

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND LIQUOR AND ENTERTAINMENT BOARD
AND REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: April 6, 2017
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Chase Ward, Capital Baptist**
- 4. Pledge of Allegiance**
- 5. Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 6. For Possible Action: Approval of Minutes - March 2, 2017**
- 7. For Possible Action: Adoption of Agenda**
- 8. Recess as the Board of Supervisors**

Liquor and Entertainment Board

- 9. Call to Order & Roll Call - Liquor and Entertainment Board**
- 10. Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 11. Community Development - Business License**

11.A For Possible Action: To approve Kurt Brown as the liquor manager for Capital Beverages, Inc. (Liquor License #17-3962) located at 2333 Fairview Drive. (Lena Reseck, lreseck@carson.org)

Staff Summary: All liquor license requests are to be reviewed by the Liquor and Entertainment Board per CCMC 4.13. Capital Beverages, Inc. is updating the license with a new liquor manager. The applicant has met the requirements per CCMC 4.13.125 and staff is recommending approval.

12. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

13. For Possible Action: To Adjourn as the Liquor and Entertainment Board

14. Reconvene as the Board of Supervisors

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

15. Finance

15.A For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through March 24, 2017 per NRS 251.030 and NRS 354.290. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

16. Health and Human Services

16.A For Possible Action: To approve Carson City Health and Human Services (CCHHS) re-applying for the Emergency Solutions Grant. (Nicki Aaker, naaker@carson.org and Mary Jane Ostrander, mostrander@carson.org)

Staff Summary: The Emergency Solutions Grant (ESG) period is July 1, 2017 to June 30, 2019. The funding request is \$56,171.52. CCHHS has been operating the ESG program since 2011. ESG provides funding for case management services and data collection/reporting. ESG is matched with the Low Income Housing Trust Fund grant to provide rent dollars for participants in the ESG program. Priority for ESG is to rehouse the homeless and to prevent homelessness for households at risk.

16.B For Possible Action: To approve Carson City Health and Human Services re-applying for the Community Services Block Grant (CSBG). (Nicki Aaker, naaker@carson.org; and Mary Jane Ostrander, mostrander@carson.org)

Staff Summary: Carson City Health and Human Services (CCHHS) is eligible to apply for \$125,717 according to the funding formula provided by the Nevada Department of Health and Human Services; Office of Community Partnerships and Grants. The grant period is July 1, 2017 - June 30, 2018. CSBG fully funds the Workforce Case Manager, partially funds a Community Health Worker, and partially funds two Office Specialists.

17. Purchasing and Contracts

17.A For Possible Action: To approve Contract No. 1617-127 for the Courts and Amendment No. 1 to Contract No. 1516-175 for the Sheriff's Department with Dr. Joseph McEllistrem, Licensed Psychologist/Mental Health Consultant, for a not to exceed annual amount of \$25,000 and an additional \$6,000 (respectively) through June 30, 2019. These are professional services contracts and therefore not suitable for public bidding pursuant to NRS 332.115(1)(b). (Laura Rader, LRader@carson.org, Ken Furlong, KFurlong@carson.org and Max Cortes, Mcortes@carson.org)

Staff Summary: Dr. Joseph McEllistrem, Licensed Psychologist, performs mental health assessments and evaluations on individuals to determine their need for mental health services and treatment. By agreement of defense counsel, these assessments and evaluations are provided to the First Judicial District Court and the Carson City Justice/Municipal Court Judges for their review and consideration. The assessments and evaluations provide valuable insight on the individual's mental health needs. Dr. Joseph McEllistrem also volunteers his time to the Mental Health Court in the Carson City Justice Court. He attends meetings with the Mental Health Court Team and offers his professional opinion. Dr. McEllistrem also provides pre-employment psychological evaluations pursuant to NAC 289.110 and department policy for the Sheriff's Department that was not included in the original contract.

17.B For Possible Action: To approve the purchase of janitorial equipment and supplies from Veritiv Operating Company through the Keystone Purchasing Network Joinder Contract #201409-03 with the Commonwealth of Pennsylvania in accordance with NRS 332.195, for a not to exceed annual amount of \$65,000 for two (2) years to be funded from various City departments' services and supplies budgets in FY17 and FY18. (Laura Rader, LRader@carson.org and Ron Reed, RReed@carson.org)

Staff Summary: The Facilities Maintenance Department currently orders most of the janitorial equipment and supplies throughout Carson City utilizing several companies including Veritiv. By joining under the Keystone Purchasing Network, staff can purchase Veritiv product at a significantly reduced cost.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

18. Any item(s) pulled from the Consent Agenda will be heard at this time.

19. City Manager

19.A Presentation Only: Presentation and update by Nevada League of Cities regarding the 2017 Legislative Session. (Wes Henderson)

Staff Summary: Wes Henderson, Executive Director of Nevada League of Cities will provide an update on the 2017 Legislative Session.

19.B For Possible Action: To accept the Cultural Commission's 2016/17 Annual Report and approve the Commission's 2017/18 Work Plan. (Mark Salinas, MSalinas@visitcarsoncity.com)

Staff Summary: The Cultural Commission is required by Carson City Municipal Code (CCMC) 2.41.060 (7) "to submit an annual report and work-plan to the Board of Supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report."

20. Health and Human Services

20.A For Possible Action: To adopt Bill No. 106, on second reading, an ordinance amending Title 7, Animals, Chapter 7.13, Licensing and regulations, to better clarify the dangerous and vicious dog procedures, and making other conforming changes. (Iris Yowell, iyowell@carson.org)

Staff Summary: The ordinance proposes to amend sections of the Code as follows: SUBSTANTIVE CHANGES: Section 7.13.010, to define when a dog has been subject to "provocation," and to clarify that "substantial bodily harm" has the same meaning as set forth in Nevada Revised Statutes Section 0.060, which defines "substantial bodily harm" to mean: [a] Bodily injury which creates a substantial risk of death or which causes serious, permanent disfigurement or protracted loss or impairment of the function of any bodily member or organ; or [b] Prolonged physical pain; 7.13.010(9), to add electronic or invisible fence into this section. Section 7.13.020, to provide that for Carson City Animal Services (or an organization contracted by the city to perform Animal Services (hereinafter, "Animal Services")) after a court of competent jurisdiction orders this to occur. Section 7.13.060 (along with Sections 7.13.020, 7.13.100 and 7.13.105), to require that, in the event that a dog bites a person, the protocol for quarantining the dog that is set forth in section 441A.425 of the Nevada Administrative Code must be observed. Section 7.13.070, to allow Animal Services to waive certain fees for good cause shown; to require microchipping of a dog or cat impounded on first offense prior to release. Section 7.13.080, to emphasize that a person who owns a dog, or has the care, custody or control of a dog, has several duties, including the duty to restrain the dog. Section 7.13.090, to clarify that a dead animal is not "abandoned" on public or private property if the animal is buried on the private property of the owner of the animal or on other property designated for the burial of animals. Section 7.13.100, to make the following changes with respect to dangerous and vicious dogs: [a] Include the concept of menacing or harm (death or substantial bodily harm) to other domestic animals, not just human beings, as regards a dog being found to be dangerous or vicious; [b] Allow a law enforcement agency to declare a dog to be dangerous if it is used in the commission of a crime; [c] Require an Animal Services officer, upon receiving information from a health care professional or a law enforcement officer that a dog, without provocation, has bitten a person or caused substantial bodily harm to a

person while the person is in the dog's own home, to petition a justice of the peace or a court of competent jurisdiction for a hearing to make a finding as to whether the dog is dangerous or vicious; [d] Require that the declaration or finding that a dog is dangerous or vicious be communicated to Animal Services and retained by Animal Services for not less than five (5) years; [e] State the bases on which a dog may not be found dangerous or vicious; [f] Prohibit a person from failing to surrender a vicious dog to Animal Services within three (3) days of receiving actual notice that the dog is vicious; [g] Provide that the owner or keeper of a vicious dog which attacks in a manner resulting in substantial bodily harm is guilty of a category D felony, or a judge may order that the dog be humanely destroyed, or both; and [h] Exclude dogs used by law enforcement agencies from being found to be dangerous or vicious. Section 7.13.105, to provide an owner of a dog found to be dangerous or vicious with the opportunity to appeal that finding to district court, and to provide that a dog found to be vicious must be relinquished to Animal Services until conclusion of the appeal. Section 7.13.120, to clarify that a dog may be ordered humanely destroyed by a judge if the judge finds that the dog poses a threat to public safety because the dog is vicious. NON-SUBSTANTIVE CHANGES: Section 7.13.030, to make technical changes. Section 7.13.050, to make technical changes. Section 7.13.110, to make technical changes.

21. Finance

21.A For Possible Action: To recommend to the U.S. Department of Housing and Urban Development (HUD) approval of the Carson City FY 2018 funding recommendations to implement programs associated with the Community Development Block Grant (CDBG). (Ana Jimenez, ajimenez@carson.org)

Staff Summary: Approval of the funding recommendation establishes the distribution of CDBG funds between public services activities, public facilities and improvements, and planning, research, reports and administrative functions in accordance with HUD regulations.

22. Information Technology

22.A Presentation Only: Presentation of the IT Strategic Plan. (Eric Von Schimmelmenn, evonschimmelmenn@carson.org)

Staff Summary: The Information Technology Department has worked with City staff and NexLevel to produce a comprehensive 5 year IT Strategic Plan. This plan will be used to assist the IT Department in budgeting, project management and prioritization.

22.B For Possible Action: To approve the reclassification of the IT Manager (M2) and IT Project Leader (P3) positions into two Information Technology Project Coordinator (P4) positions that will allow for the Information Technology Department to reorganize to provide better customer service. (Eric Von Schimmelmenn, evonschimmelmenn@carson.org)

Staff Summary: In the IT Strategic Plan it was recommended to reorganize the IT Department. These reclassifications will allow us to start the process of the reorganization in order to provide better customer service to all.

23. Recess as the Board of Supervisors

Redevelopment Authority

24. Call to Order & Roll Call - Redevelopment Authority

25. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

26. Community Development

26.A For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of \$26,000 to Carson City Public Works for the rehabilitation of the Blue Line historic tour sidewalk marker and the expenditure of \$10,000 to the Carson City Visitors Bureau for the Reimagine Space public art program from the Fiscal Year 2016-17 Redevelopment Revolving Fund in support of the Redevelopment District. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Redevelopment Authority approved modifications to the Redevelopment five-year discretionary allocation plan on March 16, 2017, which included funding for the Blue Line rehabilitation and the Reimagine Space program in the FY 2016-17 budget. The Blue Line funds will be used to remove the existing Blue Line paint to replace it, and it will also be used as matching funds for a grant for a Blue Line historic tour smartphone app. The Reimagine Space program will use vacant and other underutilized business spaces for public art displays.

27. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

28. For Possible Action: To Adjourn as the Redevelopment Authority

29. Reconvene as the Board of Supervisors

30. Community Development - Planning

30.A For Possible Action: To adopt a Resolution authorizing the expenditure of \$26,000 to Carson City Public Works for the rehabilitation of the Blue Line historic tour sidewalk marker and the expenditure of \$10,000 to the Carson City Visitors Bureau for the Reimagine Space public art program from the Fiscal Year 2016-17 Redevelopment Revolving Fund as an expenditure incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: NRS 279.628 permits expenditures from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans, which must be approved by Resolution of the Board of Supervisors. The Blue Line funds will be used to remove the existing Blue Line paint to replace it, and it will also be used as

matching funds for a grant for a Blue Line historic tour smartphone app. The Reimagine Space program will use vacant and other underutilized business spaces for public art displays.

30.B For Possible Action: To introduce, on first reading, Bill No. 104, an ordinance amending the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor License and Sales, by amending Section 4.13.010, Definitions, to modify existing definitions for “Beer”, “Business License Division”, “Director” and “Wine”, and to add definitions for “Brew Pub”, “Brewery”, “Craft Distillery”, “Intoxicating Liquor”, “License”, “On Premise” and “Wholesale Dealer”; amending Section 4.13.020, Meetings of Board-Quorum-Voting-Compensation-Chairman-Clerk, to state that the mayor shall serve as the Board chair; amending Section 4.13.030, Powers and Duties of the Board, to allow for the appointment of a Hearings Officer to grant or deny applications and to consider appeals of Hearings Officer decisions; adding Section 4.13.035, Powers and Duties of the Hearings Officer, to set forth duties for the Hearings Officer; amending Section 4.13.040, License Required, to state that failure to obtain a license is a misdemeanor; adding Section 4.13.045, Fees, to identify the right to set certain fees and establish a fee schedule; amending Section 4.13.050, Classes of Licenses–Separate Entity, to add Brew Pub, Brewery and Craft Distillery Liquor Licenses; amending Section 4.13.060, Application for License, to change the application for a license from the Board to the Hearings Officer and to require a sworn affidavit by the Liquor Manager that all employees will complete server training; amending Section 4.13.070, Investigation–Fees, to exempt wholesale dealers from the background investigation requirement and to remove specific fee amounts; amending Section 4.13.080, Investigations–Duties of Sheriff, to change the reporting of background investigations from the Board to the Business License Division; amending Section 4.13.100, License–Procedure, to change the consideration of licenses for approval and denial from the Board to the Hearings Officer and to exempt wholesale dealers from the appearance requirement; adding Section 4.13.102, Appeals, to set forth provisions for the appeal of Hearings Officer Decisions to the Board; amending Section 4.13.105, License–Application Fees, to remove specific fee amounts, to allow for the refund of the application fee in the event of license denial and to allow a 50 percent refund if the applicant doesn't go into business; amending Section 4.13.110, License–Fees, to remove specific fee amounts, to state that license fees will be prorated and to modify provisions for penalties related to non-payment of license fees; amending Section 4.13.115, Death of or Change to Person Listed on a License, to require that an updated application be filed when the liquor manager changes and that a change in liquor manager requires approval by the Hearings Officer; amending Section 4.13.120, License–Transferability, Use and Reactivation, to allow for certain changes to existing licenses, to allow for the serving, sale and dispensing of alcohol in the public right-of-way with an encroachment permit, to allow for reactivation of existing licenses under certain circumstances and to remove specific fee amounts; amending Section 4.13.125, Issuance or Denial of License, to change the granting or denying of licenses from the Board to the Hearings Officer, to state that conditions of approval may include, but not be limited to, the payment of delinquent city fees, fines or taxes prior to the issuance of the license, to add two additional offenses within the last five years which would make a person unsuitable for a liquor license and to allow for proof of an approved payment plan or similar arrangement when a person is in arrears in child support payments; changing Section 4.13.135, Reactivation of Prior Existing License to Section 4.13.135, Enforcement Authority, and to outline various enforcement duties; amending Section 4.13.140, Grounds for Disciplinary Action, to state that grounds for disciplinary action will include the selling or dispensing of liquor not purchased from a state-licensed wholesale dealer pursuant to NRS, to add a provision consistent with NRS that the Board has the power to recommend to the State Department of

Taxation suspension or revocation of a license; amending Section 4.13.150, Disciplinary Action Procedure and Penalties, to allow the Sheriff to recommend investigation of the conduct of any licensee, to allow the director to investigate the conduct of any licensee, to change the timeframe in which a penalty may be imposed for criminal citations from six months to 12 months, to reduce the fine for the third offense for criminal citations related to the sale of liquor from \$1,500.00 to \$1,000.00, to add a provision consistent with NRS that the Board has the right to suspend or revoke summarily any license under certain circumstances and to change the annual activity report due date from December to January; and deleting Section 4.13.210, Possession of Open Liquor and Consumption of Liquor in Public Prohibited. (Susan Pansky, SPansky@carson.org)

Staff Summary: The Board of Supervisors has requested various changes to the Liquor Ordinance, primarily to allow for the review of liquor license applications by a Hearings Officer, to provide a background check and appearance exemptions for wholesale dealers, to allow for the selling, serving and dispensing of alcohol within the public right-of-way adjacent to a business holding a valid liquor license with the approval of an encroachment permit and to remove specific fee amounts from the ordinance in favor of adopting them separately by resolution.

30.C For Possible Action: To adopt Bill No. 107, on second reading, an ordinance amending the Carson City Municipal Code, Title 18, Zoning; Chapter 18.04, Use Districts, Section 18.04.010, Districts Established, to add a new zoning district, General Industrial Airport (GIA), to the list of industrial districts; amending Section 18.04.150, General Industrial (GI), to prohibit federally illegal uses on parcels that share a boundary with land owned by the Carson City Airport; adding a new Section 18.04.152, General Industrial Airport (GIA), to create a new zoning district in the vicinity of the Carson City Airport allowing all manufacturing uses allowed in the General Industrial (GI) zoning district, but prohibiting all commercial uses allowed in the General Industrial (GI) zoning district; and amending Section 18.04.195, Non-Residential Districts Intensity and Dimensional Standards, to add site development standards for the new General Industrial Airport (GIA) zoning district. (Susan Pansky, spansky@carson.org)

Staff Summary: This Zoning Code Amendment will 1) create a new zoning district, General Industrial Airport (GIA), which will allow all of the manufacturing uses currently allowed in the General Industrial (GI) zoning district, but will prohibit commercial uses currently allowed in the General Industrial (GI) zoning district, and 2) prohibit federally illegal uses on parcels that share a boundary with land owned by the Carson City Airport. The General Industrial Airport (GIA) zoning district will have the same site development standards as the General Industrial (GI) zoning district.

30.D For Possible Action: To adopt Bill No. 108, on second reading, an ordinance to change the zoning from Air Industrial Park and Public Community to General Industrial Airport on properties located in the vicinity of the Carson City Airport, generally located north of Arrowhead Drive and south of Conestoga Drive, east of Goni Road and west of the eastern section line of Section 33, Township 16 North and Range 20 East, excluding those parcels already zoned General Industrial, APNs 005-072-22, 005-072-23, 005-072-24, 005-073-01, 005-073-02, 005-073-03, 005-072-18, 005-072-20, 005-072-21, 005-073-10, 005-073-11, 005-073-12, 005-071-01, 005-071-02, 005-071-03, 005-071-04, 005-071-05, 005-071-06, 005-071-07, 005-071-08, 005-071-09, 005-071-10, 005-071-11, 005-072-01, 005-072-02, 005-072-03,

005-072-04, 005-072-05, 005-072-06, 005-072-07, 005-072-08, 005-072-09, 005-072-10, 005-072-11, 005-072-99 and 005-073-99; to change the zoning from Limited Industrial to General Industrial on properties generally located east of the Carson City Airport and south of Arrowhead Drive, excluding those parcels already zoned General Industrial, APNs 005-052-01, 005-052-04, 005-053-01, 005-053-02, 005-053-07, 005-054-10, 005-081-01, 005-081-04, 005-081-05, 005-081-06, 005-081-07, 005-081-08, 005-081-16, 005-081-17, 005-081-09, 005-081-10, 005-081-11, 005-081-12, 005-081-13, 005-081-14, 005-081-15, 005-054-03, 005-054-04, 005-054-05, 005-054-06, 005-054-08, 005-054-09 and 005-054-11; and to change the zoning from Public Regional and Limited Industrial to Public Regional on the Carson City Airport property, located at 2600 College Parkway, APN 005-011-01. (Susan Pansky, spansky@carson.org)

Staff Summary: Staff has been directed by the Board of Supervisors to initiate a Zoning Map Amendment in conjunction with the Zoning Code Amendment to be heard as ZCA-16-176 to change the zoning on certain parcels in the vicinity of the Carson City Airport from Air Industrial Park (AIP) and Public Community (PC) to a new zoning district called General Industrial Airport (GIA), and to change the zoning on certain parcels in the vicinity of the Carson City Airport from Limited Industrial (LI) to General Industrial (GI), to promote new development and expansion of manufacturing in north Carson City. As a part of this process, staff is also proposing to eliminate the split-zoning that currently exists on the eastern portion of the main Carson City Airport parcel by changing the zoning from Public Regional (PR) and Limited Industrial (PR) to Public Regional (PR) only.

31. City Manager

31.A For Possible Action: To appoint one member to the Airport Authority, filling the "Fixed Based Operator" position for an unexpired term ending October 2020. (Nick Marano, nmarano@carson.org)

Staff Summary: The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport*; 3. Two members who are fixed base operators at the airport. There is one vacancy on the Airport Authority for the "Fixed Based Operator" position to be filled due to a member's resignation. New applications were submitted by Brian Vowell, Stephen Theberge and Dayton Murdock.

32. Board of Supervisors

Non-Action Items:

Legislative matters - no Board action will be taken - the Mayor may give limited staff direction regarding staff work and/or future agenda item(s).

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

33. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

34. For Possible Action: To Adjourn

CLOSED SESSION:

Following adjournment of the meeting, pursuant to NRS 241.015(3)(b)(2), the Carson City Board of Supervisors will meet to receive information from an attorney employed or retained by the City regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City’s aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body’s consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law’s minimum public comment and not call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager’s Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager’s Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

This notice has been posted at the following locations:
Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street
<http://notice.nv.gov>