

**NOTICE OF PUBLIC MEETING OF THE
CARSON CITY REGIONAL TRANSPORTATION COMMISSION
WEDNESDAY, OCTOBER 14, 2015
(This meeting will begin immediately after the adjournment
of the CAMPO meeting, which begins at 4:30 P.M.)
COMMUNITY CENTER- SIERRA ROOM
851 EAST WILLIAM STREET
CARSON CITY, NEVADA**

NOTE: The Carson City Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson City Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or ppittenger@carson.org, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on October 12, 2015).

For more information regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

AGENDA

A. ROLL CALL AND DETERMINATION OF A QUORUM

B. PUBLIC COMMENT: Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on matters related to the Regional Transportation Commission. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

C. For Possible Action: APPROVAL OF MINUTES

C-1 For Possible Action: Action to approve the minutes of the August 12, 2015 meeting.

D. AGENDA MANAGEMENT NOTICE: Items on the agenda may be taken out of order; RTC may combine two or more agenda items for consideration; and RTC may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

E. DISCLOSURES: Any member of the Commission that may wish to explain any contact with the public regarding an item on the agenda or business of the Commission.

F. PUBLIC MEETING ITEMS:

F-1 For Possible Action: To adopt a Resolution authorizing the filing of an application for a Federal Transit Administration/Nevada Department of Transportation grant under 49 USC Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5310 funds.

Staff Summary: Staff has prepared an application for the fiscal year 2015 apportionment of FTA Section 5310 funds, the disbursement of which is determined by the Carson Area Metropolitan Planning Organization, and administered by the Nevada Department of Transportation. Any funds received from the 2015 apportionment will be used to partially fund the cost of providing transit service to the public.

F-2 For Possible Action: To adopt a Resolution authorizing the filing of an application for a Federal Transit Administration/Nevada Department of Transportation grant under 49 USC Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5339 funds.

Staff Summary: Staff has prepared an application for the fiscal year 2015 partial apportionment (remaining funds) of FTA Section 5339 funds, the disbursement of which is determined by the Carson Area Metropolitan Planning Organization, and administered by the Nevada Department of Transportation. Any funds received from the 2015 apportionment will be used to fund costs associated with improving access to transit service for the public by constructing sidewalks at and around JAC bus stop locations.

F-3 For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$11,559.03 for Contract 1415-183 titled Little Lane Street Improvement Project to A & K Earth Movers, Inc.

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary for the Little Lane Street Improvement Project. Project consists of removing the existing asphalt and base/subgrade on Little Lane between Janas Way and Saliman Road and constructing a new 4" AC on 8" type 2 base roadway section. This project also includes removal and replacement of existing non-compliant access ramps as well as adjusting utilities, striping the road, and extending a storm drain pipe. The project includes all common phases of construction customarily associated with this type of project.

F-4 For Possible Action: To authorize the Transportation Manager to execute an interlocal agreement between the Carson City RTC and the Nevada Department of Transportation (NDOT) for the Carson City Traffic Controller Upgrade Project and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions.

Staff Summary: The City wishes to enter into an agreement with NDOT whereby the State will provide 66 traffic controllers to be installed at signalized intersections by City staff. The new controllers would allow the City to enhance their operational readiness, increase security, improve monitoring and control, increase safety, and enhance motorist progression throughout Carson City and Douglas and Lyon Counties.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items)

G-1 Street Operations Report – August 2015

Staff Summary: Monthly Status Report for the Commission's information.

G-2 Project Status Report

Staff Summary: Monthly Status Report for the Commission's information.

G-3 Future Agenda Items

H. COMMISSION COMMENTS: Status reports and comments from the members of the Regional Transportation Commission.

I. PUBLIC COMMENT: Members of the public who wish to address the Regional Transportation Commission may approach the podium and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future Regional Transportation Commission meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

J. For Possible Action: ADJOURNMENT

The next regular meeting is tentatively scheduled for Tuesday, November 17, 2015, immediately after the adjournment of the CAMPO meeting, which begins at 4:30 p.m., at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations
before 5:00 p.m. on Thursday, October 8, 2015:
CITY HALL, 201 North Carson Street
CARSON CITY LIBRARY, 900 North Roop Street
COMMUNITY CENTER, SIERRA ROOM, 851 East William Street
CARSON CITY PUBLIC WORKS, 3505 Butti Way
PLANNING DIVISION, 2621 108 E. Proctor Street
City Website, www.carson.org/agendas
State Website, <https://notice.nv.gov>

DRAFT MINUTES
Regular Meeting
Carson City Regional Transportation Commission
Wednesday, August 12, 2015 ● 4:52 PM
Community Center Sierra Room, 851 East William Street, Carson City, Nevada

Commission Members

Chairperson – Brad Bonkowski **Vice Chair – Jim Smolenski**
Commissioner – Robert Crowell **Commissioner – Mark Kimbrough**
Commissioner – Robert McQueary

Staff

Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Dirk Goering, Transportation Planner
Graham Dollarhide, Transit Coordinator
Joseph Ward, Deputy District Attorney
Tamar Warren, Deputy Clerk/Recording Secretary

NOTE:A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on www.Carson.org/minutes.

A. CALL TO ORDER AND DETERMINATION OF QUORUM

(4:52:00) – Chairperson Bonkowski called the meeting to order. Roll was called and a quorum was present.

Attendee Name	Status	Left
Chairperson Brad Bonkowski	Present	
Vice Chairperson Jim Smolenski	Present	5:43 p.m.
Commissioner Robert Crowell	Present	
Commissioner Mark Kimbrough	Present	
Commissioner Robert McQueary	Present	

B. PUBLIC COMMENT (4:52:49) – None.

C. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

C-1 FOR POSSIBLE ACTION: ACTION TO APPROVE THE MINUTES OF THE JUNE 10, 2015 MEETING.

(4:53:09) – **MOTION: I move to approve the minutes of the June 10, 2015 RTC meeting.**

RESULT:	APPROVED (5-0-0)
MOVER:	Crowell
SECONDER:	McQueary
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

D. AGENDA MANAGEMENT NOTICE

(5:53:32) – Chairperson Bonkowski suggested hearing agenda item F7 immediately after item F3.

E. DISCLOSURES

(4:53:56) – None.

F. PUBLIC HEARING ITEMS

F-1 FOR POSSIBLE ACTION: TO DETERMINE THE SELECTION OF THE ELIGIBLE GOVERNMENTAL AGENCY OR NON-PROFIT ORGANIZATION TO WHICH RETIRED JAC BUS 4228 WILL BE DONATED.

(4:54:12) – Chairperson Bonkowski introduced the item and noted a modification to the action. He stated that the determination of the recipient of the bus would take place in this meeting; however, the approval must be by resolution during the next RTC meeting.

(4:55:00) – Mr. Dollarhide presented the agenda materials and noted that they had received two applications. Chairperson Bonkowski entertained recommendations from the Commissioners and by unanimous opinion, the Commission recommended to donate the bus to the local applicant, the Carson City Boxing Club.

There were no public comments.

(4:57:46) – MOTION: I move to select the Carson City Boxing Club as the eligible governmental agency to receive JAC Bus 4228 and to have the matter be brought back before the next available RTC meeting for donation by resolution.

RESULT:	APPROVED (5-0-0)
MOVER:	Crowell
SECONDER:	Smolenski
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-2 INFORMATION REGARDING THE FISCAL YEAR (FY) 2015-2016 REGIONAL TRANSPORTATION COMMISSION (RTC) WORK PROGRAM.

(4:58:18) – Chairperson Bonkowski introduced the item.

(4:58:30) – Ismael Garza, Assistant Chief for Traffic Operations, Nevada Department of Transportation (NDOT), presented the NDOT activities in response to SB 144, and noted that he was seeking input from all the

stakeholders throughout the State. Mr. Garza explained the signage for Pedestrian Safety Zones and clarified that the zones “would only be designated at a location or segment of roadway where a pedestrian safety issue or concern has been identified”.

(5:03:39) – Vice Chairperson Smolenski inquired about the guidelines or regulations and penalties in the designated zones. Mr. Garza noted that the enhanced penalties would be determined by the courts. He also noted that the safety issues are brought to NDOT by concerned organizations or individuals, and are reviewed by NDOT. Commissioner McQueary was informed that NDOT would not provide the pedestrian safety signage as they did not have jurisdiction on local streets. Mr. Garza preferred local jurisdictions to apply similar guidelines to maintain consistency and minimize confusion statewide. Mr. Pittenger identified several former State routes that have now been transferred to Carson City and stated that they would work with NDOT to maintain consistency. Commissioner Kimbrough was informed that the courts would impose the enhanced penalties, and Mr. Garza explained that the signs for pedestrian safety were not yet developed. He also outlined the guideline development process and encouraged feedback from Staff and the Commission. Chairperson Bonkowski received confirmation that the guidelines will be developed and approved first, then applied to the State roads followed by local implementation, utilizing similar policies and procedures. Chairperson Bonkowski expressed concern regarding all the funding being utilized by Clark and Washoe Counties, and wished to ensure some funds would be utilized by rural counties.

There were no public comments.

F-3 INFORMATION ON THE STATUS OF THE FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT APPLICATION SUBMITTED IN MAY, FOR THE RECONSTRUCTION OF 2.5 MILES OF SIERRA VISTA LANE INCLUDING THREE RECREATIONAL IMPROVED PARKING AREAS.

(5:21:27) – Chairperson Bonkowski introduced the item.

(5:21:43) – Mr. Goering gave background and explained that a “tentative approval” had been received in July, 2015 and expected to hear about the approval in October, after the completion of the “scoping process”.

(5:23:17) – Commissioner Kimbrough received further clarification on the scoping process.

There were no public comments.

F-4 INFORMATION ON THE INTRODUCTION OF A STUDENT TAXICAB VOUCHER PROGRAM BETWEEN WESTERN NEVADA COLLEGE (WNC), CAPITAL CAB COMPANY, INC., AND THE JUMP AROUND CARSON (JAC) TRANSIT SYSTEM.

(5:35:58) – Chairperson Bonkowski introduced the item.

(5:36:13) – Mr. Goering presented the agenda materials which are incorporated into the record. Commissioner Kimbrough inquired about the one dollar cost, and was informed that it was the students’ cost, supplemented by the voucher. Chairperson Bonkowski clarified that this cab fare would replace the extended bus service for WNC

students at a more cost-effective rate. Mr. Goering noted that the service destination had to be within the Carson City boundaries, adding that the contract was limited to \$15,000 and that gratuity was prohibited.

There were no public comments.

F-5 FOR POSSIBLE ACTION: TO APPROVE AMENDMENT 1 TO COOPERATIVE (LPA) AGREEMENT NO. PR165-14-063 BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) FOR THE EAST WILLIAM STREET SHARED USE PATH PROJECT.

(5:40:22) – Chairperson Bonkowski introduced the item.

(5:40:41) – Mr. Doenges gave background and presented the agenda materials, incorporated into the record. Chairperson Bonkowski was informed that the five percent matching funds of \$4,211 would be furnished from the RTC fund.

There were no public comments.

(5:53:05) – MOTION: I move to approve Amendment 1 to Cooperative (LPA) Agreement No. PR165-14-063 between the Carson City RTC and the Nevada Department of Transportation (NDOT) for the East William Street Shared Use Path Project.

RESULT:	APPROVED (5-0-0)
MOVER:	Smolenski
SECONDER:	Crowell
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-6 FOR POSSIBLE ACTION: TO APPROVE AMENDMENT NO. 5 TO CONTRACT NO. 0910-182 WITH MV TRANSPORTATION TO EXERCISE THE THIRD AND FINAL OF THREE (3) ONE-YEAR OPTIONS FOR THE OPERATION OF JAC FIXED ROUTE AND JAC ASSIST PARATRANSIT SERVICE, FROM OCTOBER 1, 2015 TO SEPTEMBER 30, 2016, FOR A TOTAL COST OF \$701,802.00.

(5:43:12) – Chairperson Bonkowski introduced the item.

(5:43:46) – Mr. Dollarhide presented the agenda materials and highlighted two revisions, both of which are incorporated into the record. In response to a question by Chairperson Bonkowski, Mr. Dollarhide explained that Staff was happy with the service; however, the contract was in its third year and would require a re-bid after that.

There were no public comments.

(5:46:47) – MOTION: I move to approve Amendment No. 5 to Contract No. 0910-182 with MV Transportation to exercise the third and final of three (3) one-year options for the operation of JAC fixed route and JAC Assist paratransit service, from October 1, 2015 to September 30, 2016, for a total cost of \$701,802.00, including the revised materials presented in this meeting.

RESULT:	APPROVED (5-0-0)
MOVER:	McQueary
SECONDER:	Kimbrough
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

F-7 FOR POSSIBLE ACTION: TO APPROVE CONTRACT NO. 1516-018 PURSUANT TO NRS 332.115(1)(B) AND NRS 625.530 WITH ECOLANE USA, INC., TO PROVIDE TRANSIT SERVICE SOFTWARE AND SUPPORT SOFTWARE FOR THE JUMP AROUND CARSON’S (JAC) BUS SYSTEM THROUGH DECEMBER 17, 2017, FOR A NOT TO EXCEED AMOUNT OF \$69,666.00 WITH TWO (2) ADDITIONAL TWO (2) YEAR MAINTENANCE OPTIONS AT \$6,500 PER YEAR TO BE REIMBURSED BY FEDERAL TRANSIT ADMINISTRATION (FTA) 5307 GRANT FUNDS AT A RATE OF 80%.

(5:24:35) – Chairperson Bonkowski introduced the item.

(5:25:18) – Mr. Goering presented the agenda materials which are incorporated into the record. Chairperson Bonkowski suggested December 31, 2017 as the contract end date and Mr. Pittenger noted that keeping the mid-December date would “not have an impact on what we’re doing”. Commissioner Kimbrough requested further information on the new software. Rex Clark, Vice President of Ecolane USA, introduced himself and explained the functionality of the software for the paratransit and regular routes. He also anticipated that the Android application Mobile Data Terminals going online in November to interact with JAC Operations for data collection. Mr. Goering added that the Software meets the federal requirements. Mr. Pittenger clarified that the change was to stay ahead by utilizing new technology in order to increase productivity and decrease cost.

There were no public comments.

(5:35:05) – MOTION: I move to approve Contract No. 1516-018 Pursuant to NRS 332.115(1)(b) and NRS 625.530 with Ecolane USA, Inc., to provide Transit Service Software and Software Support for the Jump Around Carson’s (JAC) bus system through December 17, 2017, for a not to exceed amount of \$69,666.00 with two (2) additional two (2) year maintenance options at \$6,500 per year.

RESULT:	APPROVED (5-0-0)
MOVER:	Kimbrough
SECONDER:	Smolenski
AYES:	Bonkowski, Smolenski, Crowell, Kimbrough, McQueary
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**G-1: STREET OPERATIONS REPORT – JUNE 2015.**

(5:47:47) – Mr. Pittenger reviewed the agenda materials, incorporated into the record.

There were no Commissioner or public comments.

G-2: PROJECT STATUS REPORT.

(5:50:11) – Mr. Pittenger presented the Project Status Report, incorporated into the record.

There were no Commissioner or public comments.

G-3: FUTURE AGENDA ITEMS.

(5:53:25) – Mr. Pittenger reviewed the items for the upcoming meetings and noted that the triennial review, and the Regional Transportation Plan update will be agendized for September. He also noted an upcoming update regarding the portion of the sales tax revenue, allocated to the street fund by the Board of Supervisors to be used for customer-driven projects. Mr. Pittenger stated that the Downtown Street Project would be agendized for September as well, in addition to the resolution to donate the JAC bus to the Carson City Boxing Club.

H. COMMISSION COMMENTS

(5:56:10) – Commissioner Crowell encouraged the Commissioners to read an article in the Nevada Business magazine regarding various communities' enhancements of their core downtown areas, including Carson City. He also noted that Mr. Pittenger was featured in a transportation funding discussion. Chairperson Bonkowski mentioned that Senator Dean Heller had been successful in obtaining funding the Interstate 11 project.

I. PUBLIC COMMENT (5:57:29) – None.

J. FOR POSSIBLE ACTION: ADJOURNMENT

(5:57:43) – MOTION: Commissioner Crowell moved to adjourn the meeting. The meeting adjourned at 5:58 p.m.

The Minutes of the August 12, 2015 Carson City Regional Transportation Commission meeting are so approved this 14th day of October, 2015.

BRAD BONKOWSKI, Chair

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION
REQUEST FOR COMMISSION ACTION**

Date Submitted: September 29, 2015

Meeting Date: October 14, 2015

To: Regional Transportation Commission

From: Patrick Pittenger, Transportation Manager

Subject Title: For Possible Action: To adopt a Resolution authorizing the filing of an application for a Federal Transit Administration/Nevada Department of Transportation grant under 49 USC Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5310 funds.

Staff Summary: Staff has prepared an application for the fiscal year 2015 apportionment of FTA Section 5310 funds, the disbursement of which is determined by the Carson Area Metropolitan Planning Organization, and administered by the Nevada Department of Transportation. Any funds received from the 2015 apportionment will be used to partially fund the cost of providing transit service to the public.

Type of Action Requested: (check one)

- () None – Information Only
() Formal Action/Motion

Recommended Commission Action: I move to adopt a Resolution authorizing the filing of an application for a Federal Transit Administration/Nevada Department of Transportation grant under 49 USC Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5310 funds.

Explanation for Recommended Action: The Carson City Regional Transportation Commission is prepared to submit an application to NDOT for funding for a project under the 5310 grant program. The provision of transit service through JAC and JAC Assist qualifies as an eligible activity under this program, as it is a public transportation project “planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable.”

Applicable Statue, Code, Policy, Rule or Policy: 49 USC Chapter 53

Fiscal Impact: An increase in the Transit Fund equal to the amount of the grant award.

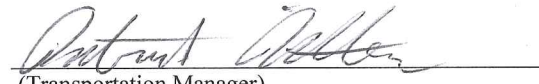
Explanation of Impact: Staff will be notified of any agreement with NDOT and the final amount at a later time. Any proposed agreement will be brought before the RTC for approval and execution at that time.

Funding Source: Federal Transit Administration fiscal year 2015 Section 5310 grant funds; with 20 percent match from the Transit Fund.

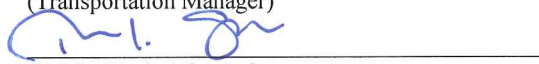
Alternatives: N/A

Supporting Material: Carson Area Metropolitan Planning Organization Application for the Determination of Eligibility for the Federal Transit Administration's 5310 Federal Grant Program – Federal Fiscal Year 2015 Apportionment; and State of Nevada Department of Transportation Intermodal Planning/Transit Section Federal Grant Application including the Authorizing Resolution.


Prepared By: Graham Dollarhide, Transit Coordinator

Reviewed By: 
(Transportation Manager)

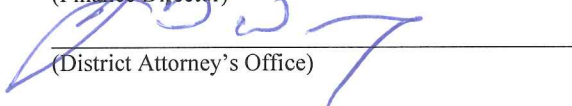
Date: 10/5/15


(Public Works Director)

Date: 10/5/15


(Finance Director)

Date: 10/5/15


(District Attorney's Office)

Date: 10-5-15

Commission Action Taken:

Motion: _____

- 1) _____ Aye/Nay
- 2) _____

_____ (Vote Recorded By)

RESOLUTION NO. 2015-RTC-R-

AUTHORIZING RESOLUTION

APPLICANT _____
(Printed Name of Transportation Provider)

AUTHORIZED REPRESENTATIVE _____
(Printed name of Authorized Representative)

Resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to states through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Nevada Department of Transportation (NDOT) has been designated by the Governor to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs;

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above named representative is authorized to execute and file an application with NDOT on behalf of our agency to aid in the financing of capital, administration, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above named representative is authorized to furnish such additional information as NDOT may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

(Printed Title of Authorized Representative)

(Signature of Authorized Representative)

Dated _____



PUBLIC NOTICE

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
MULTIMODAL PLANNING/TRANSIT SECTION
FEDERAL GRANT APPLICATION
FEDERAL FISCAL YEAR 2016 (10/01/15 THRU 09/30/16)

Separate applications are required for each Federal Transit Administration Program applied for.
For further information or assistance, please contact the Transit Division at
775-888-7466 or 775-888-7312

Applications must be postmarked or hand delivered on or before:
April 15, 2015

Nevada Department of Transportation
Multimodal Transportation Planning/Transit Section
1263 S. Stewart Street
Carson City, NV 89712

All documents must be signed by persons with signature authority and their legal counsel.

Categories and Criteria — Below are the categories which will be used to rank all submitted applications for FTA funding. It is important to address each category as it pertains to your organization. Funding allocation will be based on how your application ranks among all submitted applications.

Mission/Vision Statement (Page 7 of the application)

Applicant's vision/mission statement: Include the organization's mission statement which clearly states the use of the proposed project funds. It needs to be clear how this funding enhances the organization's objective.

Vehicle (Page 8 and 9 of the application)

(Page 8) Identify vehicle(s) requested as well as if the vehicle(s) is a replacement or an expansion vehicle. Please note any special vehicle(s) options to be requested, (i.e. 4-wheel drive, bike racks, etc.)

(Page 9) Existing vehicle inventory: Describe the existing vehicle fleet. Please list all vehicles in your inventory whether obtained through NDOT or another source.

Insurance: A Certificate of Insurance will need to be provided. The state requires minimum liability coverage and NDOT requires full coverage for the vehicle as long as NDOT holds title. (The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000. for each occurrence, for bodily injury, and property damage, naming the Department of Transportation as an additional insured. This shall be maintained through the useful life of the vehicle and until NDOT releases lien of the title.)

Budget (Pages 10, 11 & 12)

All applicants complete Page 10 for Operating and Capital purchase funds they are requesting. Remember if you are requesting both operating funds and capital purchase funds separate applications will need to be submitted for each. Page 11 is to be completed for 5311 funds only and page 12 completed for 5339 and 5310 capital funds only.

Revenue: This source is separate from the match source. This source offsets the overall budget. This can be in the form of farebox contributions/revenue, donations, or agency financial assistance from service groups, businesses charities, etc.

Match source/availability: The source of the matching funds must be verifiable. A letter stating the monetary commitment from the contributing agency/entity must be included in the application, behind the budget sheets.

Project Justification (Page 13)

Please complete page 13 detailing your agency and its purpose to ensure proper ranking of your application.

Access type: Discuss equal access to your program and use of this service by all persons eligible. This includes, but is not limited to, the Federal Civil Rights Compliance and Activity issues involving Title VI non discrimination, Equal Employment Opportunity, Disadvantaged Business Enterprises and Americans with Disabilities Act; and state access and disability statutes, policies and guidelines.

Service area: List anticipated/proposed routes, schedules, trip priorities, etc. Describe the geographic service area including scheduled and non-scheduled trips to adjoining areas. Please don't include brochures. This needs to be a written document.

Maintenance and Safety (Please include within the submitted Application Packet)

A maintenance plan is required whether there is an existing plan or if a new plan will be developed. This plan should include documented vehicle maintenance/accident repairs and ensure oversight for routine scheduled or non-scheduled maintenance activities.

Training

A training policy is required: At a minimum the policy should contain the frequency, the type and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (Please include within the submitted Application Packet)

Sub-recipients of 5311 FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post accident, that certifications be made and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5311 and for volunteers. Annual reporting of the testing results must be submitted to NDOT by sub recipients on Management Information System (MIS) forms.

Customer Satisfaction and Community Support (Please include within the submitted Application Packet)

Letters of Support: Provide any current (within the past 12 months) letters of support, if available, for the services.

Survey Reports: Include a summary of informal survey results and on-board rider satisfaction if available.

Other: Include any other indications of community support for the program. This can include considerations for funding from groups, strong rider interest, documentation of high levels of interest by client groups at City Council/Supervisors/Commissioners meetings, etc.

FTA Funding Sources

For your application to be considered complete, please only check one funding source. If multiple funding sources are desired please submit a separate application for each.

5310 (Capital/Vehicle) Funds _____ (20% match required)

This program (49 U.S.C. 5310) provides formula funding to States for the purpose of assisting private nonprofit organizations or Governmental entities in meeting the transportation needs of the elderly and persons with disabilities. Eligible subrecipients are private non-profit organizations, governmental authorities where no non-profit organizations are available to provide service, and governmental authorities approved to coordinate services.

5311 (Operating) Funds _____ (40% match required)

5311 (Administration) Funds _____ (20% match required)

5311 (Capital) _____ (5% match require)

This program (49 U.S.C. 5311) provides formula funding to states for the purpose of supporting public transportation in rural areas (populations less than 50,000). Funds may be used for operating, and intercity bus service. It can also be used for job access and reverse commute projects which is defined as a transportation project to finance planning, capital and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment. Eligible subrecipients include state agencies, local public bodies, Indian tribes, nonprofit organizations and operators of public transportation services.

5339 (Bus and bus facilities) _____ (20% match required)

This program (49 U.S.C. 5339) provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, shop and garage equipment. Eligible subrecipients include public agencies or private non-profit organizations engaged in fixed-route public transportation, including those providing services open to a segment of the general public as defined by age, disability, or low income.

For more information on the programs above please refer to FTA's website:

http://www.fta.dot.gov/funding/grants_financing_263.html

If you have questions regarding which funding source is appropriate for your service please feel free to contact the NDOT Transit Section at (775) 888-7466 or (775) 888-7312.

Project funding from the programs listed above is subject to the availability of grant funding and the amount of project funding requests received.

APPLICANT'S NAME _____

APPLICATION CHECKLIST				
*****INCOMPLETE APPLICATIONS WILL NOT BE APPROVED*****				
NEW APPLICANT REVIEW	PAST APPLICANT REVIEW	PAGE	APPLICATION CHECKLIST WITH ITEMS REQUIRED	STAFF REVIEW
		4	FTA FUNDING SOURCES	<input type="checkbox"/>
		7	FEDERAL GRANT APPLICATION	<input type="checkbox"/>
		9	VEHICLE INVENTORY	<input type="checkbox"/>
		11	BUDGET	<input type="checkbox"/>
		following budget	MATCH SOURCE DOCUMENTATION	<input type="checkbox"/>
		13	PROJECT JUSTIFICATION	<input type="checkbox"/>
		14	AUTHORIZING RESOLUTION	<input type="checkbox"/>
Submit through DocuSign or return Signature Page		15	SPECIAL SECTION 13 (c) WARRANTY OPINION OF COUNSEL Please read Special Section 13(c) Warranty with the link provided above & provide signature page only	<input type="checkbox"/>
Submit through DocuSign or return Signature Page		16-17	FEDERAL FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES Please read Certs & Assurances with the link provided above & provide signature page only	<input type="checkbox"/>
	N/A	new applicants include in application packet	ADA POLICY (vehicle/passengers information)	<input type="checkbox"/>
	N/A	new applicants include in application packet	DRUG AND ALCOHOL POLICY (5311 Only)	<input type="checkbox"/>
	N/A	new applicants include in application packet	VEHICLE/FACILTY MAINTENANCE POLICY	<input type="checkbox"/>
	N/A	new applicants include in application packet	TRAINING POLICY	<input type="checkbox"/>
	N/A	new applicants include in application packet	VEHICLE POLICY (driver/rider information)	<input type="checkbox"/>
	N/A	new applicants include in application packet	COMPLAINT RESOLUTION POLICY	<input type="checkbox"/>
		include in application packet	COPY OF VEHICLE INSURANCE POLICY (Evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00 per occurrence.)	<input type="checkbox"/>
		include in application packet	PUBLIC NOTICE- (Please review Appendix A "Certifications and Assurances " - Protections for Private Transportation Providers)	<input type="checkbox"/>
		include in application packet	CURRENT LETTERS OF SUPPORT (From previous 12 month period of service)	<input type="checkbox"/>

***Please provide 1 original application and 1 copy**

APPLICANT SIGNATURE

NDOT STAFF SIGNATURE

PLEASE BE ADVISED THAT UPON ACCEPTANCE OF THIS APPLICATION FOR FTA FUNDING THERE MAY BE ADDITIONAL OBLIGATORY REQUIREMENTS UPON ENTERING INTO AN EXECUTED AGREEMENT INCLUDING BUT NO LIMITED TO THE FOLLOWING:

Quarterly Ridership Report (NDOT approved form)

Quarterly Vehicle Performance Measurement Report (NDOT approved form)

Quarterly written copies of current routes, schedules, and fares of the Transportation System

Quarterly written Progress Report (detailing any changes or additions to the System)

Insurance policy certificates, declaration pages and endorsements designating the Nevada Department of Transportation as an additional insured evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00) per occurrence.

Annual U.S. Department of Transportation Drug and Alcohol Testing Management Information System (MIS) Data Collection Form

Follow the Federal Transit Administration (FTA) of the U.S. Department of Transportation 49 CFR Part 655, as amended, that mandates urine drug testing and breath alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result. The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of urine and breath specimens.

**STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION AND MULTIMODAL PLANNING/TRANSIT SECTION
FEDERAL GRANT APPLICATION
FEDERAL FISCAL YEAR 2015 (10/01/14 THRU 09/30/15)**

Please fill out a separate application for each Grant Program you are applying for. Attach the original signed documents along with 1 complete copy of your application package and send to the Nevada Department of Transportation Multimodal Transportation Planning/Transit Section 1263 S. Stewart Street Carson City NV, 89712. Please retain 1 complete copy for your records.

Applicant _____

*If you are a County applying on behalf of a transit system, please provide names and addresses for both the County and the transit system.

Physical Address _____

Mailing Address _____

Contact Person/Official _____

Title _____

Telephone _____ **Fax** _____

E-mail address _____

Federal Tax ID# _____

DUNS # _____

- Type of Agency**
- _____ Private Non-Profit
 - _____ Private For-Profit
 - _____ Governmental Agency
 - _____ Tribal Agency (Sovereign Nation)
 - _____ Other (describe)

- Type of Service**
- _____ Senior Center/Disabled Workshop
 - _____ Demand-Response (Dial-a-Ride, Door to Door)
 - _____ Deviated Fixed-Route
 - _____ Fixed route
 - _____ Other (describe)

Mission/Vision Statement:

SERVICE

- Clientele Served**
- Elderly (60+ years old)
 - Persons with disabilities
 - Low Income/Welfare
 - Commuters
 - General Public (18-59 years old)
 - Children (under age 5)
 - Children (5-7 years old)
 - Children (8-17 years old)

- Location**
- Non-Urban Area (Rural under 50,000 population)
 - Small Urban Area (50,000 - 200,000 population)
 - Las Vegas
 - Reno
 - Carson City

Cities Served

Counties Served

VEHICLE/BUSES REQUESTED

	Quantity	VEHICLE DESCRIPTION	Estimated Cost
COSTS WILL DEPEND ON BIDS RECEIVED		Mini van w/Ramp & Dropped Floor	\$50,000.00
		3 ambulatory w/2 wheelchair or	\$50,000.00
		5 ambulatory passengers	\$50,000.00
		Paratransit Type Bus w/Lift	\$75,000.00
		16 ambulatory w/1 wheelchair	\$75,000.00
		Paratransit Shuttle Bus w/Lift	\$77,000.00
		10 ambulatory w/3 wheelchair or	\$77,000.00
		12 ambulatory w/2 wheelchair or	\$71,000.00
		20 ambulatory passengers	\$75,000.00
		Other please attach estimate*	
TOTAL QUANTITY		TOTAL COST	

*Staff may ask for additional documentation

Agency Name _____ Vehicle Inventory - FFY 2016

Vehicle Identification Number	License #/Year	Condition Poor/Good/ Excellent	Year & Vehicle Mode (BU=Bus, CU=Cutaway, VN=Van, MV=Minivan)	Vehicle Length	Seating Capacity	ADA Access Vehicle <u>Yes/No</u> # of ADA seats	Mileage	Funding Source*	Vehicle to be Replaced Yes/No	Lein- holder- see title

*Funding Source - Please provide the largest funding source used to purchase the vehicle. Please be specific. (IE FTA, other federal funds, private or other (describe) Revised1/28/15

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ _____

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ _____



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT		40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	<input type="text"/>	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	<input type="text"/>	ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

Sep 28, 2015 9:56:51 AM PDT

File Edit Commands Help

SUNGARD PUBLIC SECTOR
NaviLine

225-0000-301.01-03

- Account miscellaneous
- Budget miscellaneous
- Transactions
- Detail by date
- Detail by code
- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

Account information

GENERAL FUND / CC FTA 5307 OPS MATCH
Fiscal year: 2016 Cr

Estimated revenue: 400,000.00
Total receipts: 400,000.00
Unrealized revenue: .00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
01 July	400,000.00	400,000.00
02 August	.00	400,000.00
03 September	.00	400,000.00
04 October	.00	400,000.00

Payment information

Vendor (* indicates pending) Total

Print

Cancel

Exit

Previous acc...

Next account

2015

2017

Account activi...

Pending trans...

Subset transa...

Budget alloca...

Summary Balance Details

Type	App	Period	Date	Project	Transaction Amount	Budget Amount	Group
AF	GM	01	8/17/2015		400000.00	.00	00507
BA	GM	01	8/11/2015		.00	400000.00	00436 BUD
BA	GM	01	8/11/2015		.00	-400000.00	00435 BUD

PROJECT JUSTIFICATION

1. Please describe in detail your transportation program and how this funding will enhance the services offered.

2. Describe the transportation services currently being provided by your organization and/or others in the same region.

3. Provide a detailed picture of your organization. Provide information regarding how your organization came to be. Include the future vision for the organization.

4. Describe any (proposed or currently in use) connectivity/coordination efforts with surrounding area transit providers (future/existing).

RESOLUTION NO. 2015-RTC-R-

AUTHORIZING RESOLUTION

APPLICANT _____
(Printed Name of Transportation Provider)

AUTHORIZED REPRESENTATIVE _____
(Printed name of Authorized Representative)

Resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to states through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Nevada Department of Transportation (NDOT) has been designated by the Governor to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs;

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above named representative is authorized to execute and file an application with NDOT on behalf of our agency to aid in the financing of capital, administration, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above named representative is authorized to furnish such additional information as NDOT may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

(Printed Title of Authorized Representative)

(Signature of Authorized Representative)

Dated _____

Please print out this document, fill in and obtain signatures, then include with your Application Package to the Nevada Department of Transportation.

**Special Section 13(c) Warranty
OPINION OF COUNSEL**

The APPLICANT _____
(Name of Transportation Provider)

has agreed to be the legally and financially responsible party for the performance of terms and conditions of the following (and incorporated herein by reference) Special Section 13(c) Warranty, for this grant request.

This will serve as the requisite opinion of Counsel that the APPLICANT is legally capable of assuming the legal and financial responsibilities for the terms and conditions of the Warranty.

I have reviewed the pertinent federal, state, and local laws and regulations, and I am of the opinion that there is no legal impediment to the APPLICANT assuming these responsibilities.

Furthermore, as a result of my examinations, I can find no pending litigation or legislation that might in any way adversely affect the APPLICANT'S ability to assume and discharge these Responsibilities.

(Printed name of Legal Counsel)

(Signature of Legal Counsel) Dated _____

(Printed name of APPLICANT'S authorized representative)

(Printed title of APPLICANT'S authorized representative)

(Signature of APPLICANT'S authorized representative) Dated _____

FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: _____

The Applicant agrees to comply with applicable provisions of Groups 01 – 24. _____

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement and Procurement Systems.	_____
04.	Private Sector Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	_____
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substances Testing.	_____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21 Became Effective.	_____
12.	State of Good Repair Program.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus-Related Equipment and Facilities Grant Program (Discretionary).	_____
15.	Urbanized Area Formula Grants Programs/ Passenger Ferry Grants Program/Job Access and Reverse Commute (JARC) Formula Grant Program.	_____
16.	Seniors/Elderly/Individuals with Disabilities Programs/New Freedom Program.	_____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	_____
18.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S. Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Grant Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Program.	_____
24.	Infrastructure Finance Programs.	_____

FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2015 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of the Applicant: _____

Name and Relationship of the Authorized Representative: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2015, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Project for which it seeks now, or may later seek FTA funding during Federal Fiscal Year 2015.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name _____
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): _____

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature _____ Date: _____

Name _____
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

REFERENCES:

Nevada Department of Transportation (NDOT) FTA grant application packet
www.nevadadot.com Public Involvement and Meetings/Transportation Planning/Public Transit/Apply for Grant Funding

Federal Fiscal 2015 Certifications and Assurances
http://www.fta.dot.gov/documents/Fiscal_Year_2015_Annual_List_of_Certifications_and_Assurances_for_FTA_Grants_and_Cooperative_Agreements.pdf

Moving Ahead for Progress in the 21st Century (MAP-21)
<http://www.fta.dot.gov/map21.html>

United States Department of Transportation (USDOT)
www.dot.gov

Federal Transit Administration (FTA)
www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs
http://www.fta.dot.gov/legislation_law/12915.html

Best Practices Procurement Manual
http://www.fta.dot.gov/grants/13054_6037.html

OMB Circulars A-102 Uniform Administrative Requirements for Grants
http://www.whitehouse.gov/omb/circulars_a102

OMB Circular A-122 Cost Principals for Non-Profit Organizations
http://www.whitehouse.gov/omb/circulars_a122_2004/

OMB Circular A-87 Cost Principals for State, Local and Indian Tribal Governments
http://www.whitehouse.gov/omb/circulars_a087_2004/

Americans with Disabilities Act (ADA)
www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations
<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement
<http://www.fta.dot.gov/documents/14-Master.pdf>

Data Universal Numbering System (DUNS) information
<http://www.dnb.com/get-a-duns-number.html>

Title 49 USC Chapter 5323(a)(1)—Private Sector Participation
http://www.fta.dot.gov/documents/FTA_C_9040.1F.pdf



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/27/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER McGriff, Seibels & Williams of Oregon 1800 SW First Avenue, Suite 400 Portland, OR 97201	CONTACT NAME: PHONE (A/C, No, Ext): 503-943-6621	FAX (A/C, No): 503-943-6622	
	E-MAIL ADDRESS:		
INSURED MV Transportation, Inc. and subsidiaries 2024 College Street Elk Horn, IA 51531	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A :ACE American Insurance Company		22667
	INSURER B :Indemnity Insurance Company of North America		43575
	INSURER C :ACE Fire Underwriters Insurance Company		20702
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:**A4HE5HV6 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		HDO G27391461	02/01/2015	02/01/2016	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Excess of SIR		XSA H08852996	02/01/2015	02/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A B C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	WLR C48146302 (AOS) WLR C48146314 (AZ, MA) WCU C48146338 (CA, OH, WA) SCF C48146326 (WI)	02/01/2015	02/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Carson City is named as an Additional Insured as respects the operations of the Named Insured with respects to General Liability coverage as required by written and signed contract subject to policy terms, conditions, limits and exclusions.

CERTIFICATE HOLDER City of Carson City 3505 Butti Way Carson City, NV 89701 Attn: Ken Smithson	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

PRODUCER McGriff, Seibels & Williams of Oregon		INSURED MV Transportation, Inc. and subsidiaries	
POLICY NUMBER			
CARRIER	NAIC CODE	ISSUE DATE: 02/27/2015	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ FORM TITLE: _____

Auto Physical Damage

Insurance Company: Ace American Insurance Company
Policy #: ISA H08852911
Policy Period: 2/1/15 - 2/1/16
Limit: \$1,000,000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/14/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff, Seibels & Williams of Oregon 1800 SW First Avenue, Suite 400 Portland, OR 97201	CONTACT NAME: PHONE (A/C, No, Ext): 503-943-6621	FAX (A/C, No): 503-943-6622
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :ACE American Insurance Company		22667
INSURER B :Indemnity Insurance Company of North America		43575
INSURER C :ACE Fire Underwriters Insurance Company		20702
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
 MV Transportation, Inc. and subsidiaries
 2024 College Street
 Elk Horn, IA 51531

COVERAGES

CERTIFICATE NUMBER:YJD5UTGH

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			HDO G27391461	02/01/2015	02/01/2016	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS Excess of SIR <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			XSA H08852996	02/01/2015	02/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
A B C	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	WLR C48146302 (AOS) WLR C48146314 (AZ, MA) WCU C48146338 (CA, OH, WA) SCF C48146326 (WI)	02/01/2015	02/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 \$ \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The City of Carson City is named as an Additional Insured as respects the operations of the Named Insured with respects to General Liability coverage as required by written and signed contract subject to policy terms, conditions, limits and exclusions.

CERTIFICATE HOLDER

City of Carson City
 3505 Butti Way
 Carson City, NV 89701
 Attn: Ken Smithson

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

PRODUCER McGriff, Seibels & Williams of Oregon		INSURED MV Transportation, Inc. and subsidiaries	
POLICY NUMBER			
CARRIER	NAIC CODE	ISSUE DATE: 08/14/2015	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: _____ **FORM TITLE:** _____

CRIME
 Insurance Company: Federal Insurance Company
 Policy #: 6804-6576
 Policy Period: 03/31/2015 - 05/30/2016
 Limit (Per Claim): Employee Theft - \$1,000,000

**Request for Application Submittal for
2015 FTA Transit Grant Funds**

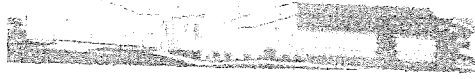
The Carson Area Metropolitan Planning Organization (CAMPO) is accepting applications submitted no later than October 29, 2015, for the Federal Transit Administration 5310 and 5339 Grant Programs' Federal Fiscal Year 2015 apportionment. These grant programs are administered through CAMPO and are available to entities within the CAMPO planning area - those providing services for the enhanced mobility of seniors and individuals with disabilities are eligible for 5310 funding, and those engaged in public transportation are eligible for 5339 funding. Due to a prior release and award of funding, the current amount of 5339 funds available is not the full FFY 2015 apportionment. A detailed map of the CAMPO planning area is available online at carsonareampo.com. Eligible applicants must be private non-profit organizations, governmental agencies or tribal agencies. Application packets may be obtained by contacting CAMPO at (775) 283-7387.

Applications must be submitted by 5:00 p.m.
October 29, 2015 to:
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, Nevada 89701
(775) 283-7387

Pub: September 29, 2015

Ad#11563577

Carson City Senior Citizens Center



911 Beverly Drive • Carson City, NV 89706 • (775) 883-0703 • Fax (775) 883-2869 • Email dbeck@carson.org

March 9, 2015

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

RE: Letter of Support for Carson City Regional Transportation Commission's application to the Aging and Disability Services Division (ADSD) Transportation grant program.

Dear Mr. Pittenger:

This letter is to inform you that Carson City Senior Citizens Center fully supports the Carson City Regional Transportation Commission's application to the Nevada Aging and Disability Services Division for a transportation grant.

It is understood that any funds awarded as a result of submittal of the application will be used to continue the Senior Bus Pass Program which provides free transportation on Jump Around Carson, Carson City's public transit system, for an entire fiscal year. Last fiscal year, over 70,000 free rides were provided to seniors on JAC bus routes as a result of the program. These funds go a long way in supporting the health and independence of seniors in our community.

As an agency concerned with making seniors a priority, we are pleased to coordinate with, and provide support to the Carson City Regional Transportation Commission in order to plan and implement service options for those who are in need.

Sincerely,

Marena Works

Marena Works, Director, Carson City Senior Center

NEVADA RURAL COUNTIES RSVP PROGRAM, INC.

BOARD OF DIRECTORS

JERRY THURMAN
Board President
President Insured Financial
Services

MARGARET LOWTHER
Board Vice President
Former Storey County
Auditor/Recorder

MARSHA BURGESS
Board Treasurer
Former CEO
Greater NV Credit Union

CHARLIE ABOWD
Board Director
Owner, Adele's Restaurant

BRIAN COSTELLO
Board Director
Director, Delivery Operations
NV Energy

CAROLINE PUNCHES
Board Director
Retired Executive Director
Northern Nevada Chapter
American Red Cross

ALLAN WARD
Board Director
Owner,
Home Instead Senior Care

EXECUTIVE DIRECTOR
& CEO

SUSAN C. HAAS

501 (c)(3) Non-Profit Tax Exempt Agency and Program of The Corporation For National And Community Service

Mailing Address: P. O. Box 1708
Carson City, NV 89702
Location: 2621 Northgate Lane Suite 6
Carson City, NV 89706
(775) 687-4680
Fax (775) 687-4494
Toll Free: 1-800-992-0900 Ext: 4680
shaas@nrvsvp.com
www.nevadaruralrsvp.org

March 2, 2015

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

RE: Letter of Support for Carson City Regional Transportation Commission's application to the Aging and Disability Services Division (ADSD) Transportation grant program.

Dear Mr. Pittenger:

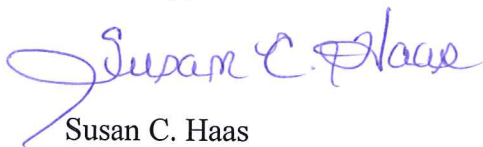
This letter is to inform you that Nevada Rural Counties RSVP, Inc. (RSVP) fully supports the Carson City Regional Transportation Commission's application to the Nevada Aging and Disability Services Division for a transportation grant.

It is understood that any funds awarded as a result of submittal of the application will be used to continue the Senior Bus Pass Program which provides free transportation on Jump Around Carson, Carson City's public transit system, for an entire fiscal year. Last fiscal year, over 70,000 free rides were provided to seniors on JAC bus routes as a result of the program. These funds go a long way in supporting the health and independence of seniors in our community.

As an agency with a mission to help frail, homebound, and low-income seniors remain independent by providing high quality programs which allow them to stay in their homes with dignity we are pleased to coordinate with, and provide support to the Carson City Regional Transportation Commission in order to plan and implement service options for those who are in need.

Lack of transportation remains the greatest deterrent to access to the goods and services that are needed for seniors to remain independent. Working together we are stronger and better able to meet the needs of the communities we serve.

Sincerely,



Susan C. Haas
Executive Director & C.E.O.

Governor Brian Sandoval's "Points of Light Award" Finalist: Nonprofit Volunteer Program in Nevada, Individual Volunteer Rural, and Winner-Volunteer Manager for 2014
Carson City - Churchill Co. - Douglas Co. - Elko Co. - Esmeralda Co. - Eureka Co. - Humboldt Co. - Lander Co. - Lincoln Co. - Lyon Co. - Mineral Co. - Nye Co. - Pershing Co. - Storey Co. - White Pine Co.

RSVP's Mission: To help frail, homebound, and low-income seniors remain independent by providing high quality programs which allow them to stay in their own homes with dignity. Additionally, RSVP coordinates a volunteer network of seniors who use their skills and talents to provide support to community agencies and address community needs through service.



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

March 9, 2015

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

RE: Letter of Support for Carson City Regional Transportation Commission's application to the Aging and Disability Services Division (ADSD) Transportation grant program.

Dear Mr. Pittenger:

This letter is to inform you that Carson City Health and Human Services fully supports the Carson City Regional Transportation Commission's application to the Nevada Aging and Disability Services Division for a transportation grant.

It is understood that any funds awarded as a result of submittal of the application will be used to continue the Senior Bus Pass Program which provides free transportation on Jump Around Carson, Carson City's public transit system, for an entire fiscal year. Last fiscal year, over 70,000 free rides were provided to seniors on JAC bus routes as a result of the program. These funds go a long way in supporting the health and independence of seniors in our community.

As an agency concerned with supporting individuals who are in need, we are pleased to coordinate with, and provide support to the Carson City Regional Transportation Commission in order to plan and implement service options for those individuals.

Sincerely,

Nicki Aaker, Director
Carson City Health and Human Services

Carson City Health & Human Services

900 East Long Street • Carson City, Nevada 89706 • (775) 887-2190 • Hearing Impaired-Use 711

Clinical Services (775) 887-2195 Fax: (775) 887-2192	Public Health Preparedness (775) 887-2190 Fax: (775) 887-2248	Human Services (775) 887-2110 Fax: (775) 887-2539	Disease Control & Prevention (775) 887-2190 Fax: (775) 887-2248	Chronic Disease Prevention & Health Promotion (775) 887-2190 Fax: (775) 887-2248
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**CARSON CITY REGIONAL TRANSPORTATION COMMISSION
REQUEST FOR COMMISSION ACTION**

Date Submitted: September 29, 2015

Meeting Date: October 14, 2015

To: Regional Transportation Commission

From: Patrick Pittenger, Transportation Manager

Subject Title: For Possible Action: To adopt a Resolution authorizing the filing of an application for a Federal Transit Administration/Nevada Department of Transportation grant under 49 USC Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5339 funds.

Staff Summary: Staff has prepared an application for the fiscal year 2015 partial apportionment (remaining funds) of FTA Section 5339 funds, the disbursement of which is determined by the Carson Area Metropolitan Planning Organization, and administered by the Nevada Department of Transportation. Any funds received from the 2015 apportionment will be used to fund costs associated with improving access to transit service for the public by constructing sidewalks at and around JAC bus stop locations.

Type of Action Requested: (check one)

() None – Information Only

() Formal Action/Motion

Recommended Commission Action: I move to adopt a Resolution authorizing the filing of an application for a Federal Transit Administration/Nevada Department of Transportation grant under 49 USC Chapter 53, and to authorize the RTC Chair to sign the Special Section 13(c) Warranty Opinion of Counsel and the FTA Fiscal Year 2015 Certifications and Assurances sections of the RTC application for 5339 funds.

Explanation for Recommended Action: The Carson City Regional Transportation Commission is prepared to submit an application to NDOT for funding for a project under the 5339 grant program. The improvement of access to transit service at and adjacent to JAC fixed route bus stops qualifies as an eligible activity under this program, as it is capital funding used to construct bus-related facilities. The funding available—\$34,630 in FTA funds—is the remaining Federal Fiscal Year 2015 apportionment, the first part of which was awarded to the Carson City RTC at a prior CAMPO meeting.

Applicable Statute, Code, Policy, Rule or Policy: 49 USC Chapter 53

Fiscal Impact: An increase in the Transit Fund equal to the amount of the grant award.

Explanation of Impact: Staff will be notified of any agreement with NDOT and the final amount at a later time. Any proposed agreement will be brought before the RTC for approval and execution at that time.

Funding Source: Federal Transit Administration fiscal year 2015 Section 5339 grant funds (partial apportionment); with 20 percent match from the Transit Fund.

Alternatives: N/A

Supporting Material: Carson Area Metropolitan Planning Organization Application for the Determination of Eligibility for the Federal Transit Administration's 5339 Federal Grant Program – Federal Fiscal Year 2015 Partial Apportionment; and State of Nevada Department of Transportation Multimodal Planning/Transit Section Federal Grant Application, including the Authorizing Resolution.

Prepared By: Graham Dollarhide, Transit Coordinator

Reviewed By: *Robert Potters* Date: 10/5/15
(Transportation Manager)
M. J. Date: 10/5/15
(Public Works Director)
Nancy Paulson Date: 10/5/15
(Finance Director)
[Signature] Date: 10-5-15
(District Attorney's Office)

Commission Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

_____ (Vote Recorded By)

RESOLUTION NO. 2015-RTC-R-

AUTHORIZING RESOLUTION

APPLICANT _____
(Printed Name of Transportation Provider)

AUTHORIZED REPRESENTATIVE _____
(Printed name of Authorized Representative)

Resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to states through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Nevada Department of Transportation (NDOT) has been designated by the Governor to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs;

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above named representative is authorized to execute and file an application with NDOT on behalf of our agency to aid in the financing of capital, administration, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above named representative is authorized to furnish such additional information as NDOT may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

(Printed Title of Authorized Representative)

(Signature of Authorized Representative)

Dated _____



PUBLIC NOTICE

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
MULTIMODAL PLANNING/TRANSIT SECTION
FEDERAL GRANT APPLICATION
FEDERAL FISCAL YEAR 2016 (10/01/15 THRU 09/30/16)

Separate applications are required for each Federal Transit Administration Program applied for.
For further information or assistance, please contact the Transit Division at
775-888-7466 or 775-888-7312

Applications must be postmarked or hand delivered on or before:
April 15, 2015

Nevada Department of Transportation
Multimodal Transportation Planning/Transit Section
1263 S. Stewart Street
Carson City, NV 89712

All documents must be signed by persons with signature authority and their legal counsel.

Categories and Criteria — Below are the categories which will be used to rank all submitted applications for FTA funding. It is important to address each category as it pertains to your organization. Funding allocation will be based on how your application ranks among all submitted applications.

Mission/Vision Statement (Page 7 of the application)

Applicant's vision/mission statement: Include the organization's mission statement which clearly states the use of the proposed project funds. It needs to be clear how this funding enhances the organization's objective.

Vehicle (Page 8 and 9 of the application)

(Page 8) Identify vehicle(s) requested as well as if the vehicle(s) is a replacement or an expansion vehicle. Please note any special vehicle(s) options to be requested, (i.e. 4-wheel drive, bike racks, etc.)

(Page 9) Existing vehicle inventory: Describe the existing vehicle fleet. Please list all vehicles in your inventory whether obtained through NDOT or another source.

Insurance: A Certificate of Insurance will need to be provided. The state requires minimum liability coverage and NDOT requires full coverage for the vehicle as long as NDOT holds lien. (The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000. for each occurrence, for bodily injury, and property damage, naming the Department of Transportation as an additional insured. This shall be maintained through the useful life of the vehicle and until NDOT releases lien of the title.)

Budget (Pages 10, 11 & 12)

All applicants complete Page 10 for Operating and Capital purchase funds they are requesting. Remember if you are requesting both operating funds and capital purchase funds separate applications will need to be submitted for each. Page 11 is to be completed for 5311 funds only and page 12 completed for 5339 and 5310 capital funds only. If you are unsure of which funds are most appropriate for you agency NDOT will make the determination when your application is reviewed.

Revenue: This source is separate from the match source. This source offsets the overall budget. This can be in the form of farebox contributions/revenue, donations, or agency financial assistance from service groups, businesses charities, etc.

Match source/availability: The source of the matching funds must be verifiable. A letter stating the monetary commitment from the contributing agency/entity must be included in the application, behind the budget sheets.

Project Justification (Page 13)

Please complete page 13 detailing your agency and its purpose to ensure proper ranking of your application.

Access type: Discuss equal access to your program and use of this service by all persons eligible. This includes, but is not limited to, the Federal Civil Rights Compliance and Activity issues involving Title VI non discrimination, Equal Employment Opportunity, Disadvantaged Business Enterprises and Americans with Disabilities Act; and state access and disability statutes, policies and guidelines.

Service area: List anticipated/proposed routes, schedules, trip priorities, etc. Describe the geographic service area including scheduled and non-scheduled trips to adjoining areas. Please don't include brochures. This needs to be a written document.

Maintenance and Safety (Please include within the submitted Application Packet)

A maintenance plan is required whether there is an existing plan or if a new plan will be developed. This plan should include documented vehicle maintenance/accident repairs and ensure oversight for routine scheduled or non-scheduled maintenance activities.

Training

A training policy is required: At a minimum the policy should contain the frequency, the type and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (Please include within the submitted Application Packet)

Sub-recipients of 5311 FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post accident, that certifications be made and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5311 and for volunteers. Annual reporting of the testing results must be submitted to NDOT by sub recipients on Management Information System (MIS) forms.

Customer Satisfaction and Community Support (Please include within the submitted Application Packet)

Letters of Support: Provide any current (within the past 12 months) letters of support, if available, for the services.

Survey Reports: Include a summary of informal survey results and on-board rider satisfaction if available.

Other: Include any other indications of community support for the program. This can include considerations for funding from groups, strong rider interest, documentation of high levels of interest by client groups at City Council/Supervisors/Commissioners meetings, etc.

FTA Funding Sources

For your application to be considered complete, please only check one funding source. If multiple funding sources are desired please submit a separate application for each.

5310 (Capital/Vehicle) Funds _____ (20% match required)

This program (49 U.S.C. 5310) provides formula funding to States for the purpose of assisting private nonprofit organizations or Governmental entities in meeting the transportation needs of the elderly and persons with disabilities. Eligible subrecipients are private non-profit organizations, governmental authorities where no non-profit organizations are available to provide service, and governmental authorities approved to coordinate services.

5311 (Operating) Funds _____ (40% match required)

5311 (Administration) Funds _____ (20% match required)

5311 (Capital) _____ (5% match require)

This program (49 U.S.C. 5311) provides formula funding to states for the purpose of supporting public transportation in rural areas (populations less than 50,000). Funds may be used for operating, and intercity bus service. It can also be used for job access and reverse commute projects which is defined as a transportation project to finance planning, capital and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment. Eligible subrecipients include state agencies, local public bodies, Indian tribes, nonprofit organizations and operators of public transportation services.

5339 (Bus and bus facilities) _____ (20% match required)

This program (49 U.S.C. 5339) provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, shop and garage equipment. Eligible subrecipients include public agencies or private non-profit organizations engaged in fixed-route public transportation, including those providing services open to a segment of the general public as defined by age, disability, or low income.

For more information on the programs above please refer to FTA's website:

http://www.fta.dot.gov/funding/grants_financing_263.html

If you have questions regarding which funding source is appropriate for your service please feel free to contact the NDOT Transit Section at (775) 888-7466 or (775) 888-7312.

Project funding from the programs listed above is subject to the availability of grant funding and the amount of project funding requests received.

APPLICANT'S NAME _____

APPLICATION CHECKLIST				
*****INCOMPLETE APPLICATIONS WILL NOT BE APPROVED*****				
NEW APPLICANT REVIEW	PAST APPLICANT REVIEW	PAGE	APPLICATION CHECKLIST WITH ITEMS REQUIRED	STAFF REVIEW
		4	FTA FUNDING SOURCES	<input type="checkbox"/>
		7	FEDERAL GRANT APPLICATION	<input type="checkbox"/>
		9	VEHICLE INVENTORY	<input type="checkbox"/>
		11	BUDGET	<input type="checkbox"/>
		following budget	MATCH SOURCE DOCUMENTATION	<input type="checkbox"/>
		13	PROJECT JUSTIFICATION	<input type="checkbox"/>
		14	AUTHORIZING RESOLUTION	<input type="checkbox"/>
Submit through DocuSign or return Signature Page		15	SPECIAL SECTION 13 (c) WARRANTY OPINION OF COUNSEL Please read Special Section 13(c) Warranty with the link provided above & provide signature page only	<input type="checkbox"/>
Submit through DocuSign or return Signature Page		16-17	FEDERAL FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES Please read Certs & Assurances with the link provided above & provide signature page only	<input type="checkbox"/>
	N/A	new applicants include in application packet	ADA POLICY (vehicle/passengers information)	<input type="checkbox"/>
	N/A	new applicants include in application packet	DRUG AND ALCOHOL POLICY (5311 Only)	<input type="checkbox"/>
	N/A	new applicants include in application packet	VEHICLE/FACILTY MAINTENANCE POLICY	<input type="checkbox"/>
	N/A	new applicants include in application packet	TRAINING POLICY	<input type="checkbox"/>
	N/A	new applicants include in application packet	VEHICLE POLICY (driver/rider information)	<input type="checkbox"/>
	N/A	new applicants include in application packet	COMPLAINT RESOLUTION POLICY	<input type="checkbox"/>
		include in application packet	COPY OF VEHICLE INSURANCE POLICY (Evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00 per occurrence.)	<input type="checkbox"/>
		include in application packet	PUBLIC NOTICE- (Please review Appendix A "Certifications and Assurances " - Protections for Private Transportation Providers)	<input type="checkbox"/>
		include in application packet	CURRENT LETTERS OF SUPPORT (From previous 12 month period of service)	<input type="checkbox"/>

***Please provide 1 original application and 1 copy**

APPLICANT SIGNATURE

NDOT STAFF SIGNATURE

PLEASE BE ADVISED THAT UPON ACCEPTANCE OF THIS APPLICATION FOR FTA FUNDING THERE MAY BE ADDITIONAL OBLIGATORY REQUIREMENTS UPON ENTERING INTO AN EXECUTED AGREEMENT INCLUDING BUT NO LIMITED TO THE FOLLOWING:

Quarterly Ridership Report (NDOT approved form)

Quarterly Vehicle Performance Measurement Report (NDOT approved form)

Quarterly written copies of current routes, schedules, and fares of the Transportation System

Quarterly written Progress Report (detailing any changes or additions to the System)

Insurance policy certificates, declaration pages and endorsements designating the Nevada Department of Transportation as an additional insured evidencing Commercial Liability, General Liability, Collision, and Comprehensive Liability Insurance, with a limit of not less than One Million and no/100 Dollars (\$1,000,000.00) per occurrence.

Annual U.S. Department of Transportation Drug and Alcohol Testing Management Information System (MIS) Data Collection Form

Follow the Federal Transit Administration (FTA) of the U.S. Department of Transportation 49 CFR Part 655, as amended, that mandates urine drug testing and breath alcohol testing for safety-sensitive positions, and prohibits performance of safety-sensitive functions when there is a positive test result. The U. S. Department of Transportation (USDOT) has also published 49 CFR Part 40, as amended, that sets standards for the collection and testing of urine and breath specimens.

**STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION AND MULTIMODAL PLANNING/TRANSIT SECTION
FEDERAL GRANT APPLICATION
FEDERAL FISCAL YEAR 2016 (10/01/15 THRU 09/30/16)**

Please fill out a separate application for each Grant Program you are applying for. Attach the original signed documents along with 1 complete copy of your application package and send to the Nevada Department of Transportation Multimodal Transportation Planning/Transit Section 1263 S. Stewart Street Carson City NV, 89712. Please retain 1 complete copy for your records.

Applicant _____

*If you are a County applying on behalf of a transit system, please provide names and addresses for both the County and the transit system.

Physical Address _____

Mailing Address _____

Contact Person/Official _____

Title _____

Telephone _____ **Fax** _____

E-mail address _____

Federal Tax ID# _____

DUNS # _____

Type of Agency _____ **Private Non-Profit**
_____ **Private For-Profit**
_____ **Governmental Agency**
_____ **Tribal Agency (Sovereign Nation)**
_____ **Other (describe)**

Type of Service _____ **Senior Center/Disabled Workshop**
_____ **Demand-Response (Dial-a-Ride, Door to Door)**
_____ **Deviated Fixed-Route**
_____ **Fixed route**
_____ **Other (describe)**

Mission/Vision Statement: _____

Clientele Served	<input type="checkbox"/> Elderly (60+ years old)	<input type="checkbox"/> General Public (18-59 years old)
	<input type="checkbox"/> Persons with disabilities	<input type="checkbox"/> Children (under age 5)
	<input type="checkbox"/> Low Income/Welfare	<input type="checkbox"/> Children (5-7 years old)
	<input type="checkbox"/> Minority	<input type="checkbox"/> Children (8-17 years old)
	<input type="checkbox"/> Commuters	

SERVICE

The following information is required by the Federal Transit Administration. The economic/racial/ethnic composition of your governing body will not be considered as a factor in awarding this grant.

Our governing body (board of director, city council, etc.) is made up predominantly of minority and/or low income individuals. Yes No

Location Non-Urban Area (Rural under 50,000 population)
 Small Urban Area (50,000 - 200,000 population)
 Las Vegas
 Reno
 Carson City

Cities Served _____	Counties Served _____
_____	_____
_____	_____
_____	_____
_____	_____

VEHICLE/BUSES REQUESTED

COSTS WILL DEPEND ON BIDS RECEIVED	Quantity	VEHICLE DESCRIPTION	Estimated Cost
		Mini van w/Ramp & Dropped Floor	\$50,000.00
		3 ambulatory w/2 wheelchair or	\$50,000.00
		5 ambulatory passengers	\$50,000.00
		Paratransit Type Bus w/Lift	\$75,000.00
		16 ambulatory w/1 wheelchair	\$75,000.00
		Paratransit Shuttle Bus w/Lift	\$77,000.00
		10 ambulatory w/3 wheelchair or	\$77,000.00
		12 ambulatory w/2 wheelchair or	\$71,000.00
		20 ambulatory passengers	\$75,000.00
	Other please attach estimate*		
TOTAL QUANTITY		TOTAL COST	

*Staff may ask for additional documentation

Agency Name _____ Vehicle Inventory - FFY 2016

Vehicle Identification Number	License #/Year	Condition Poor/Good/ Excellent	Year & Vehicle Mode (BU=Bus, CU=Cutaway, VN=Van, MV=Minivan)	Vehicle Length	Seating Capacity	ADA Access Vehicle <u>Yes/No</u> # of ADA seats	Mileage	Funding Source*	Vehicle to be Replaced Yes/No	Lein- holder- see title

*Funding Source - Please provide the largest funding source used to purchase the vehicle. Please be specific. (IE FTA, other federal funds, private or other (describe) Revised 1/28/15

FTA BUDGET (1 of 3) ALL APPLICANTS 5311, 5339, 5310

<u>PROJECT ADMINISTRATION EXPENSES 5311</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$ _____

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(E) TOTAL REVENUE	\$ _____

<u>CAPITAL OPERATING EXPENSES 5311</u>	
Preventative Maintenance (Defined as all maintenance costs)	_____
Office (Furniture/Computer)	_____
Vehicle Leases	_____
Mobility Management Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$ _____

<u>MATCH</u>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
(F) TOTAL MATCH	\$ _____

<u>OPERATING EXPENSES 5311</u>	
Driver/Dispatcher Salaries (Including Benefits)	_____
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$ _____

<u>CAPITAL PURCHASES (5339 or 5310)</u>	
Buses/Van/Paratransit Vehicle	_____
Radios/Comm Equipment	_____
Bus Facilities (Shelters, Signs)	_____
Vehicle Overhaul/Rehab/etc.	_____
Other (Specify)	_____
(D) TOTAL CAPITAL PURCHASES	\$ _____



5311 BUDGET ONLY (2 of 3)

TOTAL ADMINISTRATION EXPENSES	_____	(A) On Budget Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) On Budget Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	_____	(C) On Budget Page 1
TOTAL FAREBOX REVENUE	_____	(E) On Budget Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT		40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED (FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

SUB-RECIPIENT MATCH ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.

5311 Rural & Small Urban \$6.2M Statewide

This program provides funding for the purpose of supporting public transportation in areas of less than 50,000 populations. Funding may be used for operating and intercity bus services. It can also be used for job access and reverse commute projects which is defined as a transportation projects to finance planning and operating costs that support the development and maintenance of transportation services designed to transport welfare recipients and eligible low-income persons to and from jobs and activities related to their employment.

5339 / 5310 CAPITAL PURCHASES ONLY (Page 3 of 3)

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED 80%

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

SUB-RECIPIENT MATCH 20%

(FROM D ON BUDGET PAGE 1 OR ESTIMATED ATTACHMENT.)

5339 Bus and Bus Facilities \$1M Statewide

This program provides funding to replace, rehabilitate, and purchase buses and related equipment as well as construct bus-related facilities. This includes the acquisition of buses for fleet and service expansion, bus maintenance and administrative facilities, transfer facilities, bus malls, transport centers, intermodal terminals, park-and-ride stations, passenger shelters and bus stop signs, accessory and miscellaneous equipment such as mobile radio units, fare boxes, computers, and shop and garage equipment.

5310 Enhanced Mobility for Seniors & Individuals with Disabilities \$170K Statewide

This program provides funds to 1) serve the special needs of transit-dependent populations beyond traditional public transportat service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA); 3) projects that improve access to fixed route service and decreased reliance on complementary paratransit; and 4) project that are alternatives to public transportation.

Sep 28, 2015 9:56:51 AM PDT

File Edit Commands Help

SUNGARD PUBLIC SECTOR
NaviLine

225-0000-301.01-03

- Account miscellaneous
- Budget miscellaneous
- Transactions
- Detail by date
- Detail by code
- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

Account information

GENERAL FUND / CC FTA 5307 OPS MATCH
Fiscal year: 2016 Cr

Estimated revenue: 400,000.00
Total receipts: 400,000.00
Unrealized revenue: .00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
01 July	400,000.00	400,000.00
02 August	.00	400,000.00
03 September	.00	400,000.00
04 October	.00	400,000.00

Payment information

Vendor (* indicates pending) Total

Summary Balance Details

Type	App	Period	Date	Project	Transaction Amount	Budget Amount	Group
AF	GM	01	8/17/2015		400000.00	.00	00507
BA	GM	01	8/11/2015		.00	400000.00	00436 BUD
BA	GM	01	8/11/2015		.00	-400000.00	00435 BUD

Print

Cancel

Exit

Previous acc...

Next account

2015

2017

Account activi...

Pending trans...

Subset transa...

Budget alloca...

PROJECT JUSTIFICATION

1. Please describe in detail your transportation program and how this funding will enhance the services offered. (Attach additional sheets if necessary.)

2. Describe the transportation services currently being provided by your organization and/or others in the same region.

3. Provide a detailed picture of your organization. Provide information regarding how your organization came to be. Include the future vision for the organization.

4. Describe any (proposed or currently in use) connectivity/coordination efforts with surrounding area transit providers (future/existing).

RESOLUTION NO. 2015-RTC-R-

AUTHORIZING RESOLUTION

APPLICANT _____
(Printed Name of Transportation Provider)

AUTHORIZED REPRESENTATIVE _____
(Printed name of Authorized Representative)

Resolution authorizing the filing of an application for a Federal Transit Administration / Nevada Department of Transportation grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to states through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Nevada Department of Transportation (NDOT) has been designated by the Governor to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs;

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above named representative is authorized to execute and file an application with NDOT on behalf of our agency to aid in the financing of capital, administration, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above named representative is authorized to furnish such additional information as NDOT may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

(Printed Title of Authorized Representative)

(Signature of Authorized Representative)

Dated _____

Please print out this document, fill in and obtain signatures, then include with your Application Package to the Nevada Department of Transportation.

Special Section 13(c) Warranty
OPINION OF COUNSEL

The APPLICANT _____
(Name of Transportation Provider)

has agreed to be the legally and financially responsible party for the performance of terms and conditions of the following (and incorporated herein by reference) Special Section 13(c) Warranty, for this grant request.

This will serve as the requisite opinion of Counsel that the APPLICANT is legally capable of assuming the legal and financial responsibilities for the terms and conditions of the Warranty.

I have reviewed the pertinent federal, state, and local laws and regulations, and I am of the opinion that there is no legal impediment to the APPLICANT assuming these responsibilities.

Furthermore, as a result of my examinations, I can find no pending litigation or legislation that might in any way adversely affect the APPLICANT'S ability to assume and discharge these Responsibilities.

(Printed name of Legal Counsel)

(Signature of Legal Counsel)

Dated _____

(Printed name of APPLICANT'S authorized representative)

(Printed title of APPLICANT'S authorized representative)

(Signature of APPLICANT'S authorized representative)

Dated _____

FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES

**FEDERAL FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature pages alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: _____

The Applicant agrees to comply with applicable provisions of Groups 01 – 24. _____

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement and Procurement Systems.	_____
04.	Private Sector Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	_____
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substances Testing.	_____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21 Became Effective.	_____
12.	State of Good Repair Program.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus-Related Equipment and Facilities Grant Program (Discretionary).	_____
15.	Urbanized Area Formula Grants Programs/ Passenger Ferry Grants Program/Job Access and Reverse Commute (JARC) Formula Grant Program.	_____
16.	Seniors/Elderly/Individuals with Disabilities Programs/New Freedom Program.	_____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	_____
18.	Tribal Transit Programs (Public Transportation on Indian Reservations Programs).	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S. Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Grant Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Program.	_____
24.	Infrastructure Finance Programs.	_____

FTA FISCAL YEAR 2015 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2015 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of the Applicant: _____

Name and Relationship of the Authorized Representative: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2015, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Project for which it seeks now, or may later seek FTA funding during Federal Fiscal Year 2015.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name _____
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): _____

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature _____ Date: _____

Name _____
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

REFERENCES:

Nevada Department of Transportation (NDOT) FTA grant application packet
www.nevadadot.com Public Involvement and Meetings/Transportation Planning/Public Transit/Apply for Grant Funding

Federal Fiscal 2015 Certifications and Assurances
http://www.fta.dot.gov/documents/Fiscal_Year_2015_Annual_List_of_Certifications_and_Assurances_for_FTA_Grants_and_Cooperative_Agreements.pdf

Moving Ahead for Progress in the 21st Century (MAP-21)
<http://www.fta.dot.gov/map21.html>

United States Department of Transportation (USDOT)
www.dot.gov

Federal Transit Administration (FTA)
www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs
http://www.fta.dot.gov/legislation_law/12915.html

Best Practices Procurement Manual
http://www.fta.dot.gov/grants/13054_6037.html

OMB Circulars A-102 Uniform Administrative Requirements for Grants
http://www.whitehouse.gov/omb/circulars_a102

OMB Circular A-122 Cost Principals for Non-Profit Organizations
http://www.whitehouse.gov/omb/circulars_a122_2004/

OMB Circular A-87 Cost Principals for State, Local and Indian Tribal Governments
http://www.whitehouse.gov/omb/circulars_a087_2004/

Americans with Disabilities Act (ADA)
www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations
<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement
<http://www.fta.dot.gov/documents/14-Master.pdf>

Data Universal Numbering System (DUNS) information
<http://www.dnb.com/get-a-duns-number.html>

Title 49 USC Chapter 5323(a)(1)—Private Sector Participation
http://www.fta.dot.gov/documents/FTA_C_9040.1F.pdf



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/27/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER McGriff, Seibels & Williams of Oregon 1800 SW First Avenue, Suite 400 Portland, OR 97201	CONTACT NAME: PHONE (A/C, No, Ext): 503-943-6621 FAX (A/C, No): 503-943-6622		
	E-MAIL ADDRESS:		
INSURED MV Transportation, Inc. and subsidiaries 2024 College Street Elk Horn, IA 51531	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A :ACE American Insurance Company		22667
	INSURER B :Indemnity Insurance Company of North America		43575
	INSURER C :ACE Fire Underwriters Insurance Company		20702
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES **CERTIFICATE NUMBER:**A4HE5HV6 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		HDO G27391461	02/01/2015	02/01/2016	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Excess of SIR		XSA H08852996	02/01/2015	02/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A B C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	WLR C48146302 (AOS) WLR C48146314 (AZ, MA) WCU C48146338 (CA, OH, WA) SCF C48146326 (WI)	02/01/2015	02/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Carson City is named as an Additional Insured as respects the operations of the Named Insured with respects to General Liability coverage as required by written and signed contract subject to policy terms, conditions, limits and exclusions.

CERTIFICATE HOLDER City of Carson City 3505 Butti Way Carson City, NV 89701 Attn: Ken Smithson	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

PRODUCER McGriff, Seibels & Williams of Oregon		INSURED MV Transportation, Inc. and subsidiaries	
POLICY NUMBER			
CARRIER	NAIC CODE	ISSUE DATE: 02/27/2015	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ FORM TITLE: _____

Auto Physical Damage

Insurance Company: Ace American Insurance Company
Policy #: ISA H08852911
Policy Period: 2/1/15 - 2/1/16
Limit: \$1,000,000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/14/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER McGriff, Seibels & Williams of Oregon 1800 SW First Avenue, Suite 400 Portland, OR 97201	CONTACT NAME: PHONE (A/C, No, Ext): 503-943-6621	FAX (A/C, No): 503-943-6622
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :ACE American Insurance Company		22667
INSURER B :Indemnity Insurance Company of North America		43575
INSURER C :ACE Fire Underwriters Insurance Company		20702
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
 MV Transportation, Inc. and subsidiaries
 2024 College Street
 Elk Horn, IA 51531

COVERAGES

CERTIFICATE NUMBER:YJD5UTGH

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			HDO G27391461	02/01/2015	02/01/2016	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS Excess of SIR <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			XSA H08852996	02/01/2015	02/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
A B C	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WLR C48146302 (AOS) WLR C48146314 (AZ, MA) WCU C48146338 (CA, OH, WA) SCF C48146326 (WI)	02/01/2015	02/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 \$ \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The City of Carson City is named as an Additional Insured as respects the operations of the Named Insured with respects to General Liability coverage as required by written and signed contract subject to policy terms, conditions, limits and exclusions.

CERTIFICATE HOLDER

City of Carson City
 3505 Butti Way
 Carson City, NV 89701
 Attn: Ken Smithson

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

PRODUCER McGriff, Seibels & Williams of Oregon		INSURED MV Transportation, Inc. and subsidiaries	
POLICY NUMBER			
CARRIER	NAIC CODE	ISSUE DATE: 08/14/2015	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: _____ **FORM TITLE:** _____

CRIME
 Insurance Company: Federal Insurance Company
 Policy #: 6804-6576
 Policy Period: 03/31/2015 - 05/30/2016
 Limit (Per Claim): Employee Theft - \$1,000,000

**Request for Application Submittal for
2015 FTA Transit Grant Funds**

The Carson Area Metropolitan Planning Organization (CAMPO) is accepting applications submitted no later than October 29, 2015, for the Federal Transit Administration 5310 and 5339 Grant Programs' Federal Fiscal Year 2015 apportionment. These grant programs are administered through CAMPO and are available to entities within the CAMPO planning area - those providing services for the enhanced mobility of seniors and individuals with disabilities are eligible for 5310 funding, and those engaged in public transportation are eligible for 5339 funding. Due to a prior release and award of funding, the current amount of 5339 funds available is not the full FFY 2015 apportionment. A detailed map of the CAMPO planning area is available online at carsonareampo.com. Eligible applicants must be private non-profit organizations, governmental agencies or tribal agencies. Application packets may be obtained by contacting CAMPO at (775) 283-7387.

Applications must be submitted by 5:00 p.m.
October 29, 2015 to:
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, Nevada 89701
(775) 283-7387

Pub: September 29, 2015

Ad#11563577

Carson City Senior Citizens Center



911 Beverly Drive • Carson City, NV 89706 • (775) 883-0703 • Fax (775) 883-2869 • Email dbeck@carson.org

March 9, 2015

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

RE: Letter of Support for Carson City Regional Transportation Commission's application to the Aging and Disability Services Division (ADSD) Transportation grant program.

Dear Mr. Pittenger:

This letter is to inform you that Carson City Senior Citizens Center fully supports the Carson City Regional Transportation Commission's application to the Nevada Aging and Disability Services Division for a transportation grant.

It is understood that any funds awarded as a result of submittal of the application will be used to continue the Senior Bus Pass Program which provides free transportation on Jump Around Carson, Carson City's public transit system, for an entire fiscal year. Last fiscal year, over 70,000 free rides were provided to seniors on JAC bus routes as a result of the program. These funds go a long way in supporting the health and independence of seniors in our community.

As an agency concerned with making seniors a priority, we are pleased to coordinate with, and provide support to the Carson City Regional Transportation Commission in order to plan and implement service options for those who are in need.

Sincerely,

Marena Works

Marena Works, Director, Carson City Senior Center

NEVADA RURAL COUNTIES RSVP PROGRAM, INC.

BOARD OF DIRECTORS

JERRY THURMAN
Board President
President Insured Financial
Services

MARGARET LOWTHER
Board Vice President
Former Storey County
Auditor/Recorder

MARSHA BURGESS
Board Treasurer
Former CEO
Greater NV Credit Union

CHARLIE ABOWD
Board Director
Owner, Adele's Restaurant

BRIAN COSTELLO
Board Director
Director, Delivery Operations
NV Energy

CAROLINE PUNCHES
Board Director
Retired Executive Director
Northern Nevada Chapter
American Red Cross

ALLAN WARD
Board Director
Owner,
Home Instead Senior Care

EXECUTIVE DIRECTOR
& CEO

SUSAN C. HAAS

501 (c)(3) Non-Profit Tax Exempt Agency and Program of The Corporation For National And Community Service

Mailing Address: P. O. Box 1708
Carson City, NV 89702
Location: 2621 Northgate Lane Suite 6
Carson City, NV 89706
(775) 687-4680
Fax (775) 687-4494
Toll Free: 1-800-992-0900 Ext: 4680
shaas@nrvsvp.com
www.nevadaruralrsvp.org

March 2, 2015

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

RE: Letter of Support for Carson City Regional Transportation Commission's application to the Aging and Disability Services Division (ADSD) Transportation grant program.

Dear Mr. Pittenger:

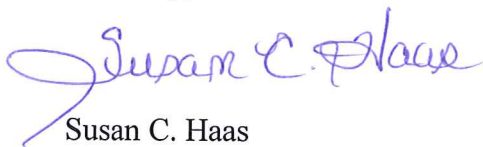
This letter is to inform you that Nevada Rural Counties RSVP, Inc. (RSVP) fully supports the Carson City Regional Transportation Commission's application to the Nevada Aging and Disability Services Division for a transportation grant.

It is understood that any funds awarded as a result of submittal of the application will be used to continue the Senior Bus Pass Program which provides free transportation on Jump Around Carson, Carson City's public transit system, for an entire fiscal year. Last fiscal year, over 70,000 free rides were provided to seniors on JAC bus routes as a result of the program. These funds go a long way in supporting the health and independence of seniors in our community.

As an agency with a mission to help frail, homebound, and low-income seniors remain independent by providing high quality programs which allow them to stay in their homes with dignity we are pleased to coordinate with, and provide support to the Carson City Regional Transportation Commission in order to plan and implement service options for those who are in need.

Lack of transportation remains the greatest deterrent to access to the goods and services that are needed for seniors to remain independent. Working together we are stronger and better able to meet the needs of the communities we serve.

Sincerely,



Susan C. Haas
Executive Director & C.E.O.

Governor Brian Sandoval's "Points of Light Award" Finalist: Nonprofit Volunteer Program in Nevada, Individual Volunteer Rural, and Winner-Volunteer Manager for 2014
Carson City - Churchill Co. - Douglas Co. - Elko Co. - Esmeralda Co. - Eureka Co. - Humboldt Co. - Lander Co. - Lincoln Co. - Lyon Co. - Mineral Co. - Nye Co. - Pershing Co. - Storey Co. - White Pine Co.

RSVP's Mission: To help frail, homebound, and low-income seniors remain independent by providing high quality programs which allow them to stay in their own homes with dignity. Additionally, RSVP coordinates a volunteer network of seniors who use their skills and talents to provide support to community agencies and address community needs through service.



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

March 9, 2015

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701

RE: Letter of Support for Carson City Regional Transportation Commission's application to the Aging and Disability Services Division (ADSD) Transportation grant program.

Dear Mr. Pittenger:

This letter is to inform you that Carson City Health and Human Services fully supports the Carson City Regional Transportation Commission's application to the Nevada Aging and Disability Services Division for a transportation grant.

It is understood that any funds awarded as a result of submittal of the application will be used to continue the Senior Bus Pass Program which provides free transportation on Jump Around Carson, Carson City's public transit system, for an entire fiscal year. Last fiscal year, over 70,000 free rides were provided to seniors on JAC bus routes as a result of the program. These funds go a long way in supporting the health and independence of seniors in our community.

As an agency concerned with supporting individuals who are in need, we are pleased to coordinate with, and provide support to the Carson City Regional Transportation Commission in order to plan and implement service options for those individuals.

Sincerely,

Nicki Aaker, Director
Carson City Health and Human Services

Carson City Health & Human Services

900 East Long Street • Carson City, Nevada 89706 • (775) 887-2190 • Hearing Impaired-Use 711

Clinical Services (775) 887-2195 Fax: (775) 887-2192	Public Health Preparedness (775) 887-2190 Fax: (775) 887-2248	Human Services (775) 887-2110 Fax: (775) 887-2539	Disease Control & Prevention (775) 887-2190 Fax: (775) 887-2248	Chronic Disease Prevention & Health Promotion (775) 887-2190 Fax: (775) 887-2248
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**CARSON CITY REGIONAL TRANSPORTATION COMMISSION
REQUEST FOR COMMISSION ACTION**

Date Submitted: September 30, 2015

Meeting Date: October 14, 2015
Labor Commissioner PWP # CC-2015-208

To: Regional Transportation Commission
From: Purchasing and Contracts

Subject Title: For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$11,559.03 for Contract 1415-183 titled Little Lane Street Improvement Project to A & K Earth Movers, Inc. (Laura Tadman, LTadman@carson.org)

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary for the Little Lane Street Improvement Project. Project consists of removing the existing asphalt and base/subgrade on Little Lane between Janas Way and Saliman Road and constructing a new 4" AC on 8" type 2 base roadway section. This project also includes removal and replacement of existing non-compliant access ramps as well as adjusting utilities, striping the road, and extending a storm drain pipe. The project includes all common phases of construction customarily associated with this type of project.

Type of Action Requested: (check one)

- () None – Information Only
- () Formal Action/Motion

Recommended Commission Action: I move to accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$11,559.03 for Contract 1415-183 titled Little Lane Street Improvement Project to A & K Earth Movers, Inc.

Explanation for Recommended Commission Action: This project is complete and the contractor is entitled to final payment.

Applicable Statute, Code, Rule or Policy: Final payment approval by the Regional Transportation Commission is an internal requirement. The only final payment requirement is in NRS 338 that requires payment be made within 30 days from the completion of work or interest must be paid to the contractor.

Fiscal Impact: No additional impact.

Explanation of Impact: Funding was approved on July 8, 2015; Commission Action.

Project Cost:


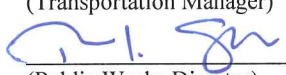
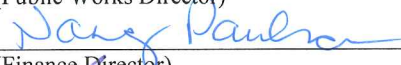
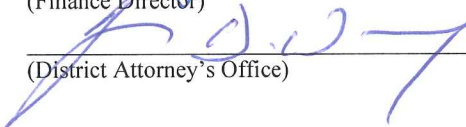
Bid Award	\$	234,000.00
Change Orders	\$	00.00
Bid Item Adjustments	\$	(2,819.50)
Total Project cost	\$	231,180.50

Funding Source: Funding was approved on July 8, 2015; Commission Action.

Alternatives: Provide other direction pursuant to Commission Action.

Supporting Material: Contract Summary Memo from Project Manager.

Prepared By: Laura Tadman, Purchasing and Contracts Administrator

Reviewed By:  Date: 10/5/15
(Transportation Manager)
 Date: 10/5/15
(Public Works Director)
 Date: 10/5/15
(Finance Director)
 Date: 10-5-15
(District Attorney's Office)

Commission Action Taken:

Motion: _____ 1) _____ Aye/Nay
2) _____

_____ (Vote Recorded By)

**PUBLIC WORKS
DEPARTMENT**

ADMINISTRATION
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

FLEET SERVICES
3303 Butti Way, Building 2
Carson City, NV 89701-3498
Ph: 775-887-2356
Fx: 775-887-2258

OPERATIONS
(Water, Sewer, Wastewater,
Streets, Landfill,
Environmental)
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

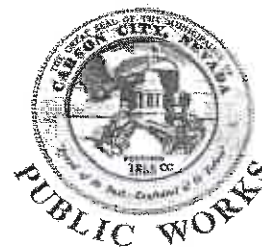
**ENGINEERING/
TRANSPORTATION/
CAPITAL PROJECTS**
3505 Butti Way
Carson City, NV 89701-3498
Ph: 775-887-2355
Fx: 775-887-2112

**BUILDING and SAFETY
PERMIT CENTER**
108 E. Proctor Street
Carson City, NV 89701-4240
Ph: 775-887-2310
Fx: 775-887-2202

PLANNING
108 E. Proctor Street
Carson City, NV 89701-4240
Ph: 775-887-2180
Fx: 775-887-2278

HEARING IMPAIRED
Dial711

CARSON CITY NEVADA
Consolidated Municipality and State Capital



MEMORANDUM

To: Laura Tadman, Purchasing and Contracts Manager
From: Rick Cooley, Construction Manager
Subject: **Little Lave Street Improvement Project**
Contract No. 1415-183 Project No. ST0006
Completion of Contract Work and Release of Retention
Date: September 29, 2015

This is to advise that all work required for the subject contract has been satisfactorily completed including all certified payroll requirements. Please prepare the necessary actions to release retention and make final payment to the contractor. Please coordinate with Karen White to have this included on the next Regional Transportation Commission meeting agenda.

There were no Change Orders for this project.

The final project cost was a net decrease of \$2,819.50. An accounting summary for the project is as follows:

• Awarded Contract Sum	\$ 234,000.00
• Bid Item Adjustments	\$ (2,819.50)
• Net Change Orders	\$ 0.00
• Adjusted Contract Amount	\$ 231,180.50

The contingency amount awarded for this project was \$23,400.00. An Accounting summary for the contingency is as follows:

• Awarded Contingency Fund	\$ 23,400.00
• Bid Item Adjustments	\$ 2,819.50
• Net Change Orders	\$ 0.00
• Ending Contingency Balance	\$ 26,219.50

Please release the retention and any remaining partial payments.

cc: Darren Anderson
Danny Rotter
Patrick Pittenger
Karen White
Kate Allen

Carson City Nevada
Consolidated Municipality and State Capital
Public Works Department

3505 Butti Way
Carson City, NV
89701-3498

Phone: (775) 887-2355
Fax: (775) 887-2112

FINAL PAYMENT SUMMARY
 CONTRACT NO: 1415-183 A & K EARTH MOVERS INC
 PROJECT NAME: LITTLE LANE STREET IMPROVEMENT PROJECT

CHANGE ORDER SUMMARY

Change Order #1		Change Order #11	
Change Order #2		Change Order #12	
Change Order #3		Change Order #13	
Change Order #4		Change Order #14	
Change Order #5		Change Order #15	
Change Order #6		Change Order #16	
Change Order #7		Change Order #17	
Change Order #8		Change Order #18	
Change Order #9		Change Order #19	
Change Order #10		Change Order #20	
Change Orders 1-10	\$0.00	Change Orders 11-20	\$0.00
Total Change Orders 1-20		\$0.00	

PAYMENT SUMMARY include what was actually paid to the contractor - not the retention

Payment #1	\$219,621.48	Payment #6	
Payment #2		Payment #7	
Payment #3		Payment #8	
Payment #4		Payment #9	
Payment #5		Payment #10	
Total Payments 1-5	\$219,621.48	Total Payment 6-10	\$0.00
Total Payments 1-10		\$219,621.48	
Contract Award		\$234,000.00	
Approved Change Orders		\$0.00	
Adjusted Contract Sum		\$234,000.00	
Less Total Payments		\$219,621.48	
Balance Due		\$14,378.52	
Amount of the Under/Over of the Contract/Rounding Diff		-\$2,819.49	
FINAL PAYMENT TO BE MADE		\$11,559.03	

INTEREST ON RETENTION PAID

CARSON CITY CONTRACTS
APPLICATION AND CERTIFICATE FOR PAYMENT
CONTINUATION SHEET

Contract No.: 1415-183
Project Title: LITTLE LANE STREET IMPROVEMENT

FOR INTERNAL
PURPOSE ONLY

ITEM NO.	DESCRIPTION OF WORK (from Bid Document)	C		D		E		F	G	H	I		K	L	M			
		QUANTITIES		From Previous Application		Work Placed This Period					EXTENDED COSTS					TOTAL TO DATE J + K =	Over Under On Bid Items	Over Under \$ Amount G X H =
		Scheduled Value (from bid doc)	From Previous Application	Work Placed This Period	Scheduled Value	From Previous Application	TOTAL This Period E x G =											
A	B	C	D	E	F	G	H	I	J	K	L	M						
		Scheduled Value (from bid doc)	From Previous Application	Work Placed This Period	UNIT (from bid doc)	UNIT PRICE (from bid doc)	Scheduled Value	From Previous Application	TOTAL This Period E x G =	TOTAL TO DATE J + K =	Over Under On Bid Items	Over Under \$ Amount G X H =						
1	Mobilization, Demobilization and Clean-up	1.00	1.00		LS	12,140.00	12,140.00		0.00	12,140.00	0.00	0.00						
2	Traffic Control	1.00	1.00		LS	5,500.00	5,500.00		0.00	5,500.00	0.00	0.00						
3	Surveying	1.00	1.00		LS	1,100.00	1,100.00		0.00	1,100.00	0.00	0.00						
4	Over Excavation of Unsuitable Materials	100.00			CY	65.00	6,500.00		0.00	6,500.00	-100.00	-6,500.00						
5	Remove Existing PCC Sidewalk, Curb, Gutter and Ramps	940.00	1,091.00		SF	8.00	7,520.00	8,728.00	0.00	8,728.00	151.00	1,208.00						
6	Type 1 PCC Curb and Gutter	35.00	76.00		LF	60.00	2,100.00	4,560.00	0.00	4,560.00	41.00	2,460.00						
7	Type A PCC Sidewalk (4" concrete n 4" aggregate base)	130.00	336.50		SF	21.00	2,730.00	7,066.50	0.00	7,066.50	206.50	4,336.50						
8	PCC Pedestrian Ramp with Detectable Warning Plate (4" Con	950.00	813.00		SF	22.00	20,900.00	17,886.00	0.00	17,886.00	-137.00	-3,014.00						
9	Mill and Offhaul Existing Asphalt and Base/Subgrade	39,800.00	39,300.00		SF	0.70	27,860.00	27,510.00	0.00	27,510.00	-500.00	-350.00						
10	4" Plantmix Pavement Type 3 Agg., NV 64-28 on 8" Aggregate	42,600.00	41,920.00		SF	3.25	138,450.00	136,240.00	0.00	136,240.00	-680.00	-2,210.00						
11	Adjust Existing Valve Can to Grade	3.00	4.00		EA	525.00	1,575.00	2,100.00	0.00	2,100.00	1.00	525.00						
12	Adjust Existing Manhole Frame and Cover to Grade	3.00	4.00		EA	725.00	2,175.00	2,900.00	0.00	2,900.00	1.00	725.00						
13	Extend 15" Storm Drain	1.00	1.00		LS	600.00	600.00	600.00	0.00	600.00	0.00	0.00						
14	Relocate Existing Street Sign	1.00	1.00		EA	250.00	250.00	250.00	0.00	250.00	0.00	0.00						
15	Removal and Restoration of Existing Site Improvements	1.00	1.00		LS	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00						
16	Striping	1.00	1.00		LS	2,600.00	2,600.00	2,600.00	0.00	2,600.00	0.00	0.00						
17		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00						
18		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00						
19		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00						
20		0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00						
		TOTALS			234,000.00		231,180.50	0.00	0.00	231,180.50		-2,819.50						
21		0.00	0.00				0.00	0.00	0.00	0.00								
22		0.00	0.00				0.00	0.00	0.00	0.00								
23		0.00	0.00				0.00	0.00	0.00	0.00								
24		0.00	0.00				0.00	0.00	0.00	0.00								
25		0.00	0.00				0.00	0.00	0.00	0.00								
26		0.00	0.00				0.00	0.00	0.00	0.00								
27		0.00	0.00				0.00	0.00	0.00	0.00								
28		0.00	0.00				0.00	0.00	0.00	0.00								
29		0.00	0.00				0.00	0.00	0.00	0.00								
30		0.00	0.00				0.00	0.00	0.00	0.00								
		TOTALS			234,000.00		231,180.50	0.00	0.00	231,180.50		-2,819.50						

**CARSON CITY REGIONAL TRANSPORTATION COMMISSION
REQUEST FOR COMMISSION ACTION**

Date Submitted: September 30, 2015

Meeting Date: October 14, 2015

To: Carson City Regional Transportation Commission

From: Patrick Pittenger, Transportation Manager

Subject Title: For Possible Action: To authorize the Transportation Manager to execute an interlocal agreement between the Carson City RTC and the Nevada Department of Transportation (NDOT) for the Carson City Traffic Controller Upgrade Project and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions.

Staff Summary: The City wishes to enter into an agreement with NDOT whereby the State will provide 66 traffic controllers to be installed at signalized intersections by City staff. The new controllers would allow the City to enhance their operational readiness, increase security, improve monitoring and control, increase safety, and enhance motorist progression throughout Carson City and Douglas and Lyon Counties.

Type of Action Requested: (check one)

- () None – Information Only
() Formal Action/Motion

Recommended Commission Action: I move to authorize the Transportation Manager to execute an interlocal agreement between the Carson City RTC and the Nevada Department of Transportation (NDOT) for the Carson City Traffic Controller Upgrade Project and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions.

Explanation for Recommended Action: The Nevada Department of Transportation has proposed to purchase 66 Trafficware ATC Controllers, TS-2 Type 2 w/ Vers. 76.X software (Green Machine), and in exchange, the City has proposed to install the controllers at various signalized intersections throughout Carson City and Douglas and Lyon Counties (listed in Attachment A of the agreement). The controllers will allow for enhanced operations, increased safety and security, and improved monitoring and control.

Applicable Statute, Code, Rule or Policy: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Alternatives: N/A

Supporting Material: Proposed Interlocal Agreement.

Prepared By: Dan Doenges, Senior Transportation Planner

Reviewed By: *Richard L. Miller*
(Transportation Manager)

Date: 10/5/15

M. S.
(Public Works Director)

Date: 10/5/15

Joselyne Paulina
(Finance Director)

Date: 10/5/15

J. D. W. 7
(District Attorney's Office)

Date: 10-5-15

Board Action Taken:

Motion: _____

1) _____ Aye/Nay

2) _____

_____ (Vote Recorded By)

INTERLOCAL AGREEMENT

This Agreement, made and entered into on _____, by and between the State of Nevada, acting by and through its Department of Transportation, hereinafter called the DEPARTMENT, and Carson City Public Works, hereinafter called the CITY.

WITNESSETH:

WHEREAS, an Interlocal Agreement is defined as an agreement by public agencies to "obtain a service" from another public agency, hereinafter called parties; and

WHEREAS, pursuant to the provisions contained in Chapter 408 of the Nevada Revised Statutes, the Director of the DEPARTMENT may enter into agreements necessary to carry out the provisions of the Chapter; and

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the agreement is authorized by law to perform and refers to such as an Interlocal Contract, hereinafter called an Agreement; and

WHEREAS, the purpose of this Agreement is for the CITY to install sixty-six (66) DEPARTMENT-furnished Trafficware ATC Controllers, TS-2 Type 2 w/ Vers. 76.X software (Green Machine), hereinafter called CONTROLLERS, to allow the CITY to enhance their operational readiness, increase security, and improve monitoring and control (see Attachment A, CITY Traffic Signal Controller Upgrade List); and

WHEREAS, the installation of the CONTROLLERS will provide increased safety and enhance motorist progression throughout the Carson City, Douglas, and Lyon Counties Regions; and

WHEREAS, the services of the CITY will be of benefit to the DEPARTMENT and to the people of the State of Nevada; and

WHEREAS, the CITY is willing and able to perform the services described herein.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is agreed as follows:

ARTICLE I - CITY AGREES

1. To provide the DEPARTMENT with Scope of Work (SOW) detailing signalized intersection installations, scheduling, and final system acceptance, within thirty (30) calendar days of receipt of DEPARTMENT-furnished CONTROLLERS, hereinafter called the PROJECT.
2. To reimburse the DEPARTMENT for the DEPARTMENT's cost within thirty (30) calendar days for each CONTROLLER not installed per the PROJECT.

ARTICLE II - DEPARTMENT AGREES

1. To provide the CITY with sixty-six (66) CONTROLLERS for installation, per Attachment A, within thirty (30) calendar days of receipt of CONTROLLERS.

2. To observe, review, and inspect all work associated with the PROJECT during installation with the understanding that any and all items of concern are reported to the DEPARTMENT's Traffic Engineer for concerns.

ARTICLE III - IT IS MUTUALLY AGREED

1. The term of this Agreement shall be from the date first written above through and including the June 30, 2016, or until the installation of all improvements contemplated herein have been completed and accepted by the DEPARTMENT, save and except the responsibility for maintenance as specified herein, whichever occurs first.

2. This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each party.

3. The parties shall not proceed with said work until a copy of this fully executed, signed by all individuals on the signatory lines below, Agreement is received. If either party does commence said work prior to receiving a copy of this fully executed Agreement or prior to receipt of the Notice to Proceed, that party shall forfeit any and all right to reimbursement for that portion of the work performed prior to said dates. Furthermore, the parties shall not rely on the terms of this Agreement in any way, including but not limited to any written or oral representations and warranties made by the DEPARTMENT or any of its agents, employees, or affiliates, or on any dates of performance, deadlines, indemnities, or any other term contained in this Agreement or otherwise prior to receipt of the Notice to Proceed. In the event either party violates the provisions of this Section, that party waives any and all claims and damages against the other party, its employees, agents and/or affiliates, including but not limited to monetary damages and/or any other available remedy at law or in equity.

4. The parties agree to allow each other to observe, to inspect project installation, and to review applicable changes in a timely manner which prevents PROJECT delay. All changes shall be made in writing. Each party shall complete its review of all changes submitted to it by the other party, within five (5) working days after service of such changes. In the event the CITY does not provide the DEPARTMENT with a written response to the DEPARTMENT's changes within five (5) working days following the DEPARTMENT's service of such changes, the DEPARTMENT will proceed with the changes so as not to delay the PROJECT, and will assume no liability therefor. Therefore, the CITY shall be responsible for all costs associated with changes requested by the CITY, which cannot be foreseen at this time. It is the intention of the parties that this review does not constitute a joint exercise of powers pursuant to NRS 277.080 to 277.170.

5. This Agreement may be terminated by either party prior to the date set forth above, provided that a termination shall not be effective until thirty (30) calendar days after a party has served written notice upon the other party. This Agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason federal and/or State Legislature funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

6. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth below:

FOR DEPARTMENT:

Rudy Malfabon, P.E., Director
Attn.: Tom Moore
Nevada Department of Transportation

Division: Traffic Operations
1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7566
Fax: (775) 888-7090
E-mail: tmoore@dot.state.nv.us

FOR CITY:

Patrick Pittenger, AICP, PTP
Transportation Manager
Carson City Public Works
3505 Butti Way
Carson City, NV 89701
Phone: (775) 283-7396
Fax: (775) 888-2112
E-mail: ppitenger@carson.org

7. Each party agrees to keep and maintain under generally accepted accounting principles full, true, and complete records and documents (written, electronic, computer related, or otherwise) pertaining to this Agreement and present, at any reasonable time, such information for inspection, examination, review, audit, and copying at any office where such records and documentation are maintained. Such records and documentation shall be retained for three (3) years after final payment is made.

8. Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to the recovery of actual damages, and the prevailing party's reasonable attorney's fees and costs.

9. The parties do not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Actual damages for any DEPARTMENT breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

10. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitations, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

11. To the fullest extent of NRS Chapter 41 liability limitations, each party shall indemnify, hold harmless, and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the party, its officers, employees, and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described herein. This indemnification obligation is conditioned upon service of written notice to the other party within thirty (30) calendar days of the indemnified party's notice of actual or pending claim or cause of action. The indemnifying party shall not be liable for reimbursement of any attorney's fees and costs incurred by the indemnified party due to said party exercising its right to participate with legal counsel.

12. The parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

13. Failure to declare a breach or the actual waiver of any particular breach of the Agreement or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

14. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement and this Agreement shall be construed as if such provision did not exist. The unenforceability of such provision or provisions shall not be held to render any other provision or provisions of this Agreement unenforceable.

15. Neither party shall assign, transfer, or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the other party.

16. Except as otherwise provided by this Agreement, all or any property presently owned by either party shall remain in such ownership upon termination of this Agreement, and there shall be no transfer of property between the parties during the course of this Agreement.

17. Pursuant to NRS Chapter 239, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests.

18. Each party shall keep confidential all information, in whatever form, produced, prepared, observed, or received by that party to the extent that such information is confidential by law or otherwise required by this Agreement.

19. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to perform the services set forth herein.

20. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of the Nevada state district courts for enforcement of this Agreement.

21. Any alteration considered extra work shall be addressed through an amendment to the Agreement. The amount and payment for extra work, as well as designation of responsibility for payment of such work, shall be specified in such amendment.

22. Any recipient or subrecipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A available at <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>.

23. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof a third party beneficiary status hereunder, or to authorize anyone not a party to

this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

24. In connection with the performance of work under this Agreement, the parties agree not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, or age, including, without limitation, with regard to employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff, or termination, rates of pay or other forms of compensation, and selection for training, including, without limitation, apprenticeship. The parties further agree to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

25. This Agreement constitutes the entire agreement of the parties and such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Attorney General.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

Carson City Public Works

State of Nevada, acting by and through its
DEPARTMENT OF TRANSPORTATION

Director

Name and Title (Print)

Approved as to Legality and Form:

Deputy Attorney General

Attachment A, CITY Traffic Signal Controller Upgrade List

Asset Code	Description
ITS.C.1001	50 & Airport-LEIP
ITS.C.1003	50 & Deer Run
ITS.C.1004	50 and Fairview
ITS.C.1005	50 and Lompa
ITS.C.1006	50 & Pinion (Gold Dust)-LEIP
ITS.C.1007	50 & Roop-LEIP
ITS.C.1008	50 & Saliman-LEIP
ITS.C.1009	50 SPUI
ITS.C.1010	50 & Stewart-LEIP
ITS.C.1011	Carson & 50 (Williams St)-LEIP
ITS.C.1012	Carson & 5th-LEIP
ITS.C.1014	Carson & Clearview
ITS.C.1015	Carson & College
ITS.C.1016	Carson & Eagle Station -LEIP 112 Eagle Station
ITS.C.1017	Carson & Fairview-LEIP
ITS.C.1018	Carson & Hot Springs-LEIP
ITS.C.1019	Carson & Koontz
ITS.C.1020	Carson & Long-LEIP
ITS.C.1021	Carson & Medical-LEIP
ITS.C.1022	Carson & Musser-LEIP
ITS.C.1023	Carson & Robinson-LEIP
ITS.C.1025	Carson & Stewart-LEIP
ITS.C.1026	Carson & Washington-LEIP
ITS.C.1028	College & Goni
ITS.C.1029	College & Lompa-LEIP
ITS.C.1030	College & Retail
ITS.C.1031	College & Roop
ITS.C.1034	Fairview & Pheasant
ITS.C.1035	Roop & 5th-LEIP
ITS.C.1036	Roop & Colorado-LEIP
ITS.C.1037	Roop & Fairview-LEIP
ITS.C.1038	Roop & Hot Springs
ITS.C.1039	Roop & Little
ITS.C.1040	Roop & Long-LEIP
ITS.C.1041	Roop & Northridge
ITS.C.1043	Roop & Winnie
ITS.C.1044	Saliman & 5th-LEIP
ITS.C.1045	Saliman & Fairview-LEIP
ITS.C.1046	Stewart & 5th
ITS.C.1047	Stewart & Musser
ITS.C.1048	Stewart & Robinson
ITS.C.1049	Stewart & Roop-LEIP
ITS.C.1050	Stewart & Washington
ITS.C.1051	College & SPUI
ITS.C.1052	Fairview Interchange-LEIP
ITS.D.3001	395 and 88 with 16 luminaires.
ITS.D.3054	88 & Mottsville with 9 luminaires and 4 advanced wa
ITS.D.3055	395 & Gilman/756 with 4 luminaires.-LEIP

Attachment A, CITY Traffic Signal Controller Upgrade List

ITS.D.3056	395 & Pinenut/Riverview Advance Flashers on Phase 2&
ITS.D.3057	395 & Waterloo with 4 luminaires.
ITS.D.3058	395 & 6th / Buckeye with 4 luminaires.
ITS.D.3059	Topsy & Walmart with 4 luminaires.
ITS.D.3060	395 & Topsy-LEIP 11 luminaires and 1 adv warning
ITS.D.3061	395 & Jacks Valley -LEIP 4 luminaires and 1 advanced
ITS.D.3062	395 & Mica with 5 luminaires with 2 advanced warning
ITS.D.3063	395 & Johnson with 10 luminaires.
ITS.D.3064	395 & Stephanie with 12 luminaires.
ITS.D.3065	50 & Bills Casino-6CH MONITOR with 4 luminaires.
ITS.D.3066	50 & Lake Pkwy with 4 luminaires.
ITS.D.3067	50 & Kingsbury Tee with 16 lumaires
ITS.D.3068	50 & Kahle full 4 luninaires.
ITS.D.3069	50 & Elks Point full 4 luminaires and advance
ITS.D.3070	50 & Zephyr Cove 4 luminaires with advanced warning s
ITS.D.3077	Hwy 395 and Grant Drive
ITS.L.2001	Hwy 50 and Dayton Valley Road. Owned by Lyon County m
ITS.L.2002	Hwy 50 & Fortune Dr



**Carson City Regional Transportation Commission
Item for Commission Information**

RTC Meeting Date: October 14, 2015
To: Regional Transportation Commission
From: Curtis Horton, Public Works Operations Chief
Date Prepared: September 18, 2015
Subject Title: Street Operations Activity Report.
Staff Summary: Monthly Status Report for the Commission’s Information

**Carson City Public Works, Street Operations Division
Status Report to RTC: Activities of August 2015**

Street Repair and Maintenance

ACTIVITES	COMMENTS
Slurry Seal Operation	N/A
Overlay Operation	N/A
Crack Seal Operation	650 blocks applied
Street Patching Operation	16 tons of asphalt
Pot Hole Repair’s	3

Tree Care and Maintenance

ACTIVITES	COMMENTS
Tree Trimming & Pruning Operations	22
Tree Removal	5
Tree Care Chemical Treatment	N/A
Tree Work for Other Departments	N/A
Weed Abatement Chemical sprayed	1,019.5 gallons of Glyphosate (Round up) applied

Concrete Repair and Maintenance

ACTIVITES	COMMENTS
Concrete Total Yards Poured	24
Curb & Gutter Linear Feet	125
Sidewalk & Flat Work Sq/Ft	832
Wheel Chair Ramps	2

Grading and Shoulder Maintenance

ACTIVITES	COMMENTS
Dirt Road Work	<ul style="list-style-type: none"> Removed 270 yards of debris out of a major drainage on Pinion Hills Dr. Cleared the sediment out of the flow line of the ditch from the last flash flood. At address 5550 Camus Rd we re-established the flow line of the drainage ditch and re-directed the storm water run-off. Sierra Vista flash flood event. Removed sediment and debris from the roadway in various locations. Re-opened the road for citizen access to their homes.
Shoulder Work on Asphalt Roads	<ul style="list-style-type: none"> Repaired 250 feet of drainage and shoulder on Silver Sage Rd and Arthur St.
Debris cleaned up	710 yards

Storm Water

ACTIVITES	COMMENTS
Sediment removed from ditches	360
Linear feet of pipe hydro flushed	135'
Number of Drainage Inlets Cleaned	1
Total sediment removed from system	363 yards
Line Locations Performed	303

Sweeper Operations

ACTIVITES	COMMENTS
Curb Miles Swept	749.8
Yards of Material Picked Up	212.5 Yards
City Parking Lots Swept	3 rd St parking lot

Trucking Bins

ACTIVITES	COMMENTS
Bins Hauled for WWTP	24
Bins Hauled for Fire Department	49
Bins Hauled for Sweeping Operation	45
Bins Hauled for Other Operations	8 Metal bins
Transport Equipment for other Departments	N/A

Banner and Decorations Activities

ACTIVITES	COMMENTS
Remove Banner Carson Street	4
Install Banner Carson Street	4
Change out Side Banners	N/A
Install Christmas Decorations	N/A
Remove Christmas Decorations	N/A

Signs and Markings

ACTIVITES	COMMENTS
Signs Made	12
Signs Replaced	18
Sign Post Replaced	4
Signs Replaced due to Graffiti Damage	1
Delineators	0
Cross Walks Painted	177
Stop Bars Painted	175
Yield Bars Painted	73
Right Arrows Painted	24
Left Arrows Painted	89
Straight Arrows Painted	2
Stop (word)	7
Only (word)	30
Bike Symbol & Arrow	0
Parking lot striping	N/A

Storm Events

ACTIVITIES	COMMENTS
Snow and Ice Control	N/A
Rain Event/Flood Control	1
Wind	N/A

Item G-2



Carson City Regional Transportation Commission Request for Commission Action

RTC Meeting Date: October 14, 2015
Time Requested: 15 Minutes

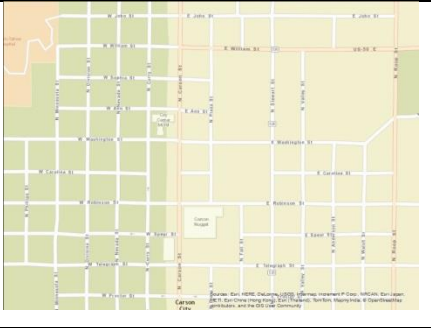
To: Regional Transportation Commission
From: Danny Rotter, City Engineer
Date Prepared: September 30, 2015
Subject Title: Project Status Report
Staff Summary: Monthly Status Report for the Commission's Information



Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	East/West Water Transmission Main Phase 2A-2		
Department Responsible:	Public Works		
Project Description:	East/West Water Transmission Main Phase 2A-2 involves construction of approximately 2,800 linear feet of 24 inch diameter water transmission main along Washington Street from just west of Roop Street to Phillips Street. As part of this project, there will be sidewalk improvements, including ADA-accessible improvements, on the north side of Washington Street from approximately Plaza Street to Phillips Street.		
Justification:			
Project Location:	Washington Street from just west of Roop Street to Phillips Street.	Project No:	
Total Estimated Cost:	\$2,100,000	Project to Date Cost: \$100,000	

Source of Funding				
Fund No	Fund Name	FY 2012-13	FY 2013-14	FY 2014-15
520	WATER	\$0	\$2,100,000	\$0
Status: Project awarded 9/17. Construction to start November 2.				



Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	William Street (Route 50) Path Improvements		
Department Responsible:	Public Works		
Project Description:	The project consists of removing and replacing approximately 1,600 feet of a substandard asphalt concrete path with an elevated 10-ft wide concrete path. The new path would be about 7 to 12 inches above the existing path grade. Other project components include improvements to drainage, raising utility boxes, installing signs and striping and other common improvements related to the project.		
Justification:	This project will replace sections of the existing path that have deteriorated that currently pose barriers to accessibility. The project will also incorporate striping and signage to further demarcate the path from adjacent land uses.		
Project Location:	South side of East William Street between Saliman Road and the Gold Dust West Casino (just west of the freeway)	Project No: 3.1403	
Total Estimated Cost:	\$290,000	Project to Date Cost: \$290,000	


Source of Funding				
Fund No	Fund Name	FY 2012-13	FY 2013-14	FY 2014-15
250	REGIONAL TRANSPORTATION	\$0	\$210,000*	\$0
Status: Project is 100% complete. Preparing to close out.				
* Project is 95% reimbursable through a Federal Transportation Alternatives Program (TAP) grant.				



Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Long Street Sidewalk Improvements		
Department Responsible:	Public Works		
Project Description:	Construct new ADA-compliant sidewalk.		
Justification:	This project will construct new sidewalk and ADA-compliant improvements, thereby removing barriers and enhancing connectivity for a safer and more accessible pedestrian network.		
Project Location:	Long Street between Stewart Street and Carson Street.	Project No:	
Total Estimated Cost:	\$140,000	Project to Date Cost: \$20,000	

Source of Funding				
Fund No	Fund Name	FY 2012-13	FY 2013-14	FY 2014-15
275	GRANT FUND	\$0	\$0	\$140,000*
Status: Under construction. Expect construction to be complete 10/15/15.				
*The project is 100% reimbursable with Community Development Block Grant (CDBG) funds and Federal Transit Administration (FTA) 5339 funds. CDBG funds will provide the necessary match to FTA funds for zero net cost to the City.				



Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Clear Creek Avenue Sanitary Sewer Extension		
Department Responsible:	Public Works		
Project Description:	Construct approximately 2,300 feet of sewer main, along with water main and storm drain improvements, including roadway reconstruction and related improvements.		
Justification:	This project will complete the sewer connection that will bypass the Bigelow Sewer Pump Station.		
Project Location:	Clear Creek Avenue between Horatio Lane and Center Drive.	Project No: 050023	
Total Estimated Cost:	\$1,200,000	Project to Date Cost: \$1,080,000	


Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
515	SEWER FUND	\$0	\$0	\$1,200,000
Status: Project is 90% complete.				



Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Division Street Roadway Repaving		
Department Responsible:	Public Works		
Project Description:	Pulverize and repave the roadway on Division Street from Fifth Street to King Street. Project includes curb and gutter and sidewalk improvements on both sides of the roadway.		
Justification:	This project will repave a section of roadway that has significantly degraded and provide for drainage improvements and a safe and connected pedestrian facility where there are currently gaps.		
Project Location:	Division Street between Fifth Street and King Street.	Project No: ST0005	
Total Estimated Cost:	\$300,000	Project to Date Cost: \$20,000	

Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
256	STREETS MAINTENANCE	\$0	\$0	\$300,000
Status: Project has been awarded. Construction to begin mid-October.				

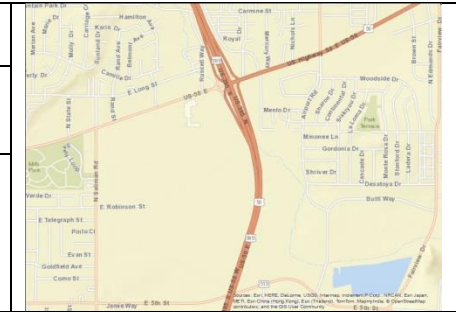


Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Carson City Freeway Multi-Use Path	
Department Responsible:	Public Works	
Project Description:	The project consists of the construction of approximately 7,860 lineal feet of multi-use pathway, including drainage systems, fencing, erosion control, re-vegetation and related improvements.	
Justification:	This project will extend the existing path further south along the freeway corridor establishing a connection between the existing path at Northridge Drive and the Linear Park Path to the south.	
Project Location:	East and west of I-580 (Carson City Freeway) from Northridge Drive south to US Highway 50, then east of I-580 to East Fifth Street.	Project No:
Total Estimated Cost:	\$684,000	Project to Date Cost: \$1,000



Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
250	REGIONAL TRANSPORTATION	\$0	\$0	\$684,000
Status: Beginning design.				



Carson City, Nevada

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Traffic Line Markings (Long Line)		
Department Responsible:	Public Works		
Project Description:	Paint traffic line markings.		
Justification:	Safety of motoring/cycling public.		
Project Location:	Citywide	Project No: 3.0805	
Total Estimated Cost:	\$120,000 (annually)	Project to Date Cost: \$141,691	

Source of Funding				
Fund No	Fund Name	FY 2013-14	FY 2014-15	FY 2015-16
256	STREETS MAINTENANCE	\$119,760	\$173,000	\$141,691
Status:				