

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY AUDIT COMMITTEE**

Day: Tuesday
Date: March 22, 2016
Time: Beginning at 3:00pm
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Carson City Audit Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.
- 4. For Possible Action: Approval of Minutes - November 17, 2015**
- 5. For Possible Action: Adoption of Agenda**
- 6. For Possible Action: Discussion, possible action, and direction to Staff regarding the current Audit Work Program Update.**

Summary: Representatives from Moss Adams and City staff will be discussing and taking direction from the Audit committee regarding the current work program.
- 7. For Possible Action: Discussion and possible action regarding the monitoring, review and closure of internal audit findings included in the Audit Findings Tracking Report and provide recommendations to the Board of Supervisors for closure of completed projects.**

Summary: Representatives from Moss Adams and City staff will discuss the monitoring, review and closure of internal audit findings included in the Audit Findings Tracking Report.

8. For Possible Action: Discussion and possible action to adopt policies and procedures for audit findings administration.

Summary: Moss Adams has prepared policies and procedures for audit findings administration to provide guidance to the Audit Committee regarding the tracking, review, and closure of audit findings.

9. For Possible Action: Discussion and Possible action to update procedures for the Fraud Waste and Abuse (FWA) Program (including the Hotline Program) to include a procedure for the Audit Committee Chairman to review complaints before they are considered closed.

Summary: Representatives from Moss Adams will discuss updating procedures for the Fraud Waste and Abuse (FWA) Program (including the Hotline Program).

10. For Possible Action: Presentation by Moss Adams on the Policies / Procedures Update Project which includes a Policy Inventory and Recommendations for the Audit Committee’s consideration, discussion, and possible recommendation to the Board of Supervisors.

Summary: The Board of Supervisors approved the Policies / Procedures Update Project at their June 18, 2015 meeting. Moss Adams will present their final report to the Audit Committee for discussion and possible recommendations to the Board of Supervisors.

11. For Possible Action: To schedule the next meeting of the Carson City Audit Committee.

12. **Public Comment** - The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

13. **For Possible Action: To Adjourn**

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Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager’s Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.
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*To request a copy of the supporting materials for this meeting contact
Rachael Porcari at rporcari@carson.org or call (775) 887-2100.*
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*This agenda and backup information are available on the City’s website at www.carson.org,
and at the City Manager’s Office - City Hall, 201 N. Carson Street, Ste 2, (775) 887-2100.*

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This notice has been posted at the following locations:
Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street

Date: March 16, 2016