# LIQUOR HEARINGS OFFICER NOTICE OF MEETING AND AGENDA

**Day:** Friday

**Date:** June 2, 2017 **Time:** 3:00 PM

Location: Carson City Community Development, BRIC Conference Room "A"

108 E. Proctor Street Carson City, NV 89701

#### A. Call to Order

**B.** Modification to the Agenda - The Carson City Hearings Officer reserves the right to take items out of order, remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

#### C. Public Comment\*\*

Members of the public who wish to address the Hearings Officer may speak on matters related to the Liquor Licensing review process, which are not on this agenda. Comments are limited to three minutes per person or topic. If your item requires extended discussion, please request the Hearings Officer to calendar the matter for a future Liquor Hearings Officer meeting. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

#### D. Public Hearing: Action Item

**D-1** For Possible Action: To issue a Liquor License to The Union, LLC and to approve Tanya MCcaffery as the liquor manager for The Union LLC (Liquor License #17-32069) located at 302 N. Carson St. (H. Sullivan, hsullivan@carson.org)

Summary: All liquor license requests are to be reviewed by the Hearings Officer per CCMC 4.13. The Union LLC is seeking to operate a restaurant and brew beer to be sold on premises at 302 N. Carson Street. The Hearings Officer will determine if the applicant has met the requirements per CCMC 4.13.125.

#### E. Public Comment\*\*

#### F. For Possible Action: Adjournment

\*\* PUBLIC COMMENT: The Hearings Officer will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Hearings Officer during the item itself. No action may be

taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to **three minutes** per person or topic at the discretion of the Hearings Officer in order to facilitate the meeting.

The Carson City Liquor Hearings Officer is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.

#### For Further Information

If you would like more information about an agenda item listed above, please contact Hope Sullivan in the Planning Department at <a href="https://hsullivan@carson.org">hsullivan@carson.org</a> or 775-283-7059. To request a copy of the supporting material for this meeting, please contact Krysten Haemel at <a href="https://khaemel@carson.org">khaemel@carson.org</a> or call the Carson City Community Development Center at 775-887-2180. Supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at <a href="www.carson.org/agendas">www.carson.org/agendas</a>. For further information regarding the Liquor Hearings Officer process, please call the Planning Division at 887-2180.

This agenda has been posted at the following locations:

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Community Center-Sierra Room, 851 East William Street

Community Development Department, 108 E. Proctor Street

This agenda is also available on the Carson City Website at <a href="www.carson.org/agenda">www.carson.org/agenda</a>

State Website - <a href="https://notice.nv.gov">https://notice.nv.gov</a>



## **Carson City Planning Division**

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2180 – Hearing Impaired: 711
planning@carson.org
www.carson.org/planning

### **MEMORANDUM**

Liquor License

TO:

The Hearings Officer

Item D-1

FROM:

Hope Sullivan, AICP

Planning Manager

DATE:

June 2, 2017

SUBJECT:

Liquor License: The Union, LLC - 302 N. Carson Street

<u>Recommendation</u>: To approval a liquor license for The Union, LLC at 302 N. Carson Street with Tanya McCaffery as the liquor manager subject to the following conditions of approval.

1. A pre-operational inspection.

2. Serving of beer/ alcohol must come from approved sources until health authority reviews and signs off on in-house production.

Per Carson City Municipal Code 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code. The Hearings Officer considers the recommendation of the Sheriff's office and the Health Department in making his decision.

The subject request is to allow The Union LLC to have a liquor license, with Ms. Tanya McCaffery as the liquor manager. The applicant is seeking to open a restaurant that serves beer, wine and liquor. The business will also brew beer both to be sold on the premises and to be purchased as retail to be consumed off premises. The business is proposed to be located at 302 N. Carson Street.

This request has been reviewed by both the Health Department and the Sheriff's Office. The Health Department inspected the premises, and is recommending approval subject to:

- 3. A pre-operational inspection.
- 4. Serving of beer/ alcohol must come from approved sources until health authority reviews and signs off on in-house production.

The Sheriff's office conducted a background check and did not find any disqualifying information based on CCMC 4.13.125.

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25 cent	25 cent Poker Sports Book		🗆 Poker							
□ 1.00 □ Mega Buck □ Keno □ Poker	□ 1.00 □ Keno □ Poker	.0000.	□ Wiega Buc	К	□ Keno	0	Poker			

Information	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180				
	Is your business location zoned for this type of business Yes	Has a Special Use Permit been obtained for this business location			
ĮΞ	Will you be installing any outdoor signs	Are there any existing signs of the property			
Miscellaneous In	Yes	Yes			
	Will there be any outside storage (If yes, please explain items being stored and how being screened) NO				
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) $NO$				
	Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business  Small amounts of cleaning chemicals to be stored on designated rack in dry storage				
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I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments

- If any changes are made after completing said license application this office must be notified immediately and an updated is required.
- A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location.
- Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license.
- Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation.

I hereby certify that the above information	is corr <b>d</b> ct	the bes	st of my knowledge and belief	. I understand that failure to co	mplete thi	s form
I hereby certify that the above information truthfully is an act of perjury.	1	11			1 1	

Applicant's Signature

Rules and Regulations

Date

FEE STRUCTURE	FEE	LICENSE TOTAL FEES		
Business License Fee	103.85	Business License Annual Fee:		
Square Footage 9800		Business License Pro-rated Fee: 387.13		
Number of Employees 30		Business License Application/Update Fee: 25		
Health Fee 8 bor 20 Putio le Dinaide		Liquor License Annual Fee:		
Number of Rental Units		Liquor License Pro-rated Fee:		
Number of Coin Operated Machines		Liquor License Application Fee:		
Number of Slot Machines		Liquor License Investigation Fee:		
TOTAL FEES DUE: 193	37.13	Gaming License Quarterly Fee:		
Payment Type JH 920	97	Gaming License Application Fee:		
Received By Reserve	Date 4 20 1	Fictitious Name Fee;		
Date Applicant Fingerprinted	By File #	Health Pre-Inspection Fee:		

Investigation de fre Janya # 500 # 1006