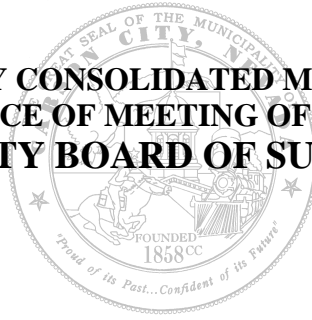


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS**



Day: Thursday
Date: August 20, 2015
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation** - Nick Emery, Good Shepherd Wesleyan
4. **Pledge of Allegiance**
5. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes** - May 18, 2015 and July 2, 2015
7. **For Possible Action: Adoption of Agenda**
8. **Special Presentations**
 - A) Recognition of Sheriff Furlong for being selected the 2015 DEA/DARE Law Enforcement Executive of the Year.
 - B) Presentation of Length of Service certificates to City employees. (*Melanie Bruketta*)

Staff Summary: Once a month the Board of Supervisors present length of service certificates to employees for 5, 10, 15, 20, 25 and 30 years of City service.

Ordinances, Resolutions, and Other Items

9. **Treasurer**
 - PUBLIC HEARING**
 - A) For Possible Action: Public Hearing on the City investment policy and review and action to accept the policy as presented. (*Gayle Robertson*)

Staff Summary: Carson City Charter Sec. 3.045.2(d) states that "the treasurer shall establish and maintain a policy for the investment of the surplus money of Carson City. The board of supervisors shall review the policy at least once each year at a public hearing at which public comment is accepted." Changes made to the prior year policy include: the addition of a cover sheet and Table of Contents and minor cosmetic changes.

- B) For Possible Action: To approve the removal of the taxes and the penalties and interest from the Real Property Tax Roll for parcel #010-592-09 (Empire Ranch Rd/Divot Rd) and parcel #010-602-01 (1466 Empire Ranch Rd) in the amount of \$20.96 per parcel. (*Gayle Robertson*)

Staff Summary: Parcels #010-592-09 and #010-602-01 were transferred to Carson City in 2003 and are exempt from taxation per NRS 361.060. A correction to the tax roll was made in 2013 for the taxes assessed and the penalties and interest added from 2003 - 2012. Taxes were then incorrectly assessed and penalties and interest added for the tax years 2013/2014 and 2014/2015.

10. Health and Human Services

For Possible Action: To adopt a resolution accepting an interlocal contract at a fee of \$401,211 for July 1, 2015 - June 30, 2016 (the adult day care is projected to be in operation for six months), and an estimated fee of \$514,438 per fiscal year beginning July 1, 2016 with Douglas County for Carson City Health and Human Services (CCCHS) to provide community health nursing and adult day care services in Douglas County. The contract will automatically renew yearly unless sooner terminated by either party or either party determines terms of contract need to be renegotiated. To approve the hiring of the Director and Acting Director which are needed to fulfill the Adult Day Care- Scope of Work. (*Nicki Aaker*)

Staff Summary: Recognizing the benefit of a collaborating partnership, CCHHS has provided community public health clinical services for Douglas County since January 2012. Clinic funding is supported through a Federal Title X grant, private/public insurance reimbursement, patient payments and by the Douglas County Interlocal Contract. If the annual costs exceed the estimated contract rates for the performance of the community health nursing program, CCHHS reserves the right to exercise an emergency amendment of the contract to recoup costs from Douglas County. By entering into this contract, Douglas County and Carson City will be able to provide greater services to the residents in regards to community health nursing care, specifically men and women's reproductive health, sexually transmitted disease infection, immunizations, well child checks and limited infectious disease control.

11. Finance

For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through August 11, 2015 per NRS 251.030 and NRS 354.290. (*Nancy Paulson*)

Staff Summary: NRS 251.030 requires the Finance Director (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website - www.carson.org.

12. Human Resources

For Possible Action: To approve Amendment 14 to the Standard Life Insurance plan effective on September 1, 2015. (*Melanie Bruketta*)

Staff Summary: The City's life insurance provider is Standard Insurance Company. Staff is requesting approval of Amendment 14 to the plan. The amendment reflects changes to the contract and includes enhancements to coverage. Standard has agreed to extend the contract one additional year to coincide with the City's vision plan renewal cycle without a rate increase. Extension of the contract makes it effective until June 30, 2017.

13. Parks and Recreation - Open Space

- A) For Possible Action: To accept the recommendation from the Open Space Advisory Committee and approve a new full-time Park Ranger position dedicated to the Open Space Division. (*Ann Bollinger*)

Staff Summary: On February 19, 2015, the Board approved the work program outline calling for the administration of the Open Space portion of the Quality of Life Tax for management activities, capital improvement projects, planning activities, and land acquisitions for calendar year 2015. One item specifically identified and discussed was the need for a dedicated Park Ranger for the Open Space Division.

- B) For Possible Action: To approve the possible disposal / trade of two City-owned parcels in exchange for one 20-acre parcel, APN 007-051-81, located on the north side of U.S. Highway 50 and just east of the Clear Creek Intersection and owned by Mr. W. Michael Fagen. (*Ann Bollinger*)

Staff Summary: On January 15, 2015, the Board of Supervisors, approved with a 5-to-0 vote "to direct staff to compile a list of appropriate trade parcels and continue a conversation with the owner of APN 007-051-81 to see if we can come to a mutual agreement on a trade parcel." At this time, only two parcels have been identified for the possible disposal / trade: APN 010-611-01 located at 1020 Buzzy's Ranch Road and APN 001-188-03 located at 110 W. Ann Street.

14. Public Works

- A) For Possible Action: To accept the dedication of right-of-way from APN 002-441-12, located at the northwest corner of the intersection of US Highway 50 and State Street. (*Daniel Rotter*)

Staff Summary: The Public Works staff is requesting that the Board of Supervisors accept this dedication. APN 002-441-12 is a parcel owned by Sonnia Egge, a married woman as her sole and separate property, as to an undivided 40% interest and Martana Maurin, an unmarried woman, as to an undivided 40% interest, as tenants in common, and Gladys L. Pederson and Eric D. Pederson, Trustees of the Gladys Pederson Revocable Trust created U/D/T dated March 31, 1994, F/B/O Gladys L. Pederson, as to an undivided 20% interest. The parcel is located at the northwest corner of the intersection of US Highway 50 and State Street. This right-of-way accommodates the curb return at this location.

- B) For Possible Action: To authorize the Mayor to sign a five (5) year Mud Lake Reservoir Water Lease Agreement between Carson City and Carson Water Subconservancy District. (*Darren Schulz*)

Staff Summary: On July 15, 2015, the Carson Water Subconservancy District Board of Directors unanimously approved the Mud Lake Reservoir Water Lease Agreement. Approving this Agreement will provide Carson City with up to 526.25 acre-feet of additional surface water annually, to be used during the water delivery season (October 1 to March 31) for the next five years. It has been the past practice of Carson City to lease these water rights as part of our conjunctive use management plan.

- C) For Possible Action: To authorize the Mayor to sign a one (1) year Lost Lakes Reservoirs Water Lease Agreement between Carson City and Carson Water Subconservancy District. (*Darren Schulz*)

Staff Summary: On July 15, 2015, the Carson Water Subconservancy District Board of Directors unanimously approved the Lost Lakes Water Lease Agreement. Approving this Agreement will provide Carson City with up to 50.0 acre feet of additional surface water, to be used from October 1, 2015 until March 31, 2016. It has been the past practice of Carson City to lease these water rights as part of our conjunctive use management plan.

- D) For Possible Action: To accept the report from the Chair of the Utility Financial Oversight Committee for the June 30, 2015 meeting. (*Ande Engleman*)

Staff Summary: The Utility Financial Oversight Committee met on June 30, 2015 and had five (5) possible action items on their agenda.

- E) For Possible Action: To direct staff to initiate the process of changing connection fees for the water and sewer utility. (*Darren Schulz*)

Staff Summary: On May 7, 2015 the Board of Supervisors directed staff to meet with the Builders Alliance and return to the Utility Financial Oversight Committee for recommendations. Staff and FCS Group met with both and are recommending changes to the connection fees for water and sewer.

15. City Manager

For Possible Action: To ratify the approval of bills and other requests for payments by the City Manager for the period of July 7, 2015 thru August 10, 2015. (*Nick Marano*)

Staff Summary: All bills or other requests for payment verified per CCMC 2.29.010 shall be presented by the Controller, together with the register book of demands and warrants to the City Manager who shall audit the same, and if found authorized, correct and legal, shall signify by his signature, as agent for the board, upon the register book of demands and warrants those demands which are approved or disapproved by him. Upon approval, the warrants, as prepared aforesaid, shall issue. The City Manager shall then cause the register book of bills and other requests for payment and warrants to be presented at least once a month to the board of supervisors, who shall by motion entered into its minutes, ratify the action taken on the bills or other requests for payment.

16. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

17. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

18. For Possible Action: To Adjourn

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***PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.*

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

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This meeting can be viewed on Channel 191. For specific dates and times - www.bactv.org.

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*To request a copy of the supporting materials for this meeting contact
Janet Busse at jbusse@carson.org or call (775) 887-2100.*

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This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

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This notice has been posted at the following locations:

Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street

Date: August 13, 2015