

## LIQUOR HEARINGS OFFICER NOTICE OF MEETING AND AGENDA

**Day:** Friday  
**Date:** June 2, 2017  
**Time:** 3:00 PM  
**Location:** Carson City Community Development, BRIC Conference Room "A"  
108 E. Proctor Street  
Carson City, NV 89701

**A. Call to Order**

**B. Modification to the Agenda** - The Carson City Hearings Officer reserves the right to take items out of order, remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**C. Public Comment\*\***

Members of the public who wish to address the Hearings Officer may speak on matters related to the Liquor Licensing review process, which are not on this agenda. Comments are limited to three minutes per person or topic. If your item requires extended discussion, please request the Hearings Officer to calendar the matter for a future Liquor Hearings Officer meeting. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

**D. Public Hearing: Action Item**

**D-1** For Possible Action: To issue a Liquor License to The Union, LLC and to approve Tanya McCaffery as the liquor manager for The Union LLC (Liquor License #17-32069) located at 302 N. Carson St. (H. Sullivan, hsullivan@carson.org)

*Summary: All liquor license requests are to be reviewed by the Hearings Officer per CCMC 4.13. The Union LLC is seeking to operate a restaurant and brew beer to be sold on premises at 302 N. Carson Street. The Hearings Officer will determine if the applicant has met the requirements per CCMC 4.13.125.*

**E. Public Comment\*\***

**F. For Possible Action: Adjournment**

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*\*\* PUBLIC COMMENT: The Hearings Officer will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Hearings Officer during the item itself. No action may be*

*taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to **three minutes** per person or topic at the discretion of the Hearings Officer in order to facilitate the meeting.*

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**The Carson City Liquor Hearings Officer is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.**

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### **For Further Information**

If you would like more information about an agenda item listed above, please contact Hope Sullivan in the Planning Department at [hsullivan@carson.org](mailto:hsullivan@carson.org) or 775-283-7059. To request a copy of the supporting material for this meeting, please contact Krysten Haemel at [khaemel@carson.org](mailto:khaemel@carson.org) or call the Carson City Community Development Center at 775-887-2180. Supporting materials for the meeting are available in the Planning Division office located at 108 E. Proctor Street, Carson City or at [www.carson.org/agendas](http://www.carson.org/agendas). For further information regarding the Liquor Hearings Officer process, please call the Planning Division at 887-2180.

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This agenda has been posted at the following locations:  
City Hall, 201 North Carson Street  
Carson City Library, 900 North Roop Street  
Community Center-Sierra Room, 851 East William Street  
Community Development Department, 108 E. Proctor Street

This agenda is also available on the Carson City Website at [www.carson.org/agenda](http://www.carson.org/agenda)  
State Website - <https://notice.nv.gov>



# Carson City Planning Division

108 E. Proctor Street  
Carson City, Nevada 89701  
(775) 887-2180 – Hearing Impaired: 711  
planning@carson.org  
www.carson.org/planning

## MEMORANDUM

Liquor License

**TO:** The Hearings Officer **Item D-1**

**FROM:** Hope Sullivan, AICP  
Planning Manager

**DATE:** June 2, 2017

**SUBJECT:** Liquor License: The Union, LLC – 302 N. Carson Street

**Recommendation:** To approval a liquor license for The Union, LLC at 302 N. Carson Street with Tanya McCaffery as the liquor manager subject to the following conditions of approval.

1. A pre-operational inspection.
2. Serving of beer/ alcohol must come from approved sources until health authority reviews and signs off on in-house production.


Per Carson City Municipal Code 4.13, all liquor license requests are to be reviewed by the Hearings Officer. The Hearings Officer may grant or deny the application for a liquor license or place conditions on a license to ensure compliance with the Municipal Code. The Hearings Officer considers the recommendation of the Sheriff's office and the Health Department in making his decision.

The subject request is to allow The Union LLC to have a liquor license, with Ms. Tanya McCaffery as the liquor manager. The applicant is seeking to open a restaurant that serves beer, wine and liquor. The business will also brew beer both to be sold on the premises and to be purchased as retail to be consumed off premises. The business is proposed to be located at 302 N. Carson Street.

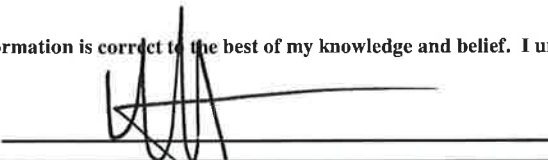
This request has been reviewed by both the Health Department and the Sheriff's Office. The Health Department inspected the premises, and is recommending approval subject to:

3. A pre-operational inspection.
4. Serving of beer/ alcohol must come from approved sources until health authority reviews and signs off on in-house production.

The Sheriff's office conducted a background check and did not find any disqualifying information based on CCMC 4.13.125.

		<b>CARSON CITY LICENSE APPLICATION</b>			Business License #: <b>17-32214   11-17-3208</b>	
Please type or print in black ink; Incomplete or illegible applications will not be accepted. Applications must bear an original signature.					Submittal Date:	
1	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Change of Location/Mailing	<input type="checkbox"/> Change of Name	<input type="checkbox"/> Change of Corporate Officer	<input type="checkbox"/> Other	
2	Type of License(s)	<input checked="" type="checkbox"/> Business	<input type="checkbox"/> Short-Term	<input type="checkbox"/> Gaming	<input checked="" type="checkbox"/> Liquor	
3	Type of Entity	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Non-Profit
4	Entity Name The Union LLC			5	Business Opening Date 05/01/17 <i>Jun-</i>	
6	Business Name (DBA) The Union			7	EIN # 82-0600085	
8	Business Address 302 N. Carson Street		City Carson City	State NV	Zip Code 89701	
9	Mailing Address 50 Washington Street, Ste 101		City Reno	State NV	Zip Code 89503	
10	Corporate Phone 775-359-7600	Business Phone TBD	Cellular Phone 775 203 0122	Business Fax 775 359 7601		
11	E-mail Address mark@libertyfwe.com		Business Website TBD			
12	Owner(s), Manager(s), or other Principal(s) attach additional pages if required					
	Last, First, MI McCaffery, Tanya		Percent Owned 40%	Title Manager		
	Residence Address (Street) 3308 Buckcreek Ct		City, State, Zip Reno, NV, 89519	Residence Telephone 775 232 7671		
	Last, First, MI Estee, Mark		Percent Owned 50%	Title Manager		
	Residence Address (Street) 50 N Sierra St, #508		City, State, Zip Reno, NV, 89501	Residence Telephone 775 203 0122		
	Last, First, MI		Percent Owned	Title		
	Residence Address (Street)		City, State, Zip	Residence Telephone		
	Liquor** <i>Tanya McCaffery</i>		<input type="checkbox"/> On-Site <input type="checkbox"/> Off-Site	Contact Phone Number <i>775 232 7671</i>		
	Residence address (Street) <i>3308 Buckcreek Ct</i>		City, State, Zip <i>Reno NV 89519</i>			
13	Describe in detail the activity of your business Restaurant that serves beer, wine and liquor. The business will also be brewing small amounts of beer to be sold on the premises and to be purchased as retail to be consumed off premise.					
14	Type of Liquor License Applying for (If applicable)					
	<input type="checkbox"/> Tavern/Bar	<input type="checkbox"/> Dining Room w/Beer and Wine Only	<input type="checkbox"/> Packaged Liquor	<input checked="" type="checkbox"/> Dining Room w/Hard Liquor	<input checked="" type="checkbox"/> Combo (On-Premise & Pkg)	<input type="checkbox"/> General Wholesale
	<input type="checkbox"/> Catering	<input type="checkbox"/> Additional Wet Bars _____		Will there be an Interim Management Agreement? NO		
16	List number of slot machines (If applicable)			List number of table games (If applicable)		
	<input type="checkbox"/> 1 cent _____	<input type="checkbox"/> Multi _____	<input type="checkbox"/> Craps _____	<input type="checkbox"/> Baccarat _____		
	<input type="checkbox"/> 5 cent _____	<input type="checkbox"/> Poker _____	<input type="checkbox"/> Roulette _____	<input type="checkbox"/> Race Book _____		
	<input type="checkbox"/> 25 cent _____	<input type="checkbox"/> Mega Buck _____	<input type="checkbox"/> Twenty-One _____	<input type="checkbox"/> Sports Book _____		
	<input type="checkbox"/> 1.00 _____		<input type="checkbox"/> Keno _____	<input type="checkbox"/> Poker _____		
17	If this application is for a change of business name, location, or ownership, list the previous name, address, and owner below:					

Miscellaneous Information	Please answer this section if your business is <i>located</i> in Carson City. If you are unsure of your answer or are installing signage, contact the Planning Division at (775) 887-2180	
	Is your business location zoned for this type of business Yes	Has a Special Use Permit been obtained for this business location No
	Will you be installing any outdoor signs Yes	Are there any existing signs of the property Yes
	Will there be any outside storage (If yes, please explain items being stored and how being screened) No	
	Will any commercial vehicles be used for this business (If yes, please describe size, type, and location of storage) No	
	Please list the quantities, types, and storage location of any chemicals or hazardous materials that will be used for this business Small amounts of cleaning chemicals to be stored on designated rack in dry storage	

Rules and Regulations	<p>I, the undersigned understand that I cannot operate my business until my license is actually issued by this office indicating approval by all necessary city departments</p> <ul style="list-style-type: none"> <li>• If any changes are made after completing said license application this office must be notified immediately and an updated is required.</li> <li>• A business license, liquor license, and/or gaming license are issued to a given owner at a SPECIFIC LOCATION and are NON-TRANSFERRABLE to a different owner or different location.</li> <li>• Non-payment of annual and quarterly business license, liquor license, and/or gaming license fees by the due date will result in applied penalties and is grounds for the revocation of the license.</li> <li>• Any exception to any of the above is considered a violation of the Carson City Municipal Code and is subject to citation.</li> </ul> <p>I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that failure to complete this form truthfully is an act of perjury.</p> <p>Applicant's Signature <u></u> Date <u>4/19/17</u></p>
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FEE STRUCTURE	FEE	LICENSE TOTAL FEES
Business License Fee	63.85	Business License Annual Fee:
Square Footage 9800		Business License Pro-rated Fee: 387.13
Number of Employees 30		Business License Application/Update Fee: 25
Health Fee 8 bar 20 Patio 60 inside		Liquor License Annual Fee: 900
Number of Rental Units		Liquor License Pro-rated Fee:
Number of Coin Operated Machines		Liquor License Application Fee: 1000
Number of Slot Machines		Liquor License Investigation Fee: 500
TOTAL FEES DUE: 1937.13		Gaming License Quarterly Fee:
Payment Type #9297		Gaming License Application Fee:
Received By Beseck	Date 4/20/17	Fictitious Name Fee:
Date Applicant Fingerprinted	By	File #
		Health Pre-Inspection Fee: 25

Investigation Fee for Janiya  
#500 #1006