

**NOTICE OF PUBLIC MEETING OF THE
CARSON CITY REGIONAL TRANSPORTATION COMMISSION
WEDNESDAY, AUGUST 12, 2015**

**(This meeting will begin immediately after the adjournment
of the CAMPO meeting, which begins at 4:30 P.M.)**

**COMMUNITY CENTER- SIERRA ROOM
851 EAST WILLIAM STREET
CARSON CITY, NEVADA**

NOTE: The Carson City Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson City Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or ppittenger@carson.org, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on August 10, 2015).

For more information regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

AGENDA

A. ROLL CALL AND DETERMINATION OF A QUORUM

B. PUBLIC COMMENT: Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on matters related to the Regional Transportation Commission. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

C. For Possible Action: APPROVAL OF MINUTES

C-1 For Possible Action: Action to approve the minutes of the June 10, 2015 meeting.

D. AGENDA MANAGEMENT NOTICE: Items on the agenda may be taken out of order; RTC may combine two or more agenda items for consideration; and RTC may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

E. DISCLOSURES: Any member of the Commission that may wish to explain any contact with the public regarding an item on the agenda or business of the Commission.

F. PUBLIC MEETING ITEMS:

F-1 For Possible Action: To determine the selection of the eligible governmental agency or non-profit organization to which retired JAC Bus 4228 will be donated.

Staff Summary: With the recent acquisition of two replacement buses, it is now possible to retire two (2) of the older buses from the JAC fleet that have exceeded their useful life in transit service, one of which is being donated to an eligible governmental agency or non-profit organization. A total of two applications were received: one from the Carson City Boxing Club, and one from Nye Communities Coalition, both of which are non-profit agencies.

F-2 Information from NDOT regarding the recently passed SB144, which modified state law regarding several traffic safety issues.

Staff Summary: NDOT staff will provide information to the RTC regarding the Department's efforts to promote consistency and uniformity in the application of the provisions of SB 144.

F-3 Information on the status of the Federal Lands Access Program (FLAP) grant application submitted in May, for the reconstruction of 2.5 miles of Sierra Vista Lane including three recreational improved parking areas.

Staff Summary: The Carson City FLAP grant application, worth approximately two million dollars has been tentatively approved. Final approval and a construction schedule should be announced in October, upon completion of a project scoping report.

F-4 Information on the introduction of a student taxicab voucher program between Western Nevada College (WNC), Capital Cab Company, Inc., and the Jump Around Carson (JAC) Transit System.

Staff Summary: Due to the level of use of the 2014/2015 WNC bus services, JAC Transit is implementing a taxicab voucher program to provide transportation to students in need. Users of the 2014/2015 bus service and WNC staff found the services to be invaluable in getting students home safely. The program will partner with Capital Cab Company, which operates regular and handicap accessible vehicles.

F-5 For Possible Action: To approve Amendment 1 to Cooperative (LPA) Agreement No. PR165-14-063 between the Carson City RTC and the Nevada Department of Transportation (NDOT) for the East William Street Shared Use Path Project.

Staff Summary: An amendment to the agreement is required to increase the amount of grant funding available for the project due to the contract amount awarded to the winning bidder being higher than the original cost estimate.

F-6 For Possible Action: To approve Amendment No. 5 to Contract No. 0910-182 with MV Transportation to exercise the third and final of three (3) one-year options for the operation of JAC fixed route and JAC Assist paratransit service, from October 1, 2015 to September 30, 2016, for a total cost of \$701,802.00.

Staff Summary: Contract No. 0910-182, approved by RTC on July 14, 2010, was a three-year contract that expired on September 30, 2013. The original contract provided for three (3) one-year extensions that could be exercised by RTC. On June 10, 2015, RTC approved Amendment 4, which increased the estimated total service hours due to the additional hours of service provided by JAC beginning in September of 2014. Amendment No. 5 would include these additional service hours for the final contract option year, as well as an increase of 1.9% to the overall annual cost.

F-7 For Possible Action: To approve Contract No. 1516-018 Pursuant to NRS 332.115(1)(b) and NRS 625.530 with Ecolane USA, Inc., to provide Transit Service Software and Support Software for the Jump Around Carson's (JAC) bus system through December 17, 2017, for a not to exceed amount of \$69,666.00 with two (2) additional two (2) year maintenance options at \$6,500 per year to be reimbursed by Federal Transit Administration (FTA) 5307 grant funds at a rate of 80%.

Staff Summary: Staff is requesting approval of a contract with Ecolane USA, Inc. for transit service software and software support. The software will provide operations and administrative support to Jump Around Carson's (JAC) bus system, including its dial-a-ride program that provides transportation for individuals with disabilities. Development of the customized software and implementation, including staff training, will take several months. The new software will go into effect on December 17, 2015, and will have performance advantages from the current software provider. JAC will terminate the current software provider's contract on December 31, 2015, allowing for an overlap in contracts to ensure JAC operations have continued use of transit software during this transition. Additionally, the City is contracting separately with Bishop Peak Technology, as a complementary contract, to provide mobile applications for transit customers and additional administrative analytical software for JAC operations.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items)

G-1 Street Operations Report – June 2015

Staff Summary: Monthly Status Report for the Commission's information.

G-2 Project Status Report

Staff Summary: Monthly Status Report for the Commission's information.

G-3 Future Agenda Items

H. COMMISSION COMMENTS: Status reports and comments from the members of the Regional Transportation Commission.

I. **PUBLIC COMMENT:** Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

J. For Possible Action: **ADJOURNMENT**

The next regular meeting is tentatively scheduled for Wednesday, September 9, 2015, immediately after the adjournment of the CAMPO meeting, which begins at 4:30 p.m., at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations
before 5:00 p.m. on Thursday, August 6, 2015:
CITY HALL, 201 North Carson Street
CARSON CITY LIBRARY, 900 North Roop Street
COMMUNITY CENTER, SIERRA ROOM, 851 East William Street
CARSON CITY PUBLIC WORKS, 3505 Butti Way
PLANNING DIVISION, 2621 108 E. Proctor Street
City Website, www.carson.org/agendas
State Website, <https://notice.nv.gov>