

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS**

Day: Thursday
Date: September 1, 2016
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Ken Haskins, First Christian Church**
- 4. Pledge of Allegiance**
- 5. Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 6. For Possible Action: Approval of Minutes - August 4, 2016**
- 7. For Possible Action: Adoption of Agenda**

Ordinances, Resolutions, and Other Items

8. Juvenile Probation/Detention

8.A Presentation Only: Presentation and overview of this year's Wilderness Program along with one of this year's graduates who will present their graduation speech. (Ali Banister abanister@carson.org)

Staff Summary: The Leadership & Resiliency Wilderness Program is a summer program designed to work with high-risk youths in an intensive and structured manner. The Goal is to incorporate a healthy and active lifestyle, while incorporating Forward Thinking, Character Counts, and ropes course activities. In addition the juveniles will be shown an alternative to the high risk behaviors they have been engaging in.

9. Purchasing and Contracts

9.A For Possible Action: To approve Contract No. 1617-013 and Contract No. 1617-048 for Counseling Services to Community Counseling Center (CCC) for a not to exceed amount of

\$37,000 and \$56,339 (respectively) through June 30, 2017. These are professional services contracts and therefore not suitable for public bidding pursuant to NRS 332.115(1)(b). (Laura Tadman; Ltadman@carson.org, Ben Bianchi; Bbianchi@carson.org and Max Cortes; Mcortes@carson.org)

Staff Summary: Juvenile Services utilizes the Community Counseling Center for facilitating substance abuse counseling groups six times per week, which is an ongoing program to which youth are assigned on an as needed basis. Additionally, Juvenile Services utilizes CCC for weekly two hour Juvenile Drug Court hearings regarding youth that attend the substance abuse counseling groups, as well as monthly Alcohol, Drug Education Program (ADEP) classes for youth and parents.

The Justice/Municipal Court Judges order defendants who are participating in the Misdemeanor Treatment Court or Mental Health Court (Specialty Courts) to attend counseling at the Community Counseling Center. Treatment services are essential and critical components of these programs. Community Counseling Center provides additional services by attending court hearings and being members of the Specialty Court Teams. As team members, they provide information with respect to participant's compliance, progress, and recommended treatment plans. Additionally, they also assist with the coordination of the Specialty Court programs.

9.B For Possible Action: To approve the purchase of emergency medical equipment and supplies from Life Assist through Joinder Contract with City of Berkeley #14-10863, in accordance with NRS 332.195, for a not to exceed annual amount of \$82,000 to be funded from the Operating Supplies Account as approved in the FY 16/17 budget. (Laura Tadman; LTadman@carson.org and Robert Schreihans; RSchreihans@carson.org)

Staff Summary: This allows the purchase of emergency medical equipment and supplies used on a daily basis in the Fire Department's normal EMS responses. This includes items such as IV supplies, medications, bandages, splints, and other items used in the treatment of patients.

10. Treasurer

PUBLIC HEARING:

10.A Public Hearing: On the Carson City Treasurer's proposed City policy for the investment of surplus money. (Gayle Robertson, grobertson@carson.org)

Staff Summary: Carson City Charter Sec. 3.045(2)(d) states that "the treasurer shall establish and maintain a policy for the investment of the surplus money of Carson City. The Board of Supervisors shall review the policy at least once each year at a public hearing at which public comment is accepted." The policy has not changed since it was approved by the Board in August 2015.

10.B For Possible Action: To approve and adopt the Carson City Treasurer's proposed City policy for the investment of surplus money. (Gayle Robertson, grobertson@carson.org)

Staff Summary: Carson City Charter Sec. 3.045(2)(d) states that "the treasurer shall establish and maintain a policy for the investment of the surplus money of Carson City. The Board of Supervisors shall review the policy at least once each year at a public hearing at which public

comment is accepted.” The policy has not changed since it was approved by the Board in August 2015.

10.C For Possible Action: To order and direct the Carson City Treasurer to sell, after giving notice of sale, for a total amount not less than the amount of taxes, costs, penalties and interest legally chargeable against the property as stated in the order, the following properties: 001-032-05; 001-102-21; 002-093-06; 002-482-30; 002-593-03; 002-742-10; 004-162-05; 004-242-05; 004-333-07; 005-072-07; 007-042-18; 008-141-36; 008-141-37; 008-141-40; 008-141-41; 008-141-42; 008-161-41; 008-191-36; 008-191-37; 008-191-38; 008-191-39; 008-222-13; 008-271-08; 008-271-26; 008-307-07; 008-344-01; 008-591-23; 008-797-35; 008-816-28; 009-021-02; 009-031-01; 009-151-01; 009-393-09; 009-691-11; 010-458-25; 010-541-19; 010-593-09. While this required step towards a tax sale is now being taken, some of these properties may be protected from sale under US Bankruptcy laws. (Gayle Robertson, grobertson@carson.org)

Staff Summary: Per NRS 361.595, Section 2, if the property is to be sold, the Board of County Commissioners may make an order, to be entered on the record of its proceedings, directing the county treasurer to sell the property particularly described therein, after giving notice of sale, for a total not less than the amount of the taxes, costs, penalties and interest legally chargeable against the property as stated in the order. Should it be determined that there is a public interest in having the City own any of these parcels, an agenda item will be put before the Supervisors for their acceptance of said parcels.

11. Health and Human Services

11.A For Possible Action: Discussion and possible approval of the revised Cooperative Agreement for the Creation of Nevadaworks. (Michael Salogga, msalogga@carson.org and Mary Jane Ostrander, mostrander@carson.org)

Staff Summary: At the February 18, 2016 meeting of the Board of Supervisors, the Cooperative Agreement for the Creation of Nevadaworks was approved unanimously. The agreement was presented to all 13 county Boards of Commissioners, approved, and signed. The completed document was then sent to the Nevada Attorney General’s office for the final signature. However, upon review by the AG’s office the document was returned with a request for some additional language.

12. Public Works

12.A For Possible Action: To adopt Resolution No. _____ and authorize the Mayor to sign the Easement Agreement between Carson City and Yturbide Revocable - 1992 Trust to purchase an eight thousand, one hundred thirty-seven (8,137) square foot permanent easement from a portion of APN 009-223-03 along Clear Creek Avenue for the purpose of roadway, utilities, and the associated improvements. (Stephanie Hicks, SHicks@carson.org)

Staff Summary: This agreement to purchase a permanent easement and the permanent easement deed provide the means to purchase the necessary easement for existing roadway and waterline improvements along Clear Creek Avenue. Clear Creek Road was constructed across the property frontage in the 1980's and a waterline was later constructed prior to 2005. The purchase of the easement will provide just compensation to the Owner and formalize the City's right to use this property for these purposes.

13. Finance

13.A For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through August 19, 2016 per NRS 251.030 and NRS 354.290. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

13.B For Possible Action: To approve an interlocal contract between Carson City and the Carson City OPEB Trust Fund for the investment of Trust assets on a short-term basis in the Carson City Investment Pool. (Nancy Paulson, NPaulson@carson.org)

Staff Summary: The Creation of the Carson City OPEB Trust Fund was approved by the Board of Supervisors on June 4, 2015. It was created for the purpose of saving funds in order to pay retiree health insurance premiums as well as minimal expenses of administering the Trust.

14. Community Development - Planning

14.A For Possible Action: To provide direction to staff regarding technical corrections and other possible code amendments to Title 8, Public Peace, Safety And Morals, Chapter 8.10, Recreational Vehicle Parking, relating to the parking and storage of recreational vehicles. (Lee Plemel, LPlemel@carson.org)

Staff Summary: The Board of Supervisors approved amendments to the recreational vehicle parking ordinance relating to on-street parking on July 21, 2016, and provided direction to staff to bring back an item for discussion regarding possible additional amendments. Discussion may include possible amendments related to parking of recreational vehicles on private properties and related topics.

15. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

16. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

17. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

This notice has been posted at the following locations:

Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street Carson City
Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street
<http://notice.nv.gov>