juan Guzman / Anne Macquarie*)

Staff Summary: The State of Nevada Emergency Response Commission has given us notice that they will not renew their current lease of Suite 10, which will expire on July 31, 2011. The Capital City Circles Initiative, a non-profit civic organization, has requested to lease the space for five years for \$1.00 per year. The lease is for one year with automatic renewals for four years.

*(End of Consent Agenda)*

### **9. Recess as Board of Supervisors**

#### **Liquor and Entertainment Board**

#### **10. Call to Order & Roll Call – Liquor and Entertainment Board**

#### **11. For Possible Action: Approval of Minutes - July 7, 2011**

#### **12. Public Works - Business License**

For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor Licensing and Sales, by amending Section 4.13.125, Issuance or denial of a license, adding that a Carson City employee who oversees or enforces the rules and regulations of liquor licenses may not have any involvement in an establishment that serves, sells, or dispenses alcohol, Section 4.13.220 Definitions, changing short term permits to special event liquor permits, Section 4.13.240 Application for a special event liquor permit, clarifying when a special event liquor permit is required and the application process. (*Jennifer Pruitt/Lena Tripp*)

Staff Summary: The proposed changes are to the current provisions of the Carson City Municipal Code governing the issuance and regulation of liquor licenses. Changes include not allowing a Carson City employee who oversees or enforces the rules and regulations of liquor licenses may not have any involvement in an establishment that serves, sells, or dispenses alcohol, the name of short term permits

to special event liquor permits, clarifying the requirements and the application process for special event liquor permits.

**13. For Possible Action: To Adjourn as the Liquor and Entertainment Board**

**14. Reconvene as the Board of Supervisors**

**Ordinances, Resolutions, and Other Items**

**15. Any item(s) pulled from the Consent Agenda will be heard at this time.**

**16. Public Works - Business License**

- A) For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 4.03, National Background Checks, by adding locksmiths or safe mechanics and taxicab licenses to the list of businesses requiring a background check. *(Jennifer Pruitt/Lena Tripp)*

Staff Summary: The proposed changes are to the current provisions of the Carson City Municipal Code governing the issuance and regulation of business licenses. Changes apply to Chapter 4.03, National Background Checks by adding Locksmith and Safe Mechanic, and Taxicab drivers as businesses requiring a background check.

- B) For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 4.04, Business License by deleting Section 4.04.014, Off-Premise Sales, changing the name of Section 4.04.077 to Special Event permit, amending Section 4.04.005, Definitions by adding and expanding definitions, amending Section 4.04.020, Fees and Exemptions from fees to increase fees, and by amending Section 4.04.031, Square footage fees to increase fees, and by amending Section 4.04.040, Fees for employees by increasing fees, and by amending Section 4.04.075, Short-Term business license by changing the period of consecutive days a Short-Term license can be held, and by amending Section 4.04.077, changing the Special Event permit section by providing a more detailed application process and expanding the conditions and requirements of a Special Event permit to include the former Chapter 4.28 Assemblies into the Special Event permit section, and by amending Section 4.04.180, issuance of license or permit appeal to provide grounds for denial, and amending other Chapter 4.04 sections regarding matters properly related thereto. *(Jennifer Pruitt/Lena Tripp)*

Staff Summary: The proposed changes are to the current provisions of the Carson City Municipal Code governing the issuance and regulation of business licenses. Changes apply to amending Chapter 4.04 by deleting Section 4.04.014, adding and expanding definitions, increasing fees to the current rates being charged for a business license, changing the consecutive days a Short-Term license can be held, providing a more detailed application process and expanding conditions and requirements for a Special Event.

- C) For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 4.28, Assemblies by deleting the chapter in its entirety. *(Jennifer Pruitt/Lena Tripp)*

Staff Summary: The proposed changes are to the current provisions of the Carson City Municipal Code governing the issuance and regulation of business licenses. Chapter 4.28, Assemblies is amended by deleting the chapter in its entirety.

## 17. City Manager

- A) Informational Item Only: Review of the Carson City Scorecard which includes Strategic Plan objectives and associated performance measures for the period ending June 30, 2011. (*Linda Ritter*)

Staff Summary: This item represents the quarterly business review related to the City-wide performance scorecard. A scorecard is a tool that allows us to focus our attention on those things most important, to align our activities throughout the organization, to measure our progress and to improve where necessary. It provides a summary of our strategic plan objectives linked to performance measures (also called key performance indicators). The objective represents what we want to achieve as a City. The performance measures give us a progress report on meeting those objectives by comparing actual data with established targets. These targets represent our expected and/or desired performance. If targets are not being met, staff focuses on those areas and determines what, if anything, can be done to reverse the situation. The scorecard also provides a listing of the initiatives (projects and programs) identified in the strategic plan that support specific objectives. This tool allows the Board and public to monitor our progress in moving the strategic plan forward. It also provides an early warning of operational issues that may affect future resource allocation decisions.

- B) For Possible Action: Discussion and possible action to determine the future role of the Audit Committee. (*Bill Prowse, Audit Committee Chairman*)

Staff Summary: The Audit Committee met on July 19 to discuss their future role and their direction in terms of the Carson City audit function. The Committee considered the current challenges facing Carson City, and took into account the current priorities set by the Board of Supervisors. The Committee discussed the current Carson City Municipal Code Section 2.14, "Carson City Audit Committee" and possibly shifting their focus more toward "Performance Based Auditing." The Committee voted 5-0 to not change Carson City Municipal Code Section 2.14 as they believe the ordinance gives them enough flexibility to not only deal with financial and internal control type issues, but also to deal with "Performance" type auditing.

- C) For Possible Action: Discussion and possible action to hire a contract type auditor vs. an actual employee of the city for the position of Internal Auditor. (*Bill Prowse, Audit Committee Chairman*)

Staff Summary: The Audit Committee met on July 19 to discuss the future employment status of Carson City's Internal Auditor – either to hire a contract type auditor or an actual City employee for the position of Internal Auditor. After much discussion, the Committee voted 4-1 to recommend to the Board of Supervisors to hire a contract type auditor, rather than an actual employee to fill the role of Internal Auditor.

- D) For Possible Action: Discussion and possible action to increase the annual budget of the internal audit department from \$54,000 to \$110,000 for FY 2012. (*Bill Prowse, Audit Committee Chairman*)

Staff Summary: The Audit Committee met on July 19 to discuss the future employment status of Carson City's Internal Auditor – either to hire a contract type auditor or an actual City employee for the position of Internal Auditor. After much discussion, the Committee voted 4-1 to recommend to the Board of Supervisors to hire a contract type auditor, rather than an actual employee to fill the role of Internal Auditor. They also felt that in order to attract qualified contract auditors, that the budget should be raised from \$54,000 to \$110,000 for FY 2012.

**18. Public Works - Planning**

For Possible Action: To adopt a resolution providing for the transfer of Carson City's share of the 2011 private activity bond cap to the Nevada Rural Housing Authority and other matter properly related thereto. (*Janice Brod*)

Staff Summary: Carson City may annually allocate a share of State money set aside for tax exempt loans for industrial development and affordable housing projects, referred to by the State as "private activity bond volume cap." Carson City may allocate its share to specific projects that apply and qualify with the State, or the allocation goes back into the general State-wide pool.

**19. Public Works - Planning & Engineering Divisions**

For Possible Action: To introduce, on first reading, an ordinance approving a development agreement between Carson City, FB Holdings LLC and Ryder-Duda Carson LLC, regarding the development of a Common Open Space Development known as Schulz Ranch, located between Center Drive and Schulz Drive, APN's 009-311-64, -65, -67, -68, 010-671-06, -07, -08, -09, -10, -11, -12, -13, and -15, to extend the approval of the tentative map, and other matters properly related thereto. (*Jeff Sharp*)

Staff Summary: The primary purpose of the development agreement is to extend the approval of the tentative subdivision map, which would expire on August 21, 2011.

**20. Parks and Recreation - Open Space**

For Possible Action: To authorize the Mayor and City Manager to sign a letter to convey Carson City lands located at the upper reaches of Ash Canyon within the Carson Range to the United States as provided for in Subtitle G, Section 2601, of the Omnibus Public Land Management Act of 2009. (*Juan Guzman / Lee Plemel*)

Staff Summary: By this action the Board of Supervisors will authorize the Mayor and City Manager to sign a letter directed to the U.S. Forest Service and Bureau of Land Management initiating the final process towards the transfer of lands as provided by the Omnibus Public Land Management Act of 2009 relating to Carson City. Carson City will transfer approximately 2,264 acres of land to the U.S. Forest Service and, in exchange, the federal government will transfer approximately 6,482 acres of land to Carson City primarily for natural areas and passive recreation, as well as public municipal purposes and economic development.

**21. Recess as Board of Supervisors**

**Redevelopment Authority**

**22. Call to Order & Roll Call – Redevelopment Authority**

**23. For Possible Action: Approval of Minutes - June 16, 2011 & July 7, 2011**

**24. Office of Business Development**

For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of \$12,000 from the Fiscal Year 2011-12 revolving fund of the redevelopment agency to support the Ghost Walking event in Carson City as an expense incidental to the carrying out of the redevelopment plan. (*Larry Werner*)

Staff Summary: On June 6, 2011, the Redevelopment Authority Citizens Committee (RACC) recommended funding the Ghost Walk, among other special events. The Redevelopment Authority and Board of Supervisors approved funding to the Convention and Visitors Bureau (CVB) for the Ghost Walk on June 16, 2011, but the CVB has elected not to run the Ghost Walk this year. Mary Bennett, who has run the event in the past, has submitted an application for the funding to run the Ghost Walk event this year.

**25. For Possible Action: To Adjourn as the Redevelopment Authority**

**26. Reconvene as the Board of Supervisors**

**27. Office of Business Development**

For Possible Action: To adopt a resolution authorizing the expenditure of \$12,000 from the fiscal year 2011/12 revolving fund of the redevelopment agency to support the Ghost Walking event in Carson City as an expense incidental to the carrying out of the redevelopment plan. (*Larry Werner*)

**Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.**

Staff Summary: On June 6, 2011, the Redevelopment Authority Citizens Committee (RACC) recommended funding the Ghost Walk, among other special events. The Redevelopment Authority and Board of Supervisors approved funding to the Convention and Visitors Bureau (CVB) for the Ghost Walk on June 16, 2011, but the CVB has elected not to run the Ghost Walk this year. Mary Bennett, who has run the event in the past, has submitted an application for the funding to run the Ghost Walk event this year.

NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors.

**– LUNCH BREAK –**

**– RETURN – APPROXIMATE TIME – 2:00 P.M. –**

**28. Finance**

- A) For Possible Action: To adopt a resolution concerning the financing of water projects and sewer projects; directing the Clerk to notify the Carson City Debt Management Commission of the City’s proposals to issue general obligations therefore; providing certain details in connection therewith; and providing the effective date hereof. (*Nick Providenti*)

Staff Summary: Pursuant to 7.020 of the Charter, the City is authorized to borrow money for any corporate purpose and to evidence such borrowing by the issuance of bonds or other securities pursuant to the Local Government Securities Law. The Board proposes to acquire, construct, improve and equip water projects as defined in NRS 244A.056 (the “Water Project”) and to acquire, construct, improve and equip sewerage projects as defined in NRS 244A.0505 (the “Sewer Project”).

- B) For Possible Action: On a motion finding that the proposed ordinance amending Carson City Municipal Code Title 4 Licenses and Business Regulations, Chapter 4.04 Business Licenses, Section 4.04.107 Public



Utilities by increasing business license fees on electric services by 1% and natural gas services by .5% effective September 1, 2011 does impose a direct and significant economic burden on a business or directly restrict formation, operations or expansion of a business, that a business impact statement has been prepared, accepted and is on file with the Board of Supervisors and that the requirements of the act have been met. (*Nick Providenti*)

Staff Summary: This ordinance proposes an increase in business license (franchise) fees of 1% on electric utility bills and .5% on natural gas utility bills. Depending upon the business, the change may present an economic burden on the business. NRS 237.080 requires that the City prepare a Business Impact Statement when an increase in a fee is contemplated. The revenue generated from this increase will fund the costs passed down from the State of Nevada for assessments associated with Health and Human Services, Juvenile Services, and Parole and Probation as a result of the 2011 Legislative Session.

- C) For Possible Action: To introduce on first reading, an ordinance amending Carson City Municipal Code Title 4 Licenses and Business Regulations, Chapter 4.04 Business Licenses, Section 4.04.107 Public Utilities by increasing business license fees on electric services by 1% and natural gas services by .5% effective September 1, 2011. (*Nick Providenti*)

Staff Summary: The revenue generated from this increase will help fund the costs passed down from the State of Nevada for assessments associated with Health and Human Services, Juvenile Services, and Parole and Probation as a result of the 2011 Legislative Session.

## **29. Public Works**

- A) For Possible Action: To find that the proposed ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.12, Solid Waste Management, Section 12.12.047, Landfill Rates and Fees, by consolidating and modifying rate classes, increasing out-of-county rates for compacted, uncompact municipal solid waste and Class III waste, increasing in-county rates for compacted, uncompact municipal solid waste and Class III waste, effective September 1, 2011, and other matters properly related thereto, does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business, that a business impact statement has been prepared, accepted and is on file with the Board of Supervisors and that the requirements of the act have been met. (*Andy Burnham*)

Staff Summary: Staff recommends that the Board of Supervisors consider an increase in landfill rates and fees to support general fund and operational requirements by increasing out-of-county rates for compacted, uncompact municipal solid waste and Class III waste, increasing in-county rates for compacted, uncompact municipal solid waste and Class III waste. The additional fees will provide funding to further reduce the quantity of waste disposed at the landfill through recycling by an additional 30% in a two year period.

- B) For Possible Action: To introduce, on first reading, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.12, Solid Waste Management, Section 12.12.047, Landfill Rates and Fees, by consolidating and modifying rate classes, increasing out-of-county rates for compacted, uncompact municipal solid waste and Class III waste, increasing in-county rates for compacted, uncompact municipal solid waste and Class III waste, effective September 1, 2011 and other matters properly related thereto. (*Andy Burnham*)

Staff Summary: Staff recommends that the Board of Supervisors consider an increase in landfill rates fees to support general fund and operational requirements by increasing out-of-county rates for compacted, uncompact municipal solid waste and Class III waste, increasing in-county rates for compacted,

uncompacted municipal solid waste and Class III waste. The additional fees will provide funding to further reduce the quantity of waste disposed at the landfill through recycling by an additional 30% in a two year period.

- C) For Possible Action: To find that the proposed ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.01, Water Connection Charges and Use Rates, Section 12.01.020, Schedule of Rates, by increasing rates 5% effective on bills dated on or after September 1, 2011; amending Section 12.01.030, Schedule of Water Connection Charges, Lateral and Meter Box Sets, and Meter Set Fees, by increasing charges and fees 5% on bills dated on or after September 1, 2011; amending 12.01.057, Right-of-Way Toll by increasing from 1% to 2% on bills dated on or after September 1, 2011, and other matters properly relating thereto, does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business, that a business impact statement has been prepared, accepted and is on file with the Board of Supervisors and that the requirements of the act have been met. *(Andy Burnham)*

Staff Summary: Staff gave notice to the public on July 13, 2011, through the Nevada Appeal, in addition to providing the proposed ordinance revisions and Business Impact Statement to the Builder's Association of Western Nevada, Manufacturer's Association, and the Chamber of Commerce.

- D) For Possible Action: To introduce on first reading, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.01, Water Connection Charges and Use Rates, Section 12.01.020, Schedule of Rates, by increasing rates 5% effective on bills dated on or after September 1, 2011; amending Section 12.01.030, Schedule of Water Connection Charges, Lateral and Meter Box Sets, and Meter Set Fees, by increasing charges and fees by 5% on bills dated on or after September 1, 2011; amending Section 12.01.057, Right-of-Way Toll by increasing from 1% to 2% on bills dated on or after September 1, 2011, and other matters properly related thereto. *(Andy Burnham)*

Staff Summary: The proposed rate increase of 5% is necessary for debt service (4%) and to provide for increased operations and maintenance costs (1%) which include power costs, chemicals, and water sampling costs. The revenue from the increase in the Right-of-Way Toll from 1% to 2% goes to the General Fund.

- E) For Possible Action: To find that the proposed ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.03, Sewer Connection Charges and Use Rates, Section 12.03.020, Schedule of Rates, by increasing all rates 14%, amending Section 12.03.037, Right-of-Way Toll, by increasing from 1% to 2%, and other matters properly related thereto, does impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business, that a business impact statement has been prepared, accepted and is on file with the Board of Supervisors and that the requirements of the NRS 237.080 and 237.090 have been met. *(Andy Burnham)*

Staff Summary: The proposed 14% increase in all sewer use rates reflected in Chapter 12.03 provides for the necessary revenue requirements to operate, maintain and meet capital program debt obligations. Revenue from the Right-of-Way Toll increase from 1% to 2% will go to the General Fund.

- F) For Possible Action: To introduce, on first reading, an ordinance amending Title 12, Water, Sewerage and Drainage, Chapter 12.03, Sewer Connection Charges and Use Rates, Section 12.03.020, Schedule of Rates, by increasing all rates 14% on bills dated on or before September 1, 2011, amending Section 12.03.037, Right-of-way Toll by increasing from 1% to 2% on bills dated on or after September 1, 2011, and other matters properly related thereto. *(Andy Burnham)*

Staff Summary: The proposed increase of sewer rates reflected in Chapter 12.03 provide for the necessary revenue requirements to operate, maintain and meet debt obligations. More specifically, the changes provide for an across the board 14% increase to sewer use fees and increases the Right-of-Way Toll from 1% to 2% effective September 1, 2011 to the monthly rates for each property and septic haulers.

- G) For Possible Action: To approve and authorize the Mayor to sign a contract with Recology Environmental Solutions, Inc. for operation of the landfill and a phased program for waste recovery. (*Andy Burnham*)

Staff Summary: On July 1, 2010, the Board of Supervisors directed staff to proceed with negotiations with Recology Environmental Solutions, Inc. (Recology) for operation of the City's landfill and for an significantly improved waste diversion/recycling program. This contract with Recology will provide for the operation of the Carson City Landfill, with emphasis on a waste diversion/recovery program to reduce the amount of waste disposed by 30% within two years. This will ensure that Carson City has solid waste disposal capabilities far into the future and provides the ability to increase diversion/recycling in the future.

### **30. Board of Supervisors**

Non-Action Items:

Status review of projects

– Public Works Waterline Project

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

**APPROXIMATE TIME – 5:00 P.M.**

### **31. City Manager**

For Possible Action: To appoint one member to the Convention & Visitor's Bureau representing the Hotel/Motel Industry for a two-year term expiring July 2013. (*Larry Werner*)

Staff Summary: NRS 244A.599 provides for the Board of Supervisors to appoint five representatives to the fair and recreation board, known as the Convention & Visitor's Bureau. The categories for representatives are as follows: two members to represent the hotel and motel operators in the city; one member to represent the other commercial interests in the city; one member who is a member of the Board of Supervisors; one member to represent the city at large. There is one position open due to expiration of the current member's term in the Hotel/Motel Industry.

- 32. Public Comment:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

### **33. For Possible Action: To Adjourn**

*Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*

*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*

*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*

*This meeting can be viewed on Channel 226. For specific dates and times - [www.bactv.org](http://www.bactv.org).*

*This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas)*

This notice has been posted at the following locations:

Community Center 851 East William Street  
Public Safety Complex 885 East Musser Street  
City Hall 201 North Carson Street  
Carson City Library 900 North Roop Street  
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

**Date: July 28, 2011**