



**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD
AND CARSON CITY REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: September 5, 2013
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

- 1. Call to Order – Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Micheal Hurlbert, First Chistian Church**
- 4. Pledge of Allegiance**

5. Public Comments and Discussion:

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority and the Carson City Board of Health (Boards). In order for members of the public to participate in the Boards' consideration of an agenda item, the Boards strongly encourage members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, or the Mayor Pro-Tem, retains discretion to only provide for public comment under a public comment item and not call for or allow individual-item public comment at the time of any Boards' consideration of any item on the agenda involving: 1) an off-site tour by the Board; or 2) any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

- 6. For Possible Action: Approval of Minutes - May 2, 2013**
- 7. For Possible Action: Adoption of Agenda**
- 8. Special Presentation**

Presentation of a proclamation for National Day of Service and Remembrance, September 11, 2013.

9. Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9-1. Treasurer

For Possible Action: To order and direct the Carson City Treasurer to sell, after giving notice of sale, for a total amount not less than the amount of taxes, costs, penalties and interest legally chargeable against the property as stated in the order the following properties: 002-401-03; 004-361-02; 004-361-03; 004-361-04; 004-361-05; 007-241-04; 008-172-24; 008-173-51; 008-252-25; 008-261-12; 008-691-07; 009-143-11; 009-239-02; 009-542-11; 009-572-02; 009-692-14; 009-813-01; 010-311-56; 010-351-14; 010-351-15; 010-351-18 While this required step towards a tax sale is now being taken, some of these properties may be protected from sale under US Bankruptcy laws. *(Al Kramer)*

Staff Summary: Per NRS 361.595, Section 2, If the property is to be sold, the Board of County Commissioners may make an order, to be entered on the record of its proceedings, directing the county treasurer to sell the property particularly described therein, after giving notice of sale, for a total not less than the amount of the taxes, costs, penalties and interest legally chargeable against the property as stated in the order.

9-2. Finance

For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through August 27, 2013 per NRS 251.030 and NRS 354.290. *(Nick Providenti)*

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

9-3. Purchasing and Contracts

- A) For Possible Action: To determine that Reno Tahoe Construction, Inc. is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 1314-073 East Fifth Street Sanitary Sewer Rehabilitation to Reno Tahoe Construction, Inc. for a bid amount of \$121,330.00 plus a contingency amount not to exceed \$12,000.00 to be funded from the Sewer Capital Projects/5th Street Sliplining Account in the Sewer Fund as provided in FY 2013/2014. *(Kim Belt)*

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the East Fifth Street Sanitary Sewer Rehabilitation Project. The project consists of replacing eight (8) manholes along East Fifth Street. Work includes but is not limited to removing and replacing the specified manholes, repair of existing asphalt pathway, and repair of concrete sidewalk and curb ramp.

- B) For Possible Action: To accept Health and Human Services recommendation to approve Amendment No. 1 to Contract No. 1213-138 with Upp Technology, Inc. titled "Southern Nevada Health District

Immunization Billing Program Pilot Project” to change the scope of work and increase the contract in an amount of \$15,600.00 from \$49,400.00 to \$65,000.00. (*Kim Belt*)

Staff Summary: This request is to increase the contract amount of the current 1213-138 contract. Carson City Health and Human Services has an interlocal agreement with the Nevada State Health Division to develop a strategic plan for public health immunization billing within the State of Nevada. This project encompasses the State Health Division, Southern Nevada Health District, Washoe County Health District, and Carson City Health and Human Services. Carson City Health and Human Services is the project manager for the statewide plan. Carson City Health and Human Services entered into a contract with UPP Technology to develop the immunization billing program for Southern Nevada Health District, which is part of the interlocal agreement deliverable. In order to complete the deliverables of the pilot program, additional hours are required in the amount of \$15,600.00.

- C) For Possible Action: To determine that Purchase Order #7608 is a purchase request for hardware and associated peripheral equipment and devices for computers and/or software for computers and therefore not suitable for public bidding pursuant to NRS 332.115 and to approve Purchase Order #7608 a request for PLC System modernization, associated equipment, materials and training needed to/for the conversion to be provided by George T. Hall Company for a not to exceed cost of \$62,145.00 to be funded from the Public Works Equipment Repair & Maint. Account in the Water Fund as provided in FY 2013/2014. (File No. 1314-083) (*Kim Belt*)

Staff Summary: This Purchase Order is for the Replacement of the Programmable Logic Controller (PLC) at Quill Water Treatment Plant. The existing PLC is obsolete and has reached end of life.

9-4. Fire

For Possible Action: To authorize Carson City to submit a grant application to the Nevada Division of Forestry for funding from the Nevada State Fire Assistance Program in the amount of \$46,000. (*Stacey Giomi*)

Staff Summary: The Board of Supervisors is required to authorize the submittal of grant applications greater than \$25,000, pursuant to policy. The grant will provide funding for the department’s “You Call - We Haul” wildland fuel reduction program, for wildland property assessments and for wildland fuel reduction projects.

9-5. Airport Authority

For Possible Action: To approve and accept a (2nd) 2013 Federal Aviation Administration Airport Improvement (AIP) Grant in the approximate amount of \$1,005,872 for main apron ramp reconstruction (phase 2). (*Steve Tackes*)

Staff Summary: The FAA has informed the Carson City Airport Authority that it is processing a 2nd AIP Grant for the Carson City Airport and will be sending the Grant Offers out with a requirement that it be accepted and returned within 10 days. The FAA requires Carson City, as well as the Carson City Airport Authority, to approve and accept the grant offer. This Grant will be used for Phase 2 of a 3-phase project to reconstruct the apron ramp area on the southern side of the Airport runway. The FAA has already funded phase 1.

9-6. Health and Human Services

For Possible Action: To approve Carson City Health and Human Services' (CCHHS) request to apply for the Tobacco Master Settlement Agreement (MSA) Funds from Department of Health and Human Services, Division of Public and Behavioral Health, Tobacco Prevention and Control Program. The amount CCHHS is applying for approximately \$100,000 annually. (*Cindy Hannah*)

Staff Summary: The Fund for a Healthy Nevada (FHN) was created in 1999 under NRS 439.620 with 50% of the State's share of the national Master Settlement Agreement (MSA) with the tobacco industry. The Nevada State Health Division has received \$1 million in MSA funding effective July 1, 2013. The project's available funding for Tobacco Prevention and Control annually is \$950,000. Twenty-five percent (25%) of the total budget must be awarded to the community; therefore, CCHHS will work with community partners to meet this requirement. The grant period begins October 1, 2013 and ends June 30, 2015.

9-7. Public Works

- A) For Possible Action: To adopt a resolution approving and authorizing the Mayor to sign the Joint Funding Agreement for Water Resource Investigations, between Carson City and the U.S. Department of the Interior U.S. Geological Survey. (*David Bruketta*)

Staff Summary: Adoption of the Resolution approving this agreement will allow continuation for receiving critical stream flow data. This data is essential for Public Works to properly utilize surface water rights, plan and monitor the conjunctive use program and maintain compliance with the Alpine Decree. Carson City's share of the cost is \$48,050.

- B) For Possible Action: To approve the promotion of an Electrical/Signal Technician 2 to an Electrical/Signal Technician 3 within the Public Works Department. (*Darren Schulz*)

Staff Summary: This technician has quickly established himself as a lead technician in the Electrical/Signal Division. He has proven himself as an asset to Carson City and is an excellent technician worthy of increased responsibility and authority.

9-8. Community Development - Planning

For Possible Action: To approve amended Planning Commission bylaws to comply with the Carson City Policies and Procedures for Boards, Committees, and Commissions. (*Lee Plemel*)

Staff Summary: The Board of Supervisors approved new Policies and Procedures for Boards, Committees, and Commissions on September 6, 2012. These policies and procedures require amendments to the Planning Commission bylaws for items such as term limits, attendance, and other matters pertaining to the Planning Commission.

9-9. Parks and Recreation - Open Space

For Possible Action: To accept the annual Monitoring Report for the Horsecreek Ranch Conservation Easement as recommended by the Open Space Advisory Committee. (*Ann Bollinger*)

Staff Summary: Conservation easements, including Horsecreek Ranch, require monitoring for compliance of the uses and practices identified in the easement. Staff conducted the monitoring visit in

the fall of 2012 and received concurrence of the attached report from the landowner. The property owner was found to be in compliance.

(End of Consent Agenda)

10. Recess as Board of Supervisors

Liquor and Entertainment Board

11. Call to Order & Roll Call – Liquor and Entertainment Board

12. For Possible Action: Approval of Minutes - April 4, 2013

13. Community Development - Business License

For Possible Action: To approve Lawrence Sapperstein as the liquor manager for Sapphire Family of Wines (Liquor License #14-29779) located at 555 E. Glendale Ave, Sparks. (*Lena Reseck*)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Sapphire Family of Wines is located in Sparks, Nevada and does not have a physical business location in Carson City. The company will distribute to local merchants who are licensed to sell alcohol. Lawrence Sapperstein is an owner of the business and will also be the liquor manager. He is applying for a general wholesale license (beer and wine only). Staff is recommending approval.

14. Public Comment

15. For Possible Action: To Adjourn as the Liquor and Entertainment Board

16. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

17. Any item(s) pulled from the Consent Agenda will be heard at this time.

18. Sheriff

For Possible Action: To accept an award from the Helen Close Charitable Foundation in the amount of \$20,000. (*Ken Furlong*)

Staff Summary: The Helen Close Charitable Foundation was founded by Helen Close in 1985. In honoring Ms. Close's philanthropic causes, the Foundation accepts grant applications from organizations whose purposes include public safety, animal welfare and educational ranch experiences for inner city children. This is the second award received from the Helen Close Charitable Foundation. The initial award, received in 2012, was used to replace one canine and expand the program to a total of four canines. This award will be used to purchase one Police Service Canine to replace a retiring canine and provide training for one of our handlers to become a Certified Trainer.

19. Fire

For Possible Action: To authorize the Fire Department to change the position titles for both the “Assistant Fire Chief” and one “Battalion Chief” position to “Deputy Fire Chief”. (*Stacey Giomi*)

Staff Summary: The Fire Department is requesting permission to change the titles of these two positions per the recommendation of the comp and class study and to provide management flexibility. Changing the Battalion Chief position to a Deputy Chief position provides more flexibility in management because the new position will be unclassified. The pay range will not change. The new Deputy Chief will be responsible to manage the Training Division and the EMS division through the upcoming Affordable Health Care Act changes and will have other management responsibilities.

20. Purchasing and Contracts

For Possible Action: To determine that RaPiD Construction, Inc. is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and to award Contract No. 1314-076 Kit Sierra, Mayflower and Bel Aire Way Waterline Replacement to RaPiD Construction, Inc. for a bid amount of \$339,933.00 plus a contingency amount not to exceed \$33,993.00 to be funded from the Water Capital Projects/Construction Account in the Water Fund as provided in FY 2013/2014. (*Kim Belt*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Kit Sierra, Mayflower and Bel Aire Way Waterline Replacement Project. Project includes approximately 2,840 linear feet of 8-inch water main, 33 residential water services (singles and doubles), 6 fire hydrants, 160 linear feet of storm drain culvert, asphalt and concrete patching, abandonment of existing watermain and water services, and associated work. The project includes all common phases of construction customarily associated with this type of project.

21. City Manager

- A) For Possible Action: To adopt a resolution approving an Interlocal Agreement between Carson City and Carson City Convention and Visitors Bureau for a cooperative agreement for administrative services and facility use and management. (*Larry Werner*)

Staff Summary: Carson City Convention and Visitors Bureau (CCCVB) seeks to work with Carson City in order to secure City venues for future events designed to bring visitors from outside the area and maximize room nights and economic activity. Currently, City facilities are reserved on a first come first served basis. This agreement allows the opportunity to examine the facility schedules and make recommendations regarding advanced programming of City facilities to maximize the use of City operated venues to enhance local economic activity. For the past several years, the CCCVB has provided \$70,600 to support the sports tournament program operated by the Carson City Parks and Recreation Department with no avenue for Carson City to benefit from additional lodging taxes. This agreement allows Carson City to share in the revenues derived from room taxes.

- B) For Possible Action: To approve a Memorandum of Understanding between the Nevada Division of State Lands/Land Use Planning Agency, the Nevada State Historic Preservation Office, the Nevada Department of Corrections, Carson City, a Consolidated Municipality, and the Nevada State Prison Preservation Society for the shared purpose of developing recommendations for the preservation, development, and use of the Nevada State Prison as contemplated by AB356 of the 2013 Nevada State Legislature; to authorize the Mayor to sign the Memorandum of Understanding; and to appoint the Mayor as the City's representative and Michael Drews as the City's alternative representative. (*Larry Werner*)

Staff Summary: AB356 was signed into law on May 21, 2013 and states, in part: That the Nevada Legislature hereby finds and declares: 1. That the Nevada State Prison is an integral part of the history of the State of Nevada, particularly with respect to Carson City and the early development of this State, and should be preserved as a historic place. 2. That Carson City, any nonprofit organization and any other interested stakeholder are encouraged to work cooperatively with the Department of Corrections, the Office of Historic Preservation of the State Department of Conservation and Natural Resources and the State Land Registrar to: (a) Develop recommendations for the preservation, development and use of the Nevada State Prison as a historical, educational and scientific resource for the State of Nevada; and (b) Present the recommendations to the Nevada Legislature along with any recommendations for legislation that may be necessary to fully implement the recommendations.

22. Community Development - Planning

- A) For Possible Action: To introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 17, Division of Land at Chapter 17.08 Development Agreements by adding Section 17.08.011, Agreement Fees and Service Charges, and other matters properly related thereto. (ZCA-13-049) (*Lee Plemel*)

Staff Summary: At the direction of the Board of Supervisors, the Planning Division is bringing forward proposed revisions to Title 17 that would add a section for Agreement Fees and Charges to Title 17.08, Development Agreements. This is general language and supports new fees for Development Agreements that are proposed in Title 18 under separate ordinance.

- B) For Possible Action: To introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 18, Zoning at Chapter 18.02 Administrative Provisions, Section 18.02.055 Fees and Service Charges to add fees for processing of a Development Agreement, a Development Agreement Amendment, a Modification to a Zoning or Division of Land Approval, an Administrative Time Extension and a Public Hearing Time Extension; Typographical Corrections, and other matters properly related thereto. (ZCA-13-049) (*Lee Plemel*)

Staff Summary: At the direction of the Board of Supervisors, the Planning Division is bringing forward proposed revisions to Title 18 that would require fees for Development Agreements, Development Agreement Amendments, Modifications to Zoning and Land Division Approvals, Public Hearing Extensions and Administrative Extensions. The Planning Division does not currently charge a fee to process Development Agreements, Development Agreement Amendments, Public Hearing Extensions and Administrative Extensions. For Modifications to Zoning and Land Division Approvals, the Planning Division currently charges the complete initial application fee for requested modifications.

23. Recess as Board of Supervisors

Redevelopment Authority

24. Call to Order & Roll Call – Redevelopment Authority

25. Office of Business Development

For Possible Action: To approve and make a recommendation to the Board of Supervisors to authorize the expenditure of \$162,124 from the Fiscal Year 2013/14 Redevelopment Revolving Capital

Outlay/Undesignated Infrastructure account (603-0000-463-77-99) to assist with the funding of the Fairgrounds (Fuji Park) Events Plaza in the amount of \$122,851 and the Brewery Arts Center Plaza (design & construction) in the amount of \$39,273. (*Lee Plemel*)

Staff Summary: A total of \$162,124 is available in the current Redevelopment budget for infrastructure projects within the Redevelopment District, but these funds have not been allocated to any specific projects. The Redevelopment Authority Citizens Committee has recommended using the funds for the Fairgrounds Events Plaza and Brewery Arts Center Plaza projects, for which \$122,851 and \$81,422 were requested, respectively. Requests were also considered for a water main extension to serve property on South Carson Street (\$52,842), a downtown historic district sign (\$10,000), and other downtown amenities (\$11,000).

26. Public Comment

27. For Possible Action: To Adjourn as the Redevelopment Authority

28. Reconvene as the Board of Supervisors

29. Office of Business Development

For Possible Action: To adopt a Resolution authorizing the expenditure of \$162,124 from the Fiscal Year 2013/14 Redevelopment Revolving Capital Outlay/Undesignated Infrastructure account (603-0000-463-77-99) to assist with the funding of the Fairgrounds (Fuji Park) Events Plaza in the amount of \$122,851 and the Brewery Arts Center Plaza (design & construction) in the amount of \$39,273 as an expenditure incidental to the carrying out of the Redevelopment Plans. (*Lee Plemel*)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS MAJORITY VOTE (AT LEAST FOUR MEMBERS) OF THE BOARD OF SUPERVISORS.

Staff Summary: A total of \$162,124 is available in the current Redevelopment budget for infrastructure projects within the Redevelopment District, but these funds have not been allocated to any specific projects. The Redevelopment Authority Citizens Committee has recommended using the funds for the Fairgrounds Events Plaza and Brewery Arts Center Plaza projects, for which \$122,851 and \$81,422 were requested, respectively. Requests were also considered for a water main extension to serve property on South Carson Street (\$52,842), a downtown historic district sign (\$10,000), and other downtown amenities (\$11,000). NRS 279.628 permits the expenditure of money from the redevelopment revolving fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

– TIME SPECIFIC – 11 A.M. –

30. Parks and Recreation - Cultural Commission

For Possible Action: To introduce, on first reading, an ordinance amending the Carson City Municipal Code, Title 2, Administration and Personnel, Chapter 2.41, Carson City Cultural Commission, by adding new sections to Chapter 2.41 setting aside one and one-quarter percent (1.25%) of annual budgeted transfers from the general fund to the capital projects special revenue fund for the city's general government capital program to be used for a public art program, adding a new Section 2.41.005 - definitions, amending Section 2.41.080 - cooperation of Carson City Cultural Commission with other private and public entities to include the public art program, adding a new Section 2.41.100 - creation of separate departments in the capital projects special revenue fund - dissolution, adding a new Section

2.41.110 - Public Art Program to establish the program, adding a new Section 2.41.120 - donations for funding public art are exempt from the program unless designated, adding a new Section 2.41.130 - eligible public art program expenses, adding a new Section 2.41.140 - public art selection criteria, adding a new Section 2.41.150 - public art section process, adding a new Section 2.41.160 - display of art recommendations to the Board of Supervisors, and other matters properly relating thereto. (*Robert Stansbury, Eugene Paslov, Roger Moellendorf, and Vern Krahn*)

Staff Summary: The Carson City Cultural Commission is recommending the Board of Supervisors amend Title 2, Chapter 2.41 of the Carson City Municipal Code (CCMC) to create a Public Art Program. The Commission has been working approximately one and half years to develop this program and believes it is ready for Board consideration and approval.

31. Board of Supervisors

Non-Action Items:

Status review of projects
Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

– LUNCH BREAK –

– RETURN – APPROXIMATE TIME – 1:30 P.M. –

32. Public Works

PUBLIC HEARING:

- A) For Possible Action: To find that the proposed ordinance amending the Carson City Municipal Code Title 12 - Water, Sewerage and Drainage, Chapter 12.01 - Water Connection Charges and Use Rates, Section 12.01.020 - Schedule of Rates, by phasing in a five (5) year rate structure effective October 1, 2013 and other matters properly related thereto, does impose a direct and significant economic burden on a business or directly restrict formation, operations or expansion of a business, that a business impact statement has been prepared in compliance with NRS 237, accepted and is on file with the Board of Supervisors. (*Andrew Burnham*)

Staff Summary: This ordinance proposes a Water Utility rate structure, phased in over five (5) years, that generates the revenue necessary to fund current operating and maintenance expenses, debt service, five (5) year capital improvement plan, capital reserve targets and system reinvestment. NRS 237.080 requires that the City prepare a Business Impact Statement when an increase in a fee is contemplated.

- B) For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 12 - Water, Sewerage and Drainage, Chapter 12.01 - Water Connection Charges and Use Rates, by amending Section 12.01.010 Definitions to redefine “Commercial” service to include churches and remove triplexes, to add new definitions for “Industrial / Manufacturing” service, “Large Commercial” service, “Single Family Residential” service, “Multifamily Residential” service and remove the definition of “Residential” service; Section 12.010.020 Schedule of rates to remove the Residential Monthly Service Charge, Residential Monthly Commodity Charge, Commercial Monthly Service Charge, Commercial Monthly Commodity Charge and add effective October 1, 2013 and July 1 of each year

thereafter a five (5) year phased in Monthly Base Charge and a Monthly Commodity Charge for Single Family Residential, Multifamily Residential, Commercial, Industrial/Manufacturing, Large Commercial and remove a provision to conduct an annual review with recommendations for rate adjustments; Section 12.01.030 Schedule of Water Connection Charges, Lateral and Meter Box Sets, and Meter Set Fees to remove a provision that expired in 2011 to review the effects of the amendment; Section 12.01.040 Payment of connection charge to remove a provision that expired in 1988 whereby ½ of the connection charge is to be fully paid prior to the issuance of any building permit; Section 12.01.090 Protests to rates and charges and meter tests to remove a provision related to an outdated extension of a 5 year audit of water usage to determine connection charges; and other matters properly related thereto. (*Andrew Burnham*)

Staff Summary: The revenues generated from the proposed ordinance are necessary to fully fund operating and maintenance expenses, debt service, five (5) year capital improvement plan, capital reserve targets and system reinvestment in the Water Utility Fund for the next five (5) years.

PUBLIC HEARING:

- C) For Possible Action: To find that the proposed ordinance amending the Carson City Municipal Code Title 12 - Water, Sewerage and Drainage, Chapter 12.03 - Sewer Connection Charges and Use Rates, Section 12.03.020 – Schedule of Rates, by phasing in a five (5) year rate structure effective October 1, 2013 and other matters properly related thereto, does impose a direct and significant economic burden on a business or directly restrict formation, operations or expansion of a business, that a business impact statement has been prepared in compliance with NRS 237, accepted and is on file with the Board of Supervisors. (*Andrew Burnham*)

Staff Summary: This ordinance proposes a sewer utility rate schedule, phased in over five (5) years, that generates the revenue necessary to fund current operating and maintenance expenses, debt service, five (5) year capital improvement plan, capital reserve targets and system reinvestment. NRS 237.080 requires that the City prepare a Business Impact Statement when an increase in a fee is contemplated.

- D) For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 12 - Water, Sewerage and Drainage, Chapter 12.03 - Sewer Connection Charges and Use Rates and Chapter 12.04 Senior Citizens Assistance, by amending Section 12.03.010 Definitions to define Commercial Service and commercial strength categorizations, Single Family Residential Service, Multifamily Residential Service, Total Suspended Solids, redefine residential service, remove provisions that relate to the User Charge System, Capitalization System, and Winter Sewer Average; Section 12.03.020 Schedule of Rates to remove the Class, Fixed Capitalization Charges, Variable Capitalization Charges, User Charges, Maximum Water Charges and add effective October 1, 2013 and July 1 of each year thereafter a five (5) year phased in Flat Rates for Single Family Residential and Multifamily Residential and metered rates for Low-Strength Commercial and High-Strength Commercial; Section 12.03.025 Calculation and review of rates to remove provisions related to Winter Sewer Average, Capitalization Charges and User Charges; Section 12.03.030 Schedule of Sewer Connection and Hook-up charges to remove a provision that reviews the amendment of this section on or before 2011; Section 12.03.060 Protests to Rate and Charges to add a provision allowing a customer to dispute their current strength category and remove a provision related to an extension of a five year audit of water usage; Section 12.04.030 Discount to remove reference to Variable Capitalization Charges and replace with Sewer Monthly User Charges; and other matters properly related thereto. (*Andrew Burnham*)

Staff Summary: The revenues generated from the proposed ordinance are necessary to fully fund operating and maintenance expenses, debt service, five (5) year capital improvement plan, capital reserve targets and system reinvestment in the Sewer Utility Fund for the next five years.

PUBLIC HEARING:

E) For Possible Action: To find that the proposed ordinance amending the Carson City Municipal Code Title 12 - Water, Sewerage and Drainage, Chapter 12.17 - Storm Water Service Charges, Section 12.17.040 - Service Charge Rates, by increasing all rate categories by \$1.00 effective October 1, 2013 and other matters properly related thereto, does impose a direct and significant economic burden on a business or directly restrict formation, operations or expansion of a business, that a business impact statement has been prepared in compliance with NRS 237, accepted and is on file with the Board of Supervisors. *(Andrew Burnham)*

Staff Summary: This ordinance proposes a \$1.00 increase to the storm water rates. NRS 237.080 requires that the City prepare a Business Impact Statement when an increase in a fee is contemplated. The revenue generated from this increase will be used in the storm water utility to fund capital improvement expenses.

F) For Possible Action: To introduce on first reading, an ordinance amending the Carson City Municipal Code Title 12 - Water, Sewerage and Drainage, Chapter 12.17 - Storm Water Service Charges, Section 12.17.040 - Service Charge Rates, by increasing all rate categories by \$1.00 effective October 1, 2013; and other matters properly related thereto. *(Andrew Burnham)*

Staff Summary: The proposed ordinance amendment will increase storm water rates for all accounts by \$1.00 per month to support the Capital Improvement Program of the Storm Water Utility for Carson City.

33. City Manager

For Possible Action: To appoint three members to the Airport Authority, one to fill the “Fixed Base Operator” position, one to fill the “Citizen at Large” position and one to fill the “Manufacturer” position. These appointments are for four year terms ending October 2017. *(Larry Werner)*

Staff Summary: There are three vacancies on the Airport Authority, one for the “Fixed Base Operator” position, one for the “Citizen at Large” position and one for the “Manufacturer” position to be filled due to members’ terms expiring. Applicants are John Martin and Michael Golden for “Fixed Base Operator,” Maurice White for “Citizen at Large” and Lee Griffin for “Manufacturer.”

34. Public Comment: The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

35. For Possible Action: To Adjourn

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager’s Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 226. For specific dates and times - www.bactv.org.

To request a copy of the supporting materials for this meeting contact

Janet Busse at jbusse@carson.org or call (775) 887-2100.

*This agenda and backup information are available on the City's website at www.carson.org/agendas and
at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, (775) 887-2100.*

This notice has been posted at the following locations:

Community Center 851 East William Street

Public Safety Complex 885 East Musser Street

City Hall 201 North Carson Street

Carson City Library 900 North Roop Street

Business Resource & Innovation Center (BRIC) 108 East Proctor Street

Date: August 29, 2013