

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND LIQUOR AND ENTERTAINMENT BOARD
AND REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: July 7, 2016
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Bill McCord, First United Methodist Church, Retired**
- 4. Pledge of Allegiance**
- 5. Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 6. For Possible Action: Approval of Minutes - June 2, 2016**
- 7. For Possible Action: Adoption of Agenda**
- 8. Special Presentations**

8.A Recognition of Muscle Powered for receiving the National award by the Coalition for Recreational Trails for its Ash to Kings Canyon trail in the Community Linkage category. This award recognizes our trail as "providing and/or enhancing opportunities for trail-based recreation and transportation within or near local communities."
- 9. Recess as the Board of Supervisors**

Liquor and Entertainment Board
- 10. Call to Order & Roll Call - Liquor and Entertainment Board**

11. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

12. For Possible Action: Approval of Minutes - June 2, 2016

13. Community Development - Business License

13.A For Possible Action: To approve Douglas Young as the liquor manager for Shoe Tree Brewing LLC dba Shoe Tree Brewing Company (Liquor License #17-31749) located at 1496 Old Hot Springs Road. (Lena Reseck, lreseck@carson.org)

Staff Summary: All liquor license requests are to be reviewed by the Liquor and Entertainment Board per CCMC 4.13. Shoe Tree Brewing LLC dba Shoe Tree Brewing Company is applying for a bar with beer only liquor license. Applicant has met the requirements per CCMC 4.13.125 and staff is recommending approval.

14. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

15. For Possible Action: To Adjourn as the Liquor and Entertainment Board

Ordinances, Resolutions, and Other Items

Redevelopment Authority

16. Call to Order & Roll Call - Redevelopment Authority

17. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

18. For Possible Action: Approval of Minutes - May 19, 2016 and June 2, 2016

19. City Manager

19.A For Possible Action: To recommend to the Board of Supervisors approval of the First Amendment to the Third Amended and Restated Commitment Agreement for Continuing Business Operation between Carson City and Richard Campagni. (Nick Marano, nmarano@carson.org)

Staff Summary: The Redevelopment Plan for Project Area No. 2 provides for public-private partnerships to retain and expand Carson City's auto sales sector. On March 17, 2005, the Board of Supervisors adopted Resolution No. RAR-2, a resolution to allow the Redevelopment Authority / Board of Supervisors to consider, on an individual basis, projects / incentive packages that are clearly designed to secure and stimulate auto sales investment along South Carson Street.

Mr. Campagni continues to improve the City's redevelopment areas as evidenced by the recent remodeling and expansion of his businesses. This continued commitment to the City and its inhabitants amounts to value commensurate with payments toward the Promissory Note. This amendment will deem the note satisfied at the end of calendar year 2016. This will result in an additional two years of incentive payments of 10% of the City's portion of the Basic City-County Relief Tax and Supplemental City-County Relief Tax, approximately \$386,000 based on long term projections to the business.

20. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

21. For Possible Action: To Adjourn as the Redevelopment Authority

22. Reconvene as the Board of Supervisors

23. City Manager

23.A For Possible Action: To approve the First Amendment to the Third Amended and Restated Commitment Agreement for Continuing Business Operation between Carson City and Richard Campagni. (Nick Marano, nmarano@carson.org)

Staff Summary: The Redevelopment Plan for Project Area No. 2 provides for public-private partnerships to retain and expand Carson City's auto sales sector. On March 17, 2005, the Board of Supervisors adopted Resolution No. RAR-2, a resolution to allow the Redevelopment Authority / Board of Supervisors to consider, on an individual basis, projects / incentive packages that are clearly designed to secure and stimulate auto sales investment along South Carson Street.

24. Fire

24.A For Possible Action: To adopt Bill No. 109, on second reading, an ordinance amending the Carson City Municipal Code Title 14 Chapter 14.02 - in order to make it consistent with NAC 477. (Robert Schreihans, rschreihans@carson.org)

Staff Summary: This will be the second reading of an ordinance to update the currently adopted Fire Code, in order to be consistent with changes to the Nevada State Fire Marshal Regulations NAC 477.

25. Purchasing and Contracts

25.A For Possible Action: To approve Amendment No. 1 to Contract No. 1415-150 Inmate Telephone Services Agreement with ICSolutions to change the various calling rates and reduce the commission rate to 45.1% as a result of the Federal Communications Commission (FCC) implementing changes. (Laura Tadman; Ltadman@carson.org and Ken Furlong; Kfurlong@carson.org)

Staff Summary: The FCC recently implemented changes designed to lower calling rates and reduce or eliminate fees for inmate phone calls across the country. There are two parts to the ruling: a “tiered” rate structure and a “fee cap”. The “tiered” rate structure was challenged in the Court of Appeals and is still being litigated. The “fee cap” was upheld. Fees paid by the consumer are currently \$5.95. The FCC ruling will reduce that amount to \$3.00. As a result, ICSolutions is requesting a change in the fee structure of our current contract.

Carson City currently receives a commission of 55.1% of gross revenue for all call types generated from the Carson City Detention Facility. The amendment will reduce that to 45.1%.

26. Health and Human Services

26.A For Possible Action: To approve Carson City Health and Human Services applying for Federal Transportation Alternatives/STP Set-aside funding through the Nevada Department of Transportation in an amount not to exceed \$250,000 annually for the period lasting October 1, 2016 to September 30, 2019 to continue and expand the Western Nevada Safe Routes to School Program. (Nicki Aaker, naaker@carson.org and Cortney Bloomer, cbloomer@carson.org)

Staff Summary: This funding opportunity will continue and expand the Western Nevada Safe Routes to School Program to increase active transportation and improve bicycle and pedestrian safety for children and families in Carson City and the surrounding area.

27. Parks and Recreation

27.A For Possible Action: To approve a use agreement between Carson City and the Carson City Railroad Association and to authorize Mayor Robert L. Crowell to sign the agreement on behalf of Carson City. (Vern Krahn, vkrahn@carson.org)

Staff Summary: The proposed use agreement between Carson City and the Carson City Railroad Association to use the premises known as the station, engine house, storage shed, water tower, and adjoining said premises, and accommodate approximately four thousand three hundred (4,300) linear feet of train track for the operation of a miniature riding train. These facilities are located in the eastern half of Mills Park, APN No. 002-181-01. This new use agreement will replace an expired use agreement with the Carson City Railroad Association.

28. Finance

28.A For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 22, 2016 per NRS 251.030 and NRS 354.290. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City’s website – www.carson.org.

28.B For Possible Action: To adopt a resolution to levy the Carson City Fiscal Year 2016-17 ad valorem tax rates as certified by the Nevada Tax Commission. (Nancy Paulson, npaulson@carson.org)

Staff Summary: By law, the Board of Supervisors sets the Carson City tax rates annually after the Nevada Tax Commission certifies the tax rates. This resolution sets the tax rates as approved in the Board of Supervisors and Redevelopment Authority budget hearings as well as setting the local rates for other governing bodies per the schedule.

29. Public Works

29.A For Possible Action: To accept the recommendation from the Parks and Recreation Commission to pursue a land exchange with Mr. Michael Fagen for 20 acres of land he owns on U.S. Highway 50 near the Clear Creek Interchange, APN 007-051-81, for 0.81 acres of vacant park property located between Karin Drive and Sunland Court, APN 002-373-07, with the condition that costs towards acquisition do not exceed 20% of the estimated value of the park property. (Stephanie Hicks; SHicks@carson.org and Ann Bollinger; ABollinger@carson.org)

Staff Summary: On January 15, 2015, the Board of Supervisors directed staff to compile a list of appropriate trade parcels and continue a conversation with Mr. Fagen. Since that time, several parcels have been considered and reviewed. For one reason or another, none were considered eligible for disposal/trade. Staff has identified for possible exchange APN 002-373-07, a parcel owned by the City and managed by the Parks Division located between Karin Drive and Sunland Court and across the cul-de-sac from Sunland Vista Park.

29.B For Possible Action: To approve Amendment No. 4 of the Carson City Freeway Agreement with the State of Nevada, Department of Transportation. This amendment will specify when the State-owned portions of South Carson Street and Snyder Avenue will transfer to the City, when the remaining payments to the State will resume in the future, and provide for a transfer of funds from the State to the City in lieu of a previously agreed-upon pavement improvement project on South Carson Street. (Darren Schulz, dschulz@carson.org)

Staff Summary: The current Freeway agreement does not account for the current and future phasing of the overall project or the City's desire to modify the design of South Carson Street following the opening of Phase 2B-3 to traffic. A significant reduction in traffic is expected and the transfer of the street from the State to the City needs to be clarified. The proposed amendment would modify the agreement to account for those factors.

29.C For Possible Action: To approve the language of the ballot question on motor vehicle fuel tax indexing which will be placed on the November 2016 general election ballot as required by Assembly Bill No. 191 of 2015. (Darren Schulz, dschulz@carson.org)

Staff Summary: Carson City is required to approve the ballot language which will be used in November 2016 regarding motor vehicle fuel tax indexing. Draft ballot language has been developed which includes the question, explanation, digest, and description of anticipated financial effect. Arguments for and against passage will be presented separately to the Board.

30. Community Development - Planning

30.A For Possible Action: To adopt Bill No. 110, on second reading, an ordinance amending Title 18, Zoning, Chapter 18.02, Administrative Provisions, Section 18.02.045, Notice Of Commission Hearings; Section 18.02.060, Appeals; and Section 18.02.075, Zoning Map Amendments and Zoning Code Amendments, to increase the property owner notice radius for development applications reviewed by the planning commission based on project parcel size. (Lee Plemel, lplemel@carson.org)

Staff Summary: The current property owner notification requirement for applications heard by the Planning Commission is 300 feet from the boundaries of the property on which the project is located, regardless of the size of the project. The proposed amendment would increase the property owner notification radius based on the project parcel size, with larger parcels requiring larger notification radii.

30.B For Possible Action: To adopt Bill No. 111, on second reading, an ordinance to levy the Downtown Neighborhood Improvement District (NID) assessment for FY 2016-17 for the maintenance of the Downtown Streetscape Enhancement Project. (Lee Plemel, lplemel@carson.org)

Staff Summary: After adopting a Resolution confirming the Downtown NID assessment, the Board of Supervisors must introduce and adopt an ordinance to levy the assessment.

30.C For Possible Action: To approve a time extension for compliance with the conditions of approval for an Abandonment of Public Right-of-Way for Victor Honein (property owner: Mapp Enterprises, Inc., B P Hotel LLC, and M & M Bigue Investments LLC) to abandon a 66 foot wide and 170 foot long right-of-way on East Sophia St. between Carson St. and Plaza St., on property adjacent to 1017 N. Carson St., 1000 N. Plaza St. and 917 N. Carson St., APN's 002-162-01, -02 and 002-163-04. (reference AB-15-050) (Hope Sullivan, hsullivan@carson.org)

Staff Summary: Pursuant to NRS 278.480 and CCMC Title 17, the applicant is proposing a one year time extension for compliance with the conditions of approval for an Abandonment of Public Right-of-Way, specifically East Sophia Street between Carson Street and Plaza Street. The Board of Supervisors conducted a public hearing on July 16, 2015, in conformance with the City and State legal requirements, and approved AB-15-050 based on conditions of approval. Condition 10 noted that the approval would expire one year after approval unless a time extension is granted by the Board of Supervisors.

30.D For Possible Action: To adopt a Resolution amending the maximum number of residential building permit allocations under the Carson City Growth Management Ordinance for the years 2017 and 2018 and estimating the maximum number of residential building permits for the years 2019 and 2020; establishing the number of residential building permit allocations available within the development and general property owner categories; and establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Board of Supervisors is required to annually establish the number of residential permits that will be available for the following calendar year in accordance with CCMC 18.12, Growth Management. This has historically been based upon a growth rate of three percent. A maximum of 640 residential permits are recommended by the Planning Commission for 2017. The commercial and industrial daily water usage threshold is recommended to be continued at 15,000 gallons per day, above which Growth Management Commission approval is required.

30.E For Possible Action: To introduce, on first reading, an ordinance amending Title 8, Public Peace, Safety And Morals, Chapter 8.10, Recreational Vehicle Parking, Sections 8.10.040, Definitions, and 8.10.050, Recreational Parking On Public Streets, to add utility trailers to the list of recreational vehicles for which on-street and off-street parking requirements apply and to limit on-street parking of recreational vehicles to specific periods for loading and unloading only. (Lee Plemel, LPlemel@carson.org)

Staff Summary: As it is currently written, CCMC 8.10.050 is difficult to legally enforce. The proposed ordinance will make modifications that will alleviate that concern and also make it easier for code enforcement to establish a method to track on-street RV parking time limits for enforcement purposes, meeting the original intent of the RV parking ordinance.

31. Human Resources

31.A For Possible Action: To establish the City Manager's goals and objectives for the performance review period, June 3, 2016 to June 1, 2017. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: Pursuant to the City Manager's employment contract, the Board shall define and prioritize the desired outcomes the Board deems necessary for the proper operation of the City and the attainment of the Board's policy objectives. This action is to establish the City Manager's goals and objectives for the performance review period, June 3, 2016 to June 1, 2017.

32. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

-- LUNCH BREAK - RETURN - APPROXIMATE TIME - 2:00 P.M. --

33. City Manager

33.A For Possible Action: To appoint one member to the Carson City Redevelopment Authority Citizens Committee. There is one position for "Business Operator" or Property

Owner" from Redevelopment Area 1, to fill a three year term that will expire January 1, 2019. (Nick Marano, nmarano@carson.org)

Staff Summary: The Carson City Redevelopment Authority Citizens Committee is seven-member committee that advises the Redevelopment Authority on matters pertaining to the Redevelopment District. There is one opening due to a members term expiring. Jason Justice is a new applicant.

33.B For Possible Action: To appoint one member to the Carson City Planning Commission, for a term that expires June 2020. (Nick Marano, nmarano@carson.org)

Staff Summary: CCMC Chapter 18.02.010 and NRS 278.030 provide for a Planning Commission to be composed of not more than seven members who shall be appointed by the Board of Supervisors. There is one position open due to a members term expiring. Mark Sattler is applying for reappointment. Hope Tingle, Janice McCauley, Charles Borders Jr., Robert "Stacey" Giomi and Aster Grima are new applicants.

34. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

35. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible

agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

This notice has been posted at the following locations:

Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street
<http://notice.nv.gov>