

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
REGIONAL TRANSPORTATION COMMISSION**

Day: Wednesday
Date: April 13, 2016
Time: Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

NOTE:

The Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or ppittenger@carson.org, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on April 11, 2016).

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under “Agendas & Minutes” at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. PUBLIC COMMENT:

Members of the public who wish to address the RTC may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

3. APPROVAL OF MINUTES:

3.A Approval of Minutes – January 13, 2016 (**For Possible Action**)

4. PUBLIC MEETING ITEM(S):

4.A (For Possible Action) To determine that V & C Construction, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1516-095, "Empire Elementary School Area ADA/Pedestrian Improvement Project" for a bid amount of \$180,717.50, plus a 10% contingency amount of \$18,072 for a total not to exceed price of \$198,789.50 to be funded from the Sidewalk Improvement CDBG/FTA account.

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Empire School Area ADA/Pedestrian Improvement project. The project consists of removing approximately 11,300 sq. ft. of existing sidewalk improvements and constructing approximately 4,000 sq. ft. of sidewalk and accessibility ramps, 5,200 sq. ft. of driveways and aprons, and 1,700 sq. ft. of pavement. This project also includes re-stripping and relocating utilities that are along the accessible path. This project includes all common phases of construction customarily associated with this type of project.

4.B (For Possible Action) To authorize the Transportation Manager to sign Agreement No. NM123-16-201 for the installation and maintenance of lighting near the intersection of U.S. Highway 50 and Empire Ranch Road.

Staff Summary: Carson City and the Nevada Department of Transportation (NDOT) wish to enter an agreement whereby NDOT will purchase and install lighting at the intersection of U.S. Highway 50 and Empire Ranch Road, and the City will maintain the lighting upon completion of the installation.

4.C (For Possible Action) To approve a Federal Lands Access Program (FLAP) Project Memorandum of Agreement that documents the responsibilities for the development, construction, and future maintenance of Sierra Vista Lane.

Staff Summary: The FLAP grant Memorandum of Agreement identifies and assigns certain responsibilities between the Bureau of Land Management, Carson City and Central Federal Lands Highway Division. The agreement is for the reconstruction of a 2.5-mile portion of Sierra Vista Lane, that provides three improved parking areas with way finding signs, to improve recreational access for visitors to Federal lands and in turn improves the quality of life for Carson City residents desiring to recreate on Federal lands. The reconstruction is scheduled to start in the spring of 2017 and anticipated to be completed in the fall of 2017.

4.D (For Possible Action) To approve a Federal Lands Access Program (FLAP) Project Reimbursement Agreement to reimburse Central Federal Lands Highway Division for five percent of the cost to reconstruct a 2.5-mile portion of Sierra Vista Lane, including improvements to three parking areas and way finding signs. The FLAP grant will provide 95% of the funds to reconstruct Sierra Vista Lane.

Staff Summary: The FLAP grant Reimbursement Agreement between Carson City and Central Federal Lands Highway Division documents the scope of work for reconstructing Sierra Vista Lane, the required local match, and the financial administration procedures for the grant.

4.E (For Possible Action) To determine that Creative Bus Sales (Arboc) is the lowest responsive and responsible bidder (Contract File 1516-099) pursuant to N.R.S. Chapter 332 and to authorize Public Works to purchase two Fixed Route Buses for a bid amount of \$313,235.00 each, with the option to purchase additional buses in future years, to be funded from the Transit Fund, Machinery & Equipment/Vehicle Purchase account as provided in FY 2016/2017 budget.

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary for the new 2016 35-foot-long ADA compliant fixed route buses. The overall contract term is four years, with an option to purchase up to four additional buses during each of the three option years, however, the RTC is only obligated to purchase the initial two buses at the current bid price of \$313,235 per bus. Additional buses purchased under the option agreement would be brought back to the Commission for approval in a future fiscal year at a price to be determined at the time the option is exercised. The procuring agency requests proposals for the manufacture and delivery of a minimum of two (2) fixed route buses in accordance with the terms and conditions set forth herein.

4.F (Information only) Free rides on Jump Around Carson (JAC) during election day, November 8, 2016.

Staff Summary: In order to provide citizens the opportunity to cast their ballot during the upcoming presidential election, JAC will be offering free rides on each of its four fixed routes during all hours of operation on November 8, 2016.

4.G (Information Only) Information on proposed ballot language regarding the November 2016 Carson City Fuel Revenue Indexing ballot question.

Staff Summary: Pursuant to Assembly Bill 191, enacted during the 78th (2015) Session of the Nevada Legislature, all counties except Washoe and Clark are required to place on the ballot at the 2016 General Election a question which asks the voters in the county whether to authorize the Board of Supervisors to impose, for the period beginning on January 1, 2017 and ending on December 31, 2026, annual increases to taxes on certain motor vehicle fuels (e.g. gasoline and diesel).

5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

Future Agenda Items: Discussion and overview of matters which may be included on future agendas (**Information only**).

5.A Street Operations Monthly Activity Report - December 2015

5.B Street Operations Monthly Activity Report - January 2016

5.C Street Operations Monthly Activity Report - February 2016

5.D Project Status Report

6. BOARD COMMENTS:

Status reports and comments from the members of the RTC Board (**Information only**).

7. PUBLIC COMMENT:

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8. ADJOURNMENT: For Possible Action

AGENDA MANAGEMENT NOTICE/ DISCLOSURES:

The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Any member of the RTC may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures may also be made at such time the specific agenda item is introduced.

The next meeting is tentatively scheduled for 4:30 p.m., Wednesday, May 11, 2016, at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations on Thursday, April 7, 2016, before 5:00 p.m.:

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Community Center, Sierra Room, 851 East William Street

Carson City Public Works, 3505 Butti Way

Carson City Community Development, 108 E. Proctor Street

City Website: www.carson.org/agendas

State Website: <https://notice.nv.gov>