

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE**

DAY: Monday
DATE: April 7, 2014
TIME: 5:30 P.M.
LOCATION: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comments**:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Redevelopment Authority Citizens Committee, including any matter that is not specifically included on the agenda as an action item.

- 4. For Possible Action: Approval of Minutes from December 2, 2013**

5. Agenda Items

5.1 Presentation and discussion only regarding business development activities at the BRIC (Business Resource and Innovation Center). (Michael Salogga, Business Development Manager)

Staff summary: The BRIC Business Development will give a report on activities relating to training, counseling, and other business development activities.

5.2 For Possible Action: To make a recommendation to the Redevelopment Authority regarding the establishment of a revolving loan account for loans to small businesses pursuant to the provisions of Assembly Bill 417 adopted by the 2013 Nevada State Legislature, including recommendations regarding the policies and procedures for accepting applications and processing such loan requests.

Staff summary: AB 417 (2013) requires every redevelopment agency in Nevada to create a revolving loan account that may be used to make loans at or below market rate to new or existing small businesses within the redevelopment area, subject to available funding. The Bill also requires each redevelopment agency to adopt regulations prescribing 1) the process by which a small business may submit an application for a loan from the account, 2) the criteria for eligibility for a loan, 3) the contents of an application for a loan, 4) the maximum amount of a loan, 5) the rate of interest for loans made from the account, and 6) the collateral and security interest a small business is required to provide as security for the loan. Carson City Redevelopment staff has

worked with RAN (Redevelopment Association of Nevada) members to develop draft policies and procedures for review.

5.3 For Possible Action: To adopt and make a recommendation to the Board of Supervisors regarding amendments to the Redevelopment Authority Citizens Committee (RACC) bylaws to comply with the Board of Supervisors' policies and procedures for advisory committees.

Staff Summary: The Board of Supervisors adopted policies and procedures pertaining to all advisory boards, committees, and commissions in 2012. The new policies include term limits for certain advisory committee members and chairpersons of advisory committees.

5.4 Presentation and discussion only regarding improvements being made to the Fairgrounds and Fuji Park using approved Redevelopment funds.

Staff Summary: In 2013, the Redevelopment Authority approved, based upon recommendation by the RACC, funding for a new picnic shelter area and electrical and lighting improvements at the Fairgrounds and Fuji Park. Parks and Recreation staff will provide an update on the status of improvements in preparation for the Nevada Sesquicentennial Fair in August 2014.

6. Staff Reports (non-action items):

6.1 Staff reports and update on matters relating to the RACC. (Lee Plemel)

6.2 Future agenda items.

6.3 RACC member reports and comments.

7. Public Comments:** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the RACC, including any matter that is not specifically included on the agenda as an action item.

I. For Possible Action: For adjournment

**** PUBLIC COMMENT:** *The Redevelopment Authority Citizens Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to **three minutes** per person or topic at the discretion of the Chair in order to facilitate the meeting*

For further information

If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2101. Contact Eva Chwalisz at 775-283-7080 or carson.org/agendas if you would like copies of supporting materials for an agenda item. Supporting materials for the meeting are available in the

Business Development office located at 108 E. Proctor Street, Carson City or at www.carson.org/agendas. All written comments to the Business Development regarding an item must be submitted to the Business Development by 4:00 p.m. on the day prior to the RACC meeting to ensure delivery to the Members before the meeting.

The Members is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Business Development in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2101, as soon as possible.

The meeting can be viewed on Charter Cable channel 191 or at www.accesscarsoncity.org.

This agenda has been posted at the following locations before 5:00 PM on March 31, 2014.

This notice has been posted at the following locations:
Community Center, 851 East William Street
City Hall, 201 North Carson Street
Carson City Library, 900 North Roop Street
BRIC, 108 E. Proctor Street

Date: March 28, 2014