

**NOTICE OF PUBLIC MEETING OF THE
CARSON AREA METROPOLITAN PLANNING ORGANIZATION
WEDNESDAY, APRIL 8, 2015 4:30 P.M.
COMMUNITY CENTER- SIERRA ROOM
851 EAST WILLIAM STREET
CARSON CITY, NEVADA**

NOTE: The Carson Area Metropolitan Planning Organization is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson Area Metropolitan Planning Organization staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or Comments@CarsonAreaMPO.com, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on April 6, 2015).

For more information regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted on the CAMPO website at www.carsonareampo.com, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

AGENDA

A. ROLL CALL AND DETERMINATION OF A QUORUM

B. PUBLIC COMMENT: Members of the public who wish to address the Metropolitan Planning Organization may approach the podium and speak on matters related to the Metropolitan Planning Organization. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Metropolitan Planning Organization meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

C. For Possible Action: APPROVAL OF MINUTES

C-1 For Possible Action: Action to approve the minutes of the February 11, 2015 meeting.

D. AGENDA MANAGEMENT NOTICE: Items on the agenda may be taken out of order; CAMPO may combine two or more agenda items for consideration; and CAMPO may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

E. DISCLOSURES: Any member of the Metropolitan Planning Organization that may wish to explain any contact with the public regarding an item on the agenda or business of the Metropolitan Planning Organization.

F. PUBLIC MEETING ITEMS:

F-1 Information on the proposed Fiscal Year 2016 Unified Planning Work Program (UPWP).

Staff Summary: Staff has developed a draft UPWP for FY 2016 (July 1, 2015 – June 30, 2016). The UPWP establishes the budget for proposed CAMPO activities and describes how federal Consolidated Planning Grant (CPG) funds will be administered during the fiscal year.

F-2 Information on an administrative modification to the CAMPO Federal Fiscal Years 2015-2018 Transportation Improvement Program (TIP).

Staff Summary: Staff has processed an administrative modification to move the Highway 50 East Multi-Use Path Safety Improvements from FFY 2015 to FFY 2016.

F-3 For Possible Action: To adopt a proclamation to resolve to join with public agencies and businesses to participate in Stand Up for Transportation Day on April 9, 2015.

Staff Summary: Staff is seeking Board adoption of a proclamation to join with fellow metropolitan planning organizations (MPOs) to participate in Stand Up for Transportation Day.

F-4 For Possible Action: To approve the CAMPO Policy on Competitive Selection Process for Federal Transit Administration (FTA) Section 5339 Grant Funds.

Staff Summary: The proposed policy provides information on the FTA Section 5339 grant and outlines the process for eligible entities within the CAMPO planning area to apply for the funds.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

G-1 Future Agenda Items

H. BOARD COMMENTS: Status reports and comments from the members of the Carson Area Metropolitan Planning Organization Board.

I. PUBLIC COMMENT: Members of the public who wish to address the Metropolitan Planning Organization may approach the podium and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Metropolitan Planning Organization meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

J. For Possible Action: **ADJOURNMENT**

The next meeting is tentatively scheduled for 4:30 p.m., Wednesday, May 13, 2015, at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations
on Thursday, April 2, 2015, before 5:00 p.m.:

- CITY HALL, 201 North Carson Street
- CARSON CITY LIBRARY, 900 North Roop Street
- COMMUNITY CENTER, SIERRA ROOM, 851 East William Street
- CARSON CITY PUBLIC WORKS, 3505 Butti Way
- CARSON CITY PLANNING DIVISION, 108 E. Proctor Street
- DOUGLAS COUNTY EXECUTIVE OFFICES, 1594 Esmeralda Avenue, Minden
- LYON COUNTY MANAGER'S OFFICE, 27 South Main Street, Yerington
- NEVADA DEPARTMENT OF TRANSPORTATION, 1263 S. Stewart Street, Carson City

DRAFT MINUTES
Regular Meeting
Carson Area Metropolitan Planning Organization
Wednesday, February 11, 2015 ● 4:30 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Board Members

Chair – Ray Fierro	Vice Chair – Jon Erb
Member – Brad Bonkowski	Member – Robert Crowell
Member – Mark Kimbrough	Member – Robert McQueary
Member – Jim Smolenski	Ex-Officio Member – Sondra Rosenberg

Staff

Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Joseph Ward, Senior Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (4:30:38) – Chairperson Fierro called the meeting to order. Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Ray Fierro	Present	
Vice Chairperson Jim Smolenski	Present	
Member Brad Bonkowski	Absent	
Member Robert Crowell	Present	
Member Jon Erb	Present	
Member Mark Kimbrough	Present	
Member Robert McQueary	Present	
Ex-Officio Member Sondra Rosenberg	Present	Represented by Coy Peacock

B. PUBLIC COMMENT (4:32:19) – None.

C. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

C-1 FOR POSSIBLE ACTION: ACTION TO APPROVE THE MINUTES OF THE DECEMBER 10, 2014 MEETING.

(4:32:53) – MOTION: I move to approve the minutes of the December 10, 2014 meeting as presented.

RESULT:	APPROVED (6-0-0)
MOVER:	Smolenski
SECONDER:	Erb
AYES:	Fierro, Smolenski, Crowell, Erb, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Bonkowski

D. AGENDA MANAGEMENT NOTICE

(4:33:16) – None.

E. DISCLOSURES

(4:33:36) – None.

F. PUBLIC HEARING ITEMS

F1 FOR POSSIBLE ACTION: ELECTION OF OFFICERS FOR CAMPO.

(4:33:56) – Chairperson Fierro introduced the item and entertained nominations.

(4:34:30) – MOTION: I nominate Ray Fierro to the position of Chair.

There were no other nominations.

RESULT:	APPROVED (6-0-0)
MOVER:	Kimbrough
SECONDER:	Smolenski
AYES:	Fierro, Smolenski, Crowell, Erb, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Bonkowski

(4:35:10) – MOTION: I nominate Jon Erb for the position of Vice Chair.

There were no other nominations.

RESULT:	APPROVED (6-0-0)
MOVER:	Kimbrough
SECONDER:	Smolenski
AYES:	Fierro, Smolenski, Crowell, Erb, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Bonkowski

F2 INFORMATION ON AN ADMINISTRATIVE MODIFICATION TO THE CAMPO FEDERAL FISCAL YEARS 2015-2018 TRANSPORTATION IMPROVEMENT PROGRAM (TIP).

(4:35:58) – Chairperson Fierro introduced the item.

(4:36:18) – Mr. Doenges presented the agenda materials which are incorporated into the record, noting that these modifications to the Transportation Improvement Program (TIP) were administrative.

There were no member or public comments.

F3 INFORMATION ONLY ON A PROPOSED AMENDMENT TO THE CAMPO FEDERAL FISCAL YEARS 2015 – 2018 TRANSPORTATION IMPROVEMENT PROGRAM (TIP).

(4:37:37) – Chairperson Fierro introduced the item.

(4:37:53) – Mr. Doenges presented the agenda materials, incorporated into the record, highlighting the new projects being added. Chairperson Fierro inquired about the purchase of tablets to be used for dispatch operations. Mr. Pittenger explained that the new tablets would replace existing ones to accommodate the new software for routing dispatches such as paratransit trips. He also clarified that the previously-mentioned Carson Street resurfacing project would be done by the Nevada Department of Transportation (NDOT), prior to transferring the road to the City. Member Smolenski noted his support of the “new maintenance building”.

There were no public comments.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)

G1 FUTURE AGENDA ITEMS

(4:43:28) – Mr. Pittenger wished to agendize input from the three CAMPO member counties regarding their transportation safety needs and priorities, to be communicated to NDOT.

H. BOARD COMMENTS

(4:44:23) – Chairperson Fierro gave background on a meeting with NDOT regarding pedestrian and transportation safety. He encouraged the CAMPO members to bring forward the unsafe intersections in their counties to NDOT’s attention. Mr. Peacock noted that roundabouts were now a requirement for intersections subject to federal funding. He added that in a meeting in Lake Tahoe, a presenter had informed them that out of the 4,500 roundabouts in the U.S. no vehicle or pedestrian fatalities had occurred; however, there had been one bicycle fatality. Vice Chairperson Erb and Member Kimbrough echoed Mr. Peacock’s comments and spoke in support of roundabouts.

I. PUBLIC COMMENT

(4:51:36) – None.

J. For Possible Action: ADJOURNMENT

(4:51:43) – MOTION: Member Kimbrough moved to adjourn. The meeting was adjourned at 4:52 p.m.

The Minutes of the February 11, 2015 Carson Area Metropolitan Planning Organization meeting are so approved this 8th day of April, 2015.

RAY FIERRO, Chair

Item F-1

CARSON AREA METROPOLITAN PLANNING ORGANIZATION REQUEST FOR BOARD ACTION

Date Submitted: March 25, 2015

Meeting Date: April 8, 2015

To: Carson Area Metropolitan Planning Organization

From: Dan Doenges, Senior Transportation Planner

Subject Title: Information on the proposed Fiscal Year 2016 Unified Planning Work Program (UPWP).

Staff Summary: Staff has developed a draft UPWP for FY 2016 (July 1, 2015 – June 30, 2016). The UPWP establishes the budget for proposed CAMPO activities and describes how federal Consolidated Planning Grant (CPG) funds will be administered during the fiscal year.

Type of Action Requested: (check one)

() None – Information Only

() Formal Action/Motion

Recommended Board Action: N/A

Explanation for Recommended Action: Prior to the beginning of each fiscal year, CAMPO must submit a UPWP to the Nevada Department of Transportation (NDOT), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA) establishing the budget for proposed activities to be administered throughout the year. These agencies must approve the UPWP before any tasks are initiated in order to ensure reimbursement through federal funds for expenses incurred by CAMPO activities.

Prior to submittal of the UPWP, CAMPO must hold a 30-day public comment period for review of the proposed program and document any comments received. The opening of the 30-day public comment period was noticed on March 29, 2015. In addition, there will be a public informational meeting on April 22, 2015, from 4:00 to 6:00 p.m., in the Bonanza Room at the Carson City Community Center. Following the close of the public comment period, staff will present a finalized UPWP, along with any comments received, for CAMPO approval at their next meeting.

Applicable Statute, Code, Rule or Policy: N/A

Fiscal Impact: \$438,500 budgeted for proposed work tasks in FY 2016; comprised of \$399,000 in CPG funds, \$14,800 in Federal Transit Authority Section 5303 funds, and \$24,700 in local funds to be divided proportionately between the three CAMPO member agencies. As has been the case in past years, any unused local funds from the FY 2015 work program will be proportionately credited toward the FY 2016 balance for the three CAMPO member agencies.



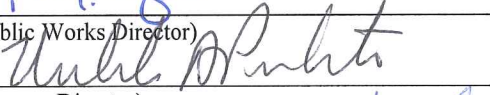
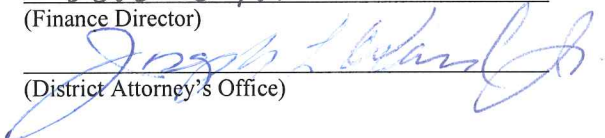
Explanation of Impact: The \$24,700 in local funds will leverage an additional \$413,800 that is necessary to complete the work tasks outlined in the proposed UPWP.

Funding Source: FHWA and FTA (CPG funds), CAMPO member agencies (Carson City, Douglas County, and Lyon County)

Alternatives: N/A

Supporting Material: Draft FY 2016 UPWP

Prepared By: Dan Doenges, Senior Transportation Planner

Reviewed By: <u></u>	Date: <u>3/30/15</u>
(Transportation Manager)	
<u></u>	Date: <u>3/20/15</u>
(Public Works Director)	
<u></u>	Date: <u>3/30/15</u>
(Finance Director)	
<u></u>	Date: <u>3/30/15</u>
(District Attorney's Office)	

CARSON AREA METROPOLITAN PLANNING ORGANIZATION



Fiscal Year 2016: July 1, 2015 – June 30, 2016

UNIFIED PLANNING WORK PROGRAM

Proposed 4/8/15

Contact Information:
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Carson City, NV, 89701
Office: (775) 887-2355
E-mail: CarsonAreaMPO@carson.com
www.carson.org

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation and member agencies, including Carson City, Douglas County, and Lyon County. The views and opinions of the Carson Area Metropolitan Planning Organization expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.

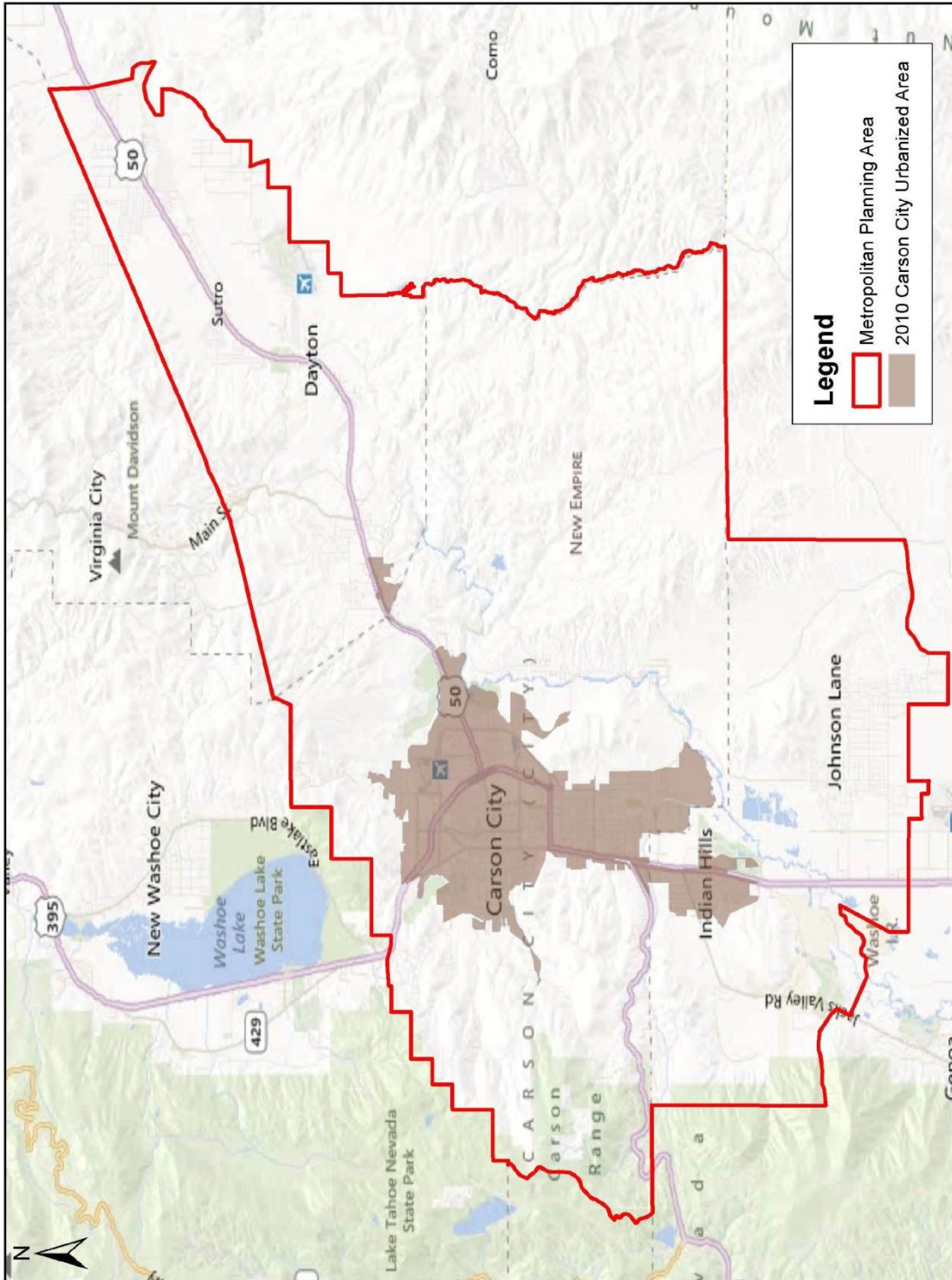
**Carson Area Metropolitan Planning Organization
2016 CAMPO Unified Planning Work Program
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1.0 Introduction

1.1 CAMPO Service Area

CAMPO Metropolitan Planning Area - Approved 12/10/12



1.2 CAMPO Policy Board

**Carson Area Metropolitan Planning Organization (CAMPO)
Policy Board Membership**

Member	Governmental Body Represented
Mr. Ray Fierro, Chairperson	Lyon County
Mr. Jon Erb, Vice-Chairperson	Douglas County
Mr. Brad Bonkowski	Carson City
Mr. Bob Crowell	Carson City
Mr. Mark Kimbrough	Carson City
Mr. Robert McQueary	Carson City
Mr. Jim Smolenski	Carson City
Ms. Sondra Rosenberg*	Nevada Department of Transportation

*Non-Voting ex-officio

1.3 Organization Overview

What is a Metropolitan Planning Organization?

A Metropolitan Planning Organization is an organization of local governments in areas with a collective population of 50,000 or over, termed an Urbanized Area. As a condition for receiving Federal transportation dollars, MPOs must have a *continuing, cooperative, and comprehensive* transportation planning process in cooperation with the State. The MPOs are to cooperate with the State in developing transportation plans and programs for urbanized areas. This transportation planning process results in plans and programs consistent with the area's locally adopted comprehensive plans. On October 1, 2012, the current transportation legislation, Moving Ahead for Progress in the 21st Century (MAP-21) took effect, reaffirming the role of MPOs.

What is the Carson Area Metropolitan Planning Organization?

In 2002, the US Census Bureau announced the release of the Carson City Urbanized Area geography (according to the 2000 Census), with a population that had surpassed the threshold of 50,000. The urbanized area consists of Carson City, as well as the adjacent, relatively densely inhabited portions of Douglas and Lyon Counties. As a result of surpassing the population criteria of 50,000, the area was required to form a Metropolitan Planning Organization for its transportation planning and programming activities. The Nevada Governor, in accordance with Federal regulations, designated the Carson Area Metropolitan Planning Organization (CAMPO) as a newly formed MPO in the State of Nevada. In 2012, the Census Bureau updated the urbanized area boundaries based on data collected during the 2010 Census, though changes were minor.

CAMPO carries out transportation planning activities within the Metropolitan Planning Area (MPA), shown on the map on a previous page. The MPA encompasses the urbanized area and a larger area that is likely to continue to urbanize within the next 20 years. Currently, there are two urban clusters, as defined by the US Census Bureau, within the MPA. They are the Johnson Lane area in Douglas County and Dayton in Lyon County.

CAMPO is governed by a seven-member Policy Board consisting of representatives of Carson City, Douglas County, and Lyon County. A representative of the Nevada Department of Transportation (NDOT) serves as an ex-officio, non-voting member. Carson City operates a transit system within the CAMPO planning area. Additionally, through an agreement with RTC Washoe, Carson City provides partial funding for an intercity transportation service based in Reno that operates within the CAMPO planning area. The representation on the MPO Policy Board from Carson City also represents the interests of the transit system.

Carson City Public Works staff serves as support staff to CAMPO. There are four staff members that carry out the daily operations and they include the Transportation Manager, Senior Transportation Planner, Transportation Planner, and Transit Coordinator. In addition, CAMPO utilizes Geographic Information Systems (GIS) staff on occasion for geographic analyses, the production of various maps, and other related tasks.

What is the Purpose of this Document?

The purpose of this document is to outline the transportation planning and programming activities of the Carson Area Metropolitan Planning Organization for fiscal year 2016 (July 1, 2015 to June 30, 2016). Funding for the MPO activities are made possible through the US Department of Transportation – both the Federal Highway Administration and the Federal Transit Administration – and through the three local entities – Carson City, Douglas County, and Lyon County. The work efforts to be undertaken and their associated costs and funding are described in this document. Public outreach is conducted in accordance with CAMPO's Public Participation Plan to encourage participation in the development of the Unified Planning Work Program (UPWP).

1.4 Responsibility and Priorities

The primary responsibility of CAMPO is the continued, cooperative, and comprehensive planning, to provide for consideration and implementation of projects, strategies, and services that will address the following factors:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

1.5 Organizational Procedures and Documents

The following list of documents includes organizational policies and procedures, programming documents, transportation planning studies, and other required documents, which are available on CAMPO's website: www.carsonareampo.com

- CAMPO Policies & Procedures
- CAMPO Public Participation Plan
- CAMPO FFY 2015-18 Transportation Improvement Program
- CAMPO FY 2015 Unified Planning Work Program
- CAMPO Pedestrian Safety Guidelines
- Carson City Freeway Corridor Multi-Use Path Alignment Study - Pt. 1
- Carson City Freeway Corridor Multi-Use Path Alignment Study - Pt. 2
- CAMPO Fare & Service Change Policy
- Notice of Protection Under Title VI
- CAMPO Disadvantaged Business Enterprise (DBE) Program
- CAMPO Disadvantaged Business Enterprise (DBE) FFY 2014-16 Goal
- CAMPO 2035 Regional Transportation Plan
- CAMPO Travel Demand Model Validation Report (2013)

2.0 WORK EFFORTS

2.1 MAP-21 Federal Planning Emphasis Areas

In 2014, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) issued a statement encouraging MPOs to give priority to certain planning emphasis areas when updating their unified planning work programs (UPWP). The three planning emphasis areas are MAP-21 Implementation, Regional Models of Cooperation and Ladders of Opportunity, and are described below:

MAP-21 Implementation - Transition to Performance Based Planning and Programming. The development and implementation of a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes.

Models of Regional Planning Cooperation - Promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning. Coordination across MPO and across State boundaries includes the coordination of transportation plans and programs, corridor studies, and projects across adjacent MPO and State boundaries. It also includes collaboration among State DOT(s), MPOs, and operators of public transportation on activities such as: data collection, data storage and analysis, analytical tools, and performance based planning.

Ladders of Opportunity - Access to essential services - as part of the transportation planning process identify transportation connectivity gaps in access to essential services. Essential services include housing, employment, health care, schools/education, and recreation. This emphasis area could include MPO and State identification of performance measures and analytical methods to measure the transportation system's connectivity to essential services and the use of this information to identify gaps in transportation system connectivity that preclude access of the public, including traditionally underserved populations, to essential services. It could also involve the identification of solutions to address those gaps.

2.2 SUMMARY OF FY 2015 ACOMPLISHMENTS AND WORK EFFORTS

The following are the primary tasks that were undertaken during FY 2015.

- An update to the Carson City Pavement Management System was completed. Carson City's street network was inventoried and the updated database provides a new baseline to assess roadway conditions and better manage the pavement system.
- The American with Disabilities Act Transition Plan for Transportation Facilities was completed. The ADA Transition Plan provides an estimated cost and prioritization schedule to bring Carson City sidewalks, transit stops, and signalized intersections in compliance with ADA.
- Staff worked with the consultant for the Travel Demand Model to implement a tool that has the capability to analyze the level of service at individual intersections under existing and forecast scenarios. In addition, the consultant performed a traffic flow analysis based on the proposed design for the Downtown Carson Street improvements.
- Non-motorized network planning continued to be an important part of CAMPO activities as the demand for bicycle and pedestrian facilities and improved connectivity remains strong. This task allowed staff to work with planning partners to continue to grow the bicycle and pedestrian network, including much progress on the planning and development of the Carson City Freeway multi-use path.
- The Transportation Improvement Program (TIP) was updated for federal fiscal years 2014-2017. Though the TIP is required to be updated at least every four years, CAMPO is committed to updating it on an annual basis to better track project development and funding. Staff worked with our State and Federal planning partners, as well as fellow MPOs, to develop a more uniform TIP that is being implemented as part of an on-line electronic Statewide Transportation Improvement Program (eSTIP). The eSTIP is anticipated to be operational for the FFY 2016 STIP.
- Staff responded to new and changing requirements associated with MAP-21, by collaborating with the U.S. Department of Transportation, Nevada Department of Transportation, and other metropolitan planning organizations in reviewing and commenting on Federal Notices of Proposed Rulemaking (NPRMs) regarding performance measures and implementation of performance management in the transportation planning process.

2.3 OVERVIEW OF FY 2016 WORK EFFORTS

The following are the primary tasks to be undertaken during FY 2016.

- Many tasks listed in previous years' programs are considered to be ongoing and will be included in this program as well. These tasks include general administration, UPWP development, MPO representation, training, and public participation efforts.
- The current MAP-21 transportation bill is under continued resolution and set to expire on May 31, 2015. While it is likely that the bill will be extended through another continuing resolution, eventually reauthorization or authorization of a new bill will be approved by the U.S. Congress. Staff will monitor the transportation legislature and respond to any potential requirements of a new bill. In addition, staff will use this task to work with our State and Federal planning partners, as well as fellow MPOs, to develop performance measures required by MAP-21 as more information continues to become available.
- CAMPO will continue to work with transit operators in the region to identify projects and distribute FTA funds among eligible operators and projects.
- Staff will develop the 2040 Regional Transportation Plan (RTP) to extend the planning horizon from 2035 to 2040. In addition, the plan will incorporate an updated travel demand model, reflect new capital improvements since 2012, updated financial assumptions, and examine performance based planning.
- Staff will work with a consultant to update the travel demand model to be used for analysis in the 2040 RTP. The model will utilize updated traffic volume counts and adjusted intersection counts. The majority of the cost for this task will be associated with consultant services, with a minority of the cost used to reimburse staff project management.
- Staff will update the Transportation Improvement Program (TIP). The format of the TIP will be updated to reflect consistency with the eSTIP, which is expected to be operational by the 2016 federal fiscal year.
- Staff will update the Pavement Management System following improvements or changes to the street network. Staff will use this task to provide data to CAMPO to report on performance measures as they relate to pavement maintenance.
- In anticipation of Complete Streets measures along Carson Street and elsewhere in the CAMPO area, staff will collect baseline information to evaluate and monitor the performance of Complete Streets measures in the future.
- CAMPO staff, in coordination with NDOT, will work with transit operators in the region to identify projects and distribute FTA funds among eligible operators and projects. Efforts under this task include training, project identification, allocation of funding, and coordination with FTA, NDOT, and transit operators.
- Staff will continue to participate in regional transit coordination with the three transit services operating within the CAMPO planning area (JAC, RTC Intercity, and BlueGo). CAMPO staff will coordinate the services from a regional perspective.

2.4 CAMPO's Work Efforts and the Federal Planning Emphasis Areas

The table below is a summary of how CAMPO's 2016 Work Efforts align with the three Federal prioritized planning emphasis areas as described previously. As illustrated below, all three of the Federal planning emphasis areas are integrated into CAMPO's 2016 Work Efforts.

Summary of CAMPO's 2016 Work Efforts and the Federal Planning Emphasis Areas

2016 UPWP Work Tasks	MAP-21 Implementation	Models of Regional Planning Cooperation	Ladders of Opportunity
1.1 General Administration and Work Program Oversight	x		
1.2 UPWP Development		x	
1.3 MPO Representation		x	x
1.4 Training	x		
1.5 Public Participation			x
1.6 MAP-21 Implementation	x	x	x
2.1 Development of 2040 Regional Transportation Plan	x	x	
2.2 Update Travel Demand Model	x	x	x
2.3 Complete and Maintain Transportation Improvement Program		x	
2.4 Regional Consistency Review		x	x
3.1 Model Maintenance and Support Activities	x		
3.2 Maintain Pavement Management System	x		
4.1 Non-Motorized Network Planning		x	x
4.2 Complete Streets Performance Monitoring	x		x
5.1 Responsibilities as Direct Recipient	x	x	x
5.2 Regional Transit Coordination		x	x

3.0 FY 2016 UNIFIED PLANNING WORK PROGRAM

The following section describes each of the work tasks for the 2016 UPWP, including funding amounts and estimated benchmarks. A summary table that outlines the estimated cost and funding sources for all work elements is attached at the end of this document. Except where noted below for each task, work will be completed by CAMPO staff.

WORK ELEMENT 1.0 – MPO Administration

Tasks

- 1.1 General Administration and Work Program Oversight - This task will be undertaken by staff, and include the following:
- 1.1.1 Preparation of required MPO reports and memoranda supporting the activities of CAMPO.
 - 1.1.2 Budget and task/activity summaries.
 - 1.1.3 Preparation of billings and reimbursement requests and other related activities.
 - 1.1.4 Application and management of CPG funds for CAMPO operations.
 - 1.1.5 Memberships in related professional organizations and subscriptions to related professional periodicals.
 - 1.1.6 Obtaining and maintaining professional certifications.
 - 1.1.7 MPO Board Support – providing special reports, researching MPO issues, preparation of staff agendas, and attendance at MPO regular and special meetings.

Product: Reports, budget, task summaries, funding for CAMPO and local transit operators, and UPWP amendments as needed.

Funding:	CPG	\$90,250
	<u>Local</u>	<u>\$4,750</u>
	Total	\$95,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

- 1.2 Unified Planning Work Program Development – Staff will prepare for adoption of the FY 2017 UPWP and coordinate UPWP activities with other local, regional and statewide agencies. This task also includes UPWP amendments as needed.

Product: An adopted FY 2017 UPWP and any amendments to the FY 2016 UPWP as needed.

Funding:	CPG	\$9,500
	<u>Local</u>	<u>\$500</u>
	Total	\$10,000

Estimated Benchmarks: Draft document March 2016

Estimated Completion Date: May 2016

- 1.3 MPO Representation – Staff will represent the MPO at events and meetings not related to specific other UPWP tasks. This task also includes coordination with other regional MPOs, NDOT, Carson City, Douglas County, Lyon County, and other agencies and organizations to ensure development of transportation related projects that serve the best interests of the region.

Product: A well-represented MPO and appropriate coordination.

Funding:	CPG	\$33,250
	<u>Local</u>	<u>\$1,750</u>
	Total	\$35,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

- 1.4 Training – Provide appropriate training to CAMPO staff. This work program will focus on training to enhance the capabilities of staff and Board members in exercising the responsibilities of the MPO. This task will include the acquisition of materials for in-house training when appropriate.

Product: Enhanced staff capabilities.

Funding:	CPG	\$23,750
	<u>Local</u>	<u>\$1,250</u>
	Total	\$25,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

- 1.5 Public Participation – Under this activity, continuing public participation efforts will be conducted by staff throughout the program period related to numerous work tasks, including the update of the TIP, development of the 2040 RTP, the development of the UPWP for the next fiscal year, and other activities. This task also includes the publication of notices and the maintenance of the CAMPO website, as the website is a useful tool to inform constituents of CAMPO’s purpose and current activities.

Product: Public participation activities, including the publication of notices and an operating website for public information.

Funding:	CPG	\$19,000
	<u>Local</u>	<u>\$1,000</u>
	Total	\$20,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

- 1.6 MAP-21 Implementation – Staff will work to comply with new requirements under MAP-21 as they continue to be communicated from the U.S. Department of Transportation (DOT), with an emphasis on developing performance measures.

Product: Compliance with MAP-21 and the development of documentation as required.

Funding:	CPG	\$23,750
	<u>Local</u>	<u>\$1,250</u>
	Total	\$25,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

WORK ELEMENT 2.0 - Regional Transportation Plan

Tasks

- 2.1 Development of 2040 Regional Transportation Plan (RTP) – CAMPO staff will need to extend the planning horizon from 2035 to 2040. The updated plan will incorporate an updated travel demand model, and will reflect new capital improvements since 2012. The plan will also incorporate updated financial assumptions to be developed in coordination with the Federal Highway Administration, Nevada Department of Transportation, and other metropolitan planning organizations. Finally, the plan will examine performance based planning, though specific requirements are still forthcoming from the U.S. Department of Transportation.

Product: Updated and extended RTP and travel demand model.

Funding:	CPG	\$47,500
	<u>Local</u>	<u>\$2,500</u>
	Total	\$50,000

Estimated Benchmarks: Development of workgroup August-2015, incorporation of travel demand model results-October 2015, draft document-March 2016, and public meeting-April 2016

Estimated Completion Date: May 2016

2.2 Update to Travel Demand Model – Staff will work with a consultant to update the travel demand model. The model will be updated with the most recent traffic volume counts available and adjusted intersection counts. The model will be validated and traffic forecasts for 2025 and 2040 will be prepared. The majority of the cost for this task will be associated with consultant services, with a minority of the cost used to reimburse staff project management.

Product: An extended and validated travel demand model.

Funding:	CPG	\$38,000
	<u>Local</u>	<u>\$2,000</u>
	Total	\$40,000

Estimated Benchmarks: Updated model and validation report-October 2015
Estimated Completion Date: December 2015

2.3 Complete and Maintain the Transportation Improvement Program (TIP) – The TIP will be revised and extended. The TIP will include a four-year list of projects and be consistent with all Federal planning regulations. The format of the TIP will be updated to reflect consistency with the eSTIP, which is expected to be operational by the 2016 federal fiscal year. Administrative modifications and/or formal amendments will be made as necessary throughout the period. Staff will perform all activities under this task.

Product: Updated TIP

Funding:	CPG	\$14,250
	<u>Local</u>	<u>\$750</u>
	Total	\$15,000

Estimated Benchmarks: Draft document August-2015
Estimated Completion Date: September 2015, with potential amendments and administrative modifications throughout the fiscal year as needed.

- 2.4 Regional Consistency – Projects proposed within the CAMPO boundaries will be subjected to a review by staff to determine consistency with the RTP and TIP. Reviews will examine the effectiveness of proposed projects as they relate to the ability to relieve/prevent congestion, consideration of likely impacts of transportation policy on land use and development decisions, preservation and efficient utilization of transportation facilities, and other matters required by federal regulation. This effort will not duplicate routine reviews of proposed developments that are conducted by constituent units of government.

Product: Periodic transportation system review and reports. Input on proposed developments of regional significance with regard to the RTP and TIP. Annual growth management reviews will be conducted.

Funding:	CPG	\$4,750
	<u>Local</u>	<u>\$250</u>
	Total	\$5,000

Estimated Benchmarks: N/A
Estimated Completion Date: Ongoing

WORK ELEMENT 3.0 - Street and Highway Planning

Tasks

- 3.1 Travel Demand Model Maintenance and Support Activity – This task consists of on-demand travel demand modeling services through consultant service. There are periodic needs to provide information to other agencies both within and outside the CAMPO area that is derived from, or is an input to, the modeling process. The majority of the cost of this project will be associated with consultant costs, with a minority of cost used to reimburse staff project management.

Product: Provision of information from the modeling process as requested.

Funding:	CPG	\$19,000
	<u>Local</u>	<u>\$1,000</u>
	Total	\$20,000

Estimated Benchmarks: N/A
Estimated Completion Date: Ongoing as needed

- 3.2 Maintain the Pavement Management System – Staff will update the Pavement Management System following improvements or changes to the street network. Staff will also use this task to provide data to CAMPO to report on performance measures as they relate to pavement maintenance.

Product: Pavement data and up-to-date Pavement Management System.

Funding:	CPG	\$23,750
	<u>Local</u>	<u>\$1,250</u>
	Total	\$25,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

WORK ELEMENT 4.0 – Non-Motorized Planning

Tasks

- 4.1 Non-Motorized Network Planning – Staff will continue to evaluate the existing bicycle and pedestrian network, work with member agencies and local advocates, and pursue grant opportunities to improve the accessibility and connectivity of the system.

Product: Improved access and connectivity of the bicycle and pedestrian network.

Funding:	CPG	\$19,000
	<u>Local</u>	<u>\$1,000</u>
	Total	\$20,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

- 4.2 Complete Streets Performance Monitoring – In anticipation of Complete Streets measures along Carson Street and elsewhere in the CAMPO area, staff will collect baseline information to evaluate and monitor the performance of Complete Streets measures in the future.

Product: Baseline information to evaluate the performance of Complete Streets.

Funding:	CPG	\$14,250
	<u>Local</u>	<u>\$750</u>
	Total	\$15,000

Estimated Benchmarks: Identify performance measures-September 2015

Estimated Completion Date: December 2015, but with ongoing data collection

WORK ELEMENT 5.0 - Public Transit Planning

Tasks

- 5.1 Responsibilities as Direct Recipient/Transit Project Identification and Allocation of Regional Transit Funds – CAMPO, in coordination with NDOT, works with transit operators in the region to identify projects and distribute FTA funds among eligible operators and projects. Efforts under this task include training, project identification, allocation of funding, and coordination with FTA, NDOT, and transit operators.

Product: Project identification and allocation of funds among regional transit operators to allow for implementation of FTA transit programs.

Funding:	CPG	\$19,000
	<u>Local</u>	<u>\$1,000</u>
	Total	\$20,000

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

- 5.2 Regional Transit Coordination – There are three transit services operating within the CAMPO planning area (JAC, RTC Intercity, and BlueGo) that are subsidized by member counties. CAMPO staff will coordinate the services from a regional perspective. This work task will be funded with FTA 5303 funds at an 80% reimbursement rate, as opposed to the 95% reimbursement rate received in CPG funds for all other work tasks in this program.

Product: Coordination and communication among transit operators.

Funding:	FTA 5303	\$14,800
	<u>Local</u>	<u>\$3,700</u>
	Total	\$18,500

Estimated Benchmarks: N/A

Estimated Completion Date: Ongoing

4.0 Unified Planning Work Program Budget

Budget Assumptions

CAMPO receives an annual apportionment of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funds that may be used for transportation planning activities. The FHWA funds are from the planning (PL) program and the FTA funds are allocated from the Section 5303 program. These two funding sources are combined as Consolidated Planning Grant (CPG) funds and may be used to reimburse up to 95% of eligible expenses. The CPG funds are allocated to CAMPO based on an agreed upon distribution formula between NDOT and Nevada's three other MPOs. In addition, CAMPO is utilizing 5303 funds, from a previous allocation as a one time use, for Work Task 5.2. This standalone 5303 allocation is not associated with the CPG funds and is reimbursable at an 80% rate as opposed to the 95% rate of the CPG funds. See the individual work efforts described earlier in this report and the summary budget table, on the next page, for further information on the MPO's revenue and expenses.

CAMPO 2016 UPWP Cost/Funding Summary

Draft 4/8/15

Major Work Element	Work Task		Funding Breakdown		
	Number	Description	CPG/5303	Local Match	Total Cost
1.0 MPO Administration	1.1	General Administration and Work Program Oversight	\$90,250	\$4,750	\$95,000
	1.2	UPWP Development	\$9,500	\$500	\$10,000
	1.3	MPO Representation	\$33,250	\$1,750	\$35,000
	1.4	Training	\$23,750	\$1,250	\$25,000
	1.5	Public Participation	\$19,000	\$1,000	\$20,000
	1.6	MAP-21 Implementation	\$23,750	\$1,250	\$25,000
2.0 Regional Transportation Plan	2.1	Development of 2040 Regional Transportation Plan	\$47,500	\$2,500	\$50,000
	2.2	Update Travel Demand Model*	\$38,000	\$2,000	\$40,000
	2.3	Complete and Maintain Transportation Improvement Program	\$14,250	\$750	\$15,000
	2.4	Regional Consistency Review	\$4,750	\$250	\$5,000
3.0 Street and Highway Planning	3.1	Model Maintenance and Support Activities*	\$19,000	\$1,000	\$20,000
	3.2	Maintain Pavement Management System	\$23,750	\$1,250	\$25,000
4.0 Non-Motorized Planning	4.1	Non-Motorized Network Planning	\$19,000	\$1,000	\$20,000
	4.2	Complete Streets Performance Monitoring	\$14,250	\$750	\$15,000
5.0 Public Transit Planning	5.1	Responsibilities as Direct Recipient	\$19,000	\$1,000	\$20,000
	5.2	Regional Transit Coordination^	\$14,800	\$3,700	\$18,500
Total Funding			\$413,800	\$24,700	\$438,500

*Consultant involvement is expected for the following work tasks: 2.2 and 3.1.

^Task 5.2 is funded with FTA Section 5303 funds, which requires a 20% match as opposed to 5% as for CPG funds.

Distribution of Local Share		
County	Pct.	Cost
Carson City	66.3	\$16,376
Douglas County	15.4	\$3,804
Lyon County	18.3	\$4,520
Total	100.0	\$24,700

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION
REQUEST FOR BOARD ACTION**

Date Submitted: March 25, 2015

Meeting Date: April 8, 2015

To: Carson Area Metropolitan Planning Organization

From: Dan Doenges, Senior Transportation Planner

Subject Title: Information on an administrative modification to the CAMPO Federal Fiscal Years 2015-2018 Transportation Improvement Program (TIP).

Staff Summary: Staff has processed an administrative modification to move the Highway 50 East Multi-Use Path Safety Improvements from FFY 2015 to FFY 2016.

Type of Action Requested: (check one)

() None – Information Only

() Formal Action/Motion

Recommended Board Action: N/A

Explanation for Recommended Action: Due to changes in project implementation, the Highway 50 East Multi-Use Path Safety Improvements need to be moved from FFY 2015 to FFY 2016.

These changes are within the criteria for an administrative modification, therefore a full amendment to the TIP was not required. NDOT has also reflected these changes in the Statewide Transportation Improvement Program (STIP).

Applicable Statute, Code, Rule or Policy: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: N/A

Prepared By: Dan Doenges, Senior Transportation Planner

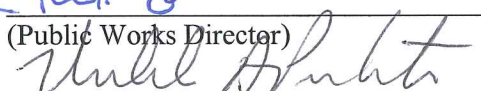
Reviewed By:


(Transportation Manager)

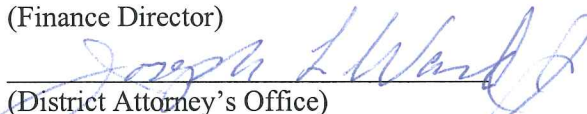
Date: 3/30/15


(Public Works Director)

Date: 3/30/15


(Finance Director)

Date: 3/30/15


(District Attorney's Office)

Date: 3/30/15

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION
REQUEST FOR BOARD ACTION**

Date Submitted: March 25, 2015

Meeting Date: April 8, 2015

To: Carson Area Metropolitan Planning Organization

From: Dan Doenges, Senior Transportation Planner

Subject Title: For Possible Action: To adopt a proclamation to resolve to join with public agencies and businesses to participate in Stand Up for Transportation Day on April 9, 2015.

Staff Summary: Staff is seeking Board adoption of a proclamation to join with fellow metropolitan planning organizations (MPOs) to participate in Stand Up for Transportation Day.

Type of Action Requested: (check one)

() None – Information Only

() Formal Action/Motion

Recommended Board Action: I move to adopt a proclamation to resolve to join with public agencies and businesses to participate in Stand Up for Transportation Day on April 9, 2015.

Explanation for Recommended Action: April 9th is national Stand Up for Transportation Day. The goal of this day is to highlight the need to invest in the nation's transportation infrastructure. CAMPO staff recognizes the need for this type of investment and supports this important message. There are various events planned throughout the state for Stand Up for Transportation Day, including one in northern Nevada in which staff from the Regional Transportation Commission of Washoe County (RTC Washoe) and the Tahoe Transportation District (TTD) will participate in. The Regional Transportation Commission of Southern Nevada (RTCSNV) will be holding similar events in the Las Vegas area.

Applicable Statute, Code, Rule or Policy: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: N/A

Prepared By: Dan Doenges, Senior Transportation Planner

Reviewed By: *Debra Allen*
(Transportation Manager)

Date: 3/30/15

Carl S...
(Public Works Director)

Date: 3/30/15

Michael A. ...
(Finance Director)

Date: 3/30/15

Joseph A. ...
(District Attorney's Office)

Date: 3/30/15

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

_____ (Vote Recorded By)

Proclamation

WHEREAS, April 9, 2015 marks the STAND UP FOR TRANSPORTATION DAY, a national transportation infrastructure day that highlights the critical need to invest in updating our nation's transportation infrastructure;

WHEREAS, transportation is the economic backbone of our nation's economy and public transportation is an important part of our nation's transportation system, federal funding for public transportation infrastructure needs to increase and Congress needs to pass a long-term, multimodal transportation bill by May 31, 2015;

WHEREAS, public transportation is a proven catalyst for economic growth since for every \$1 invested in public transportation, \$4 in economic returns is generated locally, creating economically vibrant and prosperous communities;

WHEREAS, public transportation offers millions of Americans access to economic opportunities since nearly 60 percent of the trips taken on public transportation are for work commutes;

WHEREAS, STAND UP FOR TRANSPORTATION DAY will be celebrated in small, medium, and large communities across the United States, as a day that highlights the critical need for funding transportation infrastructure, both public transportation and highway infrastructure;

NOW, THEREFORE, WE, the Carson Area Metropolitan Planning Organization Board, do hereby join in to proclaim:

April 9, 2015 as STAND UP FOR TRANSPORTATION DAY and that the Carson Area Metropolitan Planning Organization will join with public transportation agencies and businesses across the country to participate in STAND UP FOR TRANSPORTATION DAY to encourage greater federal investment in public transportation infrastructure;

ALSO BE IT RESOLVED THAT THE CARSON AREA METROPOLITAN TRANSPORTATION ORGANIZATION declares that quality public transportation services are essential for the economic prosperity of our country, our communities and for individuals;

ALSO BE IT RESOLVED THAT WHERE PUBLIC TRANSPORTATION GOES, COMMUNITY GROWS.



Signed the 8th day of April 2015

*Carson Area Metropolitan Planning
Organization*

Ray Fierro, Chairman

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION
REQUEST FOR BOARD ACTION**

Date Submitted: March 23, 2015

Meeting Date: April 8, 2015

To: Carson Area Metropolitan Planning Organization

From: Graham Dollarhide, Transit Coordinator

Subject Title: For Possible Action: To approve the CAMPO Policy on Competitive Selection Process for Federal Transit Administration (FTA) Section 5339 Grant Funds.

Staff Summary: The proposed policy provides information on the FTA Section 5339 grant and outlines the process for eligible entities within the CAMPO planning area to apply for the funds.

Type of Action Requested: (check one)

() None – Information Only

() Formal Action/Motion

Recommended Board Action: I move to approve the CAMPO Policy on Competitive Selection Process for Federal Transit Administration (FTA) Section 5339 Grant Funds.

Explanation for Recommended Action: The Nevada Department of Transportation (NDOT) is the designated recipient of FTA Section 5339 funds in the State of Nevada. As a small urban area, CAMPO receives an apportioned amount of the funding and may sub-allocate the funds for eligible projects at their discretion. The Federal Fiscal Year (FFY) 2015 apportionment currently available to CAMPO is \$68,976. However, when the full year's apportionment is released, this figure is estimated to increase to \$103,464.

The proposed policy describes the solicitation and application process for potential applicants. If approved, staff will commence the notification and application process, and eligible applications for funding will be brought to a future CAMPO meeting for consideration.

Applicable Statute, Code, Rule or Policy: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

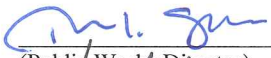
Funding Source: N/A

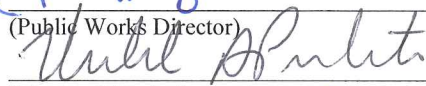
Alternatives: N/A

Supporting Material: Proposed CAMPO Policy on Competitive Selection Process for Federal Transit Administration (FTA) Section 5339 Grant Funds.

Prepared By: Graham Dollarhide, Transit Coordinator

Reviewed By:  Date: 3/30/15
(Transportation Manager)

 Date: 3/30/15
(Public Works Director)

 Date: 3/30/15
(Finance Director)

 Date: 3/30/15
(District Attorney's Office)

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

_____ (Vote Recorded By)

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

COMPETITIVE SELECTION PROCESS FOR FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5339 GRANT FUNDS

PROGRAM INFORMATION

Moving Ahead for Progress in the 21st Century Act (MAP-21), effective October 1, 2012, authorizes surface transportation programs of the Department of Transportation for Federal fiscal years (FY) 2014-2015. MAP-21 authorized new Federal Transit Administration (FTA) Programs and made changes to existing FTA Programs, which were authorized under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). Under MAP-21, some of the former SAFETEA-LU project activities are now eligible under the Section 5339 Formula Grants for the Bus and Bus Facilities program. Pursuant to the FTA Notice of Program Changes, Authorized Funding Levels and Implementation of the MAP-21 (Federal Register/Vol 77, No. 200, dated October 16, 2012), “the program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities.” The State of Nevada (Nevada Governor’s Office) has designated the Nevada Department of Transportation (NDOT) as the designated recipient for 5339 grant funds apportioned to small urban and rural areas. The Carson Area Metropolitan Planning Organization (CAMPO) will conduct a competitive selection process and submit successful applications to NDOT. The award of grant funds will be made to eligible applicants for permitted projects and services under this program as a Subrecipient to NDOT.

FUNDING

General – As determined by the transportation bill in effect, currently MAP-21, annual apportionments for the various formula grants are released sometime after the start of the Federal Fiscal Year, which begins on October 1st. The Federal Fiscal Year funding amount that is available for Section 5339 projects in the CAMPO area will be published in the solicitation for projects. This amount is formula based and is a not to exceed amount that will be made available for distribution under the competitive selection process outlined below.

Match Requirement – There is no cap on the amount of federal funding for which Applicants may apply, as long as it is within the available amount of funds and the local match can be provided. The required local match is 20% of the net cost of capital projects. The required local match must be provided by Subrecipients, and may not come from federal sources, with few exceptions. Potential sources for local match include foundation grants, donations, and State and local funds. Fare revenue or user fees generated by the project may not be used as local matching funds. Subrecipients must be able to fund project costs, including both the federal and local matching shares, prior to

seeking reimbursement and payment of federal grant funds from NDOT for eligible project costs.

APPLICATION

Eligible Applicants – In order to be eligible for Section 5339 funding, an Applicant must be either a public agency or a private nonprofit organization engaged in public transportation, including those providing service open to a segment of the general public, as defined by age, disability, or low income. Applicants must be able to meet all applicable federal requirements.

Application Process – Each year a competitive grant process will be administered and application materials for solicitation of projects made available, with notification of the open solicitation period. A public announcement will, at a minimum, be posted in the Nevada Appeal indicating the date of the CAMPO meeting that applications will be reviewed and considered. The application process will be open for a minimum of 30 days following the announcement of availability of funds. The complete application package can be found as “Attachment A” to this policy.

SELECTION OF PROJECTS

Applications submitted to CAMPO will be forwarded to the CAMPO Board for consideration at an open CAMPO meeting. Applicants will have the opportunity to present their applications to the CAMPO Board. The Board will review and consider all applications, regardless of whether a presentation was made, and make a decision on which project(s) to submit for funding. Following action by CAMPO to select the successful Applicant(s), CAMPO will issue a Notice of Selection to that Applicant or Applicants and submit its selection to NDOT. CAMPO reserves the right to deny any or all projects.

ATTACHMENT

A



PUBLIC NOTICE

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
MULTIMODAL PLANNING/TRANSIT SECTION
FEDERAL GRANT APPLICATION
FEDERAL FISCAL YEAR 2016 (10/01/15 THRU 09/30/16)

Separate applications are required for each Federal Transit Administration Program applied for.
For further information or assistance, please contact the Transit Division at
775-888-7466 or 775-888-7312

Applications must be postmarked or hand delivered on or before:
April 15, 2015

Nevada Department of Transportation
Multimodal Transportation Planning/Transit Section
1263 S. Stewart Street
Carson City, NV 89712

All documents must be signed by persons with signature authority and their legal counsel.

Categories and Criteria — Below are the categories which will be used to rank all submitted applications for FTA funding. It is important to address each category as it pertains to your organization. Funding allocation will be based on how your application ranks among all submitted applications.

Mission/Vision Statement (Page 7 of the application)

Applicant's vision/mission statement: Include the organization's mission statement which clearly states the use of the proposed project funds. It needs to be clear how this funding enhances the organization's objective.

Vehicle (Page 8 and 9 of the application)

(Page 8) Identify vehicle(s) requested as well as if the vehicle(s) is a replacement or an expansion vehicle. Please note any special vehicle(s) options to be requested, (i.e. 4-wheel drive, bike racks, etc.)

(Page 9) Existing vehicle inventory: Describe the existing vehicle fleet. Please list all vehicles in your inventory whether obtained through NDOT or another source.

Insurance: A Certificate of Insurance will need to be provided. The state requires minimum liability coverage and NDOT requires full coverage for the vehicle as long as NDOT holds lien. (The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000. for each occurrence, for bodily injury, and property damage, naming the Department of Transportation as an additional insured. This shall be maintained through the useful life of the vehicle and until NDOT releases lien of the title.)

Budget (Pages 10, 11 & 12)

All applicants complete Page 10 for Operating and Capital purchase funds they are requesting. Remember if you are requesting both operating funds and capital purchase funds separate applications will need to be submitted for each. Page 11 is to be completed for 5311 funds only and page 12 completed for 5339 and 5310 capital funds only. If you are unsure of which funds are most appropriate for you agency NDOT will make the determination when your application is reviewed.

Revenue: This source is separate from the match source. This source offsets the overall budget. This can be in the form of farebox contributions/revenue, donations, or agency financial assistance from service groups, businesses charities, etc.

Match source/availability: The source of the matching funds must be verifiable. A letter stating the monetary commitment from the contributing agency/entity must be included in the application, behind the budget sheets.

Project Justification (Page 13)

Please complete page 13 detailing your agency and its purpose to ensure proper ranking of your application.

Access type: Discuss equal access to your program and use of this service by all persons eligible. This includes, but is not limited to, the Federal Civil Rights Compliance and Activity issues involving Title VI non discrimination, Equal Employment Opportunity, Disadvantaged Business Enterprises and Americans with Disabilities Act; and state access and disability statutes, policies and guidelines.

Service area: List anticipated/proposed routes, schedules, trip priorities, etc. Describe the geographic service area including scheduled and non-scheduled trips to adjoining areas. Please don't include brochures. This needs to be a written document.

Maintenance and Safety (Please include within the submitted Application Packet)

A maintenance plan is required whether there is an existing plan or if a new plan will be developed. This plan should include documented vehicle maintenance/accident repairs and ensure oversight for routine scheduled or non-scheduled maintenance activities.

Training

A training policy is required: At a minimum the policy should contain the frequency, the type and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (Please include within the submitted Application Packet)

Sub-recipients of 5311 FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post accident, that certifications be made and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5311 and for volunteers. Annual reporting of the testing results must be submitted to NDOT by sub recipients on Management Information System (MIS) forms.

Customer Satisfaction and Community Support (Please include within the submitted Application Packet)

Letters of Support: Provide any current (within the past 12 months) letters of support, if available, for the services.

Survey Reports: Include a summary of informal survey results and on-board rider satisfaction if available.

Other: Include any other indications of community support for the program. This can include considerations for funding from groups, strong rider interest, documentation of high levels of interest by client groups at City Council/Supervisors/Commissioners meetings, etc.

FTA Funding Sources

For your application to be considered complete, please only check one funding source. If multiple funding sources are desired please submit a separate application for each.

5310 (Capital/Vehicle) Funds _____ (20% match required)

This program (49 U.S.C. 5310) provides formula funding to States for the purpose of assisting private nonprofit organizations or Governmental entities in meeting the transportation needs of the elderly and persons with disabilities. Eligible subrecipients are private non-profit organizations, governmental authorities where no non-profit organizations are available to provide service, and governmental authorities approved to coordinate services.

5311 (Operating) Funds _____ (40% match required)

5311 (Administration) Funds _____ (20% match required)

5311 (Capital) _____ (5% match require)

This program (49 U.S.C. 5311) provides formula funding to states for the purpose of supporting public transportation in rural areas (populations less than 50,000). Funds may be used for operating, and intercity bus service. It can also be used for job access and reverse commute projects which is defined as a transportation project to finance planning, capital and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment. Eligible subrecipients include state agencies, local public bodies, Indian tribes, nonprofit organizations and operators of public transportation services.

5339 (Bus and bus facilities) _____ (20% match required)

This program (49 U.S.C. 5339) provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, shop and garage equipment. Eligible subrecipients include public agencies or private non-profit organizations engaged in fixed-route public transportation, including those providing services open to a segment of the general public as defined by age, disability, or low income.

For more information on the programs above please refer to FTA's website:

http://www.fta.dot.gov/funding/grants_financing_263.html

If you have questions regarding which funding source is appropriate for your service please feel free to contact the NDOT Transit Section at (775) 888-7466 or (775) 888-7312.

Project funding from the programs listed above is subject to the availability of grant funding and the amount of project funding requests received.

APPLICANT'S NAME _____

APPLICATION CHECKLIST				
*****INCOMPLETE APPLICATIONS WILL NOT BE APPROVED*****				
NEW APPLICANT REVIEW	PAST APPLICANT REVIEW	PAGE	APPLICATION CHECKLIST WITH ITEMS REQUIRED	STAFF REVIEW
		4	FTA FUNDING SOURCES	<input type="checkbox"/>
		7	FEDERAL GRANT APPLICATION	<input type="checkbox"/>
		9	VEHICLE INVENTORY	<input type="checkbox"/>
		11	BUDGET	<input type="checkbox"/>
		following budget	MATCH SOURCE DOCUMENTATION	<input type="checkbox"/>
		13	PROJECT JUSTIFICATION	<input type="checkbox"/>
		14	AUTHORIZING RESOLUTION	<input type="checkbox"/>
Submit through DocuSign or return Signature Page		15	SPECIAL SECTION 13 (c) WARRANTY OPINION OF COUNSEL Please read Special Section 13(c) Warranty with the link provided above & provide signature page only	<input type="checkbox"/>
Submit through DocuSign or return Signature Page		16-17	FEDERAL FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES Please read Certs & Assurances with the link provided above & provide signature page only	<input type="checkbox"/>
	N/A	new applicants include in application packet	ADA POLICY (vehicle/passengers information)	<input type="checkbox"/>
	N/A	new applicants include in application packet	DRUG AND ALCOHOL POLICY (5311 Only)	<input type="checkbox"/>
	N/A	new applicants include in application packet	VEHICLE/FACILTY MAINTENANCE POLICY	<input type="checkbox"/>
	N/A	new applicants include in application packet	TRAINING POLICY	<input type="checkbox"/>
	N/A	new applicants include in application packet	VEHICLE POLICY (driver/rider information)	<input type="checkbox"/>
	N/A	new applicants include in application packet	COMPLAINT RESOLUTION POLICY	<input type="checkbox"/>
		include in application packet	COPY OF VEHICLE INSURANCE POLICY (Evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00 per occurrence.)	<input type="checkbox"/>
		include in application packet	PUBLIC NOTICE- (Please review Appendix A "Certifications and Assurances " - Protections for Private Transportation Providers)	<input type="checkbox"/>
		include in application packet	CURRENT LETTERS OF SUPPORT (From previous 12 month period of service)	<input type="checkbox"/>

***Please provide 1 original application and 1 copy**

APPLICANT SIGNATURE

NDOT STAFF SIGNATURE

PLEASE BE ADVISED THAT UPON ACCEPTANCE OF THIS APPLICATION FOR FTA FUNDING THERE MAY BE ADDITIONAL OBLIGATORY REQUIREMENTS UPON ENTERING INTO AN EXECUTED AGREEMENT INCLUDING BUT NO LIMITED TO THE FOLLOWING:

Quarterly Ridership Report (NDOT approved form)

Quarterly Vehicle Performance Measurement Report (NDOT approved form)

Quarterly written copies of current routes, schedules, and fares of the Transportation System

Quarterly written Progress Report (detailing any changes or additions to the System)

Insurance policy certificates, declaration pages and endorsements designating the Nevada Department of Transportation as an additional insured evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00) per occurrence.

Annual U.S. Department of Transportation Drug and Alcohol Testing Management Information System (MIS) Data Collection Form

Follow the Federal Transit Administration (FTA) of the U.S. Department of Transportation 49 CFR Part 655, as amended, that mandates urine drug testing and breath alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result. The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of urine and breath specimens.

**STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION AND MULTIMODAL PLANNING/TRANSIT SECTION
FEDERAL GRANT APPLICATION
FEDERAL FISCAL YEAR 2016 (10/01/15 THRU 09/30/16)**

Please fill out a separate application for each Grant Program you are applying for. Attach the original signed documents along with 1 complete copy of your application package and send to the Nevada Department of Transportation Multimodal Transportation Planning/Transit Section 1263 S. Stewart Street Carson City NV, 89712. Please retain 1 complete copy for your records.

Applicant _____

*If you are a County applying on behalf of a transit system, please provide names and addresses for both the County and the transit system.

Physical Address _____

Mailing Address _____

Contact Person/Official _____

Title _____

Telephone _____ **Fax** _____

E-mail address _____

Federal Tax ID# _____

DUNS # _____

Type of Agency _____ **Private Non-Profit**
_____ **Private For-Profit**
_____ **Governmental Agency**
_____ **Tribal Agency (Sovereign Nation)**
_____ **Other (describe)**

Type of Service _____ **Senior Center/Disabled Workshop**
_____ **Demand-Response (Dial-a-Ride, Door to Door)**
_____ **Deviated Fixed-Route**
_____ **Fixed route**
_____ **Other (describe)**

Mission/Vision Statement: _____

Clientele Served	<input type="checkbox"/> Elderly (60+ years old)	<input type="checkbox"/> General Public (18-59 years old)
	<input type="checkbox"/> Persons with disabilities	<input type="checkbox"/> Children (under age 5)
	<input type="checkbox"/> Low Income/Welfare	<input type="checkbox"/> Children (5-7 years old)
	<input type="checkbox"/> Minority	<input type="checkbox"/> Children (8-17 years old)
	<input type="checkbox"/> Commuters	

SERVICE

The following information is required by the Federal Transit Administration. The economic/racial/ethnic composition of your governing body will not be considered as a factor in awarding this grant.

Our governing body (board of director, city council, etc.) is made up predominantly of minority and/or low income individuals. Yes No

Location Non-Urban Area (Rural under 50,000 population)
 Small Urban Area (50,000 - 200,000 population)
 Las Vegas
 Reno
 Carson City

Cities Served _____	Counties Served _____
_____	_____
_____	_____
_____	_____
_____	_____

VEHICLE/BUSES REQUESTED

COSTS WILL DEPEND ON BIDS RECEIVED	Quantity	VEHICLE DESCRIPTION	Estimated Cost
		Mini van w/Ramp & Dropped Floor	\$50,000.00
		3 ambulatory w/2 wheelchair or	\$50,000.00
		5 ambulatory passengers	\$50,000.00
		Paratransit Type Bus w/Lift	\$75,000.00
		16 ambulatory w/1 wheelchair	\$75,000.00
		Paratransit Shuttle Bus w/Lift	\$77,000.00
		10 ambulatory w/3 wheelchair or	\$77,000.00
		12 ambulatory w/2 wheelchair or	\$71,000.00
		20 ambulatory passengers	\$75,000.00
	Other please attach estimate*		
TOTAL QUANTITY		TOTAL COST	

*Staff may ask for additional documentation

Agency Name _____ Vehicle Inventory - FFY 2016

Vehicle Identification Number	License #/Year	Condition Poor/Good/ Excellent	Year & Vehicle Mode (BU=Bus, CU=Cutaway, VN=Van, MV=Minivan)	Vehicle Length	Seating Capacity	ADA Access Vehicle <u>Yes/No</u> # of ADA seats	Mileage	Funding Source*	Vehicle to be Replaced Yes/No	Lein- holder- see title

*Funding Source - Please provide the largest funding source used to purchase the vehicle. Please be specific. (IE FTA, other federal funds, private or other (describe) Revised 1/28/15

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ _____

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ _____



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT		40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

PROJECT JUSTIFICATION

1. Please describe in detail your transportation program and how this funding will enhance the services offered. (Attach additional sheets if necessary.)

2. Describe the transportation services currently being provided by your organization and/or others in the same region.

3. Provide a detailed picture of your organization. Provide information regarding how your organization came to be. Include the future vision for the organization.

4. Describe any (proposed or currently in use) connectivity/coordination efforts with surrounding area transit providers (future/existing).

Please print out this document, fill in and obtain signatures, then include with your Application Package to the Nevada Department of Transportation.

AUTHORIZING RESOLUTION

APPLICANT _____
(Printed Name of Transportation Provider)

AUTHORIZED REPRESENTATIVE _____
(Printed name of Authorized Representative)

Resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to states through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Nevada Department of Transportation (NDOT) has been designated by the Governor to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs;

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above named representative is authorized to execute and file an application with NDOT on behalf of our agency to aid in the financing of capital, administration, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above named representative is authorized to furnish such additional information as NDOT may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

(Printed Title of Authorized Representative)

(Signature of Authorized Representative) Dated _____

Please print out this document, fill in and obtain signatures, then include with your Application Package to the Nevada Department of Transportation.

Special Section 13(c) Warranty
OPINION OF COUNSEL

The APPLICANT _____
(Name of Transportation Provider)

has agreed to be the legally and financially responsible party for the performance of terms and conditions of the following (and incorporated herein by reference) Special Section 13(c) Warranty, for this grant request.

This will serve as the requisite opinion of Counsel that the APPLICANT is legally capable of assuming the legal and financial responsibilities for the terms and conditions of the Warranty.

I have reviewed the pertinent federal, state, and local laws and regulations, and I am of the opinion that there is no legal impediment to the APPLICANT assuming these responsibilities.

Furthermore, as a result of my examinations, I can find no pending litigation or legislation that might in any way adversely affect the APPLICANT'S ability to assume and discharge these Responsibilities.

(Printed name of Legal Counsel)

(Signature of Legal Counsel)

Dated _____

(Printed name of APPLICANT'S authorized representative)

(Printed title of APPLICANT'S authorized representative)

(Signature of APPLICANT'S authorized representative)

Dated _____

FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: _____

The Applicant agrees to comply with applicable provisions of Groups 01 – 24. _____

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement and Procurement Systems.	_____
04.	Private Sector Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	_____
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substances Testing.	_____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21 Became Effective.	_____
12.	State of Good Repair Program.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus-Related Equipment and Facilities Grant Program (Discretionary).	_____
15.	Urbanized Area Formula Grants Programs/ Passenger Ferry Grants Program/Job Access and Reverse Commute (JARC) Formula Grant Program.	_____
16.	Seniors/Elderly/Individuals with Disabilities Programs/New Freedom Program.	_____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	_____
18.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S. Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Grant Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Program.	_____
24.	Infrastructure Finance Programs.	_____

FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2015 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of the Applicant: _____

Name and Relationship of the Authorized Representative: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2015, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Project for which it seeks now, or may later seek FTA funding during Federal Fiscal Year 2015.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name _____
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): _____

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature _____ Date: _____

Name _____
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

REFERENCES:

Nevada Department of Transportation (NDOT) FTA grant application packet
www.nevadadot.com Public Involvement and Meetings/Transportation Planning/Public Transit/Apply for Grant Funding

Federal Fiscal 2015 Certifications and Assurances
http://www.fta.dot.gov/documents/Fiscal_Year_2015_Annual_List_of_Certifications_and_Assurances_for_FTA_Grants_and_Cooperative_Agreements.pdf

Moving Ahead for Progress in the 21st Century (MAP-21)
<http://www.fta.dot.gov/map21.html>

United States Department of Transportation (USDOT)
www.dot.gov

Federal Transit Administration (FTA)
www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs
http://www.fta.dot.gov/legislation_law/12915.html

Best Practices Procurement Manual
http://www.fta.dot.gov/grants/13054_6037.html

OMB Circulars A-102 Uniform Administrative Requirements for Grants
http://www.whitehouse.gov/omb/circulars_a102

OMB Circular A-122 Cost Principals for Non-Profit Organizations
http://www.whitehouse.gov/omb/circulars_a122_2004/

OMB Circular A-87 Cost Principals for State, Local and Indian Tribal Governments
http://www.whitehouse.gov/omb/circulars_a087_2004/

Americans with Disabilities Act (ADA)
www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations
<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement
<http://www.fta.dot.gov/documents/14-Master.pdf>

Data Universal Numbering System (DUNS) information
<http://www.dnb.com/get-a-duns-number.html>

Title 49 USC Chapter 5323(a)(1)—Private Sector Participation
http://www.fta.dot.gov/documents/FTA_C_9040.1F.pdf