

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND BOARD OF HEALTH
AND REDEVELOPMENT AUTHORITY**

Day: Thursday
Date: June 1, 2017
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

- 1. Call to Order - Board of Supervisors**
- 2. Roll Call**
- 3. Invocation - Pat Propster, Calvary Church**
- 4. Pledge of Allegiance**
- 5. Public Comment:****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 6. For Possible Action: Approval of Minutes - May 4, 2017**
- 7. For Possible Action: Adoption of Agenda**
- 8. Special Presentations**
 - 8.A For Presentation Only: APWA's Top Ten Public Works Leaders are recognized for the career service achievements of public works' professionals. This year marks the 57th anniversary of the Top Ten Leaders Awards, which is one of the most coveted and prestigious awards presented by the APWA association. Darren Schulz, Public Works Director, was nominated for this prestigious award by his peers within this association. (Darren Schulz, dschulz@carson.org)
 - 8.B For Presentation Only: Presentation regarding the relaunch of Carson City Nevada TRIAD. (Courtney Warner, cwarner@carson.org)

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this

meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9. Finance

9.A For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through May 19, 2017 per NRS 251.030 and NRS 354.290. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of County Commissioners (or in our case the Board of Supervisors), at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

10. Purchasing and Contracts

10.A For Possible Action: To approve Amendment No. 1 to Contract No. 1415-213, Water Resource Recovery Facility Phase 1A Special Inspections and Materials Testing, to Construction Materials Engineers, Inc. to extend the term through December 31, 2020. (Laura Rader, lrader@carson.org and David Bruketta, dbruketta@carson.org)

Staff Summary: This amendment extends the time term only, making no change to the original amount of \$998,639. To date, staff has spent \$263,221 of the contract. This extension will cover the special inspections and materials testing required for the WRRF Capital Improvements FY 18 project, where elements of this project were listed as bid alternates in the phase 1A project but not completed due to financial constraints.

10.B For Possible Action: To approve Amendment No. 1 to Contract No. 1516-167 Geographic Information System (GIS) Services to Applied Geographics, Inc. to extend the terms through June 30, 2018 for an annual not to exceed amount of \$90,000, to be funded from the GIS Department in the General Fund as provided in fiscal year 2017/2018 budget. (Laura Rader, lrader@carson.org and Darren Schulz, dschulz@carson.org)

Staff Summary: In July 2016, Geographic Information System (GIS) services transitioned back to Carson City from Douglas County. For the last year, Applied Geographics has provided support including but not limited to geodatabase design, scripting, GIS programming, map production, data creation, data import/export and web application support. Rather than hire more in house employees, staff recommends continuing to use private consultants to provide those services for fiscal year 2017/2018.

10.C For Possible Action: To approve Amendment No. 1 to Contract No. 1516-168 On-Call Geographic Information Systems (GIS) Services to Michael Baker International to extend the contract term through June 30, 2018 and increase the annual amount not to exceed \$125,000, to be funded from the GIS Department as provided in the fiscal year 2017/2018 budget. (Laura Rader, lrader@carson.org and Darren Schulz, dschulz@carson.org)

Staff Summary: In July 2016, Geographic Information System (GIS) services transitioned back to Carson City from Douglas County. For the last year, Michael Baker International has

provided on-call support for internal services, external (public) services, and optimizing/upgrading workflows to save time/money. Staff recommends continuing the engagement of Michael Baker International and increasing the previously authorized amount.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

11. Any item(s) pulled from the Consent Agenda will be heard at this time.

12. Community Development

12.A For Possible Action: To adopt a Resolution providing for the transfer of Carson City's 2017 Private Activity Bond Cap to the Nevada Rural Housing Authority. (Lee Plemel, lplemel@carson.org)

Staff Summary: According to the Nevada Administrative Code, Carson City may annually allocate a share of State money that is set aside for tax exempt loans to fund industrial development and affordable housing projects. The Private Activity Bond Cap provides lower-interest financing for eligible projects and can be transferred to another local government. Carson City may also allocate its share to specific projects that apply and qualify with the State, or the allocation goes back into the general State-wide pool. For 2017 Carson City has an allocation of \$2,852,311.73.

13. Carson City Airport Authority

13.A For Possible Action: Approval of the assignment of an Airport Lease from Cubix Corporation to Goni Aviation, LLC. (Steve Tackes)

Staff Summary: At a regular meeting of the Carson City Airport Authority on May 17, 2017, publicly noticed for that purpose, the Authority approved an assignment of an airport lease from the Cubix Corporation to Goni Aviation, LLC. The underlying lease is recorded as Document Nos. 360015. All obligations and rights under the lease are unchanged and assumed by Goni Aviation, LLC.

13.B For Possible Action: To introduce, on first reading, an ordinance amending the Carson City Municipal Code Title 19, Airport rules and regulations, Section 19.03.060, through the fence fees, to adjust for the current cost of Airport maintenance and updated Airport hangar space and parking area. (Steve Tackes)

Staff Summary: At a regular meeting of the Carson City Airport Authority on April 19, 2017, publicly noticed for that purpose, the Authority approved an increase in the Through the Fence fees to reflect current costs and hangar space. The rates were previously calculated in 2001 and are being updated per current cost data.

14. Assessor

14.A For Possible Action: To accept the Annual Technology Fund Report from the Carson City Assessor per NRS. 250.085. (Dave Dawley, ddawley@carson.org)

Staff Summary: The Nevada Legislature created a fund in the 2003 Legislative session for the acquisition and improvement of technology in the office of the County Assessor (NRS 250.085). This fund is similar to the Recorder's fund. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion, may be shared with other departments to help enhance their ability to share information between the departments.

15. Purchasing and Contracts

15.A For Possible Action: To approve Contract No. 1617-114 Water Resource Recovery Facility-Capital Improvements FY18 to Keller Associates, Inc. for a not to exceed amount of \$1,218,918.00 to be funded from the Sewer Fund Capital Account. (Laura Rader, lrader@carson.org and Darren Schulz, dschulz@carson.org)

Staff Summary: The next phase of repair and rehabilitation improvements at the Water Resource Recovery Facility, called WRRF - Capital Improvements FY18, has an estimated total cost of \$9,720,000 and will continue through the next two fiscal years. Contract No. 1617-114 is for the design services. Tasks 1 - 2, project management and data collection, cover the entire scope of this design project and has a lump sum cost of \$156,113. Tasks 3.1 - 3.7 are for design services for odor control system, reconditioning of primary settling tanks and pumping equipment, new underground piping to the secondary system, reconditioning of the secondary settling tanks, lining of the overflow basin, re purposing existing aeration basin and replacing electrical distribution and controls at the front and back end of the plant and has a lump sum cost of \$790,375. Tasks 4 - 6 are for value engineering coordination at 30% design, a constructibility review at 90% design and bidding services assistance when the completed project is bid and has a lump sum cost of \$122,430. Task 7 is a time and material contingency line item, \$150,000 and if funds are available to complete additional tasks such as improvements to the Parshall Flumes, warehouse, effluent pump station surge tank and additional electrical upgrades.

15.B For Possible Action: To approve Amendment No. 2 to Contract No. 1314-203 with Marathon Staffing for Temporary Staffing Services to increase the contract amount by \$400,000 through June 30, 2017 for a total contract amount of \$1,900,000 to be funded from the various Department's/Elected Office's hourly and project accounts. (Laura Rader, lrader@carson.org)

Staff Summary: City Departments utilize temporary staffing to fill short-term or seasonal staffing needs or as specific projects arise. Currently, part time labor is being used for Sewer, Water, and Street projects which were unanticipated when this contract was established 3 years ago. In addition, Departments that receive grants will hire temporary staff specific to that grant for a limited time frame.

15.C For Possible Action: To approve Contract No. 1718-002 for Temporary Staffing Services with Marathon Staffing Group, Inc., Manpower, Acro Service Corporation, and Talent Framework, LLC, through Joinder RFP/Contract No. 3296 with the State of Nevada through March 31, 2021 for an annual amount of \$2,000,000 with a \$200,000 contingency for a total not to exceed annual amount of \$2,200,000 to be funded from various City Department's/Elected Office's hourly and project accounts. (Laura Rader; LRader@carson.org)

Staff Summary: The State of Nevada issued a Request for Proposal for Temporary Employment Services in November 2016 and awarded contracts to four (4) companies. Staff

has reviewed the contracts and recommends joining on all four (4) contracts. This will provide a wider selection of temporary staffing needed throughout the City.

The request for a \$200,000 contingency is to cover unforeseen grants awarded throughout the year. Many departments will receive a grant and will utilize temporary staffing to fulfill the project. The grant money will pay for the temporary staff.

15.D For Possible Action: To approve Conflict Counsel Attorney Services Contract No. 1718-004 with Robert B. Walker; No. 1718-005 with Noel S. Waters; and No. 1718-006 with John E. Malone effective July 1, 2017 each for an annual amount of \$120,972 (year one) with a 2% increase each year through June 30, 2020 to be funded from the General Fund Courts Professional Services/Conflict Account. These are professional services contracts and therefore not suitable for public bidding pursuant to NRS 332.115(1)(b). (Laura Rader, lrader@carson.org and Max Cortes, mcortes@carson.org)

Staff Summary: In March 2017, letters of interest for the contract were issued by publication in the Nevada Appeal, the First Judicial Bar Association and the Washoe County Bar Association. Letters of interest were received by fourteen (14) attorneys and reviewed by James Wilson; District Court Judge, James T. Russell, District Court Judge, John Tatro, Justice/Municipal Court Judge, Thomas R. Armstrong; Justice of the Peace/Municipal Judge, Max Cortes, Court Administrator, Kimberly Okezie; Special Master/Juvenile Division, Ali Banister; Chief Juvenile Services, and Laura Rader; Purchasing & Contracts Administrator. After careful deliberation, Robert B. Walker, Noel S. Waters, and John E. Malone are being recommended to award contracts to serve as Conflict Counsel.

16. Recess as the Board of Supervisors

Board of Health

17. Call to Order & Roll Call - Board of Health

18. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

19. For Possible Action: Approval of Minutes - March 16, 2017

20. Health and Human Services

20.A For Possible Action: Proposal of the Health Officer's Report for approval, with feedback and direction from the Board discussed at the meeting incorporated. (Nicki Aaker; naaker@carson.org)

Staff Summary: Provide an update on the Health Officer's engagement in the department and the community including, but not limited to an update on the Pertussis outbreak and Tdap vaccination recommendations. This is an opportunity to formally inform the Board of Health of the Health Officer's role and her current projects. Feedback and direction is requested from the Board regarding the Health Officer's report concerning activities the Health Officer is engaged in both internally and externally for Carson City Health and Human Services (CCHHS).

20.B For Possible Action: Presentation and possible action to provide feedback to staff on Carson City Health and Human Services (CCHHS) Community Health Needs Assessment and the identified unmet needs effecting the health of the community. (Nicki Aaker, naaker@carson.org)

Staff Summary: This CCHHS Community Health Needs Assessment (CHNA) process was conducted using four assessments associated with the Mobilizing for Action through Planning and Partnerships (MAPP) process - (1) Community Themes and Strengths, (2) Local Public Health System, (3) Community Health Status, and (4) Forces of Change. For the Community Themes and Strengths Assessment, CCHHS partnered with Carson Tahoe Health and Carson Valley Medical Center to examine the results of community surveys that were conducted within each organization's service areas (that included Carson City) and resulted in each organization's Community Health Needs Assessment.

20.C Presentation Only: A presentation about the current Mosquito Abatement program at Carson City Health and Human Services. (Nicki Aaker, naaker@carson.org; Dustin Boothe, dboothe@carson.org)

Staff Summary: Carson City's Mosquito Abatement program is conducted by staff at Carson City Health and Human Services. This presentation is an opportunity to inform the Board of Health about the program, including present and future activities.

20.D For Possible Action: Environmental Health presentation and possible action to provide feedback to staff on the Environmental Health program and the recommended grade card system and the suggested Carson City Municipal Code changes. (Nicki Aaker, naaker@carson.org and Dustin Boothe, dboothe@carson.org)

Staff Summary: The Environmental Health presentation is an opportunity to inform the Board of Health about regulations governing restaurant inspections, current activities such as food safety opportunities for the food service community and the restaurant public notification process. The online searchable database of food inspections, a project in progress, will be discussed. A grade card system will be presented to elicit feedback from the Board of Health and the public.

21. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

22. For Possible Action: To Adjourn as the Board of Health

23. Reconvene as the Board of Supervisors

24. Finance

24.A For Possible Action: To introduce, on first reading, an ordinance authorizing the issuance of a medium-term obligation in the maximum principal amount of \$3,840,000 to finance the cost of acquiring, improving and equipping vehicles, facilities, information technology, and the communications console system; specifying the details for the "Carson City, Nevada General Obligation (Limited Tax) Medium-Term Bond, Series 2017A"; and

specifying the terms and conditions of such bond, the method of paying the bond and its form. (Nancy Paulson, npaulson@carson.org)

Staff Summary: This ordinance will authorize the issuance of the "Carson City, Nevada, General Obligation (Limited Tax) Medium-Term Bond, Series 2017A" and shall be issued as a single bond in the maximum principal amount of \$3,840,000 for the purpose of financing the cost of acquiring, improving and equipping vehicles, facilities, information technology, and the communications console system for the City.

24.B For Possible Action: To adopt a Resolution concerning the financing of sewer projects; directing the Clerk to notify the Carson City Debt Management Commission of the City's proposal to issue general obligation sewer bonds additionally secured by pledged revenues, in the aggregate principal amount not to exceed \$6,000,000; providing certain details in connection therewith; and providing the effective date. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Resolution directs notice to the Carson City Debt Management Commission of the City's intent to issue general obligation sewer bonds in an amount not to exceed \$6,000,000, pursuant to Nevada Revised Statutes Chapter 350, in order to acquire, construct, improve and equip sewerage projects as defined in NRS 244A.0505, which includes drainage and flood control projects.

24.C For Possible Action: To confirm the engagement of Sherman & Howard as bond counsel to Carson City, Nevada in connection with the issuance of the \$6,000,000 Carson City, Nevada, General Obligation (Limited Tax) Sewer Improvement Bonds Series 2017B. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The agreement between the City and the firm of Sherman & Howard sets forth the role proposed to be served and the responsibilities proposed to be assumed as bond counsel.

24.D For Possible Action: To allocate the Community Support Services Grant (CSSG) funding for FY2018. (Ana Jimenez, ajimenez@carson.org)

Staff Summary: The CSSG competitive funding available to Carson City for fiscal year 2018 is \$150,500. \$84,250 for general programs and \$66,250 for youth programs. A community-based Application Review Workgroup (ARW) met on May 3, 2017 to review and rank applications for recommendation to the Board of Supervisors. The Partnership Carson City Executive Board met and ranked the CSSG youth program applications for recommendation to the Board of Supervisors.

25. Human Resources

25.A For Possible Action: To adopt Bill No. 110, on second reading, an ordinance relating to public employment; amending Title 2, Administration and Personnel, by repealing as obsolete Section 2.04.371, Schematic of Class Series; repealing Section 2.04.383, Personnel Compensation Schedule; amending Section 2.04.400, Public Officers, to clarify the identity of "Public Officers" for purposes of ethics in government; repealing Section 2.04.410, Elected and Appointed Officers and Employees Annual, Sick and Disability Leave. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: Staff identified the following two sections of the Carson City Municipal Code as obsolete and recommends they be repealed; Section 2.04.371 Schematic of Class Series (the

class series has changed over the years and was updated during the Pontifex study) and Section 2.04.383 Personnel Compensation Schedule (the compensation schedule was adopted in 1975 and last updated in 1998 and has been outdated for years). In addition, staff is proposing changes to Section 2.04.400 Public Officers, as a recent review of the ethics laws identified the "Public Officer" positions, as outlined in Nevada Revised Statutes 281A.160. Finally, staff is recommending the deletion of Section 2.04.410 Elected and Appointed Officers and Employees Annual, Sick and Disability Leave, as the provisions of the section are outdated due to the adoption of policies and collective bargaining agreements.

26. Board of Supervisors

Non-Action Items:

Legislative matters - no Board action will be taken - the Mayor may give limited staff direction regarding staff work and/or future agenda item(s).

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

-- LUNCH BREAK -- RETURN - APPROXIMATE TIME - 2:00 P.M. --

27. City Manager

27.A For Possible Action: To appoint two members to the Carson City Planning Commission, each for a term that expires June 2021. (Nick Marano, nmarano@carson.org)

Staff Summary: CCMC Chapter 18.02.010 and NRS 278.030 provide for a Planning Commission to be composed of not more than seven members who shall be appointed by the Board of Supervisors. There are two available positions due to terms expiring. New applications have been submitted by Oswald Tinsley, Candace Stowell, Zachary Hoefling and Robert Ash.

28. Public Works

28.A For Possible Action: To adopt a resolution approving and authorizing the Mayor to sign the "Interlocal Agreement To Provide Wholesale Water Service" an agreement by and between Carson City, the Town of Minden, Douglas County, and the Indian Hills General Improvement District restating and superseding all previous agreements by and between the parties relating to water delivered to Carson City through the project referred to as the "North Douglas County and Carson City Water Line Intertie Project." (Jason Woodbury, jwoodbury@carson.org)

Staff Summary: This item relates to an agreement concerning Carson City's ownership, acquisition, and delivery of Carson Valley water by the Town of Minden and Douglas County to Carson City. The Interlocal Agreement to Provide Wholesale Water Service by and between Carson City, Douglas County ("the County"), Indian Hills General Improvement District ("IHGID"), and the Town of Minden ("Interlocal Agreement"), reflects an agreement by the Town of Minden to deliver water to the County, IHGID, and Carson City and establishes the rate to be paid for that delivery for Fiscal Year 2017-18 that the County, IHGID, and Carson City will pay for that delivery and the methodology by which the rate was calculated. The Interlocal Agreement also provides an estimate of the rate for years following Fiscal Year

2017-18 through Fiscal Year 2021-22, establishes a legal framework for adjustment to the estimated rates, and provides maintenance and operation obligations, water quality standards, dispute resolution procedures, and other general terms of the agreement between the Parties. The Interlocal Agreement also identifies the Parties' respective beneficial interests in water rights that are the subject of the Interlocal Agreement.

28.B For Information Only: Presentation to provide the Board an update regarding the City's Geographic Information Systems (GIS). (Stephanie Hicks, SHicks@carson.org and Matthew Lawton, MLawton@carson.org)

Staff Summary: Staff will provide an update to the Board of Supervisors regarding the progress of the City's GIS services since those services were resumed from Douglas County on July 1, 2016.

28.C For Possible Action: To adopt Bill No. 111, on second reading, an ordinance amending the Carson City Municipal Code Title 11 in order to add Chapter 11.35 regarding encroachment permits for outdoor dining and merchandise display in the Carson City right-of-way in downtown Carson City. (Stephanie Hicks, SHicks@carson.org)

Staff Summary: This ordinance amendment will establish the requirements and authority for encroachment permits for outdoor dining and merchandise display in the Downtown Mixed-Use District.

29. Recess as the Board of Supervisors

Redevelopment Authority

30. Call to Order & Roll Call - Redevelopment Authority

31. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

32. Community Development - Planning

32.A For Possible Action: To amend the Carson City Redevelopment Authority Policies and Procedures, Section 3.2, Financial Assistance for Special Events, by amending subsection 3.21, Application Process, to remove the specific requirement to allocate 40 percent of special event funding to arts and culture events and allow allocation of funding for arts and culture events as independently determined by the annual Redevelopment budget. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Redevelopment Authority Policies and Procedures were amended in April 2015 to allocate a specific percentage (40%) of special event funding to "arts and culture" events. The proposed amendment would remove the specific percentage amount and allow the Redevelopment Authority to authorize funding on an annual basis for arts and culture events without specifying the percentage of special event funds. During discussion regarding the FY 2018 budget, the Board of Supervisors adopted an informal policy to annually fund arts and culture events at a fixed rate of \$25,000 per year.

32.B For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of \$10,000 from the Fiscal Year 2016-17 Redevelopment Revolving Fund to support the Carson City Fair in support of the Redevelopment District. (Lee Plemel, lplemel@carson.org)

Staff Summary: Redevelopment annually funds special events from a portion of the Revolving Fund. The University of Nevada Cooperative Extension is requesting \$10,000 for the Carson City Fair for expenditures that will be made in FY 2016-17 for the July 26-30 event at Fuji Park. Expenditures made must be budgeted in and taken from the Fiscal Year budget in which those expenditures are made. The proposed expenditures for tent rentals, facility rentals, and event advertising will be made in FY 2016-17.

32.C For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of \$37,800 from the Fiscal Year 2018 Redevelopment Revolving Fund to support various special events in support of the Redevelopment District, which includes up to \$23,800 to support arts and culture events as recommended by the Cultural Commission and up to \$14,000 to support other Redevelopment special events as recommended by the Redevelopment Authority Citizens Committee. (Lee Plemel, lplemel@carson.org)

Staff Summary: Redevelopment annually funds special events from a portion of the Revolving Fund. The Community Development Department received a total of \$32,700 in Arts and Culture Special Event funding requests and \$14,000 in other Special Event funding requests. A total of \$25,000 has been allocated in the FY 2018 budget for Arts and Culture special events and \$30,000 has been allocated for other special events. Application requests include: \$8,500 for Brewery Arts Center's Levitt Amp Concert Series; \$5,000 for the Capital City Arts Initiative; \$7,000 for Mile High Jazz Band's Jazz & Beyond music series; \$1,200 for Sierra Nevada Ballet's Peanutracker; \$6,000 for Sierra Nevada Ballet's Sleeping Beauty; \$2,500 for Community Yogi's yoga event series; \$2,500 for Friends of Carson City Library's International Film Weekend; \$7,500 for RSVP's 4th of July fireworks; and \$6,500 for Advocates to End Domestic Violence's Taste of Downtown.

32.D For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of up to \$10,000 from the Fiscal Year 2017 Redevelopment Revolving Fund, Special Event Equipment account, for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Redevelopment Authority allocated \$20,000 in the FY 2017 (current Fiscal Year) Redevelopment budget for the purchase of equipment and infrastructure to accommodate special events. The Parks and Recreation Department is proposing to purchase 24 matching chairs for the Sierra Room, in order to have the full amount needed for the standard room setup, and aluminum folding tables to replace and supplement the aging plastic folding tables they have currently. The equipment supports special events within the Redevelopment District.

32.E For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of up to \$10,000 from the Fiscal Year 2017 Redevelopment Revolving Fund, Special Event Equipment account, for the purchase of an outdoor projector for events. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Redevelopment Authority allocated \$20,000 in the FY 2017 (current Fiscal Year) Redevelopment budget for the purchase of equipment and infrastructure to

accommodate special events. The proposed could be used in conjunction with existing outdoor equipment including an inflatable movie screen and sound equipment to conduct public outdoor movie nights or live-streaming events, such as Epic Rides. The Carson City Visitors Bureau is purchasing sound equipment to accommodate the projector.

33. Public Comment:

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

34. For Possible Action: To Adjourn as the Redevelopment Authority

35. Reconvene as the Board of Supervisors

36. Community Development - Planning

36.A For Possible Action: To adopt a Resolution authorizing the expenditure of \$10,000 from the Fiscal Year 2017 Revolving Fund of the Redevelopment Authority to support the Carson City Fair as an expense incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: Redevelopment annually funds special events from a portion of the Revolving Fund. The University of Nevada Cooperative Extension is requesting \$10,000 for the Carson City Fair for expenditures that will be made in FY 2016-17 for the July 26-30 event at Fuji Park. Expenditures made must be budgeted in and taken from the Fiscal Year budget in which those expenditures are made. The proposed expenditures for tent rentals, facility rentals, and event advertising will be made in FY 2016-17. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

36.B For Possible Action: To adopt a Resolution authorizing the expenditure of \$37,800 from the Fiscal Year 2018 Revolving Fund of the Redevelopment Authority to support various special events in support of the Redevelopment District as an expense incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: Redevelopment annually funds special events from a portion of the Revolving Fund. The Community Development Department received a total of \$32,700 in Arts and Culture Special Event funding requests and \$14,000 in other Special Event funding requests. A total of \$25,000 has been allocated in the FY 2018 budget for Arts and Culture special events and \$30,000 has been allocated for other special events. Application requests include: \$8,500 for Brewery Arts Center's Levitt Amp Concert Series; \$5,000 for the Capital City Arts Initiative; \$7,000 for Mile High Jazz Band's Jazz & Beyond music series; \$1,200 for Sierra Nevada Ballet's Peanutcracker; \$6,000 for Sierra Nevada Ballet's Sleeping Beauty; \$2,500 for Community Yogi's yoga event series; \$2,500 for Friends of Carson City Library's International Film Weekend; \$7,500 for RSVP's 4th of July fireworks; and \$6,500 for Advocates to End

Domestic Violence's Taste of Downtown. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

36.C For Possible Action: To adopt a Resolution authorizing the expenditure of \$10,000 from the Fiscal Year 2017 Revolving Fund of the Redevelopment Authority for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals as an expense incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: The Redevelopment Authority allocated \$20,000 in the FY 2017 (current Fiscal Year) Redevelopment budget for the purchase of equipment and infrastructure to accommodate special events. The Parks and Recreation Department is proposing to purchase 24 matching chairs for the Sierra Room, in order to have the full amount needed for the standard room setup, and aluminum folding tables to replace and supplement the aging plastic folding tables they have currently. The equipment supports special events within the Redevelopment District. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

36.D For Possible Action: To adopt a Resolution authorizing the expenditure of \$1,165,000 from the Fiscal Year 2018 Redevelopment Revolving Fund to support various events and incentives as an expenditure incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: NRS 279.628 requires any expenditure from the Redevelopment Revolving Fund to be approved by Resolution of the Board of Supervisors. The Redevelopment Authority adopted the budget on May 18, 2017, to include \$25,000 for Nevada Day, \$15,000 for the downtown farmers market, \$10,000 for the annual Christmas tree lighting event, \$30,000 for the 2017 Epic Rides mountain bike festival, \$25,000 for special event street closures, \$480,000 for the annual Michael Hohl, Inc. auto dealership incentive General Fund reimbursement, \$170,000 for the annual Richard Campagni auto dealership incentive, \$160,000 for the previously approved Southgate Mall and Carson Mall sales tax reimbursement agreements, and \$250,000 for design and construction of downtown east-west streets (\$200,000) and Telegraph Alley (\$50,000) improvements in conjunction with the Curry Street sales tax street improvement project. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

36.E For Possible Action: To adopt a Resolution authorizing the expenditure of \$10,000 from the Fiscal Year 2017 Revolving Fund of the Redevelopment Authority for the purchase of an outdoor projector for events as an expense incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: The Redevelopment Authority allocated \$20,000 in the FY 2017 (current Fiscal Year) Redevelopment budget for the purchase of equipment and infrastructure to accommodate special events. The proposed could be used in conjunction with existing outdoor equipment including an inflatable movie screen and sound equipment to conduct public outdoor movie nights or live-streaming events, such as Epic Rides. The Carson City Visitors Bureau is purchasing sound equipment to accommodate the projector. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

36.F For Possible Action: To adopt Bill No. 112, on second reading, an ordinance related to improvement districts, establishing provisions to levy the Downtown Neighborhood Improvement District assessment for Fiscal Year 2017-18 for the maintenance of the Downtown Streetscape Enhancement Project. (Lee Plemel, lplemel@carson.org)

Staff Summary: The Board of Supervisors adopted Ordinance No. 2016-1 establishing the Downtown NID on January 7, 2016, in order to assess property owners to help pay for the ongoing maintenance of the Downtown Streetscape Enhancement Project improvements. The proposed ordinance is necessary to levy the annual property assessment.

37. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

38. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

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