

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: January 3, 2013
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation** - Micheal Hurlbert, First Christian Church
4. **Pledge of Allegiance**

5. **Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, or the Mayor Pro-Tem, retains discretion to only provide for public comment under a public comment item and not call for or allow individual-item public comment at the time of any Boards' consideration of any item on the agenda involving: 1) an off-site tour by the Board; or 2) any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

6. **For Possible Action: Approval of Minutes** - December 6, 2012
7. **For Possible Action: Adoption of Agenda**
8. **Special Presentations**
 - A) Presentation of a proclamation recognizing PJ Degross for her work as an advocate for our men and women in the armed forces. (*Shelly Aldean*)
 - B) Presentation of a proclamation for National Radon Action Month, January 2013. (*JoAnne Skelly*)

9. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.
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9-1. Finance

- A) For Possible Action: To adopt a resolution to augment and amend the Carson City FY 2012-13 Budget in the amount of \$24,629,559. *(Nick Providenti)*

Staff Summary: The augmentation and revision is primarily due to carryover of program costs from the prior years' budget, board action, federal and local grants and unanticipated sources of revenue.

- B) For Possible Action: To adopt the Carson City Plan of Corrective Action for the FY 11-12 statutory violations included in the annual audit. *(Nick Providenti)*

Staff Summary: Within 60 days after the delivery of the annual audit to the local government, the governing body shall advise the Department of Taxation what action has been taken to prevent recurrence of each violation of law or regulation included in the annual audit.

- C) For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through December 24, 2012 per NRS 251.030 and NRS 354.290. *(Nick Providenti)*

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

10. Any item(s) pulled from the Consent Agenda will be heard at this time.
11. Recess as Board of Supervisors

Redevelopment Authority

12. Call to Order & Roll Call – Redevelopment Authority
13. For Possible Action: Approval of Minutes - December 6, 2012

14. Finance

For Possible Action: To adopt a resolution to augment and amend the Carson City Redevelopment Authority FY 2012-13 Budget in the amount of \$279,351. (*Nick Providenti*)

Staff Summary: The augmentation and revision is primarily due to the carryover of program costs from the prior years' budget and to appropriate previously unbudgeted resources.

15. Public Comment

16. For Possible Action: To Adjourn as the Redevelopment Authority

17. Reconvene as the Board of Supervisors

18. Public Works - Planning and Zoning

- A) For Possible Action: To introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.16, Development Standards Division 4, Signs, by amending Section 4.4, Administration, 4.4.7, Exemptions, to modify the time limits and placement regulations for temporary on-site advertising devices, and other matters properly related thereto. (ZCA-12-140) (*Lee Plemel*)

Staff Summary: The Board of Supervisors adopted an ordinance on January 2009, to temporarily eliminate time limits for the display of banners advertising on-site businesses, then "renewed" the ordinance in 2010 and 2011 to extend the provisions through December 2012. The purpose of the ordinance was to grant sign enforcement relief to business owners during difficult economic times, particularly for retail businesses, in order to help increase taxable sales and services in the City. The ordinance was adopted on a limited trial basis in order to assess the effects of less restrictive temporary sign regulations and determine if these regulations should be continued, modified or rescinded. On January 1, 2013, the code section will revert back to the original verbiage unless otherwise modified by a new ordinance.

- B) For Possible Action: To adopt Bill No. 117, on second reading, an ordinance to change the zoning of approximately 470 acres of property located along the Carson River approximately two miles east of Deer Run Road, APN's 010-011-24 and -25, from Conservation Reserve to Public Community. (ZMA-12-109) (*Lee Plemel*)

Staff Summary: The subject properties were purchased and are now owned by the Carson City Open Space program. The proposed amendments would make the Master Plan land use designations and zoning consistent with the actual public ownership and intended long-term use of the subject properties for open space.

- C) For Possible Action: To adopt Bill No. 118, on second reading, an ordinance to change the zoning of a total of approximately 440 acres of property located in the vicinity west of and between the Lakeview and Timberline areas, APN's 007-091-03, -11, -16, -22, 78, and -79, from Conservation Reserve to Public Community. (ZMA-12-111) (*Lee Plemel*)

Staff Summary: This application is a result of the transfer of lands from the U.S. Forest Service to Carson City completed on September 30, 2011, and will result in Master Plan land use designations and zoning that is consistent with the actual public ownership and intended long-term use of the subject properties for open space.

- D) For Possible Action: To adopt Bill No. 119, on second reading, an ordinance to change the zoning of approximately 148 acres of property located south of King Street (“C-Hill” property) and approximately 80 acres located west of the Carson City Quill Water Treatment Facility, APN’s 007-061-18 and -81, and 009-014-06, from Conservation Reserve and Single Family 12,000 to Public Community. (ZMA-12-115) *(Lee Plemel)*

Staff Summary: This application is a result of the transfer of lands from the U.S. Forest Service to Carson City completed on September 30, 2011, and will result in Master Plan land use designations and zoning that is consistent with the actual public ownership and intended long-term use of the subject properties for open space.

- E) For Possible Action: To adopt Bill No. 120, on second reading, an ordinance to change the zoning of approximately 2,265 acres of property located in the rural Ash Canyon vicinity, APN’s 007-031-06, -15, 007-061-03, and 007-601-03, from Public Community to Conservation Reserve. (ZMA-12-117) *(Lee Plemel)*

Staff Summary: This application is a result of the transfer of lands from Carson City to the U.S. Forest Service completed on September 30, 2011, and will result in Master Plan land use designations and zoning that is consistent with land owned by the U. S. Forest Service.

- F) For Possible Action: To adopt Bill No. 121, on second reading, an ordinance to change the zoning of portions of property located north and south of Arrowhead Drive between North Carson Street and the I-580 Freeway, APN’s 002-761-10, 002-763-01, and 002-764-01, from Single Family One Acre to Retail Commercial. (ZMA-12-119) *(Lee Plemel)*

Staff Summary: This application will result in the consistent Land Use and zoning of parcels located west of the Carson Freeway in the Arrowhead Drive vicinity. The existing zoning on portions of the parcels is the result of freeway construction separating the residential neighborhood to the east of the freeway from the North Carson Street commercial corridor. This area is identified as a major Mixed Use area of Carson City.

- G) For Possible Action: To provide direction to staff regarding a conceptual plan to reduce travel lanes from four to two and stripe parking spaces on Carson Street, generally between 5th Street and Ann Street. *(Lee Plemel)*

Staff Summary: Representatives of downtown businesses asked the Board of Supervisors to consider a proposal to stripe Carson Street to provide additional parking for downtown businesses and create a safer pedestrian environment. City staff conducted a workshop and collected surveys from downtown property owners and businesses to determine if they are interested as a group in pursuing the conceptual plan. City staff will provide a presentation of a report on the results of surveys and comments from downtown business and property owners.

19. Board of Supervisors

Non-Action Items:

Status review of projects
Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

20. Public Comment: The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

21. For Possible Action: To Adjourn

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Copies of information related to the above items can be viewed in the City Manager's Office.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.

This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.

This agenda and backup information are available on the City's website at

www.carson.org/agendas

This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

Date: December 27, 2012