

**NOTICE OF PUBLIC MEETING  
CARSON CITY HISTORIC RESOURCES COMMISSION**

**THURSDAY, JULY 12, 2018, 5:30 P.M.  
COMMUNITY CENTER - SIERRA ROOM  
851 EAST WILLIAM STREET, CARSON CITY, NEVADA**

*Please note: Any person who wishes to have their complete testimony included in the permanent record of this meeting should provide a written or electronic copy to the secretary in addition to any other written material. Minutes of the meeting are produced in a summary format and are not verbatim.*

**AGENDA**

**A. Call to Order and Determination of Quorum**

**B. Public Comments \*\***

Members of the public who wish to address the Commission may approach the podium at this time to speak on matters relevant to or within the authority of the Historic Resources Commission, including any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this public comment portion of the agenda.

**C. For Possible Action: Approval of the Minutes from the May 10, 2018, meeting.**

**D. Modification of Agenda:** Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**E. Public Hearing Matters**

**E-1 For Possible Action: HRC-18-076** - To make a recommendation to the Board of Supervisors regarding a request for Historic Tax Deferment on property zoned Residential Office (RO), located at 408 W. Robinson Street, APN 003-236-01. (Hope Sullivan)

*Staff Summary: The subject property may be eligible for the Open Space Use Assessment commonly known as a Historical Tax Deferment as a result of its historical status in Carson City. This is an application based on the finding that the property is in general conformance with the Secretary of the Interior's Standards and Guidelines for Rehabilitation, Carson City Historic District Guidelines and with Historic Resources Commission policies.*

**E-2 For Possible Action: HRC-18-089** – To consider a request for the installation of solar panels on the roof of the home located on property zoned Single Family 6000 (SF6), located at 319 Mountain Street, APN 003-192-24. (Hope Sullivan)

*Staff Summary: The applicant is requesting to install roof mounted solar panels. The Commission will review the request to determine if the request is consistent with the Development Standards for the Historic District. Specifically, the Commission will determine if the devices are placed so as to be inconspicuous from the street in a manner that no damage is done to any character defining features of the building.*

**E-3 For Possible Action: HRC-18-102** - To consider a request for partial demolition, an addition, a re-roof, modification to chimneys, a new porch, new windows, and a new fence on property zoned Residential Office at 406 N. Nevada Street, APN 003-226-03. (Hope Sullivan)

*Staff Summary: The applicant is proposing to demolish the “west wing” while retaining the stone façade and all fenestration, and to construct a new addition where the demolished area is, with a larger footprint. The applicant is also proposing to build a new front porch, similar to the historic porch. Windows are proposed to be changed out with Pella aluminum clad wood windows. Re-roofing with composite shingles is proposed, as are modifications to the chimneys. The applicant is also proposing to extend the wrought iron fence along Nevada Street, adding an entry gate and a vehicular gate. The applicant proposes to retain and store all removed sashes.*

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*Appeal of a Commission item: An appeal must be submitted to the Planning Division within 10 days of the Commission’s action. In order to be part of the administrative record regarding an appeal of an item on the agenda, you must present your comments at the podium or have previously sent correspondence to the Planning Division or have spoken to staff regarding an item on this agenda. For information regarding an appeal of a Commission decision, please contact the Community Development Director at 775-887-2180, via e-mail at [lplemel@carson.org](mailto:lplemel@carson.org), or via fax at 775-887-2278.*

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**F. Staff Reports**

**F-1 Discussion Only:**

- Planning Division staff report to the Historic Resources Commission. (Hope Sullivan)
- Commissioner reports/comments.
- Future agenda items.

**G. Public Comments\*\***

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**H. For Possible Action: Adjournment**

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*\*\* PUBLIC COMMENT: The Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. In addition, it is Carson City’s aspirational goal to also provide for item-specific public comment as follows: In order for members of the public to participate in the public body’s consideration of an agenda item, the public is strongly encouraged to comment on an agenda item when called for by the Chair during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to **three minutes** per person or topic at the discretion of the Chair in order to facilitate the meeting.*

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**ADDITIONAL INFORMATION**

If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested at 775-887-2180. Contact Hope Sullivan at 775-887-2180 or [planning@carson.org](mailto:planning@carson.org) if you would like copies of supporting materials for an agenda item. Supporting materials for the meeting are available in the Planning

Division office located at 108 E. Proctor Street, Carson City or at [www.carson.org/agendas](http://www.carson.org/agendas). All written comments to the Historic Resources Commission regarding an item must be submitted to the Planning Division by 4:00 p.m. on the day prior to the Commission's meeting to ensure delivery to the Commission before the meeting.

**The Historic Resources Commission is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special arrangements for the meeting are necessary, please notify the Planning Division in writing at 108 E. Proctor St., Carson City, Nevada 89701, or call 775-887-2180, as soon as possible.**

The next meeting is tentatively scheduled for 5:30 p.m., Thursday, September 13, 2018, at the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada 89701.

THIS AGENDA HAS BEEN POSTED AT THE FOLLOWING LOCATIONS  
BEFORE 5:00 P.M. ON JUNE 29, 2018:

Carson City Library - 900 N. Roop Street  
Community Center, Sierra Room - 851 E. William Street  
Community Development Department, 108 E. Proctor Street  
Carson City Hall - 201 N. Carson Street

THIS AGENDA HAS ALSO BEEN POSTED ON THE FOLLOWING WEBSITES:

City Website at: [www.carson.org/agendas](http://www.carson.org/agendas)  
State of Nevada website at: <https://notice.nv.gov/>