

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
UTILITY FINANCE OVERSIGHT COMMITTEE**

Day: Tuesday
Date: March 20, 2018
Time: Beginning at 1:00 pm
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

CALL TO ORDER

ROLL CALL AND DETERMINATION OF A QUORUM

PUBLIC COMMENT**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of the Utility Finance Oversight Committee, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

1. FOR POSSIBLE ACTION: APPROVAL OF MINUTES

1.A For Possible Action: To approve the January 29, 2018 draft meeting minutes.

Staff Summary: Committee members will be provided the draft meeting minutes from the January 29, 2018 meeting and asked to review and approve.

[SR-approval of minutes.docx](#)

[01-29-18 minutes.pdf](#)

2. MODIFICATIONS TO THE AGENDA

Agenda Management Notice: Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Note: Items scheduled at a specific time cannot be heard earlier than the scheduled time per Open Meeting Law Requirements.

3. MEETING ITEMS

3.A For Possible Action: To recommend the Board of Supervisors approve the tentative Sewer Fund budget for fiscal year 2019 and acknowledge that it is in compliance with the adopted financial policies (Jason Link, jlink@carson.org).

Staff Summary: Staff will review the tentative fiscal year 2019 Sewer Fund operating and capital budgets and their compliance with the adopted financial policies.

Public Comments

[SR-Sewer Fund Budget.docx](#)

[510-sewer-attach_1-state budget forms.pdf](#)

[510-sewer-attach_2-financial summary and policies.pdf](#)

[510-sewer-attach_3-personnel detail.pdf](#)

[510-sewer-attach_4-budget prep worksheet.pdf](#)

[510-sewer-attach_5-CIP.pdf](#)

[FY 19 UFOC presentation - Sewer.pptx](#)

3.B For Possible Action: To recommend the Board of Supervisors approve the tentative Water Fund budget for fiscal year 2019 and acknowledge that it is not in compliance with the adopted financial policies (Jason Link, jlink@carson.org).

Staff Summary: Staff will review the tentative fiscal year 2019 Water Fund operating and capital budgets and their compliance with the adopted financial policies.

Public Comments

[SR-Water Fund Budget.docx](#)

[520-water-attach_1-state budget forms.pdf](#)

[520-water-attach_2-financial summary and policies.pdf](#)

[520-water-attach_3-personnel detail.pdf](#)

[520-water-attach_4-budget prep worksheet.pdf](#)

[520-water-attach_5-CIP.pdf](#)

[FY 19 UFOC presentation - Water.pptx](#)

3.C For Possible Action: To recommend the Board of Supervisors approve the tentative Storm Water Fund budget for fiscal year 2019 and acknowledge that it is not in compliance with the adopted financial policies (Jason Link, jlink@carson.org).

Staff Summary: Staff will review the tentative fiscal year 2019 Storm Water Fund operating and capital budgets and their compliance with the adopted financial policies.

Public Comments

[SR-Storm Water Fund Budget.docx](#)

[505-stormwater-attach_1-state budget forms.pdf](#)

[505-stormwater-attach_2-financial summary and policies.pdf](#)

[505-stormwater-attach_3-personnel detail.pdf](#)

[505-stormwater-attach_4-budget prep worksheet.pdf](#)

[505-stormwater-attach_5-CIP.pdf](#)

[FY 19 UFOC presentation - Storm Water.pptx](#)

4. STAFF UPDATES - DISCUSSION ONLY

4.A For discussion only: Director's Report - Overview of the proposed Public Works' reorganization. (Darren Schulz, Dschulz@carson.org)

Staff Summary: Report on reorganization of Public Works Department that is being proposed effective FY 18/19.

Public Comments

[SR-PW Reorganization.docx](#)

[CCPW Existing.pdf](#)

[CCPW Proposed.pdf](#)

5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

No action among the members or with staff will take place during this item of the agenda.

5.A For discussion only: A list of current contracts and staffing hired through temporary staffing agencies that impact the water, sewer and storm water funds. (Darren Schulz, Dschulz@carson.org)

Staff Summary: Report on current contracts and staffing hired through temporary staffing agencies that impact the water, sewer and storm water funds.

Public Comments

[SR-Contracts.docx](#)

[Contracts.pdf](#)

[MARATHON EMPLOYEES.pdf](#)

6. FUTURE AGENDA ITEMS - DISCUSSION ONLY

Discussion under this item is limited to the possible placement of new matters on future agendas only. The next meeting is tentatively scheduled for:

7. Public Comment**

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8. For Possible Action: To Adjourn.

****Public Comment**

It is Carson City's aspirational goal to provide for item-specific public comment as follows: in order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair also retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the Chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Notice to Persons with Disabilities

The Utility Finance Oversight Committee is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If arrangements for special assistance or reasonable accommodations at the meeting are needed, please notify the Public Works Department in writing at 3505 Butti Way, Carson City, NV 89701, or by calling (775) 887-2355 as soon as possible, but not less than 24 hours in advance of the meeting.

For Further Information

If you would like more information about an agenda item listed above or to request a copy of the supporting material for this meeting, please contact Karen Leet at Kleet@carson.org or call (775) 887-2355. A copy of this agenda and supporting materials for the meeting are also available at the Public Works Department located at 3505 Butti Way, Carson City, NV 89701, or at the City's website at <http://carson.org/government/meeting-information/agendas>.

This notice and agenda has been posted at the following locations:

Community Center, 851 East William Street

Public Safety Complex, 885 East Musser Street

City Hall, 201 North Carson Street

Carson City Library, 900 North Roop Street

Business Resource & Innovation Center (BRIC), 108 East Proctor Street

The Carson City website at <http://carson.org/government/meeting-information/agendas>