

**NOTICE OF PUBLIC MEETING OF THE  
CARSON CITY REGIONAL TRANSPORTATION COMMISSION  
WEDNESDAY, JANUARY 14, 2015 4:30 P.M.  
COMMUNITY CENTER- SIERRA ROOM  
851 EAST WILLIAM STREET  
CARSON CITY, NEVADA**

**NOTE:** The Carson City Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson City Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or ppittenger@carson.org, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on January 12, 2015).

For more information regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at [www.carson.org](http://www.carson.org), or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

**AGENDA**

- A. ROLL CALL AND DETERMINATION OF A QUORUM**
- B. PUBLIC COMMENT:** Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on matters related to the Regional Transportation Commission. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.
- C. For Possible Action: APPROVAL OF MINUTES**
  - C-1** For Possible Action: Action to approve the minutes of the November 12, 2014 meeting.
- D. AGENDA MANAGEMENT NOTICE:** Items on the agenda may be taken out of order; RTC may combine two or more agenda items for consideration; and RTC may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- E. DISCLOSURES:** Any member of the Commission that may wish to explain any contact with the public regarding an item on the agenda or business of the Commission.
- F. PUBLIC MEETING ITEMS:**
  - F-1** For Possible Action: The election of Officers for the RTC.

**Staff Summary:** In January 2014, the RTC elected its Chairperson and Vice-Chairperson. RTC members will be asked to elect a Chairperson and Vice-Chairperson to serve for the next year. As per NRS 373.040(3), the commission must be composed of representatives selected by the Carson City Board of Supervisors as follows:

(a) Two members of the Board of Supervisors, one of whom must be designated by the commission to serve as chairman of the commission.

(b) Three representatives of the city at large.

Though the Chairperson must be a member of the Board of Supervisors, any RTC Commissioner may serve as the Vice-Chairperson. Terms of the newly elected Chairperson and Vice-Chairperson will be effective immediately.

**F-2** For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$19,034.09 for Contract 1314-164 titled Safe Route to School, Hells Bells Road Pedestrian Improvements to Coons Construction, LLC.

**Staff Summary:** Carson City received sealed bids for all labor, material, tools and equipment necessary for the Safe Route to School, Hells Bells Road Pedestrian Improvements project. The project consisted of constructing approximately 12,500 square feet of concrete sidewalk, 1500 feet of curb and gutter, asphalt paving and patch, pedestrian ramps, storm drain, and fence.

**F-3** Information on a pending Public Works Department application for a Community Development Block Grant (CDBG).

**Staff Summary:** Staff recently submitted an application for Fiscal Year (FY) 2016 CDBG funding for sidewalk improvements in the neighborhood near Empire Elementary School. Staff will provide a brief summary on the pending application.

**F-4** Information on the implementation of Jump Around Carson's expanded evening service.

**Staff Summary:** The Carson City Regional Transportation Commission recently approved a proposal for service expansion to the Jump Around Carson (JAC) transit system. Staff will provide a brief summary on the performance of the new service to date, which began on September 2, 2014.

**F-5** Information regarding a Request for Proposals (RFP) for the Downtown Carson Street Urban Design Project.

**Staff Summary:** A RFP for the Downtown Carson Street Urban Design Project closed on December 18, 2014, and five proposals were received. Staff will provide a brief summary of this process to date.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items)**

**G-1** Street Operations Report – November 2014

**Staff Summary:** Monthly Status Report for the Commission's information.

**G-2** Project Status Report

**Staff Summary:** Monthly Status Report for the Commission's information.

**G-3** Future Agenda Items

- H. **COMMISSION COMMENTS:** Status reports and comments from the members of the Regional Transportation Commission.
  
- I. **PUBLIC COMMENT:** Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.
  
- J. For Possible Action: **ADJOURNMENT**

The next regular meeting is tentatively scheduled for Wednesday, February 11, 2015, immediately after the adjournment of the CAMPO meeting, which begins at 4:30 p.m., at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations  
before 5:00 p.m. on Thursday, January 8, 2015:  
CITY HALL, 201 North Carson Street  
CARSON CITY LIBRARY, 900 North Roop Street  
COMMUNITY CENTER, SIERRA ROOM, 851 East William Street  
CARSON CITY PUBLIC WORKS, 3505 Butti Way  
PLANNING DIVISION, 2621 108 E. Proctor Street