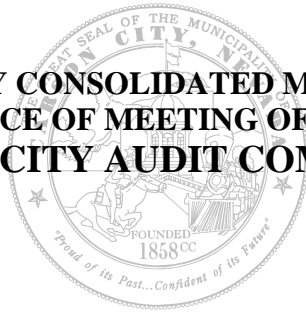


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY AUDIT COMMITTEE**



Day: Tuesday
Date: September 27, 2011
Time: Beginning at 3:00 p.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Audit Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.
4. For Possible Action: Approval of Minutes - June 14, 2011 & July 19, 2011
5. For Possible Action: Adoption of Agenda
6. For Possible Action: To elect a Committee Vice Chairman.
7. For Discussion Only: Introduction of Kristen Burgess, CPA, Partner, Kafoury, Armstrong & Co., the CPA firm performing the Carson City Annual Financial Audit for FY 2011.
8. For Discussion Only: Presentation by Ms. Linda Ritter of Ritter Consulting Associates on the status of the strategy execution project which will link performance and productivity measures to budgets.
9. For Discussion Only: Duties and responsibilities of the Audit Committee.
10. For Discussion Only: Internal Audit Organization Structure.
11. For Possible Action: To authorize the Committee Chair to draft a revised Audit Committee ordinance for future consideration by the Committee.
12. For Possible Action: To approve and direct the draft and publication of a position announcement for a City employee to be employed to fill the Carson City Internal Auditor position.

- 13. For Possible Action: To approve and direct the draft and publication of a Request for Statement of Qualifications (SOQ) for a contractor to perform internal audit duties.
- 14. For Possible Action: To approve the process to review and select Internal Auditor candidates.
- 15. For Possible Action: To schedule the next meeting of the Carson City Audit Committee.
- 16. **Public Comment** - The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.
- 17. **For Possible Action: To Adjourn**

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.

This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.

*This agenda and backup information are available on the City's website at
www.carson.org*

This notice has been posted at the following locations:

- Community Center 851 East William Street
- Public Safety Complex 885 East Musser Street
- City Hall 201 North Carson Street
- Carson City Library 900 North Roop Street
- Business Resource & Innovation Center (BRIC) 108 East Proctor Street

Date: September 21, 2011