



**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: November 5, 2015
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

1. **Call to Order – Board of Supervisors**
2. **Roll Call**
3. **Invocation - Craig La Gier, Sheriff's Office Chaplain**
4. **Pledge of Allegiance**
5. **Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
6. **For Possible Action: Approval of Minutes - October 1, 2015**
7. **For Possible Action: Adoption of Agenda**
8. **Special Presentations**
 - A) Presentation of a proclamation for National Family Caregivers Month, November 2015. (*Mary Liveratti, Barry Gold and Gil Yanuck*)
 - B) Presentation of a check from the Shootout for the Future Fundraiser. (*Carol Howell*)

Ordinances, Resolutions, and Other Items

9. **Juvenile Probation**

For Possible Action: To approve eliminating the hourly on-call Youth Advisor positions at the Carson City Juvenile Detention Center and creating one full-time Youth Advisor position in place of the hourly on-call Youth Advisors. Additionally, action to approve utilizing the existing hourly funding source to fund the full-time Youth Advisor position. (*Scott Davis, sdavis@carson.org*)

Staff Summary: If approved, this action will help create a highly trained and skilled full-time employee who can provide guidance, mentoring, structure, consistency, and accountability to the at-risk youth in custody at the Carson City Juvenile Detention Center. A full-time Youth Advisor will provide approximately 2,000 hours of full-time consistent service to these at risk troubled youth. This Youth Advisor is important to continue the level of service we provide. In general, the youth in custody have not experienced structure, discipline, clear rules, and fair treatment in their home lives. A full-time Youth Advisor is optimal for this environment because it provides for a consistent stable person for these troubled at-risk youth.

10. Health and Human Services

For Possible Action: To accept the Hospital Preparedness Program (HPP) Ebola Preparedness and Response Activities sub-grant through the State of Nevada, Division of Public and Behavioral Health (DPBH), Public Health Preparedness (PHP) Program. (*Nicki Aaker, naaker@carson.org*)

Staff Summary: The Nevada State Division of Public and Behavioral Health received funding from the Office of the Assistant Secretary for Preparedness and Response (ASPR) for the Hospital Preparedness Program (HPP) Ebola Preparedness and Response Activities. These funds are intended to demonstrate achievement in HPP Ebola activities and the intent is to improve our community healthcare system's preparedness for infectious diseases, such as Ebola.

11. Finance

For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through October 27, 2015 per NRS 251.030 and NRS 354.290. (*Nancy Paulson, npaulson@carson.org*)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website - www.carson.org.

12. Purchasing and Contracts

- A) For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$14,176.50 for Contract 1415-124 titled Carson City Landfill Entrance Repair to ARMAC Construction, LLC. (*Laura Tadman ltadman@carson.org*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Carson City Landfill Entrance Repair Project. The project consists of removal and replacement of existing concrete and asphalt at the inbound and outbound scales at the Carson City Landfill as well as drainage improvements including abandoning the existing drain lines, re-establishing a rock lined ditch, and constructing concrete valley gutters. This project also includes installing speed bumps, a light pole, electrical conduit and electrical wire.

- B) For Possible Action: To accept the work as completed, to accept the Contract Summary as presented, and to approve the Release of Final Payment in the amount of \$76,606.64 for Contract 1415-019 titled Fleet Facility Expansion to Geney/Gassiot, Inc. (*Laura Tadman ltadman@carson.org*)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Fleet Facility Expansion Project. Project consists of adding office space and two maintenance bays to the existing Fleet Facility located at 3303 Butti Way. The project also consists of additive alternates to include new trench drains in the existing facility, a new wash bay, upper level interior finishes, concrete aprons on the north and south side of the new facility expansion, demolition of the existing interior two-story office/restroom wood structure, and mechanical and electrical work in the existing building.

- C) For Possible Action: To approve the purchase of six (6) police vehicles through the State of Nevada's competitive bid list for a not to exceed cost of \$238,700 to be funded from the Vehicle Replacement Program as previously approved in the Capital Improvement Plan, and the FY 2015/2016 Budget. (*Laura Tadman, ltadman@carson.org*)

Staff Summary: Staff is following the direction of the board, from the May 7, 2015 board meeting where the Capital Improvement Plan was approved, by purchasing sheriff's vehicles through the Vehicle Replacement Program. The Sheriff's Department is requesting five (5) sport utility vehicles with the police package and one (1) four-wheel drive crew cab pickup with the police package. The police package includes, but not limited to, spotlights, horn and siren system, head and tail lamp flashers. Staff will utilize the best pricing and need from the State of Nevada's competitive bid list.

13. Sheriff

- A) For Possible Action: To accept the Nevada Department of Public Safety, Office of Traffic Safety, grant JF-2016-CCSO-00035, Joining Forces, in the amount of \$41,000, and allow the use of funds as Authorization to Proceed documents are issued. (*Sheriff Furlong, Kfurlong@carson.org*)

Staff Summary: The Office of Traffic Safety Joining Forces grants have been shared by Nevada law enforcement agencies for many years. This grant provides funding for participation in statewide, multi-jurisdictional traffic enforcement events that are focused on reducing fatalities and serious injury crashes, enhanced enforcement of safety belt and child safety seat laws, speed enforcement laws, pedestrian safety and the reduction of impaired driving through Selective Traffic Enforcement programs, Saturation Patrols and checkpoints. The grant period is 10/01/15-09/30/16. The total amount of this award is \$41,000. However, at this time we have received an Authorization to Proceed for \$18,250, which will cover the first nine events. Once the final Federal budget has been released, we will receive the remaining funds through an additional Authorization to Proceed. Should those funds not be released, the grant will end after the first nine events.

- B) For Possible Action: To accept the US Department of Justice, Office of Community Oriented Policing Services grant award 2015UMWX0049 in the amount of \$375,000. (*Sheriff Furlong, Kfurlong@carson.org*)

Staff Summary: In June, 2015 the Sheriff's Office submitted a \$375,000 grant application to the U.S. Department of Justice, Office of Community Oriented Policing Services for the formation of an official School Resource Officer Program. The Sheriff's Office was notified on October 1, 2015 that the grant

had been awarded. The grant will partially fund three officers for three years, with a mandatory one year retention period.

14. Community Development - Planning

For Possible Action: To accept a grant in the amount of \$29,000 from the Nevada State Historic Preservation Office on behalf of the National Parks Service for the 2015 Historic Preservation Fund Grant to provide historic structures reports for the Nevada State Prison. (*Susan Dorr Pansky, spansky@carson.org*)

Staff Summary: The Historic Preservation Fund is a grant program through the National Parks Service that awards states funding for historic preservation activities. Each year applications are accepted by the Nevada State Historic Preservation Office (SHPO) and grant funding is awarded all or in part to eligible projects selected by SHPO. This year Carson City was awarded \$29,000 for its proposed project to provide historic structures reports for the Nevada State Prison.

15. Recess as Board of Supervisors

Redevelopment Authority

16. Call to Order & Roll Call – Redevelopment Authority

17. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

18. For Possible Action: Approval of Minutes - April 2, 2015, April 16, 2015, May 7, 2015, May 18, 2015, June 4, 2015.

19. Community Development - Redevelopment

For Possible Action: To consider and accept the recommendations from the Redevelopment Authority Citizens Committee (RACC) regarding Redevelopment objectives, programs and project priorities for the future use of uncommitted Redevelopment funds. (*Lee Plemel, lplemel@carson.org*)

Staff Summary: The RACC has recommended priorities for the use of available Redevelopment funds in upcoming years to assist the Redevelopment Authority in making decisions regarding the use of those funds. The priorities may be general or project specific. Upon direction from the Redevelopment Authority on priorities, staff will develop programs, policies, cost estimates, etc., as applicable, to bring back to the RACC and the Redevelopment Authority as an implementation plan for consideration.

20. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

21. For Possible Action: To Adjourn as the Redevelopment Authority

22. Reconvene as the Board of Supervisors

23. City Manager

For Possible Action: To appoint one member to the Carson City Airport Authority to the "Pilot" position for a term that expires October 2019. (*Nick Marano, nmarano@carson.org*)

Staff Summary: There is one vacancy on the Carson City Airport Authority for the "Pilot" position due to a member's term expiring. There are three applicants for the position: Raymond Graber, Linda Law and Michael Greedy.

24. Board of Supervisors

Non-Action Items:

Future agenda items
Status review of projects
Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

25. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

26. For Possible Action: To Adjourn

***PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.*

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact

Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775) 887-2100.

This notice has been posted at the following locations:

Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street

Date: October 29, 2015