



## NOTICE OF MEETING OF THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (RTC)

**Day:** Wednesday  
**Date:** December 13, 2017  
**Time:** Begins immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 p.m.  
**Location:** Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

### AGENDA

**AGENDA NOTES:** The Regional Transportation Commission is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Regional Transportation Commission staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or [lmaloney@carson.org](mailto:lmaloney@carson.org), or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted under "Agendas & Minutes" at [www.carson.org/agendas](http://www.carson.org/agendas), or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

#### 1. ROLL CALL AND DETERMINATION OF A QUORUM

**2. AGENDA MANAGEMENT NOTICE:** The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**3. DISCLOSURES:** Any member of the RTC Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the RTC's official business. Such disclosures may also be made at such time the specific agenda item is introduced.

**4. PUBLIC COMMENT:** Members of the public who wish to address the RTC may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

## 5. APPROVAL OF MINUTES:

5.A (For Possible Action) November 27, 2017 Draft Minutes

## 6. PUBLIC MEETING ITEM(S):

**6.A (For Possible Action)** To approve the submission of a Community Development Block Grant (CDBG) application by the Public Works Department for ADA improvements along College Parkway, between North Carson Street and Northgate Lane.

**Staff Summary:** The proposed improvements to College Parkway would include the replacement of non-compliant curb ramps and driveways, substandard or hazardous sidewalks, and modifications to non-compliant pedestrian push buttons.

**6.B (For Possible Action)** To accept a Bureau of Land Management (BLM) Right-of-Way offer presented to Carson City for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program (FLAP) Grant project across APN 010-261-05.

**Staff Summary:** The project design is at 100% and construction is anticipated for spring of 2018. All necessary right-of-way from private property owners and the Bureau of Indian Affairs (BIA) has been secured.

**6.C (For Possible Action)** To approve Amendment No. 1 to Contract No. 1516-129 with MV Transportation, Inc. to add \$24,985.84 for the remainder of year two (January 1, 2018 to September 30, 2018), and \$33,314.45 for year three (October 1, 2018 to September 30, 2019) to the contract for the operation of JAC fixed route and JAC Assist paratransit service.

**Staff Summary:** Driver shortages have forced overtime pay for the contractor and have threatened service due to insufficient staffing. Driver recruitment efforts have stalled. Discussions with applicants who have declined job offers indicate low wages as the reason for decline. A \$2.00 driver base-wage increase is proposed. MV will be contributing \$1.00 per hour to driver wages, and staff is recommending that the RTC approve a \$1.00 per hour match. The overall annual contract amounts would be increased from \$743,369.00 to \$768,354.84 for the remaining portion of contract year 2018, and from \$759,647.00 to \$792,961.45 for 2019.

**6.D (For Possible Action)** To approve the purchase of 24 battery backup systems and 239 backplate kits from Sierra Transportation & Technologies for a not to exceed amount of \$113,455.00 to be funded from the Street Signal Repair & Maintenance Account.

**Staff Summary:** The installation of battery backups has been adopted in order to reduce the impact of power outages and ensure the safe and efficient flow of traffic during short to moderate duration loss-of-power events. RTC entered into an agreement with NDOT to install battery backup systems and add retro-reflective backplates at 12 intersections. Public Works has budgeted for the purchase of an additional 12 battery backup systems in FY2018. The battery backup systems have been exempted from competitive bidding in accordance with NRS 332.115 for the following reasons: expansion of use of existing equipment implementation, full compatibility with our custom load shed solution, standardized maintenance, parts, and training. Public Works purchased and installed 13 battery backups in 2016 at which time a selection process was performed including the solicitation of multiple bids and review that resulted in the selection of the Alpha Technologies solution. Sierra Transportation & Technologies is the exclusive distributor for Alpha Technologies, Inc. for Northern Nevada. Additional bids were solicited for the retro-reflective backplate kits and to date Sierra Transportation & Technologies is the only vendor that has been able to source them.

**7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):**

- 7.A Transportation Manager's Report
- 7.B Street Operations Activity Report
- 7.C Project Status Report
- 7.D Future Agenda Items

**8. BOARD COMMENTS (Information only):** Status reports and comments from the members of the RTC Board.

**9. PUBLIC COMMENT:** Members of the public who wish to address the RTC Board may approach the podium and speak on any matter relevant to or within the authority of RTC. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future RTC meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

**10. The Next Meeting is Tentatively Scheduled:** 4:30 p.m., Wednesday, January 10, 2018, at the Sierra Room - Community Center, 851 East William Street.

## **11. ADJOURNMENT: For Possible Action**

This agenda has been posted at the following locations on Thursday, December 7, 2017, before 5:00 p.m.:

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Community Center, Sierra Room, 851 East William Street

Carson City Public Works, 3505 Butti Way

Carson City Planning Division, 108 E. Proctor Street

Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden

Lyon County Manager's Office, 27 South Main Street, Yerington

Nevada Department of Transportation, 1263 S. Stewart Street, Carson City

City Website: [www.carson.org/agendas](http://www.carson.org/agendas)

State Website: <https://notice.nv.gov>

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Monday, November 27, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Jim Smolenski  
Commissioner Lori Bagwell  
Commissioner Mark Kimbrough

**STAFF:** Darren Schulz, Public Works Department Director  
Lucia Maloney, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Graham Dollarhide, Transit Coordinator  
Hailey Lang, Transportation Planner  
Cortney Bloomer, Bicycle and Pedestrian Coordinator  
Stephanie Hicks, Real Property Manager  
Dan Yu, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:01:35)** - Chairperson Bonkowski called the meeting to order at 5:01 p.m. Ms. King called the roll; a quorum was present. Commissioner Zenteno was absent.

**2. AGENDA MANAGEMENT NOTICE (5:02:01)** - Chairperson Bonkowski entertained modifications to the agenda. At Ms. Maloney's request, Chairperson Bonkowski modified the agenda to hear item 6(D) prior to item 6(C). Chairperson Bonkowski entertained additional requests and, when none were forthcoming, deemed the agenda adopted as modified.

**3. DISCLOSURES (5:02:49)** - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

**4. PUBLIC COMMENT (5:03:01)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**5. ACTION ON APPROVAL OF MINUTES - October 11, 2017 (5:03:15)** - Chairperson Bonkowski introduced this item, and entertained a motion. **Vice Chairperson Smolenski moved to approve the minutes, as presented. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

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6. PUBLIC MEETING ITEMS:

**6(A) POSSIBLE ACTION TO APPROVE A REVISED FEDERAL LANDS ACCESS PROGRAM (“FLAP”) PROJECT MEMORANDUM OF AGREEMENT THAT DOCUMENTS THE RESPONSIBILITIES FOR THE DEVELOPMENT, CONSTRUCTION, AND FUTURE MAINTENANCE OF SIERRA VISTA LANE (5:03:40)** - Chairperson Bonkowski introduced this item. Mr. Goering commended Real Property Manager Stephanie Hicks, the Public Works Department Design Team, and Senior Project Manager Robb Fellows for their contributions to the Sierra Vista Lane project. Mr. Goering provided background information on the subject and following related items. He reviewed the agenda materials for the subject item.

Chairperson Bonkowski entertained questions or comments of the commissioners and, when none were forthcoming, of the public. (5:06:34) Donna Grey thanked City staff “for all their hard work on this project. It means a lot to our community, our neighborhood in the Mexican Dam area because it’s really the only access route in for emergency vehicles and so, as it’s deteriorated, it’s been of great concern to us.” In response to a question, Mr. Goering advised that revisions to the Memorandum of Agreement have been reviewed and approved by the Central Federal Lands legal representative and the project manager.

Chairperson Bonkowski entertained additional public comment and, when none was forthcoming, a motion. **Commissioner Kimbrough moved to approve a revised Federal Lands Access Program Project Memorandum of Agreement that documents the responsibilities for the development, construction, and future maintenance of Sierra Vista Lane. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**6(B) POSSIBLE ACTION TO APPROVE A REVISED FEDERAL LANDS ACCESS PROGRAM (“FLAP”) PROJECT REIMBURSEMENT AGREEMENT TO REIMBURSE CENTRAL FEDERAL LANDS HIGHWAY DIVISION FOR FIVE PERCENT OF THE COST (5:08:18)** - Chairperson Bonkowski introduced this item. Mr. Goering reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained questions or comments of the commissioners and, when none were forthcoming, of the public. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Bagwell moved to approve a revised Federal Lands Access Program Project Reimbursement Agreement to reimburse Central Federal Lands Highway Division for five percent of the cost. Commissioner Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**6(C) POSSIBLE ACTION TO ACCEPT A BUREAU OF INDIAN AFFAIRS (“BIA”) GRANT OF EASEMENT FOR ROADWAY RIGHT-OF-WAY AND AGREE TO PAY \$4,150.00 IN JUST COMPENSATION TO THE OWNERS, AS PRESENTED TO CARSON CITY BY THE BIA, FOR THE ROADWAY AND ASSOCIATED IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT PROJECT ACROSS PUBLIC DOMAIN ALLOTMENT CC-398, ALSO KNOWN AS APN 010-291-06 (5:11:46)** - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Mr. Goering responded to questions regarding the \$4,150 in just compensation, and extensive discussion ensued. Mr. Schulz further clarified that “the original agreement that we put together, for the grant ..., was very specific and

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the amount of money that was spent on construction, our match, all of that, was all laid out there. This came up later, as you know ..., that we had to obtain this right-of-way at an additional cost. That was not part of the original agreement that we made with them to do this project.” Mr. Schulz explained that the \$4,150 is part of the project “but because it wasn’t on the table originally, they’re not going to pay for it. They’re not going to come back and reimburse us for it because it wasn’t part of what they agreed to pay for in the beginning.” In response to a further question, Mr. Schulz further clarified that “it’s not that we couldn’t go back and really pound our fist on the table that this is an eligible cost but the risk for blowing up the whole thing wasn’t worth it to us ...”

Mr. Goering responded to additional questions of clarification, and Chairperson Bonkowski entertained public comment. When no public comment was forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to accept the Bureau of Indian Affairs Grant of Easement for Roadway Right-of-Way, and agree to pay \$4,150.00 in just compensation to the owners, as presented to Carson City by the BIA, for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program Grant Project across Public Domain Allotment CC-398, also known as APN 010-291-06. Vice Chairperson Smolenski seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**6(D) INFORMATIONAL UPDATE ON THE ACQUISITION OF RIGHT-OF-WAY FROM THE BUREAU OF LAND MANAGEMENT (“BLM”) FOR THE ROADWAY AND ASSOCIATED IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT PROJECT ACROSS APN 010-261-05 (5:10:31)** - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments of the commissioners and of the public; however, none were forthcoming.

**6(E) POSSIBLE ACTION TO APPROVE A RIGHT-OF-ENTRY AGREEMENT AND ACCEPT THE DONATION OF A PERMANENT EASEMENT AND RIGHT-OF-WAY FOR THE ROADWAY AND ASSOCIATED IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT PROJECT, FROM MARK ALAN GREGORY AND SANDRA JOYCE GUTTERY GREGORY, APN 010-121-36 (5:21:00)** - Chairperson Bonkowski introduced this item. Mr. Goering provided background information and reviewed the agenda materials. Ms. Maloney provided additional clarification. Mr. Goering and Ms. Hicks responded to questions of clarification. Commissioner Kimbrough provided background information on the uniqueness of the subject property, and commended staff on the negotiations which resulted in its inclusion. Mr. Goering and Ms. Hicks responded to additional questions of clarification regarding the fence replacement and construction of the driveway apron.

Chairperson Bonkowski entertained additional commissioner questions or comments and public comments. When no additional questions or comments were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to approve a Right-of-Way Entry Agreement, and accept the donation of a permanent easement and right-of-way for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program grant project, from Mark Alan Gregory and Sandra Joyce Guttery**

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**Gregory, APN 010-121-36. Vice Chairperson Smolenski seconded the motion. Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. Motion carried 3-1.**

**6(F) POSSIBLE ACTION TO ACCEPT THE DONATION OF A PERMANENT EASEMENT FOR THE ROADWAY AND ASSOCIATED IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT PROJECT, FROM JOSH A. OSTER AND MICHELLE C. OSTER-HAMILTON, APN 010-121-41 (5:31:55) - Chairperson Bonkowski introduced this item, and Mr. Goering reviewed the agenda materials. Chairperson Bonkowski entertained questions or comments of the commissioners and of the public and, when none were forthcoming, a motion. Commissioner Bagwell moved to accept the donation of a permanent easement for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program Grant Project, from Josh A. Oster and Michelle C. Oster-Hamilton, known as APN 010-121-41. Vice Chairperson Smolenski seconded the motion. Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. Motion carried 4-0.**

**6(G) POSSIBLE ACTION TO RATIFY RIGHT-OF-ENTRY AGREEMENTS FOR CONSTRUCTION OF SIERRA VISTA LANE, AS PART OF THE FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT PROJECT, FROM KATHI A. MARTIN, APN 010-121-21; KAMINSKY / FITZGERALD FAMILY 2002 TRUST, APN 010-121-25; BRUCE A. MILLER, APN 010-121-26; RANDY W. AND LISA G.F. JONES, APN 010-121-27; BRANDON REVOCABLE TRUST, APN 010-121-37; ROGER G. AND DIANA L. PRESTON, APN 010-121-38; AND JOSH A. OSTER AND MICHELLE C. OSTER-HAMILTON, APN-010-121-41 (5:33:35) - Chairperson Bonkowski introduced this item. Ms. Hicks reviewed the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments of the commissioners and of the public. When no additional questions or comments were forthcoming, Chairperson Bonkowski entertained a motion. Commissioner Kimbrough moved to ratify Right-of-Entry Agreements for construction of Sierra Vista Lane, as part of the Federal Lands Access Program Grant Project, from Kathi A. Martin, APN 010-121-21; Kaminsky / Fitzgerald Family 2002 Trust, APN 010-121-25; Bruce A. Miller, APN 010-121-26; Randy W. and Lisa G.F. Jones, APN 010-121-27; Brandon Revocable Trust, APN 010-121-37; Roger G. and Diana L. Preston, APN 010-121-38; and Josh A. Oster and Michelle C. Oster-Hamilton, APN 010-121-41. Commissioner Bagwell seconded the motion. Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. Motion carried 4-0.**

**6(H) POSSIBLE ACTION TO APPROVE THE SUBMISSION OF A FEDERAL LANDS ACCESS PROGRAM (“FLAP”) GRANT APPLICATION BY THE PUBLIC WORKS DEPARTMENT FOR TRAILHEAD, ROADWAY, AND DRAINAGE IMPROVEMENTS, BETWEEN THE KINGS CANYON TRAILHEAD AND JUST EAST OF THE CANYON DRIVE AND KINGS CANYON ROAD INTERSECTION (5:37:47) - Chairperson Bonkowski introduced this item. Mr. Goering reviewed the agenda materials, and responded to questions of clarification. Commissioner Kimbrough commended staff on the grant application for this highly-used recreational area. Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. Vice Chairperson Smolenski moved to approve the submission of a Federal Lands Access Program grant**



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**application, by the Public Works Department, for trailhead, roadway, and drainage improvements, between the Kings Canyon Trailhead and just east of the Canyon Drive and Kings Canyon Road intersection. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 4-0.**

**7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**7(A) TRANSPORTATION MANAGER'S REPORT (5:42:42)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented her report.

**7(B) STREET OPERATIONS ACTIVITY REPORT (5:45:47)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. She responded to questions of clarification.

**7(C) PROJECT STATUS REPORT (5:48:59)** - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Chairperson Bonkowski entertained commissioner questions; however, none were forthcoming.

**7(D) FUTURE AGENDA ITEMS (5:53:02)** - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the December commission meeting. Commissioner Bagwell requested to agendize a presentation on signal timing for a future meeting.

**8. COMMISSIONER COMMENTS (5:48:17)** - Commissioner Kimbrough commended City staff on the FLAP grant funding for Sierra Vista Lane. He commented, "... a lot of times people don't see ... all of the work that staff does to generate that to get such a good grant and support this community. So I just want to acknowledge all the work that Dirk, taking the lead, has done to make this successful for this community." (5:54:21) Chairperson Bonkowski entertained additional comments; however, none were forthcoming.

**9. PUBLIC COMMENT (5:54:50)** - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

**10. THE NEXT MEETING IS TENTATIVELY SCHEDULED for 4:30 p.m. on Wednesday, December 13, 2017 in the Community Center Sierra Room, 851 East William Street (5:54:59)** - Chairperson Bonkowski read this information into the record.

**11. ACTION ON ADJOURNMENT (5:55:14)** - Chairperson Bonkowski adjourned the meeting at 5:55 p.m.

The Minutes of the November 27, 2017 Carson City Regional Transportation Commission meeting are so approved this \_\_\_\_\_ day of December, 2017.

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BRAD BONKOWSKI, Chair



## STAFF REPORT

**Report To:** The Carson City Regional Transportation Commission (RTC)

**Meeting Date:** December 13, 2017

**Staff Contact:** Dirk Goering, Senior Transportation Planner

**Agenda Title: (For Possible Action)** To approve the submission of a Community Development Block Grant (CDBG) application by the Public Works Department for ADA improvements along College Parkway, between North Carson Street and Northgate Lane.

**Staff Summary:** The proposed improvements to College Parkway would include the replacement of non-compliant curb ramps and driveways, substandard or hazardous sidewalks, and modifications to non-compliant pedestrian push buttons.

**Agenda Action:** Formal Action/Motion

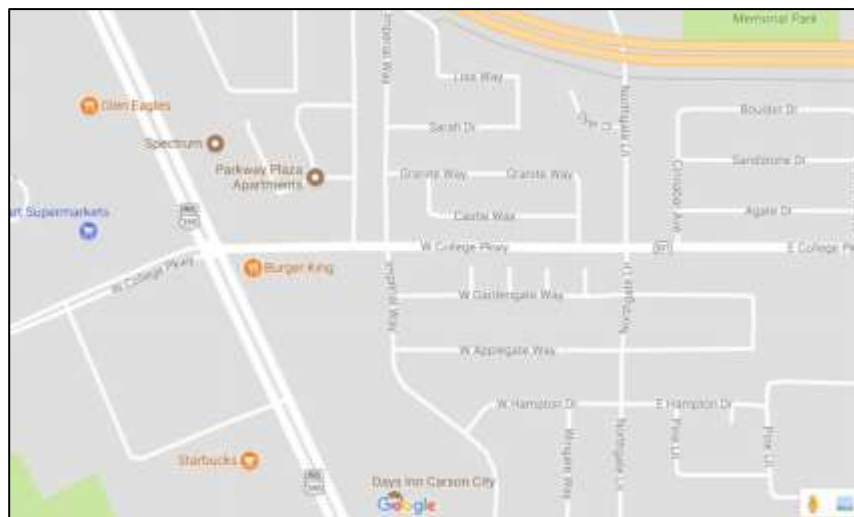
**Time Requested:** 5 minutes

### Proposed Motion

Move to approve the submission of a Community Development Block Grant (CDBG) application by the Public Works Department for ADA improvements to College Parkway, between North Carson Street and Northgate Lane.

### Background/Issues & Analysis

The grant application requests approximately \$260,892 for improvements along College Parkway, between North Carson Street and Northgate Lane. No local match is required. Carson City Public Works staffing resources are included in the estimate. This portion of College Parkway is predominantly low to moderate income (57% of the area population) and is identified in the Carson City ADA Transition Plan.



**Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: See fiscal impact explanation below.

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: No local match is required and staffing resources are reimbursable. If the grant is awarded, there would be a fiscal benefit of approximately \$260,892.

**Alternatives**

N/A

**Supporting Material**

N/A

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## STAFF REPORT

**Report To:** The Carson City Regional Transportation Commission (RTC)

**Meeting Date:** December 13, 2017

**Staff Contact:** Dirk Goering, Senior Transportation Planner

**Agenda Title: (For Possible Action)** To accept a Bureau of Land Management (BLM) Right-of-Way offer presented to Carson City for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program (FLAP) Grant project across APN 010-261-05.

**Staff Summary:** The project design is at 100% and construction is anticipated for spring of 2018. All necessary right-of-way from private property owners and the Bureau of Indian Affairs (BIA) has been secured.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 10 minutes

### **Proposed Motion**

Move to accept a Bureau of Land Management (BLM) Right-of-Way offer presented to Carson City for the roadway and associated improvements needed for the construction and maintenance of Sierra Vista Lane, as part of the Federal Lands Access Program (FLAP) Grant project across APN 010-261-05.

### **Background/Issues & Analysis**

Due to discrepancies between the existing roadway and access/drainage easements for Sierra Vista Lane, the Public Works Department needs to obtain appropriate easements from private property owners, BIA Allotment property owners, and BLM prior to moving forward with construction.

### **Applicable Statute, Code, Policy, Rule or Regulation**

N/A

### **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: Streets Maintenance 256

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: Funds are available in the account for maintenance responsibilities.

**Alternatives**

Do not accept Right-of-Way Offer.

**Supporting Material**

Right-of-Way offer presented to Carson City by the Bureau of Land Management (APN 010-261-05).

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_ Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



# United States Department of the Interior



## BUREAU OF LAND MANAGEMENT

Sierra Front Field Office  
5665 Morgan Mill Road  
Carson City, Nevada 89701  
<http://www.blm.gov/nv>

NOV 21 2017

In Reply Refer To:  
2800 (NVC020)

Your Reference:  
Sierra Vista Lane

HAND DELIVERED

Stephanie A. Hicks  
Authorized Signature

Stephanie A. Hicks  
Print Name

11/21/17  
Date Received

Ms. Stephanie Hicks  
Real Property Manager  
Carson City Public Works  
3505 Butti Way  
Carson City, Nevada 89701

Dear Ms. Hicks,

Enclosed are two copies of an unsigned right-of-way (ROW) grant (serial no.: N-95813) for your road ROW in the Mexican Dam area, Carson City County, Nevada. Please review the document and if it meets with your approval, sign and date both copies and return to the address shown above. Upon our receipt of the signed documents we will issue the ROW, absent any other unresolved issues.

Please be aware that you may not conduct any activities related to your ROW project on public lands until you have received an authorized grant from this office. If you have any questions, please contact Matt Simons, Realty Specialist, at (775) 885-6162, email [msimons@blm.gov](mailto:msimons@blm.gov), or at the above address.

Sincerely

Bryant D. Smith  
Field Manager  
Sierra Front Field Office

Enclosures

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

**RIGHT-OF-WAY GRANT/TEMPORARY USE PERMIT**

Issuing Office  
**Sierra Front Field Office**

Serial Number  
**N-95813**

1. A (right-of-way) (permit) is hereby granted pursuant to:

- a.  Title V of the Federal Land Policy and Management Act of October 21, 1976 (90 Stat. 2776; 43 U.S.C. 1761);
- b.  Section 28 of the Mineral Leasing Act of 1920, as amended (30 U.S.C. 185);
- c.  Other (describe) \_\_\_\_\_

2. Nature of Interest:

a. By this instrument, the holder Carson City Public Works receives a right to construct, operate, maintain, and terminate a road on public lands (or Federal land for MLA Rights-of-Way) described as follows:

**Within the following described lands:**

**Mount Diablo Meridian, Nevada**

**T. 15 N., R. 20 E.,  
sec. 35, NW1/4NE1/4.**

b. The right-of-way or permit area granted herein is 100 feet wide, 1,450 feet long and contains 3.08 acres, more or less. If a site type facility, the facility contains \_\_\_\_\_ acres.

c. This instrument shall terminate on December 31, 2046, \_\_\_\_\_ years from its effective date unless, prior thereto, it is relinquished, abandoned, terminated, or modified pursuant to the terms and conditions of this instrument or of any applicable Federal law or regulation.

d. This instrument  may  may not be renewed. If renewed, the right-of-way or permit shall be subject to the regulations existing at the time of renewal and any other terms and conditions that the authorized officer deems necessary to protect the public interest.

e. Notwithstanding the expiration of this instrument or any renewal thereof, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding on the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination, of the grant.

3. Rental:

For and in consideration of the rights granted, the holder agrees to pay the Bureau of Land Management fair market value rental as determined by the authorized officer unless specifically exempted from such payment by regulation. Provided, however, that the rental may be adjusted by the authorized officer, whenever necessary, to reflect changes in the fair market rental value as determined by the application of sound business management principles, and so far as practicable and feasible, in accordance with comparable commercial practices.

4. Terms and Conditions:

- a. This grant or permit is issued subject to the holder's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations parts 2800 and 2880.
- b. Upon grant termination by the authorized officer, all improvements shall be removed from the public lands within \_\_\_\_\_ days, or otherwise disposed of as provided in paragraph (4)(d) or as directed by the authorized officer.
- c. Each grant issued pursuant to the authority of paragraph (1)(a) for a term of 20 years or more shall, at a minimum, be reviewed by the authorized officer at the end of the 20th year and at regular intervals thereafter not to exceed 10 years. Provided, however, that a right-of-way or permit granted herein may be reviewed at any time deemed necessary by the authorized officer.
- d. The stipulations, plans, maps, or designs set forth in Exhibit(s) A, B, and C, dated June 9, 2017 (Exhibit A), attached hereto, are incorporated into and made a part of this grant instrument as fully and effectively as if they were set forth herein in their entirety.
- e. Failure of the holder to comply with applicable law or any provision of this right-of-way grant or permit shall constitute grounds for suspension or termination thereof.
- f. The holder shall perform all operations in a good and workmanlike manner so as to ensure protection of the environment and the health and safety of the public.
- g. **The holder shall limit disturbance to the survey area depicted in Figure 4, Attachment 2, of the Categorical Exclusion document (Exhibit C) completed by the U.S. Department of Transportation, Federal Highway Administration, Central Federal Lands Highway Division for Project NV FLAP 100(1) Sierra Vista Lane, dated August 17, 2017. The holder shall complete all work in conformance with the aforementioned Categorical Exclusion document.**

IN WITNESS WHEREOF, The undersigned agrees to the terms and conditions of this right-of-way grant or permit.

\_\_\_\_\_  
(Signature of Holder)

\_\_\_\_\_  
(Signature of Authorized Officer)

\_\_\_\_\_  
(Title)

**Field Manager, Sierra Front Field Office**  
\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Effective Date of Grant)



## Sierra Vista Lane

**15. Provide statement of need for project, including the economic feasibility and items such as: (a) cost of proposal (construction, operation, and maintenance): (b) estimated cost of next best alternative; and (c) expected public benefits.**

The purpose of this project is to create safe and improved access to Federal lands. Sierra Vista Lane is in need of reconstruction because it was originally constructed out of recycled asphalt grindings and is rapidly deteriorating, creating unsafe conditions. The safety hazards of the roadway include: uneven pavement, potholes, crumbling shoulders, longitudinal cracking, washed out and narrow road sections due to undersized drainage facilities, roadway flooding, and a lack of striping and signage. The inadequate drainage facilities are impacting erosion, which is degrading the roadway and transporting sediment into the Carson River.

Total project budget is approximately \$4.8 Million. Construction was estimated at approximately \$3.8 Million with a 25% contingency. Central Federal Lands Highway Division has accepted the project and will fund 95%. Carson City will provide the funds to meet the 5% match requirement. There was no cost estimate determined for the next best alternative.

The project will provide a reconstructed roadway minimizing roadway deterioration. The expected public benefits include adequate drainage improvements to reduce erosion, preventing water and debris from running over the roadway, ensuring the preservation of Sierra Vista Lane. In addition, the drainage improvements will eliminate roadway ponding. The reconstruction will improve some sight distance and alignment concerns, where areas of the roadway have deteriorated. Furthermore, the drainage improvements, striping, and signage will improve driver behavior, increasing safety for all roadway users

The project would drastically improve conditions for infrequent users, such as bicyclists, equestrians, and pedestrians, by providing adequate lane widths, shoulder areas, and striping. Due to the diverse types of recreational users, the improved parking areas will improve safety by providing adequate parking areas and designated access points.

**EXHIBIT A-1**  
**LEGAL DESCRIPTION OF LEASE AREA**

**Servient Parcel:**

The Northwest one-quarter (NW 1/4) of the Northeast one-quarter (NE 1/4) of Section 35 (Sec 35), Township Fifteen North (T15N), Range Twenty East (R20E), Mount Diablo Base and Meridian (M.D.B.M.), Carson City, State of Nevada.

Containing 40 acres, more or less.

**Lease Area:** (See Exhibit "A" attached hereto and made a part hereof) A strip of land 50.00 feet on each side of the following described centerline:

**Commencing** at the Center of said NE 1/4 of Sec 35, marked by a 5/8 inch rebar and cap;

**Thence**, along the North one-sixteenth (1/16) Section line of said NE 1/4 of Sec 35, North 89°19'51" West, a distance of 962.84 feet to a point on the construction centerline of Sierra Vista Lane, being the beginning of a non-tangent curve to the right, a radial line to said beginning bears South 87°28'15" West, said point also being the **Point of Beginning**;

**Thence**, departing said North 1/16 line and along said construction centerline the following 8 courses;

1. Northerly a distance of 70.69 feet along the arc of a 355.07 foot radius curve to the right, through a central angle of 11°24'23" to the beginning of a tangent reverse curve;
2. Northerly a distance of 110.06 feet along the arc of a 900.19 foot radius curve to the left, through a central angle of 07°00'20";
3. North 01°52'18" East, a distance of 188.59 feet to the beginning of a tangent curve;
4. Northeasterly a distance of 447.94 feet along the arc of a 1,900.40 foot radius curve to the right, through a central angle of 13°30'18" to the beginning of a tangent reverse curve;
5. Northerly a distance of 115.00 feet along the arc of a 1,650.35 foot radius curve to the left through a central angle of 03°59'33" to the beginning of a tangent reverse curve;
6. Northeasterly a distance of 243.99 feet along the arc of a 1160.24 foot radius curve to the right, through a central angle of 12°02'55" to the beginning of a tangent reverse curve;
7. Northerly a distance of 163.07 feet along the arc of a 910.19 foot radius curve to the left, through a central angle of 10°15'54";
8. North 13°10'04" East, a distance of 6.03 feet to a point on the north line of said Sec 35, the **POINT OF TERMINUS**, from which point the North 1/4 Corner of

said Sec 35, T15N, R20E, M.D.M.B., marked by a 1 inch iron pipe, bears North 89°22'45" West, a distance of 572.64 feet.

The side lines and end lines being extended or shortened to terminate at the boundaries of the servient parcel

Containing 134,273 square feet (3.08 acres), more or less.

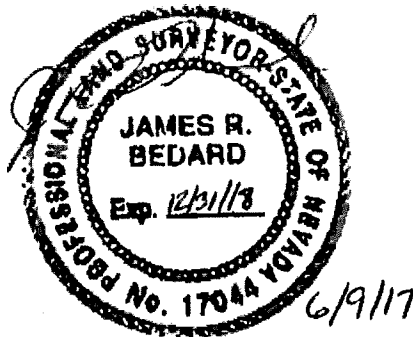
**BASIS OF BEARINGS:** South 06°21'14" West between Carson City control monuments CC048 and CC049 as shown on record of survey map no. 2749 recorded august 11, 2010 in the official records of Carson City Nevada, as file no. 403425.

**SURVEYOR'S CERTIFICATE**

I hereby certify that the attached easement description was prepared by me or under my direct supervision and is accurate to the best of my knowledge and belief.

James R. Bedard  
Nevada PLS 17044  
For and on behalf of

 **Manhard**  
CONSULTING  
9850 DOUBLE R BLVD, SUITE 101  
RENO, NEVADA 89521  
(775) 743-3500



# EXHIBIT "A"

APN:010-121-33  
4901 CARSON RIVER ROAD  
OPEN SPACE, CARSON CITY

APN:010-121-46  
SIERRA VISTA LN.  
OPEN SPACE, CARSON CITY



1"=300'

STA=1123+96.26

P.O.T.

L35

CALCULATED POSITION,  
NOTHING FOUND OR SET

572.64'  
N89°22'45"W

741.70'  
S89°22'45"E

26

35

S84°44'49"E  
612.42'

FOUND CARSON CITY  
CONTROL CC048

FOUND 1IN IRON PIPE

S36°46'21"W  
251.87'

FOUND 2IN ALUMINUM  
CAP STAMPED CP:102

LEASE AREA  
3.08 ACRES ±

C13

C14

APN:010-121-08  
5455 RIVER ROAD  
OPEN SPACE,  
CARSON CITY

500°54'47"W 1317.27'

SIERRA VISTA  
LANE

BASIS OF BEARINGS  
S06°21'14"W 2856.79'

S37°53'56"E 1361.89'

APN:010-291-05  
BUREAU OF  
LAND  
MANAGEMENT  
NE 1/4, SEC  
35, T15N, R20E

NW 1/4, NE  
1/4, SEC 35,  
T15N, R20E  
M.D.B.M.

CALCULATED  
POSITION

L34

C11

C10

S87°28'15"W [R] 962.84'

STA=1110+50.89

S89°19'51"E 1316.72'

P.O.B.  
APN 010-121-20  
OPEN SPACE, CARSON  
CITY

FOUND 5/8IN REBAR  
& CAP, ILLEGIBLE, P.O.C.

APN:010-121-18  
OPEN SPACE, CARSON  
CITY

FOUND CARSON CITY  
CONTROL CC049

LEASE AREA AGREEMENT

CARSON CITY, NV

SIERRA VISTA LANE

PROJ. MGR.: JRB  
DRAWN BY: EEM  
DATE: 06/09/17  
SCALE: 1"=300'




**Manhard**  
CONSULTING LTD. www.manhard.com  
9850 Double R Blvd, Suite 101, Reno, NV 89521  
tel: (775) 746-3500 fax: (775) 746-3520

SHEET  
1 OF 2  
CCCCNV

# EXHIBIT "A"

## LEGEND

- = FOUND CORNER AS NOTED
- = DIMENSION POINT—NOTHING FOUND OR SET
- = RECORD CONTROL POINT
- ⊗ = SECTION CORNER, FOUND AS NOTED
- ( ) = RECORD DIMENSION
- PUE = PUBLIC UTILITY EASEMENT
- ROS = RECORD OF SURVEY
- AC = ACRES
- SF = SQUARE FEET
- = EX. PROPERTY LINE
- = EX. ADJACENT PROPERTY LINE
- = EX. SECTION LINE
- = EX. CONSTRUCTION CENTERLINE
- = EASEMENT LINE
-  = LEASE AREA

## LINE TABLE

LINE	BEARING	LENGTH
L34	N01°52'18"E	188.59'
L35	N13°10'04"E	6.03'

## CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA
C10	355.07'	70.69'	11°24'23"
C11	900.19'	110.06'	7°00'20"
C12	1900.40'	447.94'	13°30'18"
C13	1650.35'	115.00'	3°59'33"
C14	1160.24'	243.99'	12°02'55"
C15	910.19'	163.07'	10°15'54"

## BASIS OF BEARINGS

SOUTH 06°21'13" WEST BETWEEN CARSON CITY CONTROL MONUMENTS CC048 AND CC049 AS SHOWN ON RECORD OF SURVEY MAP NO. 2749 RECORDED AUGUST 11, 2010 IN THE OFFICIAL RECORDS OF CARSON CITY NEVADA, AS FILE NO. 403425 DETERMINED USING REAL TIME KINEMATIC GPS (RTK GPS) OBSERVATIONS AND A COMBINED GRID TO GROUND FACTOR = 1.0002100141. ALL DISTANCES SHOWN HEREIN ARE GROUND VALUES.

LEASE AREA AGREEMENT

CARSON CITY, NV

SIERRA VISTA LANE

PROJ. MGR.: JRB  
 DRAWN BY: EEM  
 DATE: 02/17/17  
 SCALE: N/A

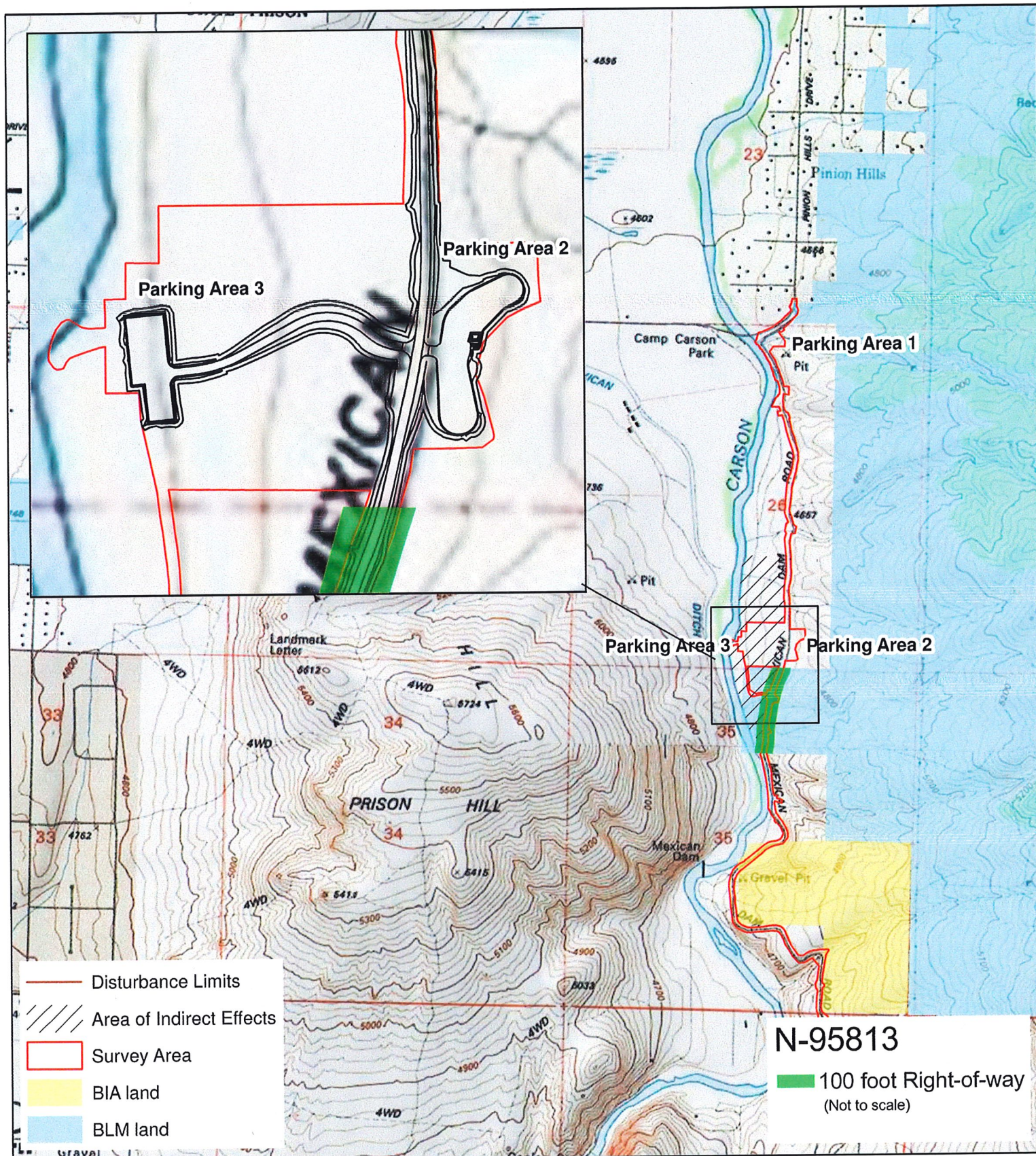


**Manhard**  
 CONSULTING LTD. www.manhard.com  
 9850 Double R Blvd, Suite 101, Reno, NV 89521  
 tel: (775) 746-3500 fax: (775) 746-3520

SHEET

2 OF 2

CCCCNV



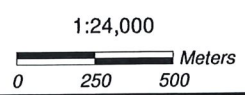
- Disturbance Limits
- / / / / Area of Indirect Effects
- Survey Area
- BIA land
- BLM land

**N-95813**  
  100 foot Right-of-way  
 (Not to scale)

CULTURAL RESOURCE SURVEY  
 SIERRA VISTA LANE IMPROVEMENTS  
 NV FLAP 100(1)  
 CARSON CITY COUNTY, NEVADA

Figure 1  
 Project Location

McTarnahan Hill and New Empire, NV USGS Quads.



Prepared for: FHWA  
 File: Fig2.mxd (KC)  
 June 2017



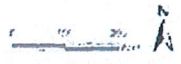
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**Sierra Visto Lane**  
BIA Land — Right-of-Way  
BIA Land  
Survey Area

Image Source: Google Earth, July 2010; URP/ESA 2010

Figure 4



FRG  
1010000000



## STAFF REPORT

**Report To:** The Carson City Regional Transportation Commission

**Meeting Date:** December 13, 2017

**Staff Contact:** Graham Dollarhide, Transit Coordinator

**Agenda Title: (For Possible Action)** To approve Amendment No. 1 to Contract No. 1516-129 with MV Transportation, Inc. to add \$24,985.84 for the remainder of year two (January 1, 2018 to September 30, 2018), and \$33,314.45 for year three (October 1, 2018 to September 30, 2019) to the contract for the operation of JAC fixed route and JAC Assist paratransit service.

**Staff Summary:** Driver shortages have forced overtime pay for the contractor and have threatened service due to insufficient staffing. Driver recruitment efforts have stalled. Discussions with applicants who have declined job offers indicate low wages as the reason for decline. A \$2.00 driver base-wage increase is proposed. MV will be contributing \$1.00 per hour to driver wages, and staff is recommending that the RTC approve a \$1.00 per hour match. The overall annual contract amounts would be increased from \$743,369.00 to \$768,354.84 for the remaining portion of contract year 2018, and from \$759,647.00 to \$792,961.45 for 2019.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 Minutes

### **Proposed Motion**

Move to approve Amendment No. 1 to Contract No. 1516-129 with MV Transportation, Inc. to add \$24,985.84 for the remainder of year two (January 1, 2018 to September 30, 2018), and \$33,314.45 for year three (October 1, 2018 to September 30, 2019) to the contract for the operation of JAC fixed route and JAC Assist paratransit service.

### **Background/Issues & Analysis**

The proposed amendment is in response to the inability of JAC and its contractor, MV Transportation, Inc., to attract and retain professional drivers. Data from other transit systems operated by MV shows that Carson City has some of the lowest driver wages in the region. The issue of driver shortages is not unique to Carson City; after facing a similar situation, the Washoe County RTC recently approved a driver wage increase to attract more applicants.

The proposed \$2 overall base-wage increase (\$1 from MV matched with \$1 from Carson City RTC) is scheduled to be effective January 1, 2018. It represents a 20% increase to the base wage – from \$10 to \$12 – at a no-profit increase to the rate paid to MV Transportation. Although the current benefits package offered by MV will remain unchanged, the rate paid per revenue hour includes other personnel expenses such as payroll tax and workers' compensation. As a result, the overall rate will increase from \$30.21 to \$31.66 per revenue hour for contract year 2018, and from \$30.43 to \$31.88 for contract year 2019.



The proposed wage increase is critical in maintaining a high standard of customer service, and would reaffirm the RTC's commitment to the JAC transit system. MV's willingness to meet halfway serves to build on past achievements and to support a successful ongoing relationship.

**Applicable Statute, Code, Policy, Rule or Regulation** - N/A

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: Professional Services – Operating Contract 225-3026-430.03-31

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: The proposed amendment will increase the overall annual contract amounts from \$743,369.00 to \$768,354.84 for the remaining portion of contract year 2018 and from \$759,647.00 to \$792,961.45 for 2019. The City's additional expense will be split 50/50 between federal and local funds. The federal share will come from an existing Federal Transit Administration (FTA) 5307 grant, and the local share will come from Transit's Professional Services – Operating Contract account (225-3026-430.03-31). It is projected that this account will not need to be augmented because the original FY18 budget included more than sufficient funding to cover FY18 annual operating costs.

**Alternatives** – Select alternate amount of increase from RTC, or no increase at all.

**Supporting Material** – Amendment # 1 to Contract No. 1516-129

**Board Action Taken:**

Motion: \_\_\_\_\_

1) _____	Aye/Nay
2) _____	_____
	_____
	_____

\_\_\_\_\_  
(Vote Recorded By)

# AMENDMENT FOR CONTRACT

Contract #: # 1516-129  
Title: Public Transportation Operating Services  
Amendment # 1

If Consideration will be amended, please indicate amount: Increase of \$24,985.84 in year two and \$33,314.45 in year three. \_\_\_\_\_

Reason for amendment: To increase driver base-wages by \$2.00 for all current and future drivers with \$1.00 to be funded by Carson City RTC under Contract # 1516-129 and the remaining \$1.00 to be funded by MV Transportation, Inc.

It is also agreed, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

Amendment will become effective when signed by Purchasing and Contracts.

Approved by:

(1) City Department: Public Works  
Name/Title: Darren Schulz, Director

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(2) District Attorney's Office:  
Name/Title: Deputy District Attorney

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(3) Carson City Purchasing and Contracts:  
Name/Title: Laura Rader, Purchasing and Contracts Administrator

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(4) MV Transportation, Inc.:  
Name/Title: Robert Pagorek, Chief Financial Officer

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## STAFF REPORT

**Report To:** The Carson City Regional Transportation Commission

**Meeting Date:** December 13, 2017

**Staff Contact:** Lucia Maloney, Transportation Manager

**Agenda Title: (For Possible Action)** To approve the purchase of 24 battery backup systems and 239 backplate kits from Sierra Transportation & Technologies for a not to exceed amount of \$113,455.00 to be funded from the Street Signal Repair & Maintenance Account.

**Staff Summary:** The installation of battery backups has been adopted in order to reduce the impact of power outages and ensure the safe and efficient flow of traffic during short to moderate duration loss-of-power events. RTC entered into an agreement with NDOT to install battery backup systems and add retro-reflective backplates at 12 intersections. Public Works has budgeted for the purchase of an additional 12 battery backup systems in FY2018. The battery backup systems have been exempted from competitive bidding in accordance with NRS 332.115 for the following reasons: expansion of use of existing equipment implementation, full compatibility with our custom load shed solution, standardized maintenance, parts, and training. Public Works purchased and installed 13 battery backups in 2016 at which time a selection process was performed including the solicitation of multiple bids and review that resulted in the selection of the Alpha Technologies solution. Sierra Transportation & Technologies is the exclusive distributor for Alpha Technologies, Inc. for Northern Nevada. Additional bids were solicited for the retro-reflective backplate kits and to date Sierra Transportation & Technologies is the only vendor that has been able to source them.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 Minutes

### **Proposed Motion**

Move to approve the purchase of 24 battery backup systems and 239 backplate kits from Sierra Transportation & Technologies for a not to exceed amount of \$113,455.00 to be funded from the Street Signal Repair & Maintenance Account.

### **Background/Issues & Analysis**

RTC approved the interlocal agreement with NDOT in May of 2017 committing to the installation of 12 battery backup systems and 239 backplate kits. This purchase provides the material that Carson City will install per that agreement. Public Works has received \$112,483.00 from NDOT for the purchase of materials and maintenance of traffic in accordance with the agreement. From this amount \$80,515.00 is for the purchase of material and \$31,968.00 is for the maintenance of traffic.

**Applicable Statute, Code, Policy, Rule or Regulation** – NRS 332.115

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: Signal Repair and Maintenance- 256-3038-431.0437

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: \$113,455.00 will be deducted from the Street Signal Repair & Maintenance account. \$70,435 will be augmented from a grant revenue received from NDOT and the remaining \$43,020 will be transferred from account 256-3038-431.77-74 (Capital Equipment/Traffic Signal/Street Lights) which has a current balance of \$100,000.

**Alternatives**

1. Reduce the quantity of battery backups and/or backplate kits to be purchased.
2. Not purchase battery backups and backplate kits.

**Supporting Material**

- Formal Notice that Sierra Transportation and Technology is the Alpha Technologies exclusive Preferred Traffic Distributor
- Sierra Transportation and Technologies Estimate # A40541
- Sierra Transportation and Technologies Estimate # N4055
- Interlocal Agreement (Agreement # P207-17-016) with Nevada Department of Transportation

**Board Action Taken:**

Motion: \_\_\_\_\_

1) _____	Aye/Nay
2) _____	_____
	_____
	_____

\_\_\_\_\_  
(Vote Recorded By)



7700 Riverfront Gate  
Burnaby, BC  
V5J 5M4, Canada  
T: 604 436 5900  
F: 604 436 1233  
www.alpha.ca

member of The  Group™

6D RTC 13DEC17 MV Amendment #1

Date: November 22, 2017

City of Carson City  
Department of Transportation

Attn: To whom it may concern

Please accept this letter as the formal notice that Sierra Transportation and Technology is the Alpha Technologies exclusive Preferred Traffic Distributor for Alpha Technologies line of Traffic Battery Backup systems for the State of Nevada and all agencies within the state.

All other distributors, contractors, OEM's, integrators, dealers and any resellers will be directed by Alpha Technologies to Sierra Transportation and Technology for pricing and availability. As our PTD for the State of Nevada, Alpha will only quote Sierra direct for any Traffic/ITS projects.

This Preferred status includes the sales of Alpha's Traffic and ITS Battery Backup System products, but also the managing of any repair service, warranty repairs and on-site visits as deemed required by Sierra or Alpha Technologies.

Please contact your Sierra Transportation and Technology representative for assistance with pricing, availability and technical assistance.

In addition, please feel free to contact Alpha Technologies directly for any technical or service questions.

This formal notice is valid until 12-31-2018.

Sincerely,

(signature on file)

Dennis A. Bennett  
Director- Traffic & ITS  
Alpha Technologies  
Office: 972-637-3527  
Cell: 214-585-1699

*Your Power Solutions Partner*

# SIERRA

## Transportation & Technologies

Estimate

PO Box 778410  
Henderson, Nevada 89077

Office: (775) 200-1792  
Debbie@sierratt.com

Date	Estimate #
10/17/2017	A40541

Name / Address
City of Carson Public Works Traffic Signal Shop 3505 Butti Carson City, NV 89460

Ship To
City of Carson -Doug Fong Public Works Traffic Signal Shop 3505 Butti Way Carson City, NV 89460

Contact		Freight	Terms	
DL		Included	Net 30 Days	
Qty	Part	Description	Cost	Total
24	Lump Sum	Alpha SE48-1616 48" Outdoor Traffic BBS Enclosure to include: Side Mount FXM1100 UPS with Ethernet 2 Battery Shelf Battery On Indicator Light 4x AlphaCell 220 GXL batteries Universal automatic transfer switch Universal generator transfer switch Generator support with locking generator access door and L5-30 plug Tamper switch  DELIVERY: 6 WEEKS ARO FREIGHT INCLUDED IN PRICE ABOVE  <b>Quote Valid thru 12/31/17</b>	3,585.00	86,040.00
			Subtotal	\$86,040.00
			Sales Tax (7.6%)	\$0.00
			<b>Total</b>	<b>\$86,040.00</b>

# SIERRA

## Transportation & Technologies

**Estimate**

PO Box 778410      Office: (775) 200-1792  
 Henderson, Nevada 89077      Debbie@sierratt.com

Date	Estimate #
9/1/2017	N4055

Name / Address
City of Carson Public Works Traffic Signal Shop 3505 Butti Carson City, NV 89460

Ship To

Contact		Freight		Terms	
DL		ADD		Net 30 Days	
Qty	Part	Description	Cost	Total	
4	Lump Sum	1 Section Retro-Reflective Backplate Kit	85.00	340.00	
230	Lump Sum	3 Section Retro-Reflective Backplate Kit	115.00	26,450.00	
5	Lump Sum	4 Section Retro-Reflective Backplate Kit	125.00	625.00	
		DELIVERY: 45 DAYS ARO FREIGHT: PREPAID AND ADDED TO INVOICE			
			Subtotal	\$27,415.00	
			Sales Tax (7.6%)	\$0.00	
			<b>Total</b>	<b>\$27,415.00</b>	

INTERLOCAL AGREEMENT

This Agreement, made and entered into on 6/15/2017, by and between the State of Nevada, acting by and through its Department of Transportation, hereinafter called the "DEPARTMENT," and Carson City Regional Transportation Commission, hereinafter called the "CITY."

WITNESSETH:

WHEREAS, an Interlocal Agreement is defined as an agreement by public agencies to "obtain a service" from another public agency, hereinafter called parties; and

WHEREAS, pursuant to the provisions contained in Chapter 408 of the Nevada Revised Statutes, the Director of the DEPARTMENT may enter into agreements necessary to carry out the provisions of the Chapter; and

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the agreement is authorized by law to perform and refers to such as an Interlocal Contract, hereinafter called an Agreement; and

WHEREAS, the purpose of this Agreement is for the CITY to purchase and install two hundred thirty-nine (239) Retro-Reflective Back Plates, and twelve (12) Battery Backup Systems, to allow the CITY to enhance their traffic signal systems at 12 intersections (see Attachment A for a list of intersections and items for each one), hereinafter called the INTERSECTION IMPROVEMENTS; and

WHEREAS, the INTERSECTION IMPROVEMENTS will provide increased safety and enhance motorist progression throughout Carson City; and

WHEREAS, the services of the CITY will be of benefit to the CITY, to the DEPARTMENT, and to the people of the State of Nevada; and

WHEREAS, the CITY is willing and able to perform the services described herein.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is agreed as follows:

ARTICLE I - CITY AGREES

1. To provide the DEPARTMENT with an invoice of cost for the materials and traffic control necessary to install the INTERSECTION IMPROVEMENTS upon execution of this Agreement. The invoice shall show the manufacturer's price including anticipated shipping and taxes and the anticipated cost for maintenance of traffic.

2. To purchase all materials necessary and hiring a traffic control contractor for the INTERSECTION IMPROVEMENTS.

3. To provide the DEPARTMENT a letter of completion within thirty (30) calendar days from the time the INTERSECTION IMPROVEMENTS are complete.



## ARTICLE II - DEPARTMENT AGREES

1. To reimburse the CITY for the INTERSECTION IMPROVEMENTS as determined by the invoice received for a cost not to exceed One Hundred Fifty-Nine Thousand and No/100 Dollars (\$159,000.00) within thirty (30) calendar days of receipt of the invoice.
2. To observe, review, and inspect all work associated with the INTERSECTION IMPROVEMENTS during installation with the understanding that any and all items of concern are reported to the DEPARTMENT's Traffic Engineer.

## ARTICLE III - IT IS MUTUALLY AGREED

1. The term of this Agreement shall be from the date first written above through and including June 30, 2018, or until the installation of all improvements contemplated herein have been completed and accepted by the DEPARTMENT, save and except the responsibility for maintenance as specified herein, whichever occurs first.
2. This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each party.
3. The parties shall not proceed with said work until a copy of this fully executed, signed by all individuals on the signatory lines below, Agreement is received. If either party does commence said work prior to receiving a copy of this fully executed Agreement or prior to receipt of the Notice to Proceed, that party shall forfeit any and all right to reimbursement for that portion of the work performed prior to said dates. Furthermore, the parties shall not rely on the terms of this Agreement in any way, including but not limited to any written or oral representations and warranties made by the DEPARTMENT or any of its agents, employees, or affiliates, or on any dates of performance, deadlines, indemnities, or any other term contained in this Agreement or otherwise prior to receipt of the Notice to Proceed. In the event either party violates the provisions of this Section, that party waives any and all claims and damages against the other party, its employees, agents and/or affiliates, including but not limited to monetary damages and/or any other available remedy at law or in equity.
4. The parties agree to allow each other to observe, to inspect project installation, and to review applicable changes in a timely manner which prevents PROJECT delay. All changes shall be made in writing. Each party shall complete its review of all changes submitted to it by the other party, within five (5) working days after service of such changes. In the event the CITY does not provide the DEPARTMENT with a written response to the DEPARTMENT's changes within five (5) working days following the DEPARTMENT's service of such changes, the DEPARTMENT will proceed with the changes so as not to delay the PROJECT, and will assume no liability therefor. Therefore, the CITY shall be responsible for all costs associated with changes requested by the CITY, which cannot be foreseen at this time. It is the intention of the parties that this review does not constitute a joint exercise of powers pursuant to NRS 277.080 to 277.170.
5. This Agreement may be terminated by either party prior to the date set forth above, provided that a termination shall not be effective until thirty (30) calendar days after a party has served written notice upon the other party. This Agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason federal and/or State Legislature funding ability to satisfy this Agreement is withdrawn, limited, or impaired.
6. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally

in hand, by facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth below:

FOR DEPARTMENT: Rudy Malfabon, P.E., Director  
Attn.: Kevin Maxwell, P.E.  
Nevada Department of Transportation  
Division: Traffic Operations  
1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7087  
Fax: (775) 888-7090  
E-mail: kmaxwell@dot.nv.gov

FOR CITY: Patrick Pittenger, AICP, PTP  
Transportation Manager  
Carson City Public Works  
3505 Butti Way  
Carson City, NV 89701  
Phone: (775) 283-7396  
Fax: (775) 888-2112  
E-mail: ppittenger@carson.org

7. Each party agrees to keep and maintain under generally accepted accounting principles full, true, and complete records and documents (written, electronic, computer related, or otherwise) pertaining to this Agreement and present, at any reasonable time, such information for inspection, examination, review, audit, and copying at any office where such records and documentation are maintained. Such records and documentation shall be retained for three (3) years after final payment is made.

8. Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to the recovery of actual damages, and the prevailing party's reasonable attorney's fees and costs.

9. The parties do not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Actual damages for any DEPARTMENT breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

10. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitations, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

11. To the fullest extent of NRS Chapter 41 liability limitations, each party shall indemnify, hold harmless, and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or

omissions of the party, its officers, employees, and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described herein. This indemnification obligation is conditioned upon service of written notice to the other party within thirty (30) calendar days of the indemnified party's notice of actual or pending claim or cause of action. The indemnifying party shall not be liable for reimbursement of any attorney's fees and costs incurred by the indemnified party due to said party exercising its right to participate with legal counsel.

12. The parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

13. Failure to declare a breach or the actual waiver of any particular breach of the Agreement or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

14. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement and this Agreement shall be construed as if such provision did not exist. The unenforceability of such provision or provisions shall not be held to render any other provision or provisions of this Agreement unenforceable.

15. Neither party shall assign, transfer, or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the other party.

16. Except as otherwise provided by this Agreement, all or any property presently owned by either party shall remain in such ownership upon termination of this Agreement, and there shall be no transfer of property between the parties during the course of this Agreement.

17. Pursuant to NRS Chapter 239, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests.

18. Each party shall keep confidential all information, in whatever form, produced, prepared, observed, or received by that party to the extent that such information is confidential by law or otherwise required by this Agreement.

19. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to perform the services set forth herein.

20. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of the Nevada state district courts for enforcement of this Agreement.

21. Any alteration considered extra work shall be addressed through an amendment to the Agreement. The amount and payment for extra work, as well as designation of responsibility for payment of such work, shall be specified in such amendment.

22. Any recipient or subrecipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A available at <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>.

23. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof a third party beneficiary status hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

24. In connection with the performance of work under this Agreement, the parties agree not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, or age, including, without limitation, with regard to employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff, or termination, rates of pay or other forms of compensation, and selection for training, including, without limitation, apprenticeship. The parties further agree to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

25. This Agreement constitutes the entire agreement of the parties and such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Attorney General.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

Carson City Regional Transportation Commission

State of Nevada, acting by and through its  
DEPARTMENT OF TRANSPORTATION

DocuSigned by:  
*Patrick Pittenger*  
FA7B656E4E9648E...

DocuSigned by:  
*Rudy Mayson*  
C4C7CE5CD584445...  
Director

Patrick Pittenger Transportation Manager  
Name and Title (Print)

Approved as to Legality and Form:

DocuSigned by:  
*Lou Holland*  
524781170C844C7  
Deputy Attorney General

## Attachment A

Hwy 50 and Deer Run Rd	Direction	Bid Item	Quantity
Deer Run Rd	NB	Retro-Reflective Back Plates	4
Deer Run Rd	SB	Retro-Reflective Back Plates	4
Hwy 50	EB	Retro-Reflective Back Plates	7
Hwy 50	WB	Retro-Reflective Back Plates	7
	All	Retro-Reflective Back Plates Total	22
	All	Battery Backup Systems	1

Hwy 50 and Fairview Dr	Direction	Bid Item	Quantity
Fairview Dr	NB	Retro-Reflective Back Plates	5
Fairview Dr	SB	Retro-Reflective Back Plates	6
Hwy 50	EB	Retro-Reflective Back Plates	5
Hwy 50	WB	Retro-Reflective Back Plates	6
	All	Retro-Reflective Back Plates Total	22
	All	Battery Backup Systems	1

Hwy 50 and Airport Rd	Direction	Bid Item	Quantity
Airport Rd	NB	Retro-Reflective Back Plates	4
Airport Rd	SB	Retro-Reflective Back Plates	4
Hwy 50	EB	Retro-Reflective Back Plates	4
Hwy 50	WB	Retro-Reflective Back Plates	4
	All	Retro-Reflective Back Plates Total	16
	All	Battery Backup Systems	1

Hwy 50 and Lompa Ln	Direction	Bid Item	Quantity
Lompa Ln	NB	Retro-Reflective Back Plates	4
Lompa Ln	SB	Retro-Reflective Back Plates	4
Hwy 50	EB	Retro-Reflective Back Plates	5
Hwy 50	WB	Retro-Reflective Back Plates	5
	All	Retro-Reflective Back Plates Total	18
	All	Battery Backup Systems	1

Hwy 50 and I 580	Direction	Bid Item	Quantity
I 580	NB	Retro-Reflective Back Plates	5
I 580	SB	Retro-Reflective Back Plates	5
Hwy 50	EB	Retro-Reflective Back Plates	7
Hwy 50	WB	Retro-Reflective Back Plates	7
	All	Retro-Reflective Back Plates Total	24
	All	Battery Backup Systems	1

<b>I 580 and College Pkwy</b>	<b>Direction</b>	<b>Bid Item</b>	<b>Quantity</b>
I 580	NB	Retro-Reflective Back Plates	5
I 580	SB	Retro-Reflective Back Plates	5
College Pkwy	EB	Retro-Reflective Back Plates	6
College Pkwy	WB	Retro-Reflective Back Plates	6
	All	Retro-Reflective Back Plates Total	22
	All	Battery Backup Systems	1

<b>I 580 and Fairview Dr</b>	<b>Direction</b>	<b>Bid Item</b>	<b>Quantity</b>
I 580	NB	Retro-Reflective Back Plates	0
I 580	SB	Retro-Reflective Back Plates	4
Fairview Dr	EB	Retro-Reflective Back Plates	3
Fairview Dr	WB	Retro-Reflective Back Plates	4
	All	Retro-Reflective Back Plates Total	11
	All	Battery Backup Systems	1

<b>US 395 and Clear Creek Rd</b>	<b>Direction</b>	<b>Bid Item</b>	<b>Quantity</b>
US 395	NB	Retro-Reflective Back Plates	7
US 396	SB	Retro-Reflective Back Plates	6
Clear Creek Rd	EB	Retro-Reflective Back Plates	5
Clear Creek Rd	WB	Retro-Reflective Back Plates	5
	All	Retro-Reflective Back Plates Total	23
	All	Battery Backup Systems	1

<b>US 395 and Clearview Dr</b>	<b>Direction</b>	<b>Bid Item</b>	<b>Quantity</b>
	NB	Retro-Reflective Back Plates	6
	SB	Retro-Reflective Back Plates	6
	EB	Retro-Reflective Back Plates	5
	WB	Retro-Reflective Back Plates	5
	All	Retro-Reflective Back Plates Total	22
	All	Battery Backup Systems	1

<b>US 395 and Eagle Station Ln</b>	<b>Direction</b>	<b>Bid Item</b>	<b>Quantity</b>
US 395	NB	Retro-Reflective Back Plates	6
US 395	SB	Retro-Reflective Back Plates	6
Eagle Station Ln	EB	Retro-Reflective Back Plates	4
Eagle Station Ln	WB	Retro-Reflective Back Plates	4

	All	Retro-Reflective Back Plates Total	20
	All	Battery Backup Systems	1

US 395 and Koontz Ln	Direction	Bid Item	Quantity
US 395	NB	Retro-Reflective Back Plates	5
US 395	SB	Retro-Reflective Back Plates	6
Koontz Ln	EB	Retro-Reflective Back Plates	4
Koontz Ln	WB	Retro-Reflective Back Plates	4
	All	Retro-Reflective Back Plates Total	19
	All	Battery Backup Systems	1

US 395 and Fairview Dr	Direction	Bid Item	Quantity
US 395	NB	Retro-Reflective Back Plates	6
US 395	SB	Retro-Reflective Back Plates	5
Fairview Dr	EB	Retro-Reflective Back Plates	4
Fairview Dr	WB	Retro-Reflective Back Plates	5
	All	Retro-Reflective Back Plates	20
	All	Battery Backup Systems	1

Retro-Reflective Back Plates Total	239
Battery Backup Systems Total	12



Carson City Regional Transportation Commission  
Item for Commission Information

**RTC Meeting Date:**  
**To:** Regional Transportation Commission  
**From:** Curtis Horton, Operations Manager  
**Date Prepared:** October 22, 2017  
**Subject Title:** Street Operations Activity Report  
**Staff Summary:** Monthly Status Report for the Commission’s Information

**Carson City Public Works, Street Operations Division  
 Status Report to RTC: Activities of September 2017**

**Street Repair and Maintenance**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Crack Seal Operation (blocks of sealant used)	221	1,331
Street Patching Operation (tons of asphalt)	0	132
Pot Holes Repaired	2	6

**Tree Care and Maintenance**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Tree Pruning Operations	98	259
Tree Removal	17	24
Tree Replacement	Data forthcoming	Data forthcoming
Tree Care Chemical Treatment	0	0
Tree Work for Other Departments	0	0
Weed Abatement Chemical Sprayed (gallons applied)	205	1666

**Concrete Repair and Maintenance**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Concrete Poured (yards)	43.5	125.75
Curb & Gutter (linear feet)	193	724
Sidewalk & Flat Work (sq/ft)	1612	4480
Wheel Chair Ramps	0	2
Misc.	0	0

**Grading and Shoulder Maintenance**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Dirt Road Work/Misc	0	0
Shoulder Work on Asphalt Roads	0	1323
Debris Cleaned	0	0

**Storm Water**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Sediment Removed from Ditches (yards)	4	18
Lineal foot of ditch cleared	0	119
Pipe Hydro Flushed (linear feet)	0	74
Drainage Inlets Cleaned	83	83
Sediment Removed from Ditches (yards)	4	18

**Sweeper Operations**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Curb Miles Swept	330	1452.5
Material Picked Up (yards)	119	553
City Parking Lots Swept	2	5



**Trucking Bins**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Bins Hauled for Waste Water Treatment Plant (yards)	25	58
Bins Hauled for Sweeping Operation (yards)	41	123
Equipment Transported for other Departments	0	0

**Banner and Decorations Activities**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Banner Operations Carson Street	4	12
Changed Lamp Post Banners	0	0
Installed Christmas Decorations	0	0
Removed Christmas Decorations	0	0

**Signs and Markings**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Signs Made	16	48
Signs Replaced	15	49
Sign Post Replaced	4	12
Signs Replaced due to Graffiti Damage	6	6
Delineators Replaced	8	29
Cross Walks Painted	85	300
Stop Bars Painted	109	304
Yield Bars Painted	24	147
Right Arrows Painted	12	46
Left Arrows Painted	108	299
Straight Arrows Painted	7	13
Stop (word) Painted	0	46
Only (word) Painted	44	107
Bike Symbol & Arrow	0	0
Install Street, bicycle, and pedestrian counters	5	12
Curb Painted (linear feet)	0	0

**Weather Events**

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Snow and Ice Control	0	0
Rain Event/Flood Control	1	1
Wind	0	0



## Carson City Regional Transportation Commission Request for Commission Information

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**RTC Meeting Date:** December 13, 2017  
**Time Requested:** 10 Minutes  
**To:** Regional Transportation Commission  
**From:** Darren Schulz, Public Works Director  
**Date Prepared:** December 4, 2017  
**Subject Title:** Project Status Report  
**Staff Summary:** Monthly Status Report for the Commission's Information

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### List of Projects

- Carson City Freeway Multi-Use Path (Airport Road)
- Sierra Vista Lane Reconstruction
- Silver Sage Drive Reconstruction
- Pavement Preservation Projects on portions of Arterial & Collector Streets
  - Micro Seals
    - Edmonds Drive/Snyder Avenue
    - West College Parkway
  - Slurry Seals
    - Stewart Street
    - William Street
- CDBG North Carson Street Improvements
- Battery Backup Improvements
- South Carson Street Improvements
- Carson City Freeway Multi-Use Path (Colorado Street)

## Carson City Freeway Multi-Use Path (Airport Road)

**Project Name:** Carson City Freeway Multi-Use Path (Airport Road)

**Project Number:** 011706 and 011501

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2016-2017 (FY 2017-2018)

**Department:** Public Works

**Total Estimated Cost:** \$1,009,211 (95% federally funded)

**Project to Date Cost:** \$61,000

### Project Description

The project consists of the construction of approximately 7,860 linear feet of multi-use pathway, including drainage systems, fencing, erosion control, re-vegetation and related improvements. Improvements to Airport Road will include pavement rehabilitation, drainage facilities, and sidewalk improvements.

### Justification

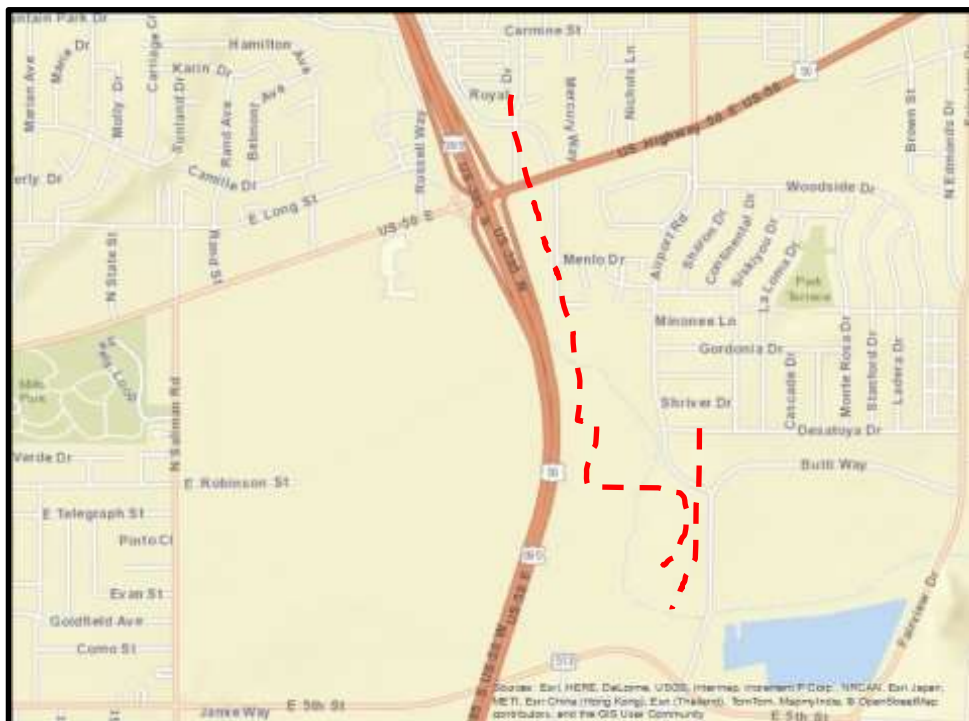
This project will extend the existing path further south along the freeway corridor establishing a connection between the existing path at Northridge Drive and the Linear Park Path to the south.

### Project Location

East and west of I-580 (Carson City Freeway) from Northridge Drive south to U.S. Highway 50, then east of I-580 to East Fifth Street. Improvements to Airport Road will be between Butti Way and Fifth Street.

### Status

Preconstruction meeting was held on September 26<sup>th</sup> and construction will begin on October 9<sup>th</sup>.



## Sierra Vista Lane Reconstruction Project

**Project Name:** Sierra Vista Lane Reconstruction

**Project Number:** TBD

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2016-2017 & FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$4,553,578 (95% federally funded)

**Project to Date Cost:** \$44,000

### Project Description

The project consists of reconstructing 2.5 miles of Sierra Vista Lane. Additionally, the project improves access to federal land by improving two trailhead-parking areas and will improve drainage facilities.

### Justification

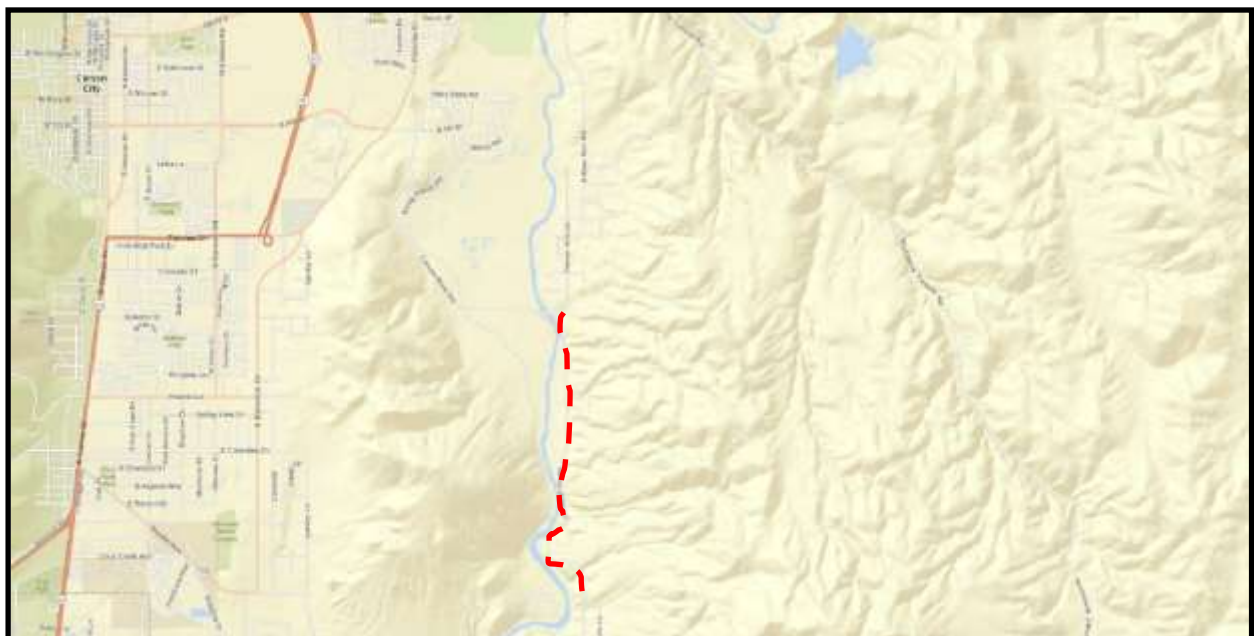
Sierra Vista Lane is in need of reconstruction because it is originally constructed out of recycled asphalt grindings and is rapidly deteriorating, creating unsafe conditions.

### Project Location

Sierra Vista Lane, between Pinion Hills Road and Rio Vista Lane.

### Status

Project is out to bid. Right-of-Way for BIA has been received and is being presented at the November 27<sup>th</sup> meeting. All private property Right-of-Way documentation has been received and will be presented at the November 27<sup>th</sup> meeting. BLM Right-of-Way is tentatively approved and will be presented to the RTC at the November 27<sup>th</sup> or December 13<sup>th</sup> meeting.



# Silver Sage Drive Reconstruction Project

**Project Name:** Silver Sage Drive  
**Project Number:** 031706  
**Fund Number:** 250  
**Fund Name:** RTC  
**Source of Funding:** FY 2017-2018  
**Department:** Public Works  
**Total Estimated Cost:** \$748,000 (95% federally funded)  
**Project to Date Cost:** \$35,000

## Project Description

The improvements to Silver Sage Drive are between Clearview Drive and Roland Street, and include a full reconstruction of the roadway.

## Justification

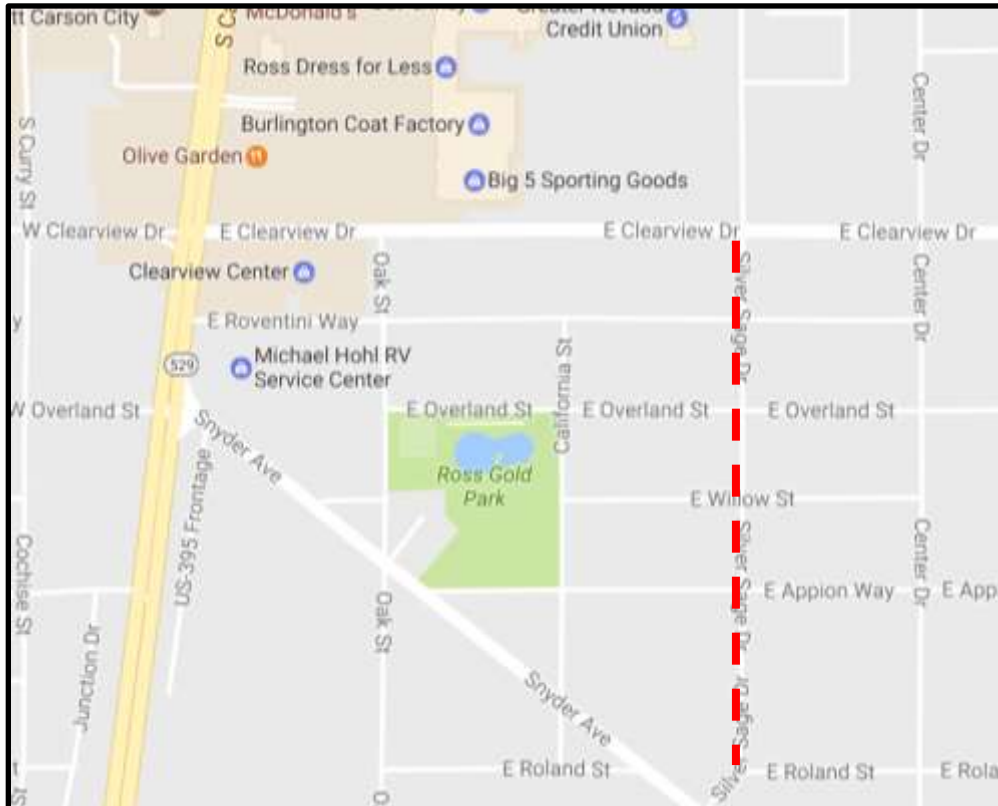
The pavement condition index for this section of roadway is poor and the roadway is a classified as a collector roadway.

## Project Location

Silver Sage Drive between Clearview Drive and Roland Street.

## Status

Currently working on 90% plans for submittal to NDOT.



## Micro Seal Project: Edmonds Drive/Snyder Avenue

**Project Name:** Edmonds Drive/Snyder Avenue  
**Project Number:** 031709  
**Fund Number:** 250  
**Fund Name:** RTC  
**Source of Funding:** FY 2017-2018  
**Department:** Public Works  
**Total Estimated Cost:** \$740,000 (includes six projects)  
**Project to Date Cost:** \$340,000 (includes six projects)

### Project Description

Micro seal to preserve roadway condition.

### Justification

Based on current road conditions, the pavement preservation treatment will be effective in preserving the road.

### Project Location

Edmonds Drive between Fairview Drive and Snyder Avenue and a portion of Snyder Avenue between Edmonds Drive and Bigelow Drive.

### Status

Project is delayed until the Spring.



## Micro Seal Project: West College Parkway

**Project Name:** West College Parkway

**Project Number:** 031709

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$740,000 (includes six projects)

**Project to Date Cost:** \$340,000 (includes six projects)

### Project Description

Micro seal to preserve roadway condition.

### Justification

Based on current road conditions, the pavement preservation treatment will be effective in preserving the road.

### Project Location

West College Parkway between Carson Street and North Ormsby Boulevard.

### Status

Project is delayed until the Spring.



## Slurry Seal Project: Stewart Street

**Project Name:** Stewart Street

**Project Number:** 031708

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$153,007 (includes three projects)

**Project to Date Cost:** \$62,000

### Project Description

Slurry seal to preserve roadway condition

### Justification

Based on current road conditions, the pavement preservation treatment will be effective in preserving the road

### Project Location

Stewart Street between William Street and Carson Street

### Status

Project is delayed until the Spring





## Slurry Seal Project: William Street

**Project Name:** William Street

**Project Number:** 031708

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$153,007 (includes three projects)

**Project to Date Cost:** \$62,000

### Project Description

Slurry seal to preserve roadway condition

### Justification

Based on current road conditions, the pavement preservation treatment will be effective in preserving the road

### Project Location

William Street between Carson Street and Minnesota Street

### Status

Project is delayed until the Spring



# CDBG North Carson Street Improvements

**Project Name:** CDBG North Carson Street Improvements  
**Project Number:** 031710  
**Fund Number:** 250  
**Fund Name:** RTC  
**Source of Funding:** FY 2017-2018  
**Department:** Public Works  
**Total Estimated Cost:** \$147,871 (100% federally funded)  
**Project to Date Cost:** \$2,000

## Project Description

ADA improvements on North Carson Street

## Justification

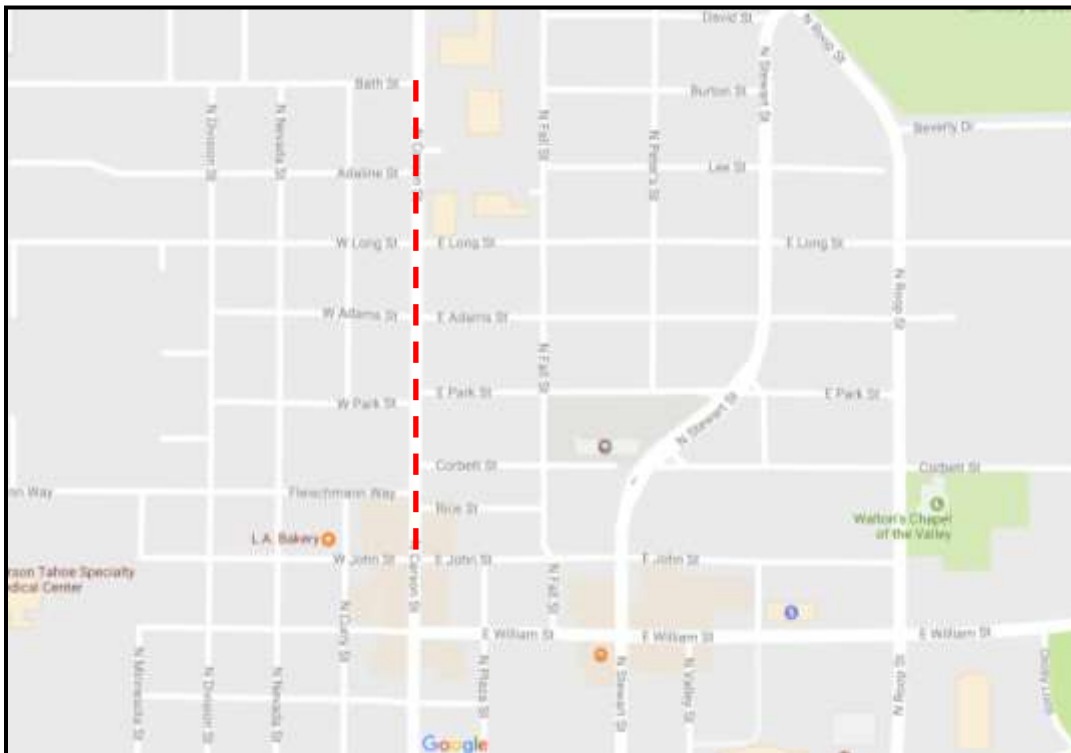
Received CDBG grant award to make ADA improvements

## Project Location

Portions of North Carson Street between Bath and John Streets, east side only

## Status

Design is complete, bids will open mid-January, and construction will begin in early Spring 2018



## **Battery Backup Improvements**

**Project Name:** Fiscal Year 2018 Intersection Improvements

**Project Number:** N/A

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$112,483

**Project to Date Cost:** \$509

### **Project Description**

Installation of battery backup systems (BBS) and retro-reflective back-plate borders at 12 signalized intersections in Carson City.

### **Justification**

Battery backup systems and retro-reflective back-plate borders will provide increased safety and enhance motorist progression throughout Carson City.

### **Project Location**

- Hwy 50 East and Deer Run Road
- Hwy 50 East and Fairview Drive
- Hwy 50 East and Airport Road
- Hwy 50 East and Lompa Lane
- Hwy 50 East and I-580
- I-580 and College Parkway
- I-580 and Fairview Drive
- US 395 and Clear Creek Road
- US 395 and Clearview Drive
- US 395 and Eagle Station Lane
- US 395 and Koontz Lane
- US 395 and Fairview Drive

### **Status**

Contract to go to RTC board in December.

## South Carson Street Bicycle and Pedestrian Improvements

**Project Name:** South Carson Street Bicycle and Pedestrian Improvements

**Project Number:** 031711

**Fund Number:** 250 and 257-0615-0465.70-40 (design)

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$1,178,490 (95% federally funded)

**Project to Date Cost:** \$17,000

### **Project Description**

Bicycle and pedestrian improvements along South Carson Street corridor between Fifth and Appion Way

### **Justification**

Carson City received a TAP grant for \$750,000 for bicycle and pedestrian improvements, as well as STBG in the amount of \$372,372

### **Project Location**

South Carson Street between Fifth Street and Roland Street (includes portion of the Frontage Road)

### **Status**

Survey work is 95% complete and design is expected to start in January 2018



## Carson City Freeway Multi-Use Path (Colorado Street)

**Project Name:** Carson City Freeway Multi-Use Path (Colorado Street)

**Project Number:** TBD

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$651,950 (95% federally funded)

**Project to Date Cost:** \$1,000

### Project Description

Construct 4,200 feet of multi-use path and associate improvements

### Justification

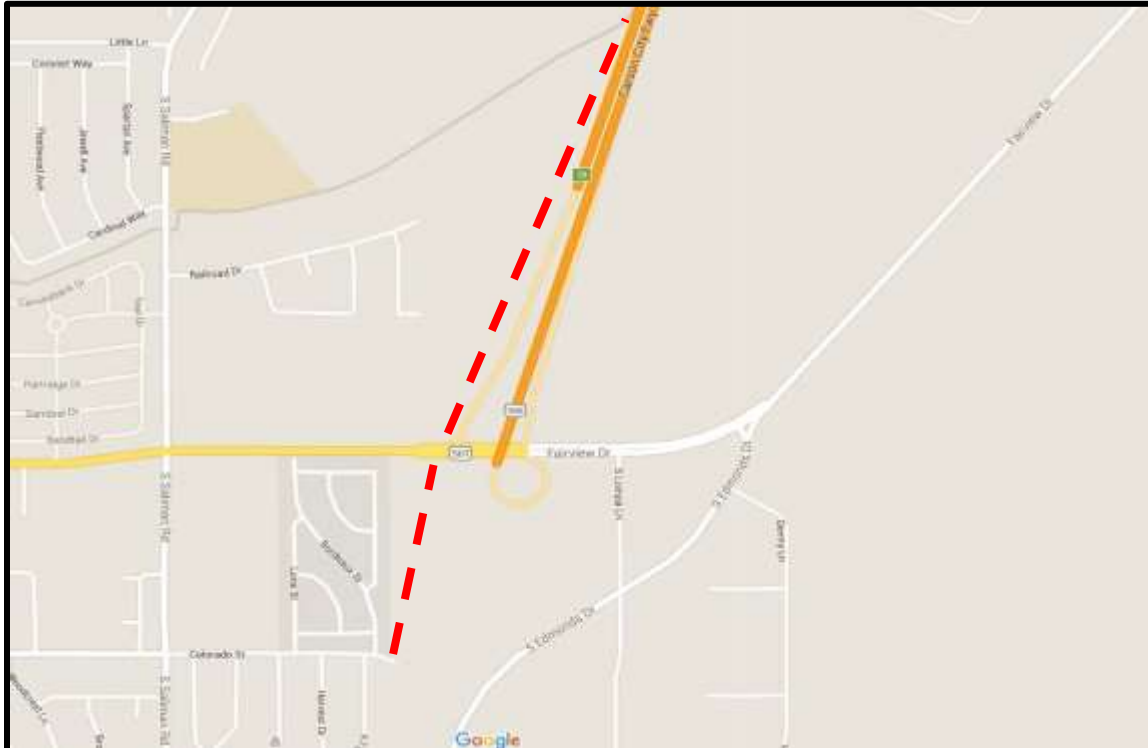
A TAP grant was approved by NDOT

### Project Location

West side of I-580 from linear ditch path to Colorado Street

### Status

NDOT agreement approved, waiting for the Notice to Proceed with design.



## North Carson Street Rectangular Rapid Flashing Beacon (near Grocery Outlet)

**Project Name:** Grocery Outlet RRFB Project

**Project Number:** 031802

**Fund Number:** 250

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$15,000

**Project to Date Cost:** \$8,000

### Project Description

Installing a Rectangular Rapid Flashing Beacon (RRFB) at the crosswalk located North of the Grocery Outlet parking lot on North Carson Street. The pedestrian curb ramps will also be reconstructed by Carson City's concrete crew.

### Justification

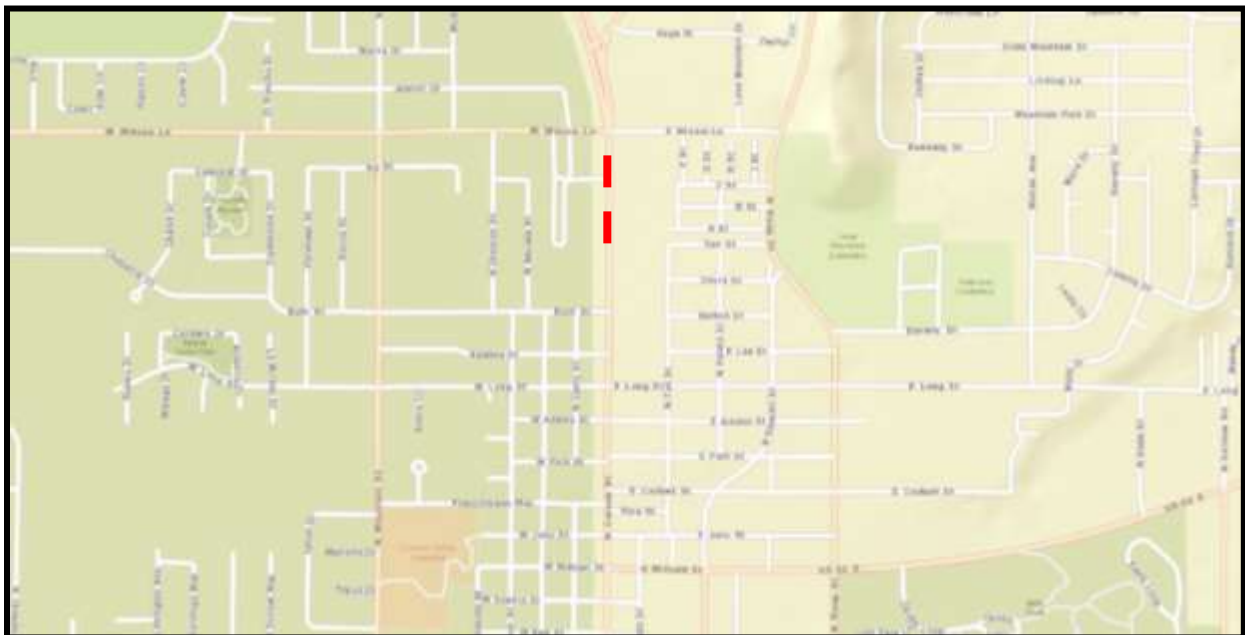
The installation of the RRFB will increase the safety of pedestrians crossing North Carson Street at this mid-block crosswalk.

### Project Location

North Carson Street, just north of the Grocery Outlet parking lot.

### Status

Construction complete.



# South Carson Street Resurfacing and Complete Streets Project

**Project Name:** South Carson Street Resurfacing and Complete Streets Project

**Project Number:** 031801

**Fund Number:** 257

**Fund Name:** RTC

**Source of Funding:** FY 2017-2018

**Department:** Public Works

**Total Estimated Cost:** \$4,100,000

**Project to Date Cost:** \$77,734

## Project Description

Resurfacing and Complete Streets improvements on South Carson Street corridor between Fifth and Appion Way

## Justification

## Project Location

South Carson Street between Fifth Street and Roland Street

## Status

Survey work is 50% complete and the City is in the process of assembling the design team

