

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
BOARD OF SUPERVISORS
AND REDEVELOPMENT AUTHORITY
AND JOINT MEETING WITH THE CARSON CITY
SCHOOL DISTRICT BOARD OF TRUSTEES**

Day: Thursday
Date: June 21, 2018
Time: Beginning at 8:30 am
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

AGENDA

1. Call to Order - Board of Supervisors

2. Roll Call

3. Invocation - Pat Propster, Calvary Chapel

4. Pledge of Allegiance

5. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

6. For Possible Action: Approval of Minutes - May 17, 2018 and May 21, 2018

7. For Possible Action: Adoption of Agenda

8. Special Presentations

8.A Presentation of the Fire Chief's Commendation for life-saving activities at the Multi-Purpose Athletic Center. (Sean Slamon, Fire Chief)

Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9. Assessor

9.A For Possible Action: To approve the removal of the taxes and penalties from the Unsecured 2015/16 Tax Roll per NRS 361.5607 in the amount of \$265.77. (Dave Dawley, ddawley@carson.org)

Staff Summary: The Assessor's Office is requesting the Board of Supervisors to remove those taxes and penalties that have been deemed uncollectible from the Personal Property Tax Roll. The Assessor's Office has attempted to collect the taxes and penalties using the approved methods under NRS 361.535 and NRS 361.450. Most owners/businesses have moved the Personal Property and we are unable to locate them. The removal of these taxes will result in a decrease of \$265.77 to the 2015/16 fiscal year.

9.B For Possible Action: To accept the Annual Technology Fund Report from the Carson City Assessor per NRS 250.085. (Dave Dawley, ddawley@carson.org)

Staff Summary: The Nevada Legislature created a fund during the 2003 Legislative session for the acquisition and improvement of technology in the office of the County Assessor (NRS 250.085). This fund is similar to the Recorder's fund. It may be used to enhance technology within the Assessor's Office or at the Assessor's discretion, may be shared with other departments to help enhance their ability to share information between the departments.

10. City Manager

10.A For Possible Action: To ratify the approval of bills and other requests for payments by the City Manager for the period of May 5, 2018 through June 8, 2018. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to CCMC 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

11. Finance

11.A For Possible Action: To accept the report on the condition of each fund in the treasury and the statements of receipts and expenditures through June 8, 2018, per NRS 251.030 and NRS 354.290. (Sheri Russell, SRussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

12. Purchasing and Contracts

12.A For Possible Action: To approve Amendment No. 2 to Contract No. 1415-158 with Diamond Pharmacy, providing an extension until September 30, 2018 and for an amount not to exceed \$27,500, to provide prescription medication for persons detained in the Carson City Jail. (Carol Akers, CAkers@carson.org and Nicki Aaker, NAaker@carson.org)

Staff Summary: The current contract with Diamond Pharmacy for jail medications expires on June 30, 2018. An evaluation is in the process of being conducted to decide if it is cost effective to join the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP)/Diamond Pharmacy contract or continue to directly contract with Diamond Pharmacy. This process is taking longer than expected and so a contract extension is warranted.

12.B For Possible Action: To approve Contract No. 1819-005 Carson City Water Resources Support with Resource Concepts, Inc., as a two-year contract for an annual amount not to exceed \$50,000 to be funded from the Water Fund of the Public Works Department. (Carol Akers, CAkers@carson.org and Curtis Horton, CHorton@carson.org)

Staff Summary: This contract is to provide Professional Services which include: 1) monitoring with the Nevada Division of Water Resources filing deadlines, requirements, and due dates, including responding to all notices and other requirements of the State; 2) coordination with City staff in the water utility area regarding changes, Proofs of Beneficial Use, and other requirements necessary to keep water rights in good standing; and 3) responding to specific water related requests as required. This would include hearings for reinstatement, technical support related to legal actions or administrative hearings, and other services as requested by Carson City.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

13. Item(s) pulled from the Consent Agenda will be heard at this time.

14. Public Guardian

14.A Presentation Only: Report from the Public Guardian on the operations and status of cases at the Public Guardian's Office. (Deborah Marzoline, dmarzoline@carson.org)

Staff Summary: A report on the Public Guardian's Office with a breakdown of clients.

15. Fire

15.A For Possible Action: To approve a minor reorganization of the Fire Department's Administration. (Sean Slamon, sslamon@carson.org)

Staff Summary: The reorganization of the Fire Department's Administration includes the addition of one Emergency Medical Services Manager position and the elimination of the existing Deputy Emergency Manager position. The Emergency Management section will be

administered through a responsibility change with an existing Battalion Chief's position. The reorganization will be at no additional costs and can be managed within the existing Fire Department budget.

16. Purchasing and Contracts

16.A For Possible Action: To approve Contract No. 1819-015 as a two-year contract between Serenity Mental Health and the Carson City Juvenile Services Department (Probation/Detention) for mental health and substance abuse services effective July 1, 2018 through June 30, 2020 for an annual amount of \$98,280. (Carol Akers, CAkers@carson.org and Ali Banister, abanister@carson.org)

Staff Summary: The Legislature passed AB395 in 2017 appropriating \$98,280 from the State General Fund to the First Judicial District of the State of Nevada for the Co-occurring Mental Health Diversion Program to provide services to juveniles who have mental health and/or substance abuse issues. The funds must be used to supplement and not supplant or cause to be reduced any other source of funding for the Co-occurring Mental Health Diversion Program. The AB395 funds must be expended by September 20, 2019 or returned to the State General Fund.

16.B For Possible Action: To approve Contract No. 1718-137 for Carson City Internal Audit Services with Eide Bailly, LLP for FY 2019 with two (2) one-year options, for a not to exceed annual amount of \$110,000. (Carol Akers, CAkers@carson.org and Sheri Russell, SRussell@carson.org)

Staff Summary: The City is required to have an internal audit function to perform the duties described in Section 3.075 (2) of the Carson City Charter. Carson City received sealed Statement of Qualifications (SOQ) to perform the City's Internal Audit Function on April 3, 2018 at 2:00 p.m. The SOQ was published in the Nevada Appeal and posted on Carson City's website on March 1, 2018. The submitted SOQ's were sent for review by the Review and Selection Committee where a decision was made on the recommended firm.

16.C For Possible Action: To approve Contract No. 1718-183 Sewer Pipeline Condition Assessment to Keller Associates, Inc. for a total not to exceed amount of \$242,800.00 to be funded from the Sewer Maintenance Professional Services and Sewer WWRP Professional Services accounts as provided in fiscal year 18. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: As the next step to gain a more comprehensive understanding of the condition of Carson City's gravity sewer system infrastructure, Public Works sent out a formal request for proposals requesting assistance towards planning and identifying priority areas to inspect as well as complete the first phase of condition assessment of the City's sanitary sewer system. Four firms submitted and Keller Associates, Inc. was selected as the most qualified to complete the project.

16.D For Possible Action: To determine that V & C Construction, Inc. is the lowest responsive bidder pursuant to NRS Chapter 338 and to award Contract No. 1718-203 Clear Creek Avenue Sewer Improvements Phase 2 to V & C Construction, Inc. for a base bid amount of \$1,278,070.50, and a contingency amount of \$127,807.05, for a total not to exceed amount

of \$1,405,877.55 to be funded from the Clear Creek Sewer Phase 2 Account as provided in fiscal year 18. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)

Staff Summary: Carson City received sealed bids for all labor, materials, tools and equipment necessary for the Clear Creek Avenue Sewer Improvements – Phase 2. The project includes extending the City’s sanitary sewer main along Clear Creek Avenue between Center and Snyder and then along Snyder Avenue south of Clear Creek Avenue as well as completing associated water, storm drain and street improvements. The engineer’s estimate for construction was \$1,250,000.

17. Finance

17.A For Possible Action: To adopt a resolution for a temporary interfund loan from the Regional Transportation Fund to the Capital Area Metropolitan Planning Organization (CAMPO) Fund for an amount not to exceed \$200,000. (Sheri Russell, srussell@carson.org)

Staff Summary: The CAMPO Fund may incur a temporary cash shortage on June 30, 2018 due to reimbursement grant funding. The interfund loan would enable the City to cover the temporary cash shortage in this fund if necessary.

17.B For Possible Action: To adopt a resolution to augment and amend the Carson City FY 2017-18 Budget in the amount of \$1,971,894. (Sheri Russell, srussell@carson.org)

Staff Summary: The augmentation and revision is primarily due to Annual and sick payouts, overtime, board actions and Interim Finance Committee approvals, federal and local grants, transfers of contingency and unanticipated sources of revenue.

17.C For Possible Action: To allocate the Community Support Services Grant (CSSG) funding for FY2019. (Ana Jimenez, ajimenez@carson.org)

Staff Summary: The CSSG competitive funding available to Carson City for fiscal year 2019 is \$150,500, \$84,250 for general programs and \$66,250 for youth programs. A community-based Application Review Workgroup (ARW) held a public meeting on June 6, 2018 to review and rank applications for recommendation to the Board of Supervisors. The Partnership Carson City Executive Board met and ranked the CSSG youth program applications for recommendation to the Board of Supervisors.

18. Public Works

18.A For Possible Action: To adopt a Resolution accepting the dedication of right-of-way from APN 002-771-09 also known as Campagni Lane, Handelin Road, Saltern Drive, and Viellion Pike Lane as offered on the Official Plat of Mills Landing Townhouses, a Planned Unit Development, recorded as Map Number 2930 on November 22, 2017. (Stephanie Hicks, SHicks@carson.org)

Staff Summary: APN 002-771-09 is located west of State Street and south of East Long Street within the Mills Landing Townhouses, Planned Unit Development. A Tentative Planned Unit Development was reviewed and approved by the Board of Supervisors on July 21, 2016. The Final Parcel Map was recorded on November 22, 2017. The parcel containing the road right-

of-way was offered for dedication on the final map; however, the offer of dedication must be accepted by a separate instrument.

18.B For Possible Action: To adopt a Resolution accepting the dedication of right-of-way from APN 007-635-01 also known as Drysdale Court and Sarratea Drive as offered on the Final Map of Silver Oak Phase 21 of the Silver Oak Planned Unit Development recorded as Map Number 2914 on May 25, 2017. (Stephanie Hicks, SHicks@carson.org)

Staff Summary: APN 007-635-01 is located within Phase 21 of the Silver Oak Planned Unit Development which was recorded on May 25, 2017. This parcel containing the road right-of-way was offered for dedication during recordation of the final map. However, the offer of dedication must be accepted by a separate instrument.

18.C For Possible Action: To adopt a Resolution accepting the dedication of right-of-way from APN 007-644-01 also known as Siena Drive, Vineyard Way, and Jordan Court as offered on the Final Map of Silver Oak Phase 22 of the Silver Oak Planned Unit Development recorded as Map Number 2934 on February 13, 2018. (Stephanie Hicks, SHicks@carson.org)

Staff Summary: APN 007-644-01 containing road right-of-way is located within Phase 22 of the Silver Oak Planned Unit Development which was recorded on February 13, 2018. This parcel was offered for dedication during recordation of the final map. However, the offer of dedication must be accepted by a separate instrument.

18.D For Possible Action: To adopt a Resolution accepting the dedication of right-of-way from APN 008-153-05 also known as a portion of N. Lompa Lane as offered on the Parcel Map for Carson Land Holdings, LLC, recorded as Map Number 2782 on December 3, 2012. (Stephanie Hicks, SHicks@carson.org)

Staff Summary: APN 008-153-05 is located on the west side of N. Lompa Lane south of Highway 50 East. A Tentative Parcel Map for Carson Land Holdings, LLC, was reviewed and approved by the Parcel Map Review Committee on June 12, 2012. The Final Parcel Map was recorded on December 3, 2012. The parcel was offered for dedication on the final map; however, the offer was not accepted at that time. With development of the Golden Gate Petroleum property, intersection improvements and a portion of N. Lompa Lane were constructed on APN 008-153-05. The City is responsible for these improvements and any future roadway improvements constructed by subsequent development. However, the offer of dedication must be accepted by a separate instrument.

18.E For Possible Action: 1) To approve and authorize the Mayor to sign a Grant of Permanent Easement across APN 010-034-01 and a Grant of Permanent Easement across APN 010-052-01 by Carson City (Grantor) to Paiute Pipeline Company (Grantee), for the installation and maintenance of a natural gas pipeline or pipelines and appurtenances, pursuant to NRS 244.279 which allows for the sale or lease of right-of-way to a public utility; and 2) to approve the Letter Agreement between Carson City and Paiute Pipeline Company including the Grantee's offer of compensation in the amount of \$13,350.00 for the permanent easements; and 3) to authorize the Finance Department to place the revenue in a separate line item in the Quality of Life account to be spent only on the subject properties for open space improvements, operations, and maintenance. (Jennifer Budge, JBudge@carson.org and Stephanie Hicks, SHicks@carson.org)

Staff Summary: The 2018 Paiute Pipeline Expansion Project will include the installation or replacement of pipeline facilities for approximately 8.46 miles in four segments through Douglas County, Lyon County and Carson City, Nevada. City staff has been coordinating with Paiute Pipeline Company regarding the design and easements required on Segment 2 and 3 of the project located in Carson City. Paiute Pipeline Company is requesting two permanent easements in Segment 2 for construction outside of the road right-of-way on property owned by the Carson City Parks and Open Space Department. The easements are needed for construction and maintenance associated with the project.

18.F For Possible Action: 1) To approve and authorize the Mayor to sign a Grant of Temporary Easements across APN 008-391-15 for the installation of a natural gas pipeline or pipelines and appurtenances, pursuant to NRS 244.279 which allows for the sale or lease of right-of-way to a public utility; and 2) to accept Grantee's offer of compensation in the amount of \$1,800 for the temporary easements and to authorize the Finance Department to place the revenue in a separate line item in the Quality of Life account to be spent only on the subject properties for open space improvements, operations, and maintenance. (Jennifer Budge, JBudge@carson.org and Stephanie Hicks, SHicks@carson.org)

Staff Summary: The 2018 Paiute Pipeline Expansion Project will include the installation or replacement of pipeline facilities for approximately 8.46 miles in four segments through Douglas County, Lyon County and Carson City, Nevada. City staff has been coordinating with Paiute Pipeline Company regarding the design and easements required on Segment 2 and 3 of the project located in Carson City. Paiute Pipeline Company is requesting two temporary easements in Segment 3 for construction outside of the road right-of-way on property owned by Carson City and managed by the Parks and Open Space Department. The easements are needed for construction and maintenance associated with the project.

18.G For Possible Action: To provide staff direction to issue a request for proposals for Solid Waste and Recyclable Materials Franchise collection services. (Rick Cooley; RCooley@carson.org)

Staff Summary: The current Solid Waste and Recyclable Materials Franchise Agreement expires on June 30, 2019. In order to have a vendor in place ready to serve a new franchise agreement by July 1, 2019, a new agreement must be awarded by December 2018. Direction is being sought to issue the request for proposals and draft agreement.

19. City Manager

19.A For Possible Action: To confirm the appointment of Sheri Russell to the position of Controller pursuant to the Carson City Charter, Section 3.073 effective June 22, 2018. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Carson City Charter requires the City Manager to appoint a Controller with Board confirmation. Historically, the Chief Financial Officer has been appointed as the Controller. Sheri Russell will be appointed to fill the Chief Financial Officer position on June 22, 2018.

19.B For Possible Action: Action to enter into an agreement for excess workers compensation liability insurance services with New York Marine and General Insurance Company for a total premium of \$104,421. (Nancy Paulson, NPaulson@Carson.org)

Staff Summary: Staff is recommending that Carson City continue the relationship for workers compensation excess liability insurance services with New York Marine and General Insurance Company for FY 2019. The total premiums for FY 2018 were \$106,174 so this renewal is a decrease of approximately 1.65%.

19.C For Possible Action: To enter into insurance agreements with Public Entity Property Insurance Program (PEPIP) for property insurance (including automobile physical damage) at a total premium of approximately \$531,789, Travelers Indemnity Company for excess liability coverage at a total premium of \$393,780, Great American for government crime insurance at a total premium of \$12,892, and with Illinois Union for Landfill Pollution Legal Liability insurance at a total premium of \$12,518 for a grand total of approximately \$950,979 for FY 2019. (Nancy Paulson, npaulson@carson.org)

Staff Summary: We are planning on renewing Property Insurance, Excess Liability including General Liability, Automobile and Umbrella coverages, Crime Insurance and Pollution Liability with the same insurance companies as last year. All of the insurance companies have at least an A- rating by AM Best Services and have adjusted policyholder reserves of at least \$100,000,000.

19.D Presentation Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

20. Board of Supervisors

Non-Action Items:

Future agenda items

Status review of projects

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

-- LUNCH BREAK - RETURN - 1:30 PM --

21. Recess as the Board of Supervisors

Redevelopment Authority

22. Call to Order & Roll Call - Redevelopment Authority

23. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

24. For Possible Action: Approval of Minutes - May 21, 2018

25. Community Development

25.A For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of \$32,200 from the Fiscal Year 2019 Redevelopment Revolving Fund to support various arts and culture special events in support of the Redevelopment District, as recommended by the Cultural Commission. (Lee Plemel, lplemel@carson.org)

Staff Summary: Redevelopment annually funds arts and culture special events from a portion of the Redevelopment Revolving Fund. The Cultural Commission received a total of \$41,600 in Special Event funding requests. A total of \$25,000 has been allocated in the FY 2019 budget and an additional \$7,200 is available from the current year budget, for a total of \$32,200 available for arts and culture special events. Application requests include: \$5,000 for Mile High Jazz Band's Jazz and Beyond music series; \$5,000 for Capital City Arts Initiative's annual event season; \$4,000 for Sierra Nevada Ballet's Midsummer Night; \$5,000 for Wild Horse Productions' Newsies; \$5,000 for Pinkerton Ballet Theater's Nutcracker; \$5,000 for Brewery Art Center's Levitt Amp Concert Series; \$1,000 for Sierra Nevada Ballet's Peanutcraacker; \$5,000 for Carson City Symphony's concert series; \$2,050 for Carson City Classic Cinema Club's Back to School Bash; \$2,050 for Carson City Classic Cinema Club's Pirates on the Plaza; and \$2,500 for Proscenium Players' Rocky Horror Picture Show.

26. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

27. For Possible Action: To Adjourn as the Redevelopment Authority

28. Reconvene as the Board of Supervisors

29. Community Development - Planning

29.A For Possible Action: To adopt a Resolution authorizing the expenditure of \$32,200 from the Fiscal Year 2019 Revolving Fund of the Redevelopment Authority to support various arts and culture special events in support of the Redevelopment District as an expense incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: Redevelopment annually funds arts and culture special events from a portion of the Redevelopment Revolving Fund. The Cultural Commission received a total of \$41,600 in Special Event funding requests. A total of \$25,000 has been allocated in the FY 2019 budget and an additional \$7,200 is available from the current year budget, for a total of \$32,200

available for arts and culture special events. Application requests include: \$5,000 for Mile High Jazz Band's Jazz and Beyond music series; \$5,000 for Capital City Arts Initiative's annual event season; \$4,000 for Sierra Nevada Ballet's Midsummer Night; \$5,000 for Wild Horse Productions' Newsies; \$5,000 for Pinkerton Ballet Theater's Nutcracker; \$5,000 for Brewery Art Center's Traditional Celtic Music Series; \$1,000 for Sierra Nevada Ballet's Peanutcraacker; \$5,000 for Carson City Symphony's concert series; \$2,050 for Carson City Classic Cinema Club's Back to School Bash; \$2,050 for Carson City Classic Cinema Club's Pirates on the Plaza; and \$2,500 for Proscenium Players' Rocky Horror Picture Show. The Board of Supervisors must approve expenditures from the Redevelopment Revolving Fund by Resolution. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

29.B For Possible Action: To adopt a Resolution authorizing the expenditure of \$1,418,787 from the Fiscal Year 2019 Redevelopment Revolving Fund to support various events and incentives as an expenditure incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

PURSUANT TO NRS 279.628, THIS RESOLUTION MUST BE ADOPTED BY A TWO-THIRDS VOTE OF THE BOARD OF SUPERVISORS.

Staff Summary: NRS 279.628 requires any expenditure from the Redevelopment Revolving Fund to be approved by Resolution of the Board of Supervisors. The Redevelopment Authority adopted the budget on May 17, 2018, to include \$25,000 for Nevada Day, \$15,000 for the downtown farmers market, \$10,000 for the annual Christmas tree lighting event, \$30,000 for the 2019 Epic Rides mountain bike festival, \$25,000 for special event street closures, \$50,000 for the Façade Improvement Program, \$200,000 for the downtown Curry Street project (side streets), \$200,000 for the S. Carson Street Complete Streets project, \$480,000 for the annual Michael Hohl, Inc. auto dealership incentive General Fund reimbursement, \$223,787 for the annual Richard Campagni auto dealership incentive, and \$160,000 for the Southgate Mall and Carson Mall sales tax reimbursement agreements. NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans.

29.C For Possible Action: To approve a Master Plan Amendment to create a new Specific Plan Area, Blackstone Ranch Specific Plan, for 26.89 acres of existing Lompa Ranch Specific Plan Area, located at the east end of Railroad Drive and west of Interstate 580, APN 010-051-44. (MPA-17-185) (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The subject property is identified in the City's Master Plan as part of the Lompa Ranch Specific Plan Area. Consistent with the Lompa Ranch Specific Plan Area policies, lands within this area are required to have a new Specific Plan adopted, as well as rezoning. The proposed Specific Plan will address design standards and guidelines, as well as public services and infrastructure.

29.D For Possible Action: To introduce, on first reading, an ordinance approving a change of zoning from Agriculture (A) to Single Family 6000 (SF6), on property located at the east end of Railroad Drive and west of Interstate 580, APN 010-051-44. (ZMA-17-186) (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The subject property is identified in the City's Master Plan as part of the Lompa Ranch Specific Plan Area. Consistent with the Lompa Ranch Specific Plan Area policies, lands within this area are required to have a new Specific Plan adopted, as well as rezoning. The proposed Specific Plan will address design standards and guidelines, as well as public services and infrastructure. The applicant is seeking a zoning designation of Single Family 6000.

-- EVENING SESSION - 6:00 P.M. --

**JOINT MEETING OF THE CARSON CITY BOARD OF SUPERVISORS WITH THE
CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES**

30. Call to Order & Roll Call

31. Flag Salute - Supervisor Lori Bagwell

32. For Possible Action: Adoption of the Agenda

Please note: The Board reserves the right to take items in a different order to accomplish the business of the agenda in the most efficient manner.

33. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

34. Welcoming Remarks -

CCSD Board President Ron Swirczek

Mayor Robert Crowell

35. Carson City School District and Carson City

35.A For Discussion Only: To present information to the Board of Supervisors and Carson City School Board regarding current development trends and growth management projections for Carson City. (Lee Plemel, lplemel@carson.org)

Staff Summary: City and School District staff will present information regarding City growth management projections and Carson City School District planning activities.

35.B For Information Only: Presentation of youth internships and professional skill development offerings from the Carson City Library, and the Adam's Hub for innovation by the Carson City Library. (Sena Loyd, sloyd@carson.org)

Staff Summary: As a means of preparing Carson City's youth for today's workforce, the Carson City Library and the Adam's Hub for innovation both offer a limited number of paid internships to students from Carson High School. These internship opportunities focus on developing skills for entry-level employment in professional settings. Both the Library and the Adam's Hub are working together to broaden the scope of professional skill development activities and classes available to high school and college students attending local institutions. This is being done

through expanding existing and new partnerships with other organizations, including Carson City School District.

35.C For Presentation Only: Juvenile Services will discuss the current programs offered to Juvenile Probation Office (JPO) youth and non-probation youth within the community. (Ali Banister and Jason Zona)

Staff Summary: The following topics will be covered: SARB program, ARISE program, Parent Project program, Play by the Rules program, Drug and Alcohol Diversion, possible suspension reduction when referred to JPO, JJUST services and School District Partnership with Juvenile Services Detention Center.

35.D For Discussion Only: Informational Update on Accreditation Process completed for Pioneer High School and Carson High School. (Jason Zona and Tasha Fuson)

Staff Summary: Educational accreditation is a type of quality assurance process under which services and operations of educational institutions or programs are evaluated by an external body to determine if applicable standards are met. If standards are met, accredited status is granted by the appropriate agency. AdvancEd is the agency that accredits high schools in Nevada. Currently, all public high schools go through the accreditation process every 5-6 years. Both Carson High School and Pioneer High School completed the accreditation process this spring. This presentation will provide a brief overview of the process and results for both PHS and CHS.

35.E For Discussion Only: Presentation on the Student Attendance Review Board (SARB) in the Carson City School District, to include highlights from several Community and City Partnerships. (Dr. Ricky Medina and Alice Valdez)

Staff Summary: This presentation will include information on direct and indirect successes of the Student Attendance Review Board and attendance practices. Staff will also highlight some of the community and city partnerships that have helped with the success of the program.

36. Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

37. For Possible Action: To Adjourn

**PUBLIC COMMENT LIMITATIONS - The Mayor and Supervisors meet at various times as different public bodies: the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Redevelopment Authority, and the Carson City Board of Health. Each, as called to order, will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City's aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body's consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the mayor/chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Mayor, Mayor Pro-Tem and

Chair, also retain discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the mayor/chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

This notice has been posted at the following locations:
Community Center 851 East William Street
Courthouse 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street
Community Development Permit Center 108 East Proctor Street
<http://notice.nv.gov>