

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: November 17, 2016
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Nick Emery, Good Shepherd Wesleyan**
- 4. Pledge of Allegiance**
- 5. Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 6. For Possible Action: Approval of Minutes - October 20, 2016**
- 7. For Possible Action: Adoption of Agenda**
- 8. Special Presentations**

8.A Presentation of Length of Service certificates to City employees. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: Each month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

Ordinances, Resolutions, and Other Items

- 9. Purchasing and Contracts**

9.A For Possible Action: To approve the purchase of a Caterpillar c15 generator and transfer switch from Cashman Power Solutions through National Joint Powers Alliance (NJPA) joinder #080613 for an amount of \$110,970.04 to be funded from the Grant Fund Capital Projects (MAC Generator Project) Account. (Laura Tadman, Ltadman@carson.org and Darren Schulz, dschulz@carson.org)

Staff Summary: Approval of this item allows Public Works to purchase the generator through Cashman CAT and proceed with design and construction in order to have the backup generator installed at the Carson City Multi-Purpose Athletic Center in the spring of 2017.

10. Fire

10.A For Possible Action: To authorize Carson City to accept a grant award in the amount of \$102,389.00 from the Southern Nevada Public Land Management Act (SNPLMA), through the Bureau of Land Management - Carson City Westside Hazardous Fuels Collection Project. (Robert Schreihans, rschreihans@carson.org)

Staff Summary: This grant will provide funding for the Carson City Hazardous Fuels Collection Project (Carson City Fire Department - trailer/dumpster program) over a six year period.

10.B For Possible Action: To authorize Carson City to accept a grant award in the amount of \$1,999,900.00 from the Southern Nevada Public Land Management Act (SNPLMA), through the Bureau of Land Management - Carson City Westside Hazardous Fuels Reduction Project. (Robert Schreihans, rschreihans@carson.org)

Staff Summary: The Carson City Fire Department will treat 943 acres in the Wildland Urban Interface surrounding Carson City. This treatment will reduce hazardous fuels along the west side of Carson City, which has a rich history of wildfire. By reducing the fuels in these strategic locations, the potential impact of a wildfire will be greatly reduced.

10.C For Possible Action: To authorize Carson City Fire Department to apply for an Assistance to Firefighters Grant, through FEMA. (Robert Schreihans, rschreihans@carson.org)

Staff Summary: The Carson City Fire Department requests permission to apply for an Assistance to Firefighters Grant, through FEMA, in the amount of \$325,300.34, to purchase 89 P-25 compliant APX 6000 VHF Model 2.5 radios.

11. Public Works

11.A For Possible Action: To accept the report from the Utility Finance Oversight Committee Chair and adopt Resolution No. 2016-R-XX, which amends Resolution 2013-45A, formally establishing the Carson City Utility Finance Oversight Committee. (David Bruketta, dbruketta@carson.org)

Staff Summary: On March 17, 2016, the Carson City Board of Supervisors directed the Utility Finance Oversight Committee (Committee) to examine Resolution 2013-R-45A, which formally established the Committee, and make recommendations for possible modification or amendment. On September 26 and October 19, 2016, the Committee reviewed the resolution with Legal Counsel and staff and recommended changes resulting in draft resolution No. 2016-R-XX, a resolution amending 2013-R-45A.

11.B Information Only: To inform the Board on the activities of the Transportation Advisory Forum of Carson City (TRAFCC). (Patrick Pittenger, ppittenger@carson.org)

Staff Summary: Staff will provide an update to the Board of Supervisors regarding the meetings of TRAFCC. Three regular meetings of the TRAFCC have been held and another is scheduled for November 29.

12. Finance

12.A For Possible Action: To confirm the engagement of Sherman & Howard as bond counsel to Carson City, Nevada in connection with the issuance of two installment-purchase agreements. The "QECCB Agreement" in the maximum principal amount of \$3,101,538 and the "Tax-Exempt Agreement" in the maximum principal amount of \$1,175,000 in order to finance all or a portion of the cost to acquire, improve, and equip building projects as defined in NRS 244A.019. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The agreement between the City and the firm of Sherman & Howard sets forth the role proposed to be served and the responsibilities proposed to be assumed as bond counsel for the issuance of two installment-purchase agreements to finance the cost of an energy savings performance contract that is funded by guaranteed energy savings.

12.B For Possible Action: To introduce, on first reading, an ordinance authorizing installment-purchase agreements for the purpose of acquiring, constructing, improving and equipping building projects and authorizing the execution of the agreements and other documents related to the agreements. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Board of Supervisors of Carson City, Nevada proposes to enter into an installment-purchase agreement in the maximum principal amount of \$3,101,538 (the "QECCB Agreement") in order to finance all or a portion of the cost to acquire, improve, and equip building projects as defined in NRS 244A.019 in the City (the "QECCB Project") each of which is a "qualified conservation purpose" as defined in Section 54D(f) of the tax code. In addition, the Board proposes to enter into an installment-purchase agreement in the maximum principal amount of \$1,175,000 (the "Tax-Exempt Agreement") in order to finance all or a portion of the cost to acquire, improve, and equip building projects as defined in NRS 244A.019 in the City (the "Tax-Exempt Project").

12.C For Possible Action: To adopt a Resolution evidencing and describing the Carson City, Nevada, Green Community Program. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Section 54D of the Internal Revenue Code of 1986, as amended, authorizes states and political subdivisions to issue qualified energy conservation bonds ("QECCBs") (including installment-purchase agreements qualifying as QECCBs) for one or more "qualified conservation purposes". Among such "qualified conservation purposes" are "capital expenditures incurred for purposes of ... implementing green community programs.

12.D For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through November 4, 2016 per NRS 251.030 and NRS 354.290. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in

the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

13. Recess as the Board of Supervisors

14. Call to Order & Roll Call - Redevelopment Authority

Redevelopment Authority

15. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

16. For Possible Action: Approval of Minutes - August 18, 2016

17. Community Development - Planning

17.A For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of \$750 from the Fiscal Year 2016-17 Redevelopment Revolving Fund to support the 2016 Santa Parade special event as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors. (Lee Plemel, lplemel@carson.org)

Staff Summary: Redevelopment annually funds special events from a portion of the Revolving Fund. A total of \$60,000 was budgeted for Special Events in FY 2016-17, and \$33,000 has been allocated leaving \$27,000 available. The requested \$750 would be used for advertising for the Olde Time Santa Parade, an annual event organized by the Downtown 20/20 organization.

18. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

19. For Possible Action: To Adjourn as the Redevelopment Authority

20. Reconvene as the Board of Supervisors

21. Community Development - Planning

21.A For Possible Action: To adopt a resolution authorizing the expenditure of \$750 from the Fiscal Year 2016-17 Redevelopment Revolving Fund to support the 2016 Santa Parade special event as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors. (Lee Plemel, lplemel@carson.org)

NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans. **PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.**

Staff Summary: Redevelopment annually funds special events from a portion of the Revolving Fund. A total of \$60,000 was budgeted for Special Events in FY 2016-17, and \$33,000 has been allocated leaving \$27,000 available. The requested \$750 would be used for advertising for the Olde Time Santa Parade, an annual event organized by the Downtown 20/20 organization.

21.B For Possible Action: To adopt Bill No. 114 on second reading, an ordinance amending Title 10, Vehicles and Traffic, by amending a portion of Chapter 10.30, Motorcycles, Section 10.30.120, Violations, to amend provisions relating to certain motorcycle violations; and adding thereto a new chapter, 10.31 Off-Road Vehicles, All-Terrain Vehicles and Motorcycles that are not Street-Legal Motorcycles; establishing various provisions relating to off-road vehicles, all-terrain vehicles and motorcycles that are not street-legal motorcycles. (Lee Plemel, LPlemel@carson.org and Sheriff Ken Furlong, kfurlong@carson.org)

Staff Summary: Current Carson City Municipal Code regulates off-road two-wheel and three-wheel vehicles ("motorcycles") in their operation in proximity to houses but does not regulate four-wheel off-road vehicles. The proposed ordinance would include four-wheel off-road and other all-terrain vehicles in the regulations related to noise and other disturbances in residential areas. The current Chapter 10.30 regarding "motorcycles" has not been amended since 1978 and likely did not contemplate the use of four-wheeled off-road vehicles in residential neighborhoods.

22. City Manager

22.A For Possible Action: To ratify the approval of bills and other requests for payments by the City Manager for the period of October 8, 2016 thru November 4, 2016. (Nick Marano, nmarano@carson.org)

Staff Summary: All bills or other requests for payment verified per CCMC 2.29 shall be presented by the Controller, together with the register book of demands and warrants to the City Manager who shall audit the same, and if found authorized, correct and legal, shall signify by his signature, as agent for the board, upon the register book of demands and warrants those demands which are approved or disapproved by him. Upon approval, the warrants, as prepared aforesaid, shall issue. The City Manager shall then cause the register book of bills and other requests for payment and warrants to be presented at least once a month to the board of supervisors, who shall by motion entered into its minutes, ratify the action taken on the bills or other requests for payment.

23. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

-- LUNCH BREAK -- RETURN - APPROXIMATE TIME - 1:30 P.M. --

24. Community Development - Planning

24.A PUBLIC HEARING:

For Possible Action: To consider an appeal of the Planning Commission's approval of a Special Use Permit (SUP-16-090) for an unlimited gaming casino, a bar, and additional signage on property zoned Retail Commercial (RC), located at 3246 North Carson Street, APN 007-462-06. (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Planning Commission approved a Special Use Permit for an unlimited gaming casino, bar, and additional signage at its meeting of September 28, 2016. A decision of the Planning Commission may be appealed to the Board of Supervisors. The appellant is appealing the decision of the Planning Commission on the following assertions: (1) inconsistency with the Master Plan, (2) the inability to make the required findings; and (3) the lack of the Commission's review for compliance with Title 4 of the Carson City Municipal Code. The appeal was filed by Garrett D. Gordon of Lewis Roca Rothgerber Christie LLP on behalf of the Carson Nugget Casino Hotel, Fandango Casino & Hotel, Gold Dust West Casino Hotel, Carson City Max Casino and SlotWorld Casino.

24.B For Possible Action: To approve and authorize the Mayor to sign a Partnership Letter to participate in the Northern Nevada Development Authority (NNDA) Brownfields Assessment Program grant application with Douglas County, and authorize the NNDA to submit the joint grant application for \$600,000 on the City's behalf. (Lee Plemel, lplemel@carson.org)

Staff Summary: The NNDA is proposing to submit a joint-entity Brownfield grant to EPA to provide funding to Carson City and Douglas County for Phase 1 and Phase 2 environmental assessments of properties. Funds would also be available for environmental cleanup activities. NNDA currently manages a similar grant with Lyon and Churchill Counties. The NNDA's primary purpose is to use the funding to assess properties for its manufacturing Certified Sites program, but Carson City and Douglas County may use the funds for other sites. The NNDA will manage the grant. There are no matching funds required, though some City staff time could be required and is reimbursable through the grant.

25. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

26. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of

the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

This notice has been posted at the following locations:
Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street
<http://notice.nv.gov>