



NOTICE OF MEETING OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)

Day: Wednesday
Date: March 8, 2017
Time: 4:30 p.m.
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or ppittenger@carson.org, or call Patrick Pittenger at (775) 887-2355 as soon as possible (requests are required prior to 12:00 p.m. on March 6, 2017).

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Patrick Pittenger, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

DISCLOSURES: Any member of the RTC Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures may also be made at such time the specific agenda item is introduced.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. PUBLIC COMMENT:

Members of the public who wish to address the RTC may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

3. APPROVAL OF MINUTES:

3.A (For Possible Action) February 8, 2017 Draft Minutes

4. PUBLIC MEETING ITEM(S):

4.A (For Possible Action) To authorize Public Works to exercise a purchase option for a fixed route bus off of existing contract #1516-099 with Creative Bus Sales (Arboc), for a bid amount of \$316,399.00, to be funded from the Transit Fund, Machinery & Equipment/Vehicle Purchase account as provided in FY 2017/2018 budget.

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary for new 35-foot-long ADA compliant fixed route buses. The overall contract term is four years, with an option to purchase up to four additional buses during each of the three option years. However, the RTC was only obligated to purchase the two buses that were delivered last year under the initial order. Two more option years remain on the contract, and additional buses purchased under the option agreement would be brought back to the Commission for approval in a future fiscal year at a price to be determined at the time the option is exercised.

4.B (Information only) Notice of execution by Transportation Manager of long term contract with the State of Nevada acting by and through its Department of Health Care Financing and Policy (DHCFP) pertaining to partial reimbursement for transportation for eligible Medicaid recipients.

Staff Summary: At the November 9, 2016 meeting, staff requested that the Carson City RTC sign a 90-day extension of the original contract in order to provide staff with enough time to determine whether the continued relationship would result in a net benefit to the Carson City RTC. Additionally, staff requested the RTC to grant the Transportation Manager authority to sign the longer term contract being proposed by DHCFP if and when it was determined that there would be a clear benefit. After receiving reimbursement for the first quarter under the new format, staff has determined that a long term contract with DHCFP would be beneficial, and the Transportation Manager has since signed the long term contract.

4.C (For Possible Action) To authorize the Transportation Manager to execute an amendment to cooperative agreement P402-15-063, between the Carson City RTC and the Nevada Department of Transportation (NDOT) for the Airport Road Project, and to authorize the Transportation Manager to sign future amendments to this agreement regarding time extensions or a change in the value of funding up to 20% of the initial funding amount. As the agreement

is being presented to the RTC in draft form, the Transportation Manager will review any subsequent substantive modifications with the RTC chair prior to the execution.

Staff Summary: In December of 2016, the CAMPO Board formally agreed to allocate the 2018 annual Surface Transportation Block Grant (STBG) funding to Carson City. The improvement cost for Airport Road is approximately \$325,000 and is programmed with STBG funding that requires a 5% local match. The improvements to Airport Road are between Butti Way and Fifth Street.

4.D (Information Only) To provide RTC with information regarding two Transportation Alternatives Program (TAP) grant applications.

Staff Summary: Public Works staff is happy to announce the Nevada Department of Transportation (NDOT) has approved both of Carson City's TAP grant applications. The approval provides 95% federal funding for a \$750,000 multi-use path and \$789,474 for pedestrian and bicycle improvements on South Carson Street between Fairview Drive and Roland Street.

4.E (For Possible Action) To determine that Colbre Grading & Paving of NV, Inc. is the lowest responsive and responsible bidder pursuant to N.R.S. Chapter 338 and to award Contract No. 1617-101 "Sonoma St. Reconstruction Project" for base bid of \$146,290.85, plus a 10% contingency amount of up to \$14,629.00 for a total not to exceed amount of \$160,919.85 to be funded from the Regional Transportation Fund as provided in FY 2017 budget.

Staff Summary: Carson City received sealed bids for all labor, material, tools and equipment necessary to complete the Sonoma Street Reconstruction Project. The project consists of rebuilding the roadway of Sonoma Street between Saliman Dr. and Halleck Dr. as well as installing curb ramps and fixing other ADA issues along the roadway between Saliman Dr. and Halleck Dr.

5. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

- 5.A Project Status Report
- 5.B Future Agenda Items

6. BOARD COMMENTS (Information only):

Status reports and comments from the members of the RTC Board.

7. PUBLIC COMMENT:

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8. ADJOURNMENT: For Possible Action

The next meeting is tentatively scheduled for 4:30 p.m., Wednesday, April 12, 2017, at the Sierra Room - Community Center, 851 East William Street.

This agenda has been posted at the following locations on Thursday, March 2, 2017, before 5:00 p.m.:

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Community Center, Sierra Room, 851 East William Street

Carson City Public Works, 3505 Butti Way

Carson City Planning Division, 108 E. Proctor Street

Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden

Lyon County Manager's Office, 27 South Main Street, Yerington

Nevada Department of Transportation, 1263 S. Stewart Street, Carson City

City Website: www.carson.org/agendas

State Website: <https://notice.nv.gov>