



**CARSON CITY CONSOLIDATED MUNICIPALITY  
NOTICE OF MEETING OF THE  
CARSON CITY BOARD OF SUPERVISORS  
AND CARSON CITY REDEVELOPMENT AUTHORITY  
AND CARSON CITY BOARD OF HEALTH**

**Day:** Thursday  
**Date:** April 2, 2015  
**Time:** Beginning at 8:30 a.m.  
**Location:** Community Center, Sierra Room  
851 East William Street  
Carson City, Nevada

## **Agenda**

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation** - Nick Emery, Good Shepherd Wesleyan
4. **Pledge of Allegiance**
5. **Public Comment:\*\***  
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes** - February 5, 2015
7. **For Possible Action: Adoption of Agenda**
8. **Special Presentation**  
  
Presentation of a proclamation for Carson City, Pony Express Station, Number One. (*Dana Freund*)

### **Ordinances, Resolutions, and Other Items**

9. **Finance**  
  
**PUBLIC HEARING:**  
A) Public hearing on the intent of Carson City, Nevada to issue General Obligation (Limited Tax) Sewer Bonds (Additionally Secured by Pledged Revenues) in an amount of up to \$18,000,000 to finance the cost of acquiring, constructing, improving and equipping City sewerage projects as defined in NRS 244A.0505, which includes drainage and flood control projects. (*Nick Providenti*)

Staff Summary: The City is proposing to issue general obligation sewer bonds in the aggregate principal amount of not exceeding \$18,000,000 for the purpose of acquiring, constructing, improving and equipping City sewerage projects as defined in NRS 244A.0505.

- B) For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through March 24, 2015 per NRS 251.030 and NRS 354.290. (*Nick Providenti*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website - [www.carson.org](http://www.carson.org).

## **10. Carson City Airport Authority**

For Possible Action: To approve the assignment of the Airport lease held by the Ted E. Contri Family Trust dtd 1-17-2001 to John Mayes, an individual. (*Steve Tackes*)

Staff Summary: At a regular meeting of the Carson City Airport Authority on March 18, 2015, publicly noticed for that purpose, the Authority approved an assignment of an airport lease from the Ted E. Contri Family Trust dtd 1-17-2001 to John Mayes. The underlying lease is recorded as Document Nos. 168288 (orig lease), 201107 (assignment) and 279303 (assignment to Trust).

## **11. Assessor**

For Possible Action: To approve the correction, decrease of the taxes for the 2014/15 fiscal year for parcel number 010-492-05 (3501 Vicky Ln) per NRS 361.768 in the amount of \$103.65. (*Kimberly Adams*)

Staff Summary: A portion of the new construction that was added to the 2014/15 fiscal year was over assessed due to an incorrect quality class and size, therefore; the taxes on the property located at 3501 Vicky Ln (parcel number 010-492-05) were incorrect for the 2014/15 fiscal year. The Assessor's Office is requesting that the current fiscal year taxes be corrected and decreased in the amount of \$103.65 per NRS 361.768.

## **12. Fire**

For Possible Action: To adopt a resolution to enter into an Interlocal Agreement between Carson City, Central Lyon County Fire Protection District, East Fork Fire Protection District, North Lyon County Fire Protection District, Storey County Fire Protection District, and Tahoe Douglas Fire Protection District. (*Robert Schreihans*)

Staff Summary: Under this agreement all the governing bodies of the Parties agree to honor each entity's ambulance subscription program. This will allow citizens who are enrolled in one jurisdiction to receive the same benefits of all of the participating agencies ambulance subscription programs. This will help promote the ambulance subscription program for all agencies in this agreement.

**13. Purchasing and Contracts**

For Possible Action: To approve Contract No. 1415-154, a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City. *(Kim Belt)*

Staff Summary: Staff has requested the following vehicles and/or equipment to be declared surplus and authorize their disposal by public auction to be conducted by TNT Auctions on April 11, 2015.

**14. Recess as Board of Supervisors**

**Board of Health**

**15. Call to Order & Roll Call – Board of Health**

**16. Public Comment:\*\***

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

**17. For Possible Action: Approval of Minutes - April 17, 2014 and January 15, 2015**

**18. Health and Human Services**

A) Presentation of a proclamation for Public Health Week, April 6-12, 2015.

B) For Possible Action: Report, discuss and possible direction to staff regarding the Health Officer's report concerning activities the Health Officer is engaged in both inside and outside of Carson City Health and Human Services (CCHHS). *(Susan Pintar)*

Staff Summary: Provide an update on the Health Officer's engagement in the department and the community. This is an opportunity to formally inform the Board of Health of the Health Officer's role and her current projects.

C) For Possible Action: Report, discuss and possible direction to staff regarding the Director's report on Carson City Health and Human Services' (CCHHS) activities. *(Nicki Aaker)*

Staff Summary: Provide an update on CCHHS' activities. This is an opportunity to inform the Board of Health of current activities, programs and services within CCHHS including, but not limited to National Public Health Week, recap of the past year's program statistics within the Human Services Division, Clinical Services' patients overview, Carson City's food establishment inspections and influenza activity, along with a recap of activities within the Public Health Preparedness and Chronic Disease Prevention and Health Promotion Divisions.

D) For Possible Action: Discuss and give possible direction to staff from the Board of Health Resource Stewardship Advisory Group concerning Carson City Health and Human Services (CCHHS) current and future programs and funding. *(Susan Pintar)*

Staff Summary: Provide recommendations for future programs and funding.

- E) Discussion Only: Present and discuss the progress of the Community Health Improvement Plan's Community Issue H: Teenage Pregnancy and Issue I: Sexually Transmitted Infections. (Valerie Cauhape)

Staff Summary: This is an opportunity to inform the Board of Health about the progress made on the Community Health Improvement Plan's Community Issue H: Teenage Pregnancy and Issue I: Sexually Transmitted Infections.

- F) Discussion Only: Present and discuss the quality improvement project conducted within the Chronic Disease Prevention and Health Promotion Division to improve the Promoting Health Among Teens registration process. (Valerie Cauhape)

Staff Summary: Carson City Health and Human Services' (CCHHS) has a quality improvement plan. The mission of the plan is to continuously improve the quality of our programs, processes, and services so that the department may provide high-performing services which best fulfill the needs of the clients and improve the quality of life within the community.

**19. Public Comment:\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**20. For Possible Action: To Adjourn as the Board of Health**

**Redevelopment Authority**

**21. Call to Order & Roll Call – Redevelopment Authority**

**22. Public Comment:\*\***

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

**23. For Possible Action: Approval of Minutes - April 24, 2014, May 1, 2014, May 15, 2014 and June 19, 2014**

**24. Community Development - Redevelopment**

For Possible Action: To provide direction to staff regarding policies related to Redevelopment funding for Special Events, and discussion regarding priorities for consideration by the Redevelopment Authority Citizens Committee (RACC) for FY 2015-16. (Lee Plemel)

Staff Summary: Members of the Redevelopment Authority and City staff have previously discussed allocating a portion of the available Redevelopment Special Event funding to the Cultural Commission to allocate for "arts and culture" events within the Redevelopment Areas. Redevelopment staff plans on bringing this issue to the RACC on April 6 for a recommendation to change Redevelopment Authority Policies and Procedures accordingly. Staff would like direction from the Redevelopment Authority regarding this proposed change as well as other guidance regarding priorities for RACC to consider in the next year.

**25. Public Comment:\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**26. For Possible Action: To Adjourn as the Redevelopment Authority**

**27. Reconvene as the Board of Supervisors**

**28. City Manager**

- A) For Possible Action: To appoint a member to the Carson City Audit Committee, for a two year term that expires in December 2016. *(Nick Marano)*

Staff Summary: CCMC Chapter 2.14.030 provides for a five (5) member Audit Committee; one (1) member from the Board of Supervisors and four (4) members from the citizen-at-large. There is one vacancy for a citizen-at-large position due to one member's resignation. An application was received from Donald Leonard. There are no additional applicants.

- B) For Possible Action: Discussion and possible action to convey to the 2015 Legislature the Board's position on Assembly Bill 15 (AB15), Account for the Protection and Rehabilitation of Stewart Indian School. AB15 is a Bill relating to state lands that creates an account for the protection and rehabilitation of the Stewart Indian School and authorizes the Administrator of the Division of State Lands to make a sale of certain properties within Carson City for the purpose of funding the account. *(Nick Marano)*

Staff Summary: Section 1 of AB15 creates the Account for the Protection and Rehabilitation of the Stewart Indian School in the State General Fund. Section 1 further authorizes the Director of the State Department of Conservation and Natural Resources to expend money in the Account only for the purposes of repairing and maintaining the historic state buildings and grounds of the Stewart Indian School. Section 5 of this bill authorizes the Administrator of the Division of State Lands of the Department to make a direct sale of two parcels of state land located within Carson City for the purpose of funding the Account. The two parcels of land are the State's Upper Clear Creek/Tahoe Golf Drive parcels that the Administrator of Public Lands previously brought to the Board for a change in land-use designation.

- C) For Possible Action: Discussion and possible action to convey to the 2015 Legislature the Board's position on Senate Bill 368 (SB368) and Assembly Bill 458 (AB458), Ward Voting. SB368 and AB458 are Bills relating to elections; requiring that candidates for city council of a city that is divided into wards be voted upon in a primary or general election only by the registered voters of the ward that the candidate seeks to represent; creating an additional ward in certain cities; and providing other matters properly relating thereto. *(Nick Marano)*

Staff Summary: Both Bills contain the same wording and modify Sections 2.010, 5.010 and 5.020 of the Carson City Charter so that a candidate for Supervisor must be voted upon only by the registered voters of the ward that the candidate seeks to represent. Sections 7-9 of SB368 and 1-3 of AB458 would modify the Carson City Charter to effect that change.

**29. Board of Supervisors**

Non-Action Items:

Legislative matters - no Board action will be taken - the Mayor may give limited staff direction regarding staff work and/or future agenda item(s).

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors  
Status reports and comments from the members of the Board  
Staff comments and status report

**30. Public Comment:\*\***

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

**31. For Possible Action: To Adjourn**

*\*\*PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is the Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.*

*Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*

*Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.*

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.*

*This meeting can be viewed on Channel 191. For specific dates and times - [www.bactv.org](http://www.bactv.org).*

*To request a copy of the supporting materials for this meeting contact  
Janet Busse at [jbusse@carson.org](mailto:jbusse@carson.org) or call (775) 887-2100.*

*This agenda and backup information are available on the City's website at [www.carson.org/agendas](http://www.carson.org/agendas) and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.*

This notice has been posted at the following locations:

Community Center 851 East William Street  
Public Safety Complex 885 East Musser Street  
City Hall 201 North Carson Street  
Carson City Library 900 North Roop Street  
Business Resource & Innovation Center (BRIC) 108 East Proctor Street

**Date: March 26, 2015**