

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
UTILITY FINANCE OVERSIGHT COMMITTEE**

Day: Monday
Date: January 29, 2018
Time: Beginning at 1:00 pm
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

1. Call to Order.

2. Roll Call and Determination of a Quorum.

3. Public Comment**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Utility Finance Oversight Committee, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

4. For Possible Action - Approval of meeting minutes.

4.A For Possible Action: To approve the September 19, 2017 draft meeting minutes.

Staff Summary: Committee members will be provided the draft meeting minutes from the September 19, 2017 meeting and asked to review and approve.

[SR-approval of minutes.docx](#)

[09-19-17 draft minutes.pdf](#)

5. Public Hearing Matters.

5.A For Possible Action: To elect a Committee Chairperson and Vice-Chairperson for the Utility Finance Oversight Committee.

Staff Summary: Committee members will be asked to nominate and elect a Chairperson and Vice-Chairperson to serve for this year.

[SR_Elect Chair and Vice Chair.docx](#)

5.B For Information Only: A report from David Bruketta, Utility Manager for the Carson City Public Works Department on general matters relating to adding a 20-year outlook of projected costs on Capital Improvement Plans for water, sewer and storm water that will be brought to the Committee in March; operations, maintenance and management changes at the Eagle Valley Golf Course; update on the status of the low income utility rate assistance program; update on the status of the storm water rates. (David Bruketta; dbruketta@carson.org)

Staff Summary: This is an informational only update on: capital improvement planning for the utility funds and providing a longer term projection of capital expenses beyond the typical 5 years; in December 2017, the Board of Supervisors selected Duncan Golf Management DBA TDS Golf at Eagle Valley LLC as the most responsive and responsible bidder as a result of Request for Proposal No. 1718-096 for the operation, maintenance and management of the Eagle Valley Golf Course. The Board authorized the City Manager to sign a Temporary Right of Entry Agreement and directed staff to draft a 5-year license agreement with terms consistent with the Request for Proposal; in October, the Board of Supervisors directed staff to prepare an ordinance revising Chapter 12.04 (Senior Citizens Assistance) of the Carson City Municipal Code to provide assistance to low-income property owners that will have no adverse impacts on the water, sewer and storm water funds. In accordance with City policy, the ordinance revision process has started and has a target completion date of the summer of 2018; in August 2017, the Board of Supervisors directed staff to begin the process of pursuing a 20-year bond in the amount of \$4,875,000 to support storm water capital expenses and an initial storm water rate increase of 30%. The ordinance change process was completed and the storm water rates were implemented on November 1, 2017.

[SR-MR_General.docx](#)

[Attachment.pdf](#)

5.C For Possible Action: To recommend the following the dates, times and locations for reoccurring Committee meetings for CY18: _____.

Staff Summary: Discussion and possible action to set dates, times and locations for future meetings. The resolution (2016-R-27) states that the Committee may hold quarterly meetings in each calendar year or at any other time and as often as is deemed necessary and appropriate by the Chairperson of the Utility Committee.

6. For Information Only: Future Agenda Items

Discussion under this item is limited to the possible placement of new matters on future agendas only. The next meeting is tentatively scheduled for:

7. Public Comment**

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8. For Possible Action: To Adjourn.

****Public Comment**

It is Carson City's aspirational goal to provide for item-specific public comment as follows: in order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the Chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice

Items on the agenda may be taken out of order; the Chair may combine two or more agenda items for consideration; and the Chair may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to Persons with Disabilities

The Utility Finance Oversight Committee is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If arrangements for special assistance or reasonable accommodations at the meeting are needed, please notify the Public Works Department in writing at 3505 Butti Way, Carson City, NV 89701, or by calling (775) 887-2355 as soon as possible, but not less than 24 hours in advance of the meeting.

For Further Information

If you would like more information about an agenda item listed above or to request a copy of the supporting material for this meeting, please contact Karen Leet at Kleet@carson.org or call (775) 887-2355. A copy of this agenda and supporting materials for the meeting are also available at the Public Works Department located at 3505 Butti Way, Carson City, NV 89701, or at the City's website at <http://carson.org/government/meeting-information/agendas>.

This notice and agenda has been posted at the following locations:

Community Center, 851 East William Street

Public Safety Complex, 885 East Musser Street

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Business Resource & Innovation Center (BRIC), 108 East Proctor Street

The Carson City website at <http://carson.org/government/meeting-information/agendas>