

**NOTICE OF PUBLIC MEETING  
CARSON CITY HISTORIC RESOURCES COMMISSION**

**THURSDAY, SEPTEMBER 8, 2016, 5:30 P.M.  
COMMUNITY CENTER - SIERRA ROOM  
851 EAST WILLIAM STREET, CARSON CITY, NEVADA**

*Please note: Any person who wishes to have their complete testimony included in the permanent record of this meeting should provide a written or electronic copy to the secretary in addition to any other written material. Minutes of the meeting are produced in a summary format and are not verbatim.*

**AGENDA**

**A. Call to Order and Determination of Quorum**

**B. Public Comments \*\***

Members of the public who wish to address the Commission may approach the podium at this time to speak on matters relevant to or within the authority of the Historic Resources Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this public comment portion of the agenda.

**C. For Possible Action: Approval of the Minutes from the July 14, 2016 and August 11, 2016 meetings.**

**D. Modification of Agenda:** Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**E. Disclosures:** Any member of the Commission may explain any contact with the public regarding an item on the agenda or business of the Commission.

**F. Public Hearing Matters**

**F-1 For Possible Action: HRC-16-096-** To consider a request from John E and Susie Block (owner: Spear and Phillips, LLC) to construct a wood fence around front yard, to remove a mud room addition on the east side, to construct a bridge like structure to connect the second floor landing to the garage attic, to re-establish a porch that was on the Spear side, to remove the porch roof on the SW single story portion, all four of the casement windows, the front door, and concrete stoop and stairs and to replace with two double hung windows in the original location, to add a transom window above the front door on the Phillips street side, and to build a three foot by 30 foot red brick wall on the west side of the property on an existing footing on property zoned Single Family 6,000 (SF6), located at 602 West Spear Street, APN 003-243-04. (Hope Sullivan)

*Staff Summary: The applicant is pursuing a building restoration, with the addition of site fencing. The brick fence was considered at the July 14, 2016 meeting of the Historic Resources Commission, and the Commission continued the item, requesting that the applicant come back with a comprehensive program for the property.*

**F-2 For Possible Action: HRC-16-098-**To consider a request from Black Pine Construction (owner: KLP, LLC) for exterior renovations of an existing building and landscaping on property zoned Residential Office (RO), located at 1000 North Division Street, APN 001-181-01. (Hope Sullivan)

*Staff Summary: The subject building is non-contributing in the district as it was built in 1978. The applicant is seeking to replace glass on the south side of the building, change the color of the stucco to an earth tone, stucco the end caps and roof vent structure, replace the roof vents, paint the rain gutters, change the south side entry cover, replace the roof with 40 year composition shingle, and upgrade the landscaping.*

**F-3 For Possible Action: HRC-16-095 -** To consider a request from Alpine Signs(owner: KLP, LLC) to remove existing sign and replace with new double-faced wood sign with masonry base on property zoned Residential Office (RO), located at 1000 North Division Street, APN 001-181-01. (Hope Sullivan)

*Staff Summary: The applicant is proposing to replace the existing sign with a 5.5 square foot wooden sign on a rock base.*

**F-4 For Possible Action: HRC-16-097-** To consider a request from Ken Pearson (owner: First Presbyterian Church) to demo existing sidewalk and roof structure and add a new 700 square foot cover walkway on property zoned Residential Office (RO), located at 115 North Division Street, APN 003-214-07. (Hope Sullivan)

*Staff Summary: The applicant is proposing to construct a new covered walkway in response to concerns over falling ice and snow, and in response to existing trip hazards.*

**F-5 For Possible Action: HRC-16-099 –** To consider a request from Joe and Ruth Hart (property owner Joe and Ruth Hart) to install a fence in the front of the home, replace the front patio and driveway with pavers, and perform landscaping on property zoned Single Family 6,000 (SF6), located at 502 West Robinson Street, APN 003-233-04.

*Staff Summary: The applicant is proposing to place a fence in the front of his home, to match the fence adjacent to the rear yard. The proposed fence is wood with plastic lattice. The applicant also proposes to resurface a front patio and driveway with pavers, and to perform landscaping.*

**F-6 For Possible Action: SUP-16-094 –** To consider the indirect visual impacts on the Historic District of a Verizon telecommunication pole proposed to be located on S. Fall Street between East Eighth and East Ninth Street on property zoned Downtown Mixed Use, APN 004-053-02

*Staff Summary: Verizon is in the process of a Section 106 review. As part of the Section 106 review, the City has been invited to comment on the impact of the proposed project on the historic resources in the City.*

**F-7 For Possible Action: HRC-15-070 –** To consider training priorities funded by the 2016 Historic Preservation Fund (HPF) Grant project related to funding received for a Commission Assistance Mentoring Program (CAMP) through the National Alliance of Preservation Commissions (NAPC). (Susan Pansky)

*Staff Summary: The HRC will finalize the training topics for the CAMP program that will be hosted by Carson City through funding received from the 2016 Historic Preservation Fund Grant.*

**F-8 Discussion only: HRC-16-068 –** Discussion regarding clarifying the 2005 Design Guidelines to identify discouraged materials carried over from the July 14, 2016, meeting. (Hope Sullivan)

*Staff Summary: This is a continuation of the discussion regarding potential clarifications to the Design Guidelines regarding substitute materials and discouraged materials in the Historic District.*

**F-9 Discussion only: HRC-16-061** - Discussion regarding potential 2017 Historic Preservation Fund (HPF) Grant projects. (Hope Sullivan)

*Staff Summary: Staff will provide an overview of the HPF grant program, and the HRC will identify priority projects as potential grant proposals.*

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*Appeal of a Commission item: An appeal must be submitted to the Planning Division within 10 days of the Commission's action. In order to be part of the administrative record regarding an appeal of an item on the agenda, you must present your comments at the podium or have previously sent correspondence to the Planning Division or have spoken to staff regarding an item on this agenda. For information regarding an appeal of a Commission decision, please contact the Community Development Director at 775-887-2180, via e-mail at [lpemel@carson.org](mailto:lpemel@carson.org), or via fax at 775-887-2278.*

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**G. Staff Reports**

**G-1 Discussion Only:**

- Planning Division staff report to the Historic Resources Commission. (Hope Sullivan)
- Commissioner reports/comments.
- Future agenda items.

**H. Public Comments\*\***

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**I. For Possible Action: Adjournment**

**\*\* PUBLIC COMMENT:** *The Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to **three minutes** per person or topic at the discretion of the Chair in order to facilitate the meeting.*

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**ADDITIONAL INFORMATION**

If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2180. Contact Rea Thompson at 775-887-2180 or [planning@carson.org](mailto:planning@carson.org) if you would like copies of supporting materials for an agenda item. Supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at [www.carson.org/agendas](http://www.carson.org/agendas). All written comments to the Historic Resources Commission regarding an item must be submitted to the Planning Division by 4:00 p.m. on the day prior to the Commission's meeting to ensure delivery to the Commission before the meeting.

**The Historic Resources Commission is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.**

The next meeting is tentatively scheduled for 5:30 p.m., Thursday, November 10, 2016, at the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada 89701.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS  
BEFORE 5:00 P.M. ON SEPTEMBER 1, 2016:

Carson City Library - 900 N. Roop Street  
Community Center, Sierra Room - 851 E. William Street  
Community Development Department, 108 E. Proctor Street  
Carson City Hall - 201 N. Carson Street

THIS AGENDA HAS ALSO BEEN POSTED ON THE FOLLOWING WEBSITES:

City Website at: [www.carson.org/agendas](http://www.carson.org/agendas)  
State of Nevada website at: <https://notice.nv.gov/>