

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CITY MANAGER ADVISORY COMMITTEE**

Day: Tuesday
Date: April 1, 2014
Time: Beginning at 9:00 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order**
(The District Attorney's Office will conduct the meeting until the election of a Chair)
2. **Roll Call**
3. **Public Comment:**
The public is invited at this time to comment on and discuss any item that is relevant to, or within the authority of the City Manager Advisory Committee. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Public comment is limited to 3 minutes per person.
4. For Possible Action: Adoption of Agenda
5. Introduction of Citizens Committee members.
6. For Possible Action: To take nominations and elect a chair of the Committee.
7. For Possible Action: Interviews of the Board of Supervisors' designated City Manager candidates by the City Manager Advisory Committee panel members, with possible oral assessments and individual post-meeting written assessments of each candidate to be provided by panel members to the Board's consultant, Heather Renschler or Ralph Andersen & Associates for future presentation to the Board of Supervisors. The City Manager Advisory Committee will not vote to rank or otherwise make a recommendation to the Board, who will consider the panel members' individual assessments as part of the Board's future deliberations towards the selection of a City Manager.

Staff Summary: In December 2013, the Board of Supervisors directed the consultant, Heather Renschler, Ralph Andersen & Associates, to convene a citizen's committee to review the applicants selected by the Board of Supervisors on March 20, 2014, to proceed through the recruitment process. This special City Manager Advisory Committee will conduct interviews of the selected applicants. The interviews will be held on April 1, 2014. The public is invited to attend. Although the meeting will be recorded, it will not be streamed live, as it is too difficult to sequester the applicants. The interviews will be available for

viewing at a later time. The City Manager Advisory Committee will not make a recommendation to the Board of Supervisors, however, each committee member will be asked to provide written feedback on each applicant following the interview. The written feedback will be summarized and provided to the Board of Supervisors. The Board of Supervisors is tentatively scheduled to review the feedback at the April 17, 2014 meeting and possibly narrow the names of applicants to continue through the recruitment process. Interviews by the Board of Supervisors are tentatively scheduled for Friday, May 2, 2014, at a Special Board of Supervisors meeting.

8. **Public Comment:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda. Public comment is limited to 3 minutes per person.

9. **For Possible Action: To Adjourn**

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact

Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, (775) 887-2100.

This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

Date: March 25, 2014