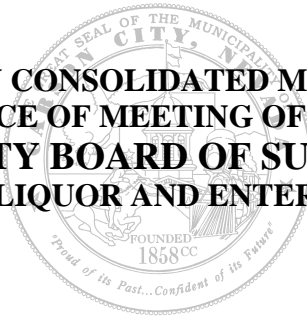


**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**



Day: Thursday
Date: October 1, 2015
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation - Jeff Paul, St. Peter’s Episcopal Church**
4. **Pledge of Allegiance**
5. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes - August 20, 2015 and September 3, 2015**
7. **For Possible Action: Adoption of Agenda**
8. **Recess as Board of Supervisors**

Liquor and Entertainment Board

9. **Call to Order & Roll Call – Liquor and Entertainment Board**
10. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
11. **For Possible Action: Approval of Minutes -September 3, 2015**
12. **Community Development - Business License**
 - A) For Possible Action: To approve Steve and Cheryl Mathwig as the liquor managers for Mathwig Investments, LLC dba Crossroads Lounge (Liquor License #16-30886) located at 300 E. Winnie Ln. (*Lena Reseck, lreseck@carson.org*)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Mathwig Investments, LLC is applying for a full liquor license. Mathwig Investments, LLC is a bar open from 7:00am to 1:00am. Staff is recommending approval.

- B) For Possible Action: To approve Randal Lyman as the liquor manager for Good Spirits Distributing, LLC (Liquor License #16-30967) located in Henderson, Nevada. (*Lena Reseck, lreseck@carson.org*)

Staff Summary: All liquor license requests are to be reviewed by the Liquor Board per CCMC 4.13. Good Spirits Distributing, LLC is applying for a general wholesale liquor license. Good Spirits Distributing LLC will be distributing to businesses in the Carson City area. Staff is recommending approval.

13. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

14. For Possible Action: To Adjourn as the Liquor and Entertainment Board

15. Reconvene as the Board of Supervisors

Ordinances, Resolutions, and Other Items

16. City Manager

Presentation Only: Presentation and discussion by Carson Water Subconservancy District (CWSD) regarding update on activities in the Carson River Watershed. (*Ed James*)

Staff Summary: CWSD General Manager Ed James will discuss the drought, flood studies, watershed survey and other items and activities of the CWSD.

17. District Attorney

PUBLIC HEARING:

The public's opportunity to express objections to "Lease Agreement" between Carson City Sheriff's Office as lessor, Nevada's Public Works Division as lessee, and Dept. of Public Safety Nevada Highway Patrol (NHP) as tenant, established by Resolution 20 on May 21, 2015. (*Joe Ward, jward@carson.org*)

Staff Summary: NRS 277.050(5)(c) requires the Board of Supervisors to allow the public to express objections to this lease not less than two weeks after its approval. It was approved as Item No. 9 on the Board's May 21, 2015 agenda. Public comment was sought and none given.

18. Fire - Emergency Management

For Possible Action: To accept a grant from the Nevada Department of Public Safety, Division of Emergency Management - Homeland Security, in the amount of \$196,866.00 to supply the Carson City Multi-Use Athletic Center (MAC) with dedicated emergency power (fixed generator, and site preparation). (*Bob Schreihans, bschreihans@carson.org*)

Staff Summary: The Board of Supervisors is required to accept grants in excess of \$25,000, pursuant to policy. This grant was submitted by Carson City Emergency Management through the Nevada Department of Public Safety, Division of Emergency Management - Homeland Security. The grant will

provide 100% of the purchase price of equipment necessary to provide general electric improvements to include emergency dedicated electrical conduits and wiring, automated transfer switch, site preparation and concrete work for locating a fixed generator, fuel tank, ATS panel, appropriate pipe bollards and protection wall at the MAC.

19. Finance

For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 22, 2015 per NRS 251.030 and NRS 354.290. (*Nancy Paulson, npaulson@carson.org*)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website - www.carson.org.

20. Purchasing and Contracts

- A) For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$23,767.37 for Contract 1415-061 titled Sodium Hypochlorite Tank Replacement Project to K.G. Walters Construction. (*Laura Tadman ltadman@carson.org*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Wastewater Reclamation Plant Sodium Hypochlorite Tank Replacement Project. Project consists of removing and replacing two existing sodium hypochlorite tanks as well as replacing all plumbing and constructing a containment basin around the new tanks. The project also consists of installing two new emergency eyewash/shower stations, upgrading the buildings electrical and controls, and installing a new sodium hypochlorite line to the RAS.

- B) For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$15,911.67 for Contract 1415-156 titled West Eighth Street Sewer Replacement Project to ARMAC Construction, LLC. (*Laura Tadman ltadman@carson.org*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Eighth Street Sewer Replacement Project. The project consists of removing and replacing approximately 825' of existing sewer main, 1 water service and 5 manholes. This project also includes asphalt patching and replacement of concrete flatwork

- C) For Possible Action: To approve Contract No. 1415-123, pursuant to NRS 332.115(1)(b) and NRS 625.530, with Ameresco, Inc., to provide financial grade energy auditing services for the Carson City Performance Contract 2015 Project, in an amount not to exceed \$76,000, to be funded from Professional Services Energy Performance as provided after augmentation in FY 2015/16. (*Laura Tadman, ltadman@carson.org and Darren Schulz, dschulz@carson.org*)

Staff Summary: This Contract is to provide financial grade energy auditing services for the Carson City Performance Contract 2015 Project. Ameresco, Inc.'s audit will recommend energy and maintenance

cost-saving measures for Carson City facilities in its "Financial Grade Operational Audit Report and Project Development Proposal." Implementation of those measures through Performance Contract for Operating-Cost Saving Measures will eventually be paid for through the savings generated thereby. Ameresco Inc. was selected via RFP 1415-123 Performance Contract for Energy/Operating Cost Saving Measures following an evaluation of proposals and subsequent interviews focusing on the scope of services, experience with similar projects, project team resumes, customer support, ability to integrate with City systems, and financial capabilities.

If the City executes the follow-up "Performance Contract for Operating Cost-Saving Measures" by May 27, 2016, the Nevada Governor's Office of Energy will provide the City with a grant in amount equal to the amount of this contract, Contract No. 1415-123.

21. Community Development - Planning

- A) For Possible Action: To consider an appeal of the Planning Commission's approval of a request from Bethlehem Lutheran School (property owner: Bethlehem Lutheran School) for a Special Use Permit to allow the addition of classrooms to an existing school and modification of the school site playground and outside sports areas on property zoned Single Family 6,000 (SF6), located at 1845 Mountain Street, APN 001-111-33. (SUP-15-065) (*Susan Dorr Pansky, spansky@carson.org*)

Staff Summary: The Special Use Permit was reviewed and conditionally approved by the Planning Commission on August 26, 2015. At the Planning Commission meeting, public testimony was solicited and several neighboring property owners provided comments in opposition of the proposed project. This testimony led the Planning Commission to direct the applicant to modify the proposed project's layout as a part of the Planning Commission's approval. Decisions of the Planning Commission may be appealed to the Board of Supervisors. An appeal of the Planning Commission's approval was jointly filed by two property owners in the vicinity of the proposed project. The Board of Supervisors may uphold, modify or reverse the Planning Commission's decision.

- B) For Possible Action: To consider an appeal of the Planning Commission's approval of a request from WSCC, Inc. (property owner: Sanbar) to amend a previously approved Special Use Permit for a Medical Marijuana Dispensary to increase the allowed wall signage from 15 square feet to 30 square feet on property zoned General Commercial (GC), located at 2765 Hwy 50 East, APN 008-312-12. (SUP-14-081(a)) (*Susan Dorr Pansky, spansky@carson.org*)

Staff Summary: On August 26, 2015 the Planning Commission reviewed and conditionally approved an increase in allowed wall signage for the Medical Marijuana Dispensary from 15 square feet to 30 square feet based on staff's recommendations. The applicant's original request was for an increase from 15 square feet of signage to 140 square feet of signage. Decisions of the Planning Commission may be appealed to the Board of Supervisors. An appeal of the Planning Commission's approval was filed by the applicant for consideration of the original signage increase to 140 square feet. The Board of Supervisors may uphold, modify or reverse the Planning Commission's decision.

22. Board of Supervisors

Non-Action Items:

Future agenda items
Status review of projects
Internal communications and administrative matters

Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

23. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

24. For Possible Action: To Adjourn

.....
***PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.*

.....
Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

.....
Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

.....
Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

.....
*To request a copy of the supporting materials for this meeting contact
Janet Busse at jbusse@carson.org or call (775) 887-2100.*

.....
This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

.....
This notice has been posted at the following locations:
Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street

Date: September 24, 2015