

**NOTICE OF PUBLIC MEETING OF THE
CARSON CITY REGIONAL TRANSPORTATION COMMISSION
MONDAY, SEPTEMBER 21, 2015 4:30 P.M.
COMMUNITY CENTER- SIERRA ROOM
851 EAST WILLIAM STREET
CARSON CITY, NEVADA**

NOTE: The Carson City Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson City Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or ppittenger@carson.org, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on September 16, 2015).

For more information regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

AGENDA

- A. ROLL CALL AND DETERMINATION OF A QUORUM**
- B. PUBLIC COMMENT:** Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on matters related to the Regional Transportation Commission. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.
- C. For Possible Action: APPROVAL OF MINUTES**
 - C-1** For Possible Action: Action to approve the minutes of the July 10, 2015 meeting.
- D. AGENDA MANAGEMENT NOTICE:** Items on the agenda may be taken out of order; RTC may combine two or more agenda items for consideration; and RTC may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- E. DISCLOSURES:** Any member of the Commission that may wish to explain any contact with the public regarding an item on the agenda or business of the Commission.

F. PUBLIC MEETING ITEMS:

F-1 For possible action: To approve the staff recommendations on the use of \$370,197 transferred from the Carson City General Fund to the Streets Fund. \$300,000 will be used to implement a citywide crack repair project through a contractor and the remainder will be used to fund additional street patching efforts citywide.

Staff Summary: The Carson City Board of Supervisors acted to transfer funds from the City's General Fund to the City's Streets Fund to allow staff to implement street repairs which are responsive to resident concerns. Staff is proposing to use the funds to implement citywide crack repair and patching efforts. The work implemented with these funds would primarily be completed through the use of private contractors.

F-2 For Possible Action: To determine that Sierra Nevada Construction Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1516-029, "South Division Street Road Improvement Project" for a bid amount of \$276,007, plus a contingency amount of \$27,600, for a total not to exceed price of \$303,607 to be funded from the Street Repair and Maintenance account, 256-3038-431.04-80, as provided in FY 2015/2016 budget.

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary for the South Division Street Road Improvement Project. The existing roadway is failing and there isn't an accessible route available for pedestrians. The Project consists of pulverizing and repaving Division Street between Fifth Street and King Street to fix roadway failure as well as replacing sidewalks, driveways, curb ramps, and relocating utilities to provide an accessible route between Fifth Street and King Street.

F-3 Possible action to accept 60% design and budget report for the Downtown Streetscape Project.

Staff Summary: At their March 11, 2015, meeting, staff informed the RTC that they will provide periodic updates on activity regarding the Downtown Carson Street Project as the RTC has been named one of the oversight committees for the project along with the Redevelopment Authority Citizens Committee (RACC).

F-4 Information on the 10th Anniversary of the Jump Around Carson transit system.

Staff Summary: The Jump Around Carson (JAC) transit system, with fixed route and complementary paratransit services, began providing transportation to area residents on October 3, 2005. To commemorate the milestone, JAC will be providing free rides on all fixed routes on October 5, 2015.

F-5 For Possible Action: To adopt a Resolution authorizing the donation of retired JAC bus 4228 to the Carson City Boxing Club.

Staff Summary: With the recent acquisition of two replacement buses, two JAC buses that have exceeded their useful lives in transit service, according to FTA standards, have been retired. The proposed Resolution would allow one of these buses to be donated to the Carson City Boxing Club, per the RTC's approval at the August 12, 2015 meeting.

F-6 Information on a modification to the Carson Area Metropolitan Planning Organization's (CAMPO) and RTC's Federal Transit Administration (FTA) Disadvantaged Business Enterprise (DBE) Program.

Staff Summary: Staff has modified the DBE Program document to address Triennial Review deficiencies.

F-7 For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$5,772.50 for Contract 1415-103 titled "Western Nevada College Sidewalk Project" to Justin Wilson Construction, LLC.

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary for the Western Nevada College Sidewalk Project. The project consists of constructing approximately 3,200 square feet of concrete sidewalk, 120 feet of curb and gutter, asphalt paving and patch, pedestrian ramps, striping, and signage. The project includes all common phases of construction customarily associated with this type of project.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items)

G-1 Street Operations Report – July 2015

Staff Summary: Monthly Status Report for the Commission's information.

G-2 Project Status Report

Staff Summary: Monthly Status Report for the Commission's information.

G-3 Future Agenda Items

H. COMMISSION COMMENTS: Status reports and comments from the members of the Regional Transportation Commission.

I. PUBLIC COMMENT: Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

J. For Possible Action: ADJOURNMENT

The next regular meeting is tentatively scheduled for Wednesday, October 14, 2015, immediately after the adjournment of the CAMPO meeting, which begins at 4:30 p.m., at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations
before 5:00 p.m. on Tuesday, September 15, 2015:
CITY HALL, 201 North Carson Street
CARSON CITY LIBRARY, 900 North Roop Street
COMMUNITY CENTER, SIERRA ROOM, 851 East William Street
CARSON CITY PUBLIC WORKS, 3505 Butti Way
PLANNING DIVISION, 2621 108 E. Proctor Street
City Website, www.carson.org/agendas
State Website, <https://notice.nv.gov>