# NOTICE OF PUBLIC MEETING CARSON CITY HISTORIC RESOURCES COMMISSION

# THURSDAY, DECEMBER 12, 2013, 5:30 P.M. COMMUNITY CENTER - SIERRA ROOM 851 EAST WILLIAM STREET, CARSON CITY, NEVADA

Please note: Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the secretary. Minutes of the meeting are produced in a summary format and are not verbatim.

## A. Call to Order and Determination of Quorum

**B. Modification of Agenda:** Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**C. Disclosures:** Any members of the Commission that may wish to explain any contact with the public regarding an item on the agenda or business of the Commission.

**D. Public Comments:** Members of the public who wish to address the Commission may approach the podium at this time to speak on matters relevant to or within the authority of the Historic Resources Commission. Comments are limited to **three minutes** per person topic. If your item requires extended discussion, please request the chairman to calendar the matter for a future meeting. In order for members of the public to participate in the Commission's consideration of a public hearing item on this agenda, the Commission strongly encourages members of the public to comment on the agenda item when the particular item is being discussed by the Commission. No commission discussion or action may be taken on a matter raised under this public comment portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

## E. Action on Approval of Minutes

**F. Public Hearing Matters** The following items are scheduled for a public hearing. The Chairman will read the Agenda listing into the public record. Staff will present a summary of the staff report and recommendations, including any updated information that was received after the date when staff reports were distributed. The Commission will follow with questions of staff. At that time, the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representative are permitted to speak first, followed by Commission questions. This will be followed by the Chairman requesting comments from the public at large. If you wish to speak on a particular item, please limit your comments to three (3) minutes and be as brief and concise as possible so that all who wish to speak may do so. Do not repeat the position of others who express the same views as you. The Chairman has the right to establish time limits for comments and to allow for rebuttal. In order to be part of the administrative record regarding an appeal of an item, you must present your comments at the podium or have previously sent correspondence to the Planning Division or spoken to staff regarding an item on this agenda.

**F-1 HRC-13-145** For Possible Action: To approve a request from Roy Houghton (Property Owner: First United Methodist Church) to remove an existing breezeway, replace existing concrete walkways with paver walkways and other minor site improvements at the First United Methodist Church on property zoned Residential Office (RO), located at 212 N. Division Street, APN 003-202-04. (Susan Dorr Pansky)

Staff Summary: This is a request to demolish an existing breezeway that creates a safety hazard for adults due to its height, to replace uneven concrete walkways with paver walkways, to relocate an existing black metal fence and install a new landscape planter around the existing fountain.

**F-2 HRC-13-065** Discussion only regarding Solar Panels in the Historic District. (Susan Dorr Pansky)

Staff Summary: Planning Division staff will provide the HRC and the general public with a presentation on addressing solar panel projects in Historic Districts.

- G. Staff Reports (non-action items)
- G-1 Planning Division staff report to the Historic Resources Commission. (Susan Dorr

Pansky)

- Commissioner reports/comments
- Future agenda items

**H. Public Comments Members** of the public who wish to address the Commission may approach the podium at this time to speak on any matter not specifically included on the agenda as an action item. Comments are limited to three minutes per person or topic. No action may be taken on a matter raised under this public comment portion of the agenda.

### I. Action on Adjournment

### For further information

If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2180. Contact Rea Thompson at 775-887-2180 or planning@carson.org if you would like copies of supporting materials for an agenda item. Supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at www.carson.org/agendas. All written comments to the Historic Resources Commission regarding an item must be submitted to the Planning Division by 4:00 p.m. on the day prior to the Commission's meeting to ensure delivery to the Commission before the meeting.

The Historic Resources Commission is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.

The next meeting is tentatively scheduled for 5:30 p.m., Thursday, January 9, 2014, at the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada 89701.

# THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS BEFORE 5:00 P.M. ON DECEMBER 4, 2013

Carson City Library - 900 N. Roop Street Community Center, Sierra Room - 851 E. William Street Planning Division – 108 E. Proctor Street Carson City Hall - 201 N. Carson Street

Also find this agenda posted on the City's Website at: www.carson.org/agendas