



**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY BOARD OF HEALTH  
AND CARSON CITY REDEVELOPMENT AUTHORITY**

**Day:** Thursday  
**Date:** June 21, 2012  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Bruce Henderson, Airport Road Church of Christ**
- 4. Pledge of Allegiance**
- 5. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, or the Mayor Pro-Tem, retains discretion to only provide for public comment under a public comment item and not call for or allow individual-item public comment at the time of any Boards' consideration of any item on the agenda involving: 1) an off-site tour by the Board; or 2) any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

- 6. For Possible Action: Approval of Minutes - May 17, 2012**
- 7. For Possible Action: Adoption of Agenda**
- 8. Consent Agenda**

.....  
*All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.*  
.....

## **8-1. Assessor**

- A) For Possible Action: To approve the removal of the taxes and penalties from the unsecured 2008/09, 2009/10 tax rolls per NRS 361.5607 in the amount of \$15,756.67. (*Dave Dawley*)

Staff Summary: The Assessor's Office is requesting the Board of Supervisors to remove those taxes and penalties that have been deemed uncollectible from the personal property taxes tax rolls. The Assessor's Office has attempted to collect the taxes and penalties using the approved methods under NRS 361.535 and 361.450. Most businesses have moved the personal property and we are unable to locate them. These taxes will result in a decrease for the 2008/09 and 2009/10 fiscal years.

- B) For Possible Action: To accept the Annual Report of the Carson City Assessor per NRS 250.085. (*Dave Dawley*)

Staff Summary: The Nevada Legislature created a fund in the 2003 legislative session for the acquisition and improvement of technology in the office of the county assessor (NRS 250.085). This fund is similar to the Recorder's fund already established. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion may be shared with other departments to help enhance their ability to share information between the departments.

## **8-2. Finance**

- A) For Possible Action: To adopt a resolution to augment and amend the Carson City FY 2011-12 Budget in the amount of \$5,424,030. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years' budget, board action, federal and local grants and unanticipated sources of revenue.

- B) For Possible Action: To accept the report on the condition of each fund in the treasury through June 12, 2012 per NRS 251.030. (*Nick Providenti*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury.

- C) For Possible Action: To enter into an excess liability insurance policy with Midwest Employers Casualty Insurance Company for excess workers compensation liability insurance services for a total premium of \$87,570. (*Nick Providenti*)

Staff Summary: Staff is recommending that Carson City continue our relationship with Midwest Casualty Insurance Company for workers compensation excess liability insurance services for FY 12-13. The total premiums for FY 11-12 were \$72,885 so the total increase would be 20.15%.

- D) For Possible Action: Action to adopt a resolution for temporary interfund loans from the General Fund to the Regional Transportation Fund and Grant Fund for amounts not to exceed \$1,000,000 and \$500,000, respectively. (*Nick Providenti*)

Staff Summary: The Regional Transportation Fund and Grant Fund will incur temporary cash shortages on June 30, 2012. The interfund loans would enable the City to cover the temporary cash shortages in these funds.

### **8-3. Purchasing and Contracts**

- A) For Possible Action: To determine that Advanced Asphalt is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 1112-196 North/South Water Transmission Main Project-Phase II Multi-Use Pathway to Advanced Asphalt for a bid amount of \$127,555.70 plus a contingency amount not to exceed \$12,755.00 to be funded from the N./S. Transmission Main Account Fund as provided in FY 2011/2012 and FY 2012/2013. *(Kim Belt)*

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the North-South Water Transmission Main Project – Phase II Multi-Use Pathway. The project includes the construction of a 12' wide (64,030 square-foot) paved asphalt concrete (AC) multi-use pathway. The project includes, but is not limited to aggregate shoulder construction, asphalt placement and all other common phases of construction customarily associated with this type of project.

- B) For Possible Action: To determine that Contract No. 1213-046 is a contract for Equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Contract No. 1213-046 a request for the purchase of HVAC Controls and Mechanical Service from Building Control Services, Inc., for a not to exceed cost of \$100,000.00 to be funded from the Contractual Service and Building Repair Fund as provided in FY 2012/2013. *(Kim Belt)*

Staff Summary: Carson City Facilities uses HVAC Control Systems in sixteen (16) facilities. Building Control Services (BCS) is the Alerton Representative in Northern Nevada and as such provides installation, maintenance and repairs. BCS also provides parts needed when work is performed in house by Facilities Maintenance Staff. Facility Maintenance reports that they have not suffered malfunctions with any of the major components provided by BCS and many of the components could cost several thousand dollars to replace.

There are five (5) facilities controlled by an older, outdated IBEX HVAC control system. Facilities Maintenance hopes to continue to obtain reliable service from the existing equipment, however if the older systems fail, and parts are no longer available, they will be replaced with the current Alerton BACTalk HVAC system in order to maintain a one hundred percent (100%) compatible system.

- C) For Possible Action: To determine that Purchase Order No. 2012-120 is for items which may only be purchased from a sole source and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Purchase Order No. 2012-120 a request for the purchase of ALTOSID® mosquito larvicide products from Clarke Mosquito Control for a not to exceed cost of \$65,000.00 to be funded from the Mosquito Waste Water Fund as provided in FY 2012/2013. *(Kim Belt)*

Staff Summary: Carson City Health and Human Services (CCHHS) mosquito control program currently operates April through September, encompassing many sites throughout the Eagle Valley, including Carson River from south of the prison to Deer Run Bridge. Mosquito control is an important and basic public health function. CCHHS believes to reduce the impact on the ecosystem it is prudent to target at the larval stage, rather than at the adult stage of the mosquito. CCHHS uses a narrow spectrum larvicide applied at appropriate times based on field surveillance. Central Life Sciences is the sole manufacturer of ALTOSID® mosquito larvicide and produces and markets directly to all U.S. end users via an Agency Agreement. The agreement allows Central Life Sciences to sell direct to end-user public agencies through five authorized agent companies.

### **8-4. Parks and Recreation - Open Space**

For Possible Action: To authorize staff to execute documents to support a grant by Ducks Unlimited in order to improve wetlands and irrigation infrastructure at Buzzy's Ranch. *(Juan Guzman)*

Staff Summary: Ducks Unlimited proposed to apply for a North American Wetlands Conservation Act (NAWCA) grant for multiple areas on the Carson River. Within Carson City they propose to improve irrigation and the enhancement of wetlands located within Buzzy's Ranch.

## **8-5. Public Works - Planning**

- A) For Possible Action: To approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and the Carson City School District for funding in the amount of \$25,000 for the Homeless Services Building Project to be paid to the Carson City School District from approved Housing and Urban Development (HUD) CDBG funding. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the Carson City School District Homeless Services Building Project on April 19, 2012. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The improvements to the Carson City School District facility will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- B) For Possible Action: To approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and the Community Counseling Center for funding in the amount of \$45,223 for the Evidence-Based Best Practices for Substance Abuse Treatment for Youth and Adults Program to be paid to the Community Counseling Center from approved Housing and Urban Development (HUD) CDBG funding. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the Community Counseling Center's Evidence-Based Best Practices for Substance Abuse Treatment for Youth and Adults Program on April 19, 2012. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. This program will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- C) For Possible Action: To approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and F.I.S.H. for funding in the amount of \$37,975 for the F.I.S.H. Facility Improvement Project to be paid to F.I.S.H. from approved Housing and Urban Development (HUD) CDBG funding. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the F.I.S.H. Facility Improvement Project on April 19, 2012. This agreement sets forth the provisions to meet HUD requirements in the use of the funds. The improvements to the F.I.S.H. facility will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

- D) For Possible Action: To approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program agreement between Carson City and Food For Thought for funding in the amount of \$8,000 for the Summer Food Bridge For Hungry Children Program to be paid to Food For Thought from approved Housing and Urban Development (HUD) CDBG funding. *(Lee Plemel)*

Staff Summary: The Board of Supervisors approved the CDBG funding for the Food For Thought Summer Food Bridge For Hungry Children Program on April 19, 2012. This agreement sets forth the

provisions to meet HUD requirements in the use of the funds. This program will help to meet the strategies outlined in the CDBG Annual Action Plan for supporting social, community and health services.

## **8-6. Fire**

- A) For Possible Action: To authorize the mayor to sign a Cooperative Agreement between Carson City and the City of Reno. (*Stacey Giomi*)

Staff Summary: This document is a mutual aid agreement between Carson City and the City of Reno. The document provides the details of how we will provide mutual assistance between the agencies for responses to emergency incidents. The document delineates specific information about operational procedures, district boundaries, and parameters under which assistance will be provided, including provisions for reimbursement outside of mutual aid responses.

- B) For Possible Action: To authorize the mayor to sign a Cooperative Agreement between Carson City and the Truckee Meadows Fire Protection District. (*Stacey Giomi*)

Staff Summary: This document is a mutual aid agreement between Carson City and the Truckee Meadows Fire Protection District. The document provides the details of how to provide mutual assistance between the agencies for responses to emergency incidents. The document delineates specific information about operational procedures, district boundaries, and parameters under which assistance will be provided, including provisions for reimbursement outside of mutual aid responses.

- C) For Possible Action: To adopt changes to the 9-1-1 Surcharge Master Plan. (*Stacey Giomi*)

Staff Summary: The Board of Supervisors created a five-member advisory committee called the "9-1-1 Surcharge Advisory Committee" to develop a plan to enhance or improve the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose. A five-year master plan was developed, which incorporated the committee's plan for the accomplishment of the goals established in that master plan. This master plan is reviewed and updated on an annual basis, and the advisory committee has recommended changes to the plan based on this year's annual review.

- D) For Possible Action: To adopt a Resolution of the Carson City Board of Supervisors accepting a fee schedule for use in billing for Fire Department services. (*Stacey Giomi*)

Staff Summary: The Fire Department is often called upon to provide emergency response, emergency management, and/or educational assistance to citizens or other local governments. In those instances where these services are provided on a fee for service basis, the Department must have a fee schedule on hand. This fee schedule will be used to seek reimbursement for services provided under assistance for hire circumstances, for the provision of elective educational programs, or to seek restitution in the case of a conviction in a court of law.

## 8-7. City Manager

- A) For Possible Action: To approve a recommendation from the Carson City Shade Tree Council to appoint Thomas Mix and Raymond Saliga III as members of the Shade Tree Council, each for a 2-year term that will expire in January 2014. *(Larry Werner)*

Staff Summary: CCMC Chapter 2.18.010 provides for seven members of the Shade Tree Council. There are two vacancies to be filled on the Shade Tree Council. During their June 6, 2012 meeting, the Carson City Shade Tree Council took action to recommend that the Board of Supervisors appoint Thomas Mix and Raymond Saliga III to the Shade Tree Council.

- B) For Possible Action: To re-appoint Mark McCubbin and Randy Pahl to the Carson River Advisory Committee, each for a 3-year term that will expire in July 2015. *(Larry Werner)*

Staff Summary: Resolution Number 2000-R-20 re-establishes that the Carson River Advisory Committee is to consist of seven members appointed by the Board of Supervisors. Of these seven members, three are owners of property within the Carson River Corridor, one owner of 20+ acres and two owners of less than 20 acres. The term for the property owner of 20+ acres and the term for one of the property owners of less than 20 acres will expire in July 2012. Both Mark McCubbin, a property owner of less than 20 acres, and Randy Pahl, a property owner of +20 acres, have requested appointment. There are no other applicants.

- C) For Possible Action: To ratify the approval of bills and other requests for payments by the City Manager for the period of May 8, 2012 thru June 11, 2012. *(Larry Werner)*

Staff Summary: All bills or other requests for payment verified per CCMC 2.29.010 shall be presented by the controller, together with the register book of demands and warrants to the city manager who shall audit the same, and if found authorized, correct and legal, shall signify by his signature, as agent for the board, upon the register book of demands and warrants those demands which are approved or disapproved by him. Upon approval, the warrants, as prepared aforesaid, shall issue. The City Manager shall then cause the register book of bills and other requests for payment and warrants to be presented at least once a month to the board of supervisors, who shall by motion entered into its minutes, ratify the action taken on the bills or other requests for payment.

*(End of Consent Agenda)*

### Ordinances, Resolutions, and Other Items

9. Any item(s) pulled from the Consent Agenda will be heard at this time.

## 10. Finance

- A) For Possible Action: Discussion and possible action to direct Moss Adams to perform a performance audit at Eagle Valley Golf Course based on the scope of work presented and agreed to by the Board of Supervisors. *(Nick Providenti and Larry Werner)*

Staff Summary: Based on the presentation by the Carson City Municipal Golf Corporation (CCMGC) to the Board of Supervisors at their meeting on June 7, 2012, and their inability to make payments per the lease dated May 2, 2002, the Board has directed staff to work with the City's Internal Auditor, Moss

Adams, to bring back a scope of work and start the process of performing a performance audit at Eagle Valley Golf Course. Moss Adams will be seeking direction on the scope of work and the objectives required by the Board of Supervisors in conducting their performance audit.

- B) For Possible Action: To adopt, on second reading, Bill No. 106, an ordinance authorizing the issuance of a medium-term obligation to finance the cost of ambulances, wheelchair vans and improvements and equipment for the City landfill and to refund certain outstanding medium-term obligations for the City; specifying the details for the "Carson City, Nevada, general obligation (limited tax) various purpose medium-term and refunding bond, series 2012"; specifying the terms and conditions of such bond, the method of paying the bond and its form; and providing other matters properly relating thereto. (*Nick Providenti*)

Staff Summary: The City has determined that the bonds should be issued for the purpose of financing the cost of ambulances, wheelchair vans and improvements and equipment for the City landfill and to refund certain outstanding medium-term obligations for the City.

## 11. Recess as Board of Supervisors

### Redevelopment Authority

## 12. Call to Order & Roll Call – Redevelopment Authority

## 13. For Possible Action: Approval of Minutes - April 5, 2012 and April 19, 2012

## 14. Finance

For Possible Action: To adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2011-12 Budget in the amount of \$161,403. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to the carryover of program costs from the prior years' budget and to appropriate previously unbudgeted resources.

## 15. Office of Business Development

- A) For Possible Action: To consider allocating additional funding in FY (Fiscal Year) 2012/13 for special events that did not previously receive approval of full funding as requested for the events, and make a recommendation to the Board of Supervisors to approve the expenditure of up to \$26,275 from the Redevelopment Revolving Fund for FY 2012/13 to supplement the \$92,000 currently allocated for special events. (*Lee Plemel*)

Staff Summary: The Redevelopment Authority and Board of Supervisors approved Redevelopment special event funding on April 5, 2012, in the amount of \$92,000 for FY 2012/13. \$100,000 was budgeted for special events and there was \$118,275 in special event funding requests. The Redevelopment Authority asked City staff to bring the item back to them after the FY 2012/13 budget was adopted to determine if additional funds are available to provide additional funding to special events. The additional special event funding that was requested but not previously approved is \$1,000 for the Silver Dollar Car Classic, \$4,000 for RSVP events (4th of July Fair, Nevada Days Fair and Spring Fun Fair), \$500 for the Farmers Market, \$4,500 for Nevada Day, \$1,275 for Silver & Snowflakes Holiday Tree Lighting, and \$15,000 for the June 2013 Carson City Rendezvous.

- B) For Possible Action: To approve and recommend to the Board of Supervisors approval of an amendment to the Operating Covenant and Agreement by and between Carson City Redevelopment Authority and Carson City and The Carrington Company to extend the time in which a tenant must occupy the vacant retail space from July 1, 2012 to December 31, 2012. (*Lee Plemel*)

Staff Summary: The Carrington Company is the owner of the Carson Mall, located within Redevelopment Project Area No. 1 at 1312 South Carson Street. The mall consists of approximately 155,038 square feet of retail space. There is presently an anchor tenant space of 72,570 square feet that has been vacant since July 2009. With the assistance of the sales tax reimbursement funds, The Carrington Company may be able to attract a tenant to fill the vacant space.

**16. Public Comment**

**17. For Possible Action: To Adjourn as the Redevelopment Authority**

**18. Reconvene as the Board of Supervisors**

**19. Office of Business Development**

- A) For Possible Action: To adopt a resolution authorizing the expenditure of up to \$26,275 from the Redevelopment Revolving Fund for Fiscal Year 2012/13 to support various special events in the Redevelopment District as an expense incidental to the carrying out of the redevelopment plan. (*Lee Plemel*)

**PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.**

Staff Summary: The Redevelopment Authority and Board of Supervisors approved Redevelopment special event funding on April 5, 2012, in the amount of \$92,000 for FY 2012/13. \$100,000 was budgeted for special events and there was \$118,275 in special event funding requests. The Redevelopment Authority asked City staff to bring the item back to them after the FY 2012/13 budget was adopted to determine if additional funds are available to provide additional funding to special events. The additional special event funding that was requested but not previously approved is \$1,000 for the Silver Dollar Car Classic, \$4,000 for RSVP events (4th of July Fair, Nevada Days Fair and Spring Fun Fair), \$500 for the Farmers Market, \$4,500 for Nevada Day, \$1,275 for Silver & Snowflakes Holiday Tree Lighting, and \$15,000 for the June 2013 Carson City Rendezvous.

NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of the redevelopment plan adopted by the Carson City Board of Supervisors.

- B) For Possible Action: To approve an amendment to the Operating Covenant and Agreement by and between Carson City Redevelopment Authority and Carson City and The Carrington Company to extend the time in which a tenant must occupy the vacant retail space from July 1, 2012 to December 31, 2012. (*Lee Plemel*)

Staff Summary: The Carrington Company is the owner of the Carson Mall, located within Redevelopment Project Area No. 1 at 1312 South Carson Street. The mall consists of approximately 155,038 square feet of retail space. There is presently an anchor tenant space of 72,570 square feet that



has been vacant since July 2009. With the assistance of the sales tax reimbursement funds, The Carrington Company may be able to attract a tenant to fill the vacant space.

**20. Parks and Recreation - Open Space**

- A) For possible action to determine the fair market value of APN 008-523-09 containing 1.02 acres is \$115,000 and that the fair market value of easements is \$30,000 for county real estate located in the vicinity of Capitol Loans at 5951 Highway 50 East. (*Juan Guzman*)

Staff Summary: The purpose of this hearing is for the Board of Supervisors to determine the fair market value of property and easements on APN 008-523-09 in accordance with the provisions of NRS 244.2795.1(a). This is an initial step of several needed to sell easements and/or the entire property.

- B) For Possible Action: To approve the recommendation of the Open Space Advisory Committee to purchase APN 7-101-55 containing 20.25 acres, located at Ash Canyon and owned by the Joost Land and Cattle Company, Inc., and to authorize the Mayor and staff to execute documents to complete the transaction. (*Juan Guzman*)

Staff Summary: This acquisition is one of multiple transactions between Carson City and the Joost Land and Cattle Company, Inc. The 20.25 acres are located immediately west of the Wellington Crescent Planned Unit Development. The Joost family has agreed to sell for \$390,000 which is below the \$405,000 appraised value. The property is in a priority area for acquisitions based on the Open Space Master Plan.

**21. Public Works**

For Possible Action: To approve and authorize the Mayor to sign an agreement by and between William Burnaugh Trust, Dated October 9, 2008 and Carson City for Burnaugh to acquire permanent easements on City property located adjacent to Capitol City Loans at 5951 Highway 50 East, APN 008-523-09, for a purchase price of \$30,000.00. (*Jeff Sharp*)

Staff Summary: Burnaugh has existing improvements along the frontage of Highway 50 East that encroach onto property formerly owned by BLM and now owned by Carson City through the Lands Bill. The easements are necessary to provide Burnaugh with legal access and drainage from Highway 50 East as well as to allow existing parking, signage, vehicle display area and building improvements to remain. Burnaugh was permitted to construct the existing improvements and paid property taxes for years on property along Highway 50 East that was thought to be owned by Burnaugh but actually owned by BLM, and now owned by Carson City. Burnaugh's acquisition of permanent easements will legitimize the existing improvements. The \$30,000 purchase price is based on two appraisals by Johnson Perkins.

**22. Recess as the Board of Supervisors**

**Board of Health**

**23. Call to Order & Roll Call – Board of Health**

**24. For Possible Action: Approval of Minutes - March 15, 2012**

## 25. Health and Human Services

- A) For Possible Action: Report, discussion and possible direction to staff regarding the Health Officer's report concerning activities the Health Officer is engaged in both inside and outside of CCHHS. (*Dr. Pintar*)

Staff Summary: Provide an update on the Health Officers engagement in the department and community. This is an opportunity to formally inform the Board of Health of the Health Officers role and the projects she personally works on.

- B) For Possible Action: Report, discussion and possible direction to staff regarding the Director's report on Carson City Health and Human Services (CCHHS) activities. (*Marena Works*)

Staff Summary: Provide an update on CCHHS. This is an opportunity to inform the Board of Health of current activities, programs and services within CCHHS.

- C) For Possible Action: Report on donations received since the last Board of Health meeting for Animal Services. (*Marena Works*)

Staff Summary: Donations are made on a regular basis to support various functions at animal services. This report will specify what monetary donations were made and what stipulations, if any, they gifts carry.

- D) For Possible Action: Presentation with possible action to accept the Carson City Community Health Assessment. (*Marena Works*)

Staff Summary: The Community Health Assessment (CHA) process began in the fall of 2010 by CCHHS in collaboration with many community partners. The objective was to prepare a profile of the health of Carson City. The CHA has been a joint project of CCHHS and various community partners. This is the first time an assessment of this nature has been conducted. Meetings have been held with community members on a regular basis since this process began. This assessment as many objectives, including presenting a profile of the health of Carson City, setting priorities to improve the health of the community and creating the necessary documentation for program planning and development. The CHA includes data from the Local Public Health Assessment Instrument, Carson Tahoe Regional Healthcare, FISH, Sierra Family Health Center, "Runs" date from Carson Fire and numerous printed publications including the 2011 County Health Rankings.

- E) For Possible Action: Presentation with possible action to accept the Carson City Community Health Improvement Plan. (*Marena Works*)

Staff Summary: A local health department cannot be effective unilaterally. Accreditation standards would have us partner with other sectors and organizations to plan and share responsibility for community health improvement. The Community Health Improvement Plan (CHIP) shows participation by community partners', contains data from the Community Health Assessment (CHA), has proof that stakeholder discussions were held and shows evidence that participants developed a set of priority community health issues. While this is a five year plan, the CHIP is a living document and it is expected that addendums will be continually added during the five year time frame. The purpose of this plan is to target certain health and healthy community indicators to focus on with the intent of showing an improvement in these areas; this having the overall effect of a healthier community. Additionally, the

Board of Health has a responsibility to protect and preserve the health of the population within its jurisdiction. The adoption of the CHIP gives direction to put health improvement plans into place.

**26. Public Comment**

**27. For Possible Action: To Adjourn as the Board of Health**

**28. Reconvene as the Board of Supervisors**

**29. Health and Human Services**

For Possible Action: To accept a contract in the amount of \$253,060.00 for two years from the Nevada Department of Transportation (NDOT). This grant will be effective beginning August 1, 2012 or at the execution of the contract with NDOT. The purpose of this grant is to hire a regional Safe Routes to School Coordinator position to serve Carson City, Lyon, Douglas and Storey counties. Safe Routes to School is a program designed to decrease traffic and pollution and increase the health of children and the community. (*Marena Works*)

Staff Summary: The funding, which originates from the Federal Transportation Administration, for this agreement will be used to support 1 FTE coordinator, to coordinate efforts aligned with all five standard elements of the Federal program – Education, Encouragement, Enforcement, Engineering, and Evaluation. The Coordinator will serve the region to provide guidance, program development, and facilitation of a Safe Routes Program while working collaboratively with the State Safe Routes Coordinator, school districts, community members, law enforcement, public works, and other relevant community partners and stakeholders to initiate or expand existing Safe Routes programs in the quad-county program area.

– LUNCH BREAK –

– RETURN – APPROXIMATE TIME – 2:00 P.M. –

**30. City Manager**

For Possible Action: Discussion and possible action to adopt a compliant resolution for the placement of a ballot question, including the explanation of the question, a description of the anticipated financial effect and the arguments for and against the question, on the November 2012 General Election Ballot for financing the design, construction, and maintenance of a new library and public plaza park on property to be donated to the City by the Hop and Mae Adams Foundation through an increase in the sales tax up to 1/4 of 1 percent pursuant to NRS chapter 377A and as possibly augmented by funding through the Carson City Redevelopment Area. (*Larry Werner*)

Staff Summary: At the June 7, 2012, the Board of Supervisors requested that the City Manager prepare a resolution as required by law to place a ballot question, explanation of the question, fiscal analysis, and environmental statement of building a new library and public plaza in the downtown on land donated by the Hop and Mae Adams Foundation on the November 2012 ballot.

Upon approval of this action, the resolution will be provided to the Clerk/Recorder for preparation of the arguments for and against the question to be included on the ballot.

Nevada Revised Statutes Chapter 377A provides, among other things, the ability of a governing body to submit a question to the people to allow the imposition of a 1/4 of 1 percent sales tax rate for a library. Nevada Revised Statutes Chapter 293 specifies the method and details for placing a question before the voters.

### 31. Human Resources

- A) For Possible Action: Discussion and possible action to recognize the Northern Nevada Lodge #8, Fraternal Order of Police, as the exclusive bargaining agent for the Alternative Sentencing Officers. (*Bob Motamenpour and Bob White, President and Vice President, Fraternal Order of Police Northern Nevada Lodge #8*)

Staff Summary: Nevada Revised Statute (NRS) 288.160 allows an employee organization to apply to a local government employer for recognition.

- B) Following a recess of the meeting, the Carson City Board of Supervisors will meet with its management representatives to discuss labor negotiations pursuant to NRS 288.220(4).

**This matter is being considered pursuant to the public hearing process set forth in NRS 288.153.**

- C) Public Hearing on the report of the City Manager regarding the fiscal impact of, and recommended approval of, the “Amended Collective Bargaining Agreement” between Carson City and the Carson City Fire Department Classified Chief Officers Association, July 1, 2010 to June 30, 2017. (*Larry Werner and Melanie Bruketta*)

Staff Summary: This agenda item will be considered immediately prior to, but combined with the Board’s action agenda item to approve the corresponding collective bargaining agreement, and both items will be heard simultaneously. City staff was directed to ask members of Union if they would be willing to give back the 2% cost-of-living adjustment to take effect July 1, 2012. The Union agreed provided the City amended some of the articles in the collective bargaining agreement. Staff believes the contract satisfies the interests of the City and the Union. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

- D) For Possible Action: To approve the “Amended Collective Bargaining Agreement” between Carson City and the Carson City Fire Department Classified Chief Officers Association, July 1, 2010 to June 30, 2017. (*Melanie Bruketta*)

Staff Summary: This agenda item will be considered immediately after, but combined with, the corresponding collective bargaining agreement public hearing agenda item, and both items will be heard simultaneously. City staff was directed to ask members of Union if they would be willing to give back the 2% cost-of-living adjustment to take effect July 1, 2012. The Union agreed provided the City amended some of the articles in the collective bargaining agreement. Staff believes the contract satisfies the interests of the City and the Union. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

**This matter is being considered pursuant to the public hearing process set forth in NRS 288.153.**

- E) Public Hearing on the report of the City Manager regarding the fiscal impact of, and recommended approval of, the “Amended Collective Bargaining Agreement” between Carson City and the Carson City

Firefighter's Association, Local #2251 of the International Association of Firefighters, July 1, 2010 to June 30, 2017. (*Larry Werner and Melanie Bruketta*)

Staff Summary: This agenda item will be considered immediately prior to, but combined with, the Board's action agenda item to approve the corresponding collective bargaining agreement, and both items will be heard simultaneously. City staff was directed to ask members of Local #2251 if they would be willing to give back the 2% cost-of-living adjustment to take effect July 1, 2012. The Union agreed provided the City amended some of the articles in the collective bargaining agreement. Staff believes the contract satisfies the interests of the City and the Union. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

- F) For Possible Action: To approve the "Amended Collective Bargaining Agreement" between Carson City and the Carson City Firefighter's Association, Local #2251 of the International Association of Firefighters, July 1, 2010 to June 30, 2017. (*Melanie Bruketta*)

Staff Summary: This agenda item will be considered immediately after, but combined with, the corresponding collective bargaining agreement public hearing agenda item, and both items will be heard simultaneously. City staff was directed to ask members of Local #2251 if they would be willing to give back the 2% cost-of-living adjustment to take effect July 1, 2012. The Union agreed provided the City amended some of the articles in the collective bargaining agreement. Staff believes the contract satisfies the interests of the City and the Union. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

**This matter is being considered pursuant to the public hearing process set forth in NRS 288.153.**

- G) Public Hearing on the report of the City Manager regarding the fiscal impact of, and recommended approval of, the collective bargaining agreement between Carson City and the Carson City Employee's Association effective July 1, 2012 to June 30, 2013 and the Addendum between Carson City, District Court, Justice Court and the Employee's Association. (*Melanie Bruketta*)

Staff Summary: This agenda item will be considered immediately prior to, but combined with, the corresponding collective bargaining agreement and both items will be heard simultaneously. Negotiations between the City and the Employee's Association resulted in the proposed one year labor contract. This contract satisfies the interests of both the City and the employees. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

- H) For Possible Action: To approve the collective bargaining agreement between Carson City and the Carson City Employee's Association effective July 1, 2012 to June 30, 2013 and the Addendum between Carson City, District Court, Justice Court and the Employee's Association. (*Melanie Bruketta*)

Staff Summary: This agenda item will be considered immediately after, but combined with, the corresponding collective bargaining agreement public hearing agenda item, and both items will be heard simultaneously. Negotiations between the City and the Employee's Association resulted in the proposed one year labor contract. This contract satisfies the interests of both the City and the employees. This matter is being considered in accordance with the public hearing process set forth in NRS 288.153.

- I) For Possible Action: To adopt a resolution of the Board of Supervisors of Carson City setting forth the benefits for unclassified employees effective July 1, 2012. (*Melanie Bruketta*)

Staff Summary: Adoption of this resolution eliminates disability insurance and management leave pay-out but adds a provision for performance pay.

**32. Board of Supervisors**

Non-Action Items:

- Status review of projects
  - Capital Projects Status Report
- Internal communications and administrative matters
- Correspondence to the Board of Supervisors
- Status reports and comments from the members of the Board
- Staff comments and status report

**33. Public Comment:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**34. For Possible Action: To Adjourn**

.....  
*Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*  
.....

*Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.*  
.....

*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*  
.....

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.*  
.....

*This meeting can be viewed on Channel 226. For specific dates and times - [www.bactv.org](http://www.bactv.org).*  
.....

*This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas)*  
.....

This notice has been posted at the following locations:

- Community Center 851 East William Street
- Public Safety Complex 885 East Musser Street
- City Hall 201 North Carson Street
- Carson City Library 900 North Roop Street
- Business Resource & Innovation Center (BRIC) 108 East Proctor Street

**Date: June 14, 2012**