



**NOTICE OF MEETING OF THE
CARSON AREA METROPOLITAN PLANNING
ORGANIZATION (CAMPO)**

Day: Wednesday
Date: August 8, 2018
Time: Beginning at 4:30 pm
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Carson Area Metropolitan Planning Organization (CAMPO) is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson Area Metropolitan Planning Organization staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or Comments@CarsonAreaMPO.com, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted on the CAMPO website at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the CAMPO Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the CAMPO's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT: Members of the public who wish to address the CAMPO Board may approach the podium and speak on any matter relevant to or within the authority of CAMPO. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future CAMPO meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5.A (For Possible Action) July 11, 2018 Draft Minutes

6. PUBLIC MEETING ITEM(S):

6.A (For Information Only) Information on the Draft Federal Fiscal Year (FFY) 2019-FFY 2022 Statewide Transportation Improvement Program (STIP) and Draft 2019 Nevada Department of Transportation (NDOT) Work Program.

Staff Summary: NDOT Staff will provide CAMPO with an informational presentation on the DRAFT FFY19-FFY22 Statewide Transportation Improvement Program (STIP) and DRAFT 2019 NDOT Work Program currently out for public comment.

6.B (For Information Only) Information on the Nevada Department of Transportation's Inter-County and Regional Transit Plan.

Staff Summary: The Nevada Department of Transportation (NDOT) has procured the services of a consultant to lead a five-county study to assess regional transit connectivity and enhance mobility over the next 10 years. The study will address how NDOT should respond to projected growth in the region, coordinate transit services, and provide technical justification for financial determinations with respect to transit projects. NDOT will provide a brief overview on the study and its implications for CAMPO.

6.C (For Information Only) To provide an update on Surface Transportation Program Block Grant (STBG) funds currently being set aside by the Nevada Department of Transportation (NDOT) and for use by the Carson Area Metropolitan Planning Organization's (CAMPO) three member agencies.

Staff Summary: For Federal Fiscal Year (FFY) 2017, the Nevada Department of Transportation (NDOT) agreed to set aside CAMPO's proportional share of STBG funds for use by Carson City, Douglas County, and Lyon County in eligible areas located within the CAMPO Boundary. The CAMPO Board formalized the distribution and scheduling of funds to member agencies in December 2016. To avoid STBG funding from reverting to NDOT, it is important that CAMPO members coordinate and identify eligible projects that are ready for design and construction.

6.D (For Information Only) Information on Fiscal Year (FY) 2018 CAMPO activities.

Staff Summary: Carson City's FY 2018 ended on June 30, 2018. Staff will present a summary of FY 2018 CAMPO planning activities and accomplishments.

6.E (For Possible Action) To authorize the Chair to sign a letter for Carson City's 2018 Bicycle Friendly Community renewal application in support of Carson City pursuing a Silver-level Bicycle Friendly Community designation.

Staff Summary: Signing a letter of support will provide regional support for Carson City's renewal application to the League of American Bicyclists for a Bicycle Friendly Community designation.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

7.A Future Agenda Items

8. BOARD COMMENTS (Information only): Status reports and comments from the members of the CAMPO Board.

9. The Next Meeting is Tentatively Scheduled: 4:30 p.m., Wednesday, September 12, 2018, at the Sierra Room - Community Center, 851 East William Street.

10. PUBLIC COMMENT: Members of the public who wish to address the CAMPO Board may approach the podium and speak on any matter relevant to or within the authority of CAMPO. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future CAMPO meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

11. ADJOURNMENT: For Possible Action

This agenda has been posted at the following locations on Thursday, August 2, 2018, before 5:00 p.m.:

City Hall, 201 North Carson Street

Community Center, Sierra Room, 851 East William Street

Carson City Library, Carson City Library, 900 North Roop Street

Carson City Public Works, 3505 Butti Way

Carson City Planning Division, 108 E. Proctor Street

Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden

Lyon County Manager's Office, 27 South Main Street, Yerington

Nevada Department of Transportation, 1263 S. Stewart Street, Carson City

City Website: www.carson.org/agendas

State Website: <https://notice.nv.gov>

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, July 11, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Mark Kimbrough
Vice Chairperson Brad Bonkowski
Member Don Alt
Member Lori Bagwell
Member Jon Erb
Member Chas Macquarie
Member Greg Stedfield
Ex-Officio Member Sondra Rosenberg

STAFF: Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Hailey Lang, Transportation Planner
Dan Yu, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:30:15) - Chairperson Kimbrough called the meeting to order at 4:30 p.m. Ms. King called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (4:30:38) - Chairperson Kimbrough introduced this item, and entertained modifications to the agenda. At Ms. Maloney's request, item 6(B) was deferred to a future meeting.

3. DISCLOSURES (4:30:47) - Chairperson Kimbrough entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:31:00) - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

5. ACTION ON APPROVAL OF MINUTES - May 9, 2018 (4:31:15) - Chairperson Kimbrough introduced this item and entertained a motion. **Vice Chairperson Bonkowski moved to approve the minutes, as presented. Member Bagwell seconded the motion. Motion carried 7-0.**

6. PUBLIC MEETING ITEMS:

6(A) POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE FEDERAL FISCAL YEAR 2018 - 2021 TRANSPORTATION IMPROVEMENT PROGRAM ("TIP") (4:31:35) - Chairperson Kimbrough introduced this item, and Ms. Lang presented the agenda materials. Ms. Lang and Ms. Maloney responded to questions of clarification. Chairperson Kimbrough entertained additional

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CAMPO member questions or comments and public comments and, when none were forthcoming, a motion. **Member Macquarie moved to approve an amendment to the Federal Fiscal Year 2018 - 2021 Transportation Improvement Program. Vice Chairperson Bonkowski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 7-0.** Chairperson Kimbrough commended Ms. Lang's presentation.

6(B) POSSIBLE ACTION TO APPROVE SUBMISSION OF A GRANT APPLICATION FOR FEDERAL TRANSIT ADMINISTRATION FISCAL YEAR 2018 SECTION 5339(b) DISCRETIONARY FUNDS PROGRAM FOR RELOCATION OF THE JUMP AROUND CARSON TRANSFER PLAZA - Deferred.

6(C) POSSIBLE ACTION TO DIRECT THE TRANSPORTATION MANAGER TO ISSUE A SUPPORT LETTER TO THE NEVADA DEPARTMENT OF TRANSPORTATION ON CAMPO'S BEHALF (4:35:17) - Chairperson Kimbrough introduced this item, and Mr. Dollarhide presented the staff report. Mr. Dollarhide introduced Tahoe Transportation District Transit System Program Manager George Fink who narrated a PowerPoint presentation, which was displayed in the meeting room and copies of which were included in the agenda materials. Ms. Maloney explained the proposed action. Mr. Fink responded to questions of clarification. Ex-Officio Member Rosenberg emphasized that "5311 funds are rural transit funds. Unfortunately, they have to make stops in unurbanized areas. It is competitive each year. In addition, we still have a small amount of carry-forward money for 5311 but that's been dwindling so each year we ... have less and less even though our allocation is about the same. So just know that each year not only will it be competitive, there's going to be less available." Ex-Officio Member Rosenberg encouraged "the entities around here to look for alternative funding sources as well. ... it is one of the highest ridership routes for 5311 funding; however, the things they're competing against are the very rural areas - access to health care and shopping for elderly, disabled - so that's kind of the struggle we have when we're reviewing these applications is ... highest use versus really ... critical needs. ... It's great that we're able to continue it on for now but keep looking for any other alternatives for funding ..."

Member Bagwell suggested the casinos could advertise on the buses to generate revenue to support the route. Mr. Fink advised that the casinos purchase bus passes but there has been no interest expressed in direct support. He clarified "not for a lack of asking." Member Bagwell reiterated the suggestion to start an advertising program. Mr. Fink and Ms. Maloney responded to additional questions of clarification.

Chairperson Kimbrough entertained public comment. (4:52:02) Fred Pettit discussed concerns over the lack of information between transit systems in different communities. In response to a comment, Mr. Pettit listed the group of people he was representing. Chairperson Kimbrough entertained additional public comment; however, none was forthcoming.

Chairperson Kimbrough entertained additional CAMPO member questions or comments and, when none were forthcoming, a motion. **Member Bagwell moved to direct the Transportation Manager to issue a support letter to the Nevada Department of Transportation on CAMPO's behalf to support the TTD grant. Member Macquarie seconded the motion.** In response to a question, Ms. Maloney requested Member Bagwell to "broaden the motion to not specifically be about the grant. ... it wouldn't limit us to the grant application but, instead, it would allow a support letter that could be directed to just regional effort for continued transit." Ms. Maloney responded to questions of clarification, and discussion

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followed. In response to a question, Mr. Yu cautioned against overly broadening the motion, but “if you wanted to broaden it to the extent of one or more letters in support, ... that would be sufficient.” Member Bagwell expressed objection to “broad motions that give staff authority ...” Additional discussion followed, and Ex-Officio Member Rosenberg suggested a generic support letter for the regional effort for review by the CAMPO. **Member Bagwell withdrew her motion. Member Macquarie withdrew his second.**

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (5:00:57) - Chairperson Kimbrough introduced this item, and Ms. Maloney reviewed the tentative agenda for the August CAMPO meeting.

8. CAMPO MEMBER COMMENTS (5:01:55) - Chairperson Kimbrough entertained comments. Ex-Officio Member Rosenberg advised that NDOT is currently updating the Statewide Transportation Improvement Program (“STIP”). It’ll be published for public comment in August. Ex-Officio Member Rosenberg advised that the TIP is incorporated, without change, into the STIP. She further advised that NDOT is working on the “statewide version of your RTP,” and hopes to have a draft available in December.

9. PUBLIC COMMENT (5:03:25) - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

10. THE NEXT MEETING IS TENTATIVELY SCHEDULED for 4:30 p.m. on Wednesday, August 8, 2018 in the Community Center Sierra Room, 851 East William Street. (5:03:33) - Chairperson Kimbrough read this information into the record.

11. ACTION TO ADJOURN (5:03:40) - Chairperson Kimbrough adjourned the meeting at 5:03 p.m.

The Minutes of the July 11, 2018 Carson Area Metropolitan Planning Organization meeting are so approved this _____ day of August, 2018.

MARK KIMBROUGH, Chair



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: August 8, 2018

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: (For Information Only) Information on the Draft Federal Fiscal Year (FFY) 2019-FFY 2022 Statewide Transportation Improvement Program (STIP) and Draft 2019 Nevada Department of Transportation (NDOT) Work Program.

Staff Summary: NDOT Staff will provide CAMPO with an informational presentation on the DRAFT FFY19-FFY22 Statewide Transportation Improvement Program (STIP) and DRAFT 2019 NDOT Work Program currently out for public comment.

Agenda Action: Other/Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Background/Issues & Analysis

NDOT staff has spent the last twelve months working with federal and regional agencies, local governments, and planning boards to develop the following planning and program documents.

Statewide Transportation Improvement Program (STIP), FFY2019-FFY2022
 Work Program, FY 2019
 Short Range Element, FY 2020-2021
 Long Range Element, FY 2022 and Beyond

The STIP lists all capital and non-capital transportation projects proposed for federal transportation funding. These projects improve the capacity of Nevada's transportation system, such as increasing the number of lanes, constructing new roads, road extensions, and intersection improvements along with the Department's Maintenance Program. It also includes transit, rail, pedestrian walkway, and bicycle facility projects.

The Department is required to include, without change, all projects listed in CAMPO's approved Transportation Improvement Program (TIP) following review by NDOT staff and approval by the NDOT Director. All projects outside of the MPOs are included in the Non-MPO portion of the STIP, thus capturing all federally funded and regionally significant projects over the four-year period.

The Work Program lists the projects the Department intends to work on during the current fiscal year, proposed projects for short term (Short Range Element FY 2020-2021) and proposed projects outside of that time frame. This document satisfies NRS 408.203 requiring the Director of NDOT to submit a three and ten-year list of transportation projects to the State Legislative Counsel Bureau every even year and the State Legislature

every odd year. The Work Program lists projects that the Department plans to complete using state resources, in addition to the federal funds as outlined in the four-year STIP.

NDOT's next step, following consultations with Nevada's seventeen counties and the thirty-day public comment period, is to submit to the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Environmental Protection Agency (EPA). The State Transportation Board will consider approval of the 2019 Work Program at its September board meeting.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Supporting Material

-Presentation

-The following documents are available online for reference:

DRAFT STIP: https://estip.nevadadot.com/default.asp?view_type=DRAFT

DRAFT WP: https://estip.nevadadot.com/default.asp?view_type=DRAF_AWP



FFY19 Statewide Transportation Improvement Program And FY19 Work Program

STIP/WP Development

County Workshops
Oct-Nov

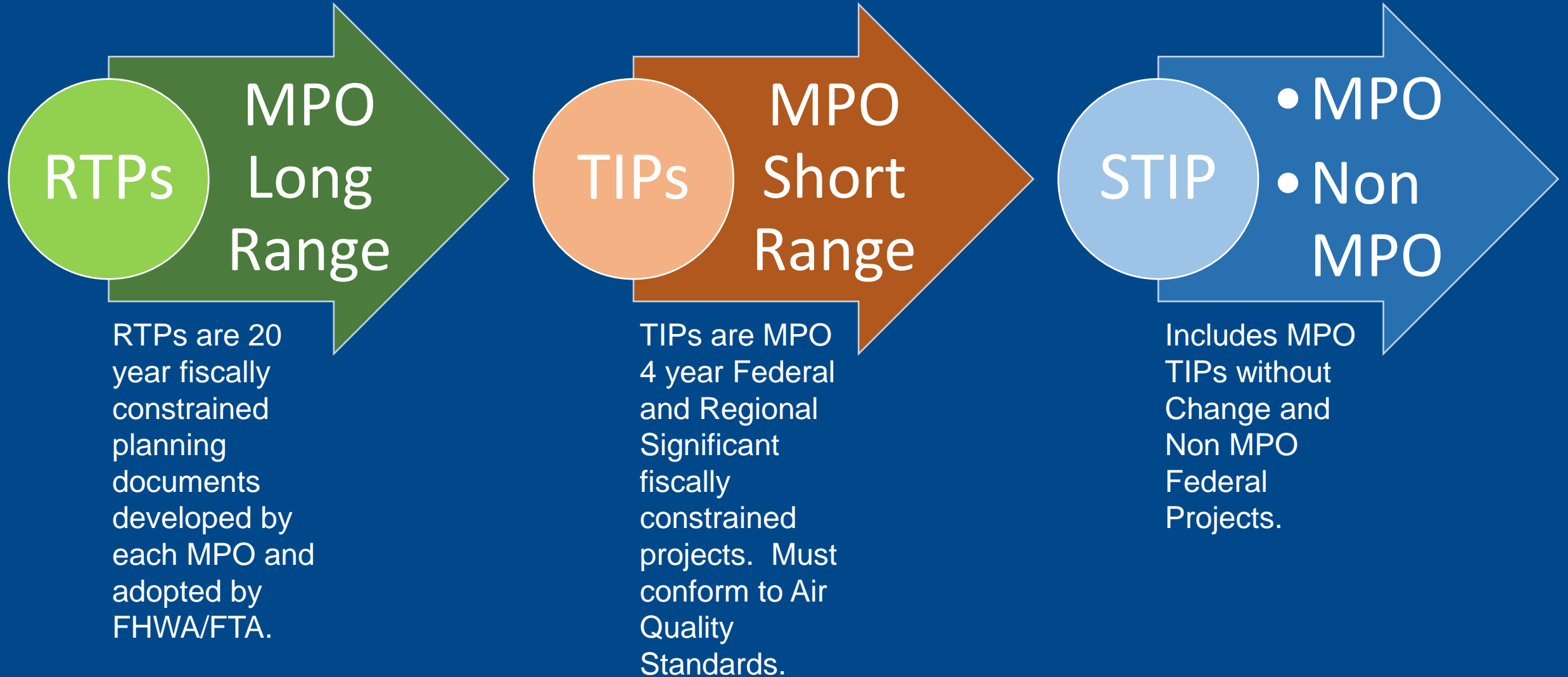
**Project Update/New
Projects**
Dec-Jun

**County Tours
Draft WP
Presentations**
May-Jul

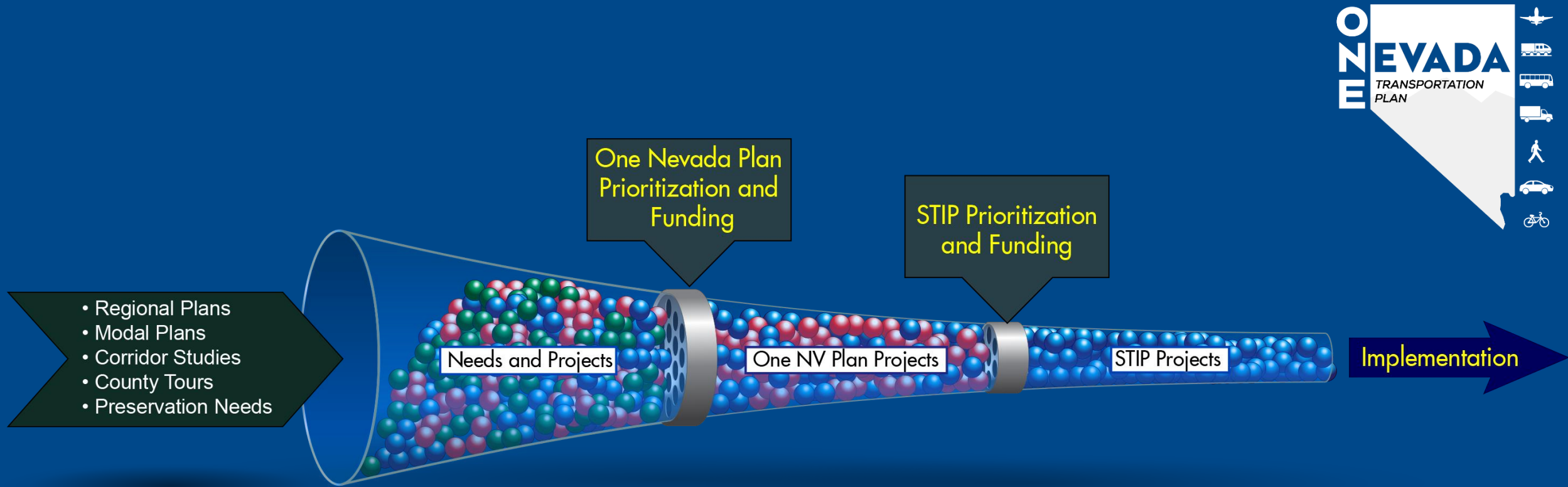
**Draft STIP/Draft Work
Program**
Aug

**State and Federal
Approval**
Sept/Oct

RTP/TIP/STIP Relations



NDOT One Nevada Long Range Plan



FFY19 Project Highlights

FTA Transit Funds

\$1.5M

FHWA Highway Funds

\$11M

I 580 Roadway Rehabilitation

\$9.5M NHPP

Fairview Drive Reconstruction

\$636K STBG 5-200K/TAP Flex

Dayton Railroad Depot

\$403K TAP

FFY20 Project Highlights

FTA Transit Funds

\$1.1M

FHWA Highway Funds

\$12.1M

South Carson Street Complete Streets

\$17.2M TIGER/Local

I 580 ITS Package 2 – Fairview to College Parkway

\$7.5M State Gas Tax

Questions?

eSTIP Demonstration

https://estip.nevadadot.com/default?view_type=DRAFT



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: August 8, 2018

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: (For Information Only) Information on the Northwestern Nevada Inter-County Public Transportation Planning Study.

Staff Summary: The Nevada Department of Transportation (NDOT) has procured the services of a consultant to lead a five-county study to assess regional transit connectivity and enhance mobility over the next 10 years. The study will address how NDOT should respond to projected growth in the region, coordinate transit services, and provide technical justification for financial determinations with respect to transit projects. NDOT will provide a brief overview on the study and its implications for CAMPO.

Agenda Action: Other/Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Background/Issues & Analysis

NDOT has taken the lead in assessing future transportation needs due to the growth associated with the Tahoe Reno Industrial Center and its current and future impacts to housing, employment, and infrastructure regionally. The Northwestern Nevada Inter-County Public Transportation Planning Study will cover Carson City and Washoe, Storey, Churchill and Lyon counties. The study will help to facilitate a coordinated approach to the increased demand for transit within the region and will allow CAMPO to better plan for future transit needs, whether they be operated directly through the Jump Around Carson (JAC) transit system, or simply coordinated with JAC's existing services.

CAMPO staff will be participating in roundtable discussions throughout the process, and will be given the opportunity to provide an overview of current and future transit needs within Carson City, participate in the coordination of services with other regional providers, and to evaluate alternatives for improving commuter travel within the region.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: N/A

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: N/A

Supporting Material

-NDOT Inter-County and Regional Transit Plan Presentation



**NEVADA
DOT**

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Inter-County Public Transportation Planning Study



Project Status Summary Update

Northwestern Nevada Inter-County Public Transportation Planning Study

CAMPO and RTC Washoe Meetings, August 2018



Summary of Study

The DEPARTMENT is leading a coordinated study -- with consultant support -- to address how the DEPARTMENT should:

- Respond to projected growth in a five-county region in northwestern Nevada,
- Coordinate existing transit services within the 5 county study area, and
- Provide technical justification and financial estimates with respect to future transit needs.



Public Transportation Planning as an Element of Multimodal System Planning

- Statewide Transportation Planning – NDOT Responsibility per Federal and State Requirements
 - Planning for Statewide Rural Transit Needs – NDOT responsibility
 - Planning for Public Transportation within MPO Boundaries for Urbanized Counties – MPO Responsibility
- Northwestern Nevada Public Transportation Study – An Initial, Foundational, Cooperative Planning Study
 - Five Counties in Northwestern Nevada Region Study Area
 - Focus on Inter-County (Cross-County) Travel
 - Focus on Commuter Trips for Initial Assessment
 - Attention to Organizational (Governance) and Funding (Financing) Questions
 - **How do all these responsibilities and elements work together ?**



NDOT Consultant Tasks

- Project Management
- **Stakeholder Involvement – Currently Soliciting Interest**

Work to Follow --

- Document Existing Cross-County Public Transit Service on Principal Corridors of Study Area
- Employer Outreach and Survey
- Funding Options and Organizational Options White Paper
- TRIC Commuter Travel Data Analysis
- Alternative Future Scenarios for Cross-County Public Transportations Services

Planned Outcome

- Coordinated Inter-County Northern Nevada Regional Transit Plan



First Meeting Roundtable Discussion

Presentations planned include summaries of current public transportation planning efforts in 5 county study area region, including:

- 1) Storey County
- 2) Washoe County
- 3) Carson County
- 4) Churchill County
- 5) Lyon County

Date and Time: Wednesday, August 15 – 1:00 pm to 4:30 pm

Location: RTC Washoe Offices, 1st Floor Conference Room



Soliciting Stakeholder Interest in Participation

Time Commitment from Stakeholder Committee Participants –
2-3 Hours Stakeholder Committee Meetings approximately every other month for planning study period (12 – 18 months), plus reviewing written materials before and after meetings.

Organizational Commitment from Stakeholder Participants –
Individual Persons are recognized as representative of employing organization, including public agencies in 5 county area and private employers with at least 50 employees

Carry-Back Commitment from Stakeholder Participants –
Stakeholders participate in deliberative stakeholder consensus building process and ‘carry-back’ recommendations of group to governing boards and senior management of organizations represented.



Questions about the Planning Study

If you have questions about the planning study and/or would like to express interest in participation in the planned stakeholder committee meetings, please contact:

Lewis Lem, NDOT Project Manager

LLem@dot.nv.gov

Thank you for your interest



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www.nevadadot.com





STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization

Meeting Date: August 8, 2018

Staff Contact: Dirk Goering, Senior Transportation Planner

Agenda Title: (For Information Only) To provide an update on Surface Transportation Block Grant (STBG) funds currently being set aside by the Nevada Department of Transportation (NDOT) and for use by the Carson Area Metropolitan Planning Organization's (CAMPO) three member agencies.

Staff Summary: The Nevada Department of Transportation (NDOT) has agreed to set aside CAMPO's proportional share of STBG funds for use by Carson City, Douglas County, and Lyon County in eligible areas located within the CAMPO Boundary. The CAMPO Board formalized the distribution and scheduling of funds to member agencies in December 2016. To avoid STBG funding from reverting to NDOT, it is important that CAMPO members coordinate and identify eligible projects that are ready for design and construction.

Agenda Action: Other/Presentation

Time Requested: 5 minutes

Proposed Motion

N/A

Background/Issues & Analysis – Per agreement #NM696-16-804 between NDOT and CAMPO, the STBG funds allocated to CAMPO must be obligated within three years of becoming available. Unspent funds cannot have a carrying balance of two consecutive years. Originally, a conservative annual amount of \$1,023,000 was anticipated for the four year agreement. Per the Fixing America's Surface Transportation Act (FAST Act), the actual annual amount set aside for CAMPO is noted in the table below:

Revised Surface Transportation Block Grant (STBG) Funding FFY 2017-2020					
Federal Fiscal Year	2017	2018	2019	2020	Total
STBG Funding Amount estimated in December of 2016	\$1,023,000	\$1,023,000	\$1,023,000	\$1,023,000	\$4,092,000
STBG Funding Amount revised in April of 2018	\$1,048,000	\$1,093,000	\$1,141,000	\$1,190,000	\$4,472,000

In December of 2016, the CAMPO Board agreed to a distribution method. The method developed for distribution of STBG funds is proportional to a member agency's Urban Area population located within the CAMPO boundary. Based on the 2010 Census, STBG funding is allocated to the following member agencies at the following rate, Carson City 70.6%, Douglas County 13.5%, and Lyon County 15.9%.

To allow member agencies the flexibility to fund larger projects and to avoid smaller annual funding allocations, Douglas County will receive 100% of their four year share in 2019. Lyon County will receive 100% of their four year share in 2020 (revised at the December 13, 2017 CAMPO meeting) and Carson City will have access to the remainder of the funding over the course of the agreement, as it becomes available. STBG funding becomes available at the start of each Federal Fiscal Year (October 1).

Revised Surface Transportation Block Grant (STBG) Funding FFY 2017-2020

Federal Fiscal Year	2017	2018	2019	2020	Total	Percentage
Carson City	\$1,048,000	\$1,093,000	\$537,280	\$478,952	\$3,157,232	70.6%
Douglas County	-	-	\$603,720	-	\$603,720	13.5%
Lyon County	-	-	-	\$711,048	\$711,048	15.9%
Total	\$1,048,000	\$1,093,000	\$1,141,000	\$1,190,000	\$4,472,000	

Funds can be used to preserve and improve the conditions and performance of a public road located on the Federal-aid highway system. The Federal-aid highway system includes arterial and collector roadways. Local roads are not eligible for STBG funds. Additionally, STBG funds can only be used within an urban area delineated by NDOT's Functional Classification Maps (see attached). As required with all federal funds passed through NDOT, projects must be programmed into CAMPO's Transportation Improvement Program and the member agency must enter into an agreement with NDOT's Local Public Agency (LPA) Division.

To ensure STBG funding does not revert to NDOT, member agencies must identify eligible projects that are ready for design and construction well ahead of the deadline to be obligated. Due to the time required to add a project to the Transportation Improvement Program, execute an agreement with NDOT, and go through the design process, member agencies are strongly encouraged to program funds within the calendar year they become available. To date, Carson City has obligated \$1,391,722 and has programmed an additional \$577,204.

Remaining Member Agency Funding Availability			
Member Agency	Available Funding Amount	Funding Availability Date	Deadline to be Obligated
Carson City 2018 Allocation*	\$172,074	April 18, 2018	September 30, 2020
Carson City 2019 Allocation	\$537,280	October 1, 2018	September 30, 2021
Douglas County 2019 Allocation	\$603,720	October 1, 2018	September 30, 2021
Carson City 2020 Allocation	\$478,952	October 1, 2019	September 30, 2022
Lyon County 2020 Allocation	\$711,048	October 1, 2019	September 30, 2022

*due to revised allocation amount per the FAST Act

Applicable Statute, Code, Policy, Rule or Regulation - 23 U.S.C. 133

Financial Information

Is there a fiscal impact? Yes No

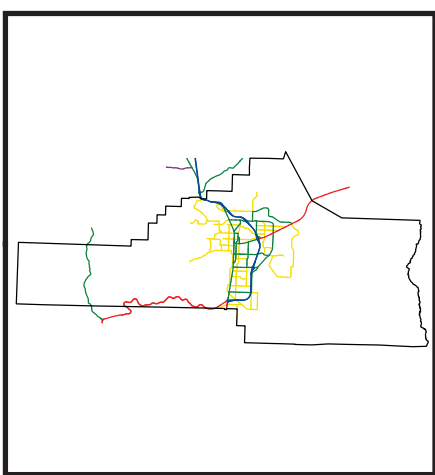
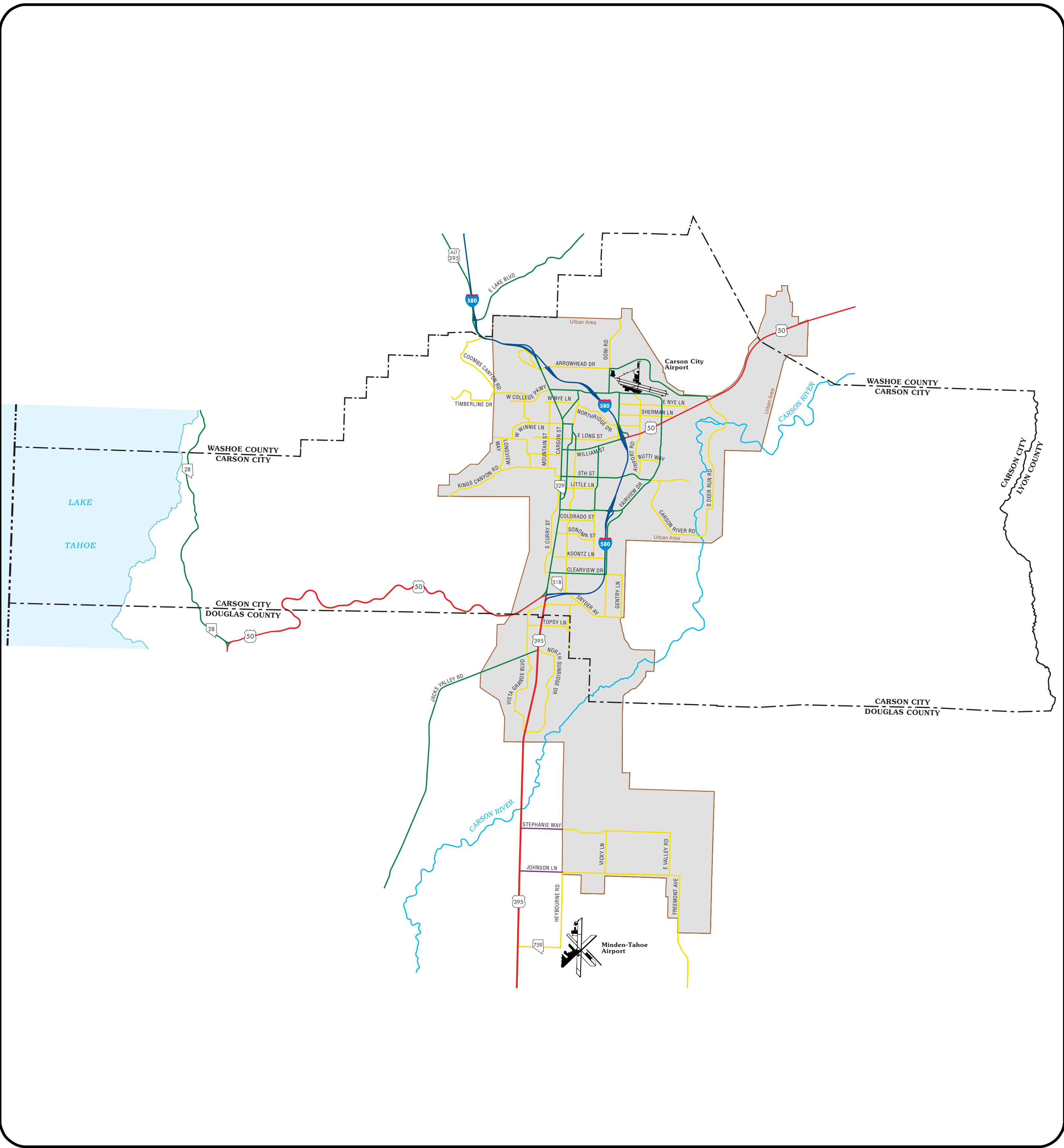
If yes, account name/number: N/A

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: There is no fiscal impact to CAMPO, but member agencies will be responsible for a 5% local match if funding is utilized.

Supporting Material

-NDOT's Functional Classification Maps

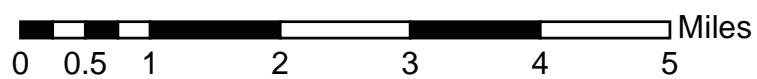


NEVADA

2017

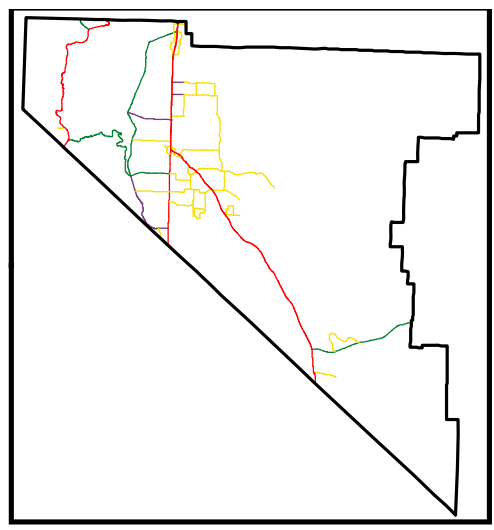
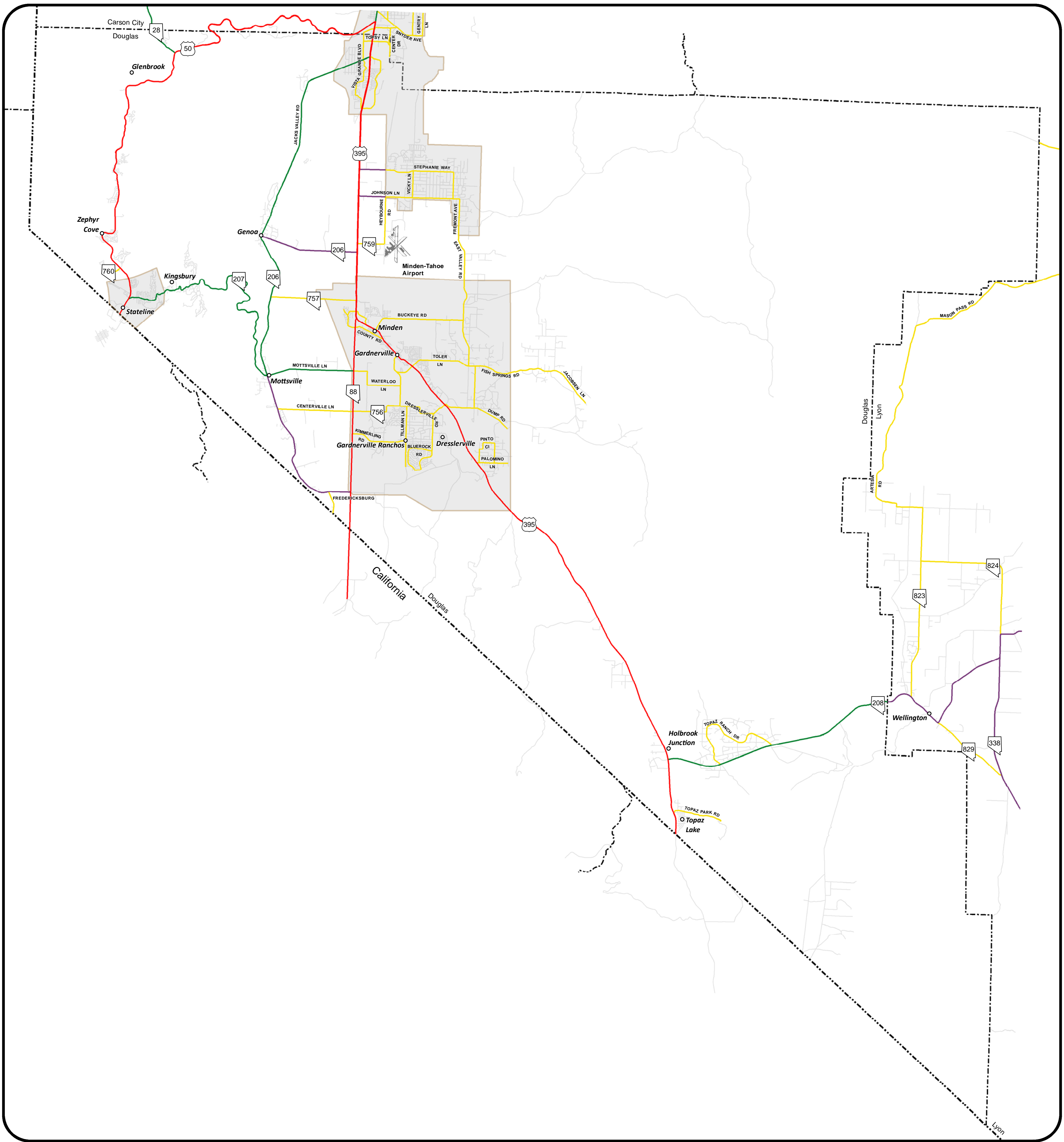
PREPARED BY THE NEVADA DEPARTMENT OF TRANSPORTATION

- | Existing | Proposed | |
|----------|----------|----------------------------------|
| | | 1 Interstates |
| | | 2 Other Freeways and Expressways |
| | | 3 Other Principal Arterials |
| | | 4 Minor Arterials |
| | | 5 Major Collectors |
| | | 6 Minor Collectors |
| | | 7 Local Roads |
| | | Urban Limits |
| | | State Line |
| | | County Lines |



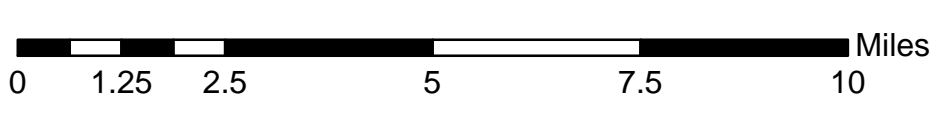
ROADWAY FUNCTIONAL CLASSIFICATION

CARSON CITY, NEVADA



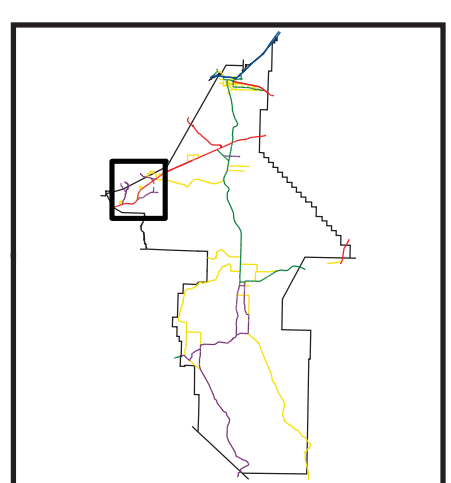
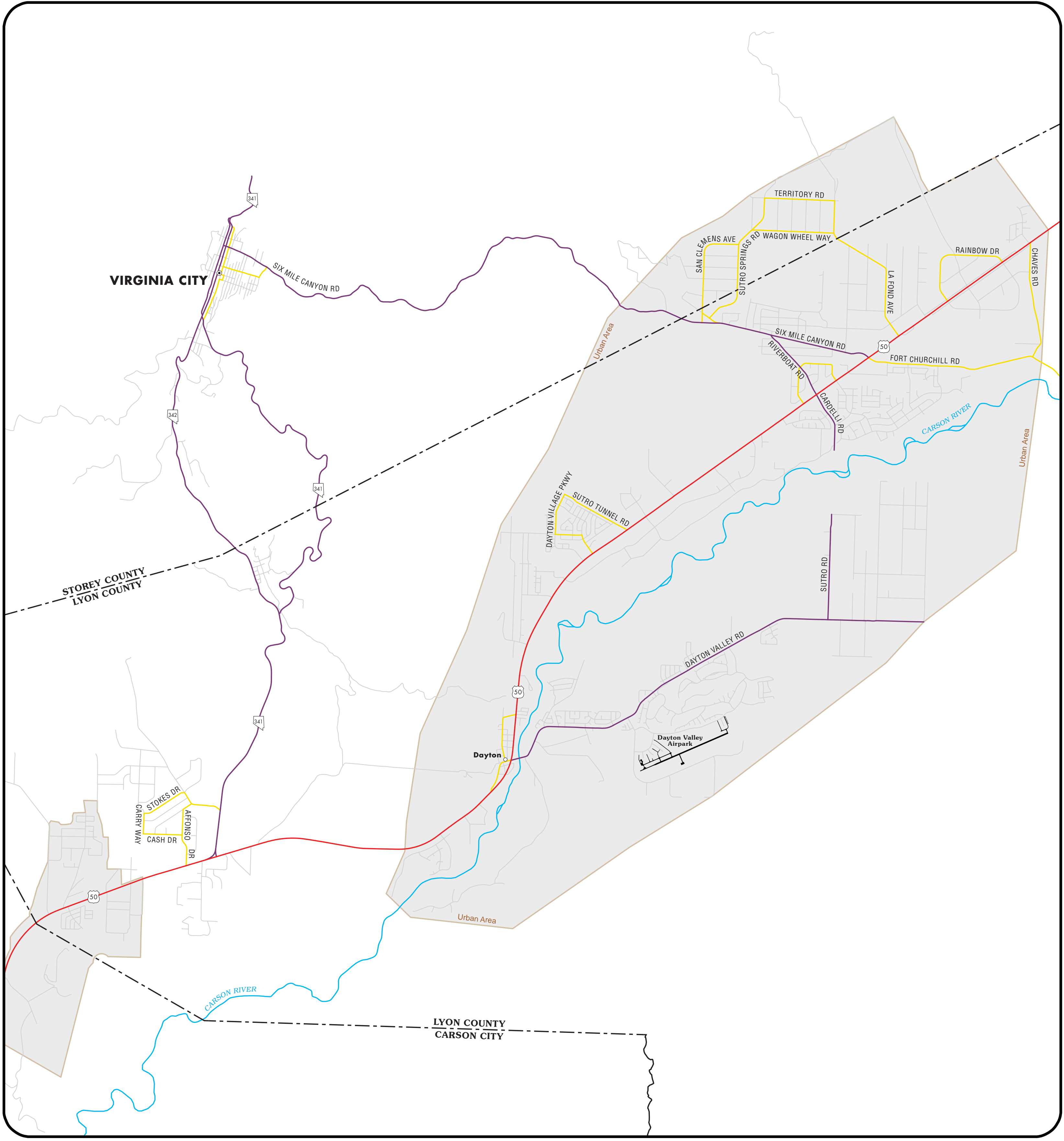
2016

- | Existing | Proposed Unbuilt | |
|----------|------------------|----------------------------------|
| | | 1 Interstates |
| | | 2 Other Freeways and Expressways |
| | | 3 Other Principal Arterials |
| | | 4 Minor Arterials |
| | | 5 Major Collectors |
| | | 6 Minor Collectors |
| | | 7 Local Roads |
| | | Urban Limits |
| | | State Line |
| | | County Lines |



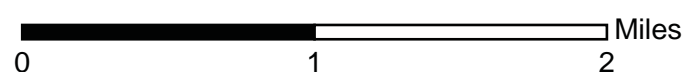
ROADWAY FUNCTIONAL CLASSIFICATION

DOUGLAS COUNTY, NEVADA



NEVADA

- | Existing | Proposed Unbuilt | |
|----------|------------------|----------------------------------|
| | | 1 Interstates |
| | | 2 Other Freeways and Expressways |
| | | 3 Other Principal Arterials |
| | | 4 Minor Arterials |
| | | 5 Major Collectors |
| | | 6 Minor Collectors |
| | | 7 Local Roads |
| | | Urban Limits |
| | | State Line |
| | | County Lines |



ROADWAY FUNCTIONAL CLASSIFICATION

DAYTON

LYON COUNTY, NEVADA



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: August 8, 2018

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: (For Information Only) Information on Fiscal Year (FY) 2018 CAMPO activities.

Staff Summary: Carson City's FY 2018 ended on June 30, 2018. Staff will present a summary of FY 2018 CAMPO planning activities and accomplishments.

Agenda Action: Other/Presentation

Time Requested: 5 minutes

Proposed Motion

N/A

Background/Issues & Analysis

Long term planning is accomplished through activities identified in CAMPO's Unified Planning Work Program (UPWP). CAMPO staff successfully accomplished the following tasks during FY 2018:

- Preparation and adoption of the FY 2019-2020 UPWP.
- Set Safety Targets as required by MAP-21/FAST Act.
- Amended the RTP to include adopted Safety Targets.
- Updated the Travel Demand Model.
- Conducted the 2017 Pavement Survey and updated Pavement Management System.
- Amended 2018-2021 Transportation Improvement Program (TIP) to link Safety Targets to Federal transportation investments.
- Adopted the Carson City Complete Streets Monitoring Program and collected baseline data for the first year of program implementation.
- Conducted the 2017 Jump Around Carson (JAC) Transit User Survey.
- Developed a Transit Action Plan.

Additional detail is contained within the supporting CAMPO UPWP FY 2018 Annual Activity Narrative.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Supporting Material

-CAMPO UPWP FY 2018 Annual Activity Narrative

Unified Planning Work Program FY 2018
Annual Activity Narrative
July 1, 2017 – June 30, 2018
Prepared July 18, 2018

Primary Task Accomplishments

As of June 30, 2018, the following FY 2018-2019 UPWP primary tasks have been successfully accomplished.

- Preparation and adoption of the FY 2019-2020 UPWP.
- Set Safety Targets as required by MAP-21/FAST Act.
- Amended the RTP to include adopted Safety Targets.
- Updated Travel Demand Model.
- Updated Pavement Management System.
- Amended 2018-2021 TIP to link Safety Targets to Federal transportation investments.
- Adopted the Carson City Complete Streets Monitoring Program and collected baseline data for the first year of program implementation.
- Conducted 2017 Jump Around Carson (JAC) Transit User Survey.
- Developed Transit Action Plan.

Description of Progress by Work Elements

Work Element 1.0 – MPO Administration

- 1.1 General Administration and Work Program Oversight -
- 1.1.1 Prepared required MPO reports and memoranda supporting the activities of CAMPO.
 - 1.1.2 Budget and task/activity summaries.
 - 1.1.3 Reviewed billings and reimbursement requests and other related activities.
 - 1.1.4 Application and management of CPG funds for CAMPO operations.
 - 1.1.5 Maintained memberships in related professional organizations and subscriptions to related professional periodicals.
 - 1.1.6 Obtained and maintained professional certifications.
 - 1.1.7 MPO Board Support – provided special reports, researched MPO issues, prepared staff agendas, and attended MPO regular and special meetings.

Budget Performance: Actual \$157,783 – Budgeted \$160,000

Work Task Status: Ongoing

1.2 Unified Planning Work Program Development – Prepared and adopted the FY 2019 – FY 2020 UPWP and coordinated UPWP activities with other local, regional and statewide agencies. This task included UPWP amendments.

Budget Performance: Actual \$14,923 – Budgeted \$15,000

Work Task Status: Completed

1.3 MPO Representation – Represented the MPO at events and meetings not related to specific other UPWP tasks. This task included coordination with other MPOs, NDOT, Carson City, Douglas County, Lyon County, and other agencies and organizations to ensure development of transportation related projects that serve the best interests of the region.

Budget Performance: Actual \$69,919 – Budgeted \$70,000

Work Task Status: Ongoing

1.4 Training – Provided appropriate training to CAMPO staff. This work program focused on training to enhance the capabilities of staff and Board members in exercising the responsibilities of the MPO. This task included the acquisition of materials for in-house training.

Budget Performance: Actual \$36,115 – Budgeted \$50,000

Work Task Status: Ongoing

1.5 Public Participation – Continued public participation efforts throughout the program period related to numerous work tasks, including the adoption of the TIP, engaged the public in two public meetings regarding the South Carson Street Complete Streets Corridor Study, and other activities. This task included the publication of notices and the maintenance of the CAMPO website, as the website is a useful tool to inform constituents of CAMPO's purpose and ongoing activities.

Budget Performance: Actual \$19,477 – Budgeted \$25,000

Work Task Status: Ongoing

1.6 MAP-21/FAST Act Implementation – Worked to comply with requirements under MAP-21/FAST Act as they were communicated from the U.S. Department of Transportation (DOT). Adopted Safety Targets as required by the Safety PM Final rule and continued coordination with NDOT on Pavement and Bridge Conditions, System Performance, and Freight performance measures.

Budget Performance: Actual \$31,183 – Budgeted \$35,000

Work Task Status: Ongoing

Work Element 2.0 - Regional Transportation Plan

2.1 Updated Travel Demand Model – Consultant updated the travel demand model. Updates include software improvements from TransCAD 5.0 to TransCAD 7.0, a developed single master network system, revised trip generation, and added area types and time of day procedures. The majority of the cost for this task was associated with consultant services, with a minority of the cost used to reimburse staff project management.

Budget Performance: Actual \$49,901– Budgeted \$51,750

Work Task Status: Ongoing

2.2 Completed and Maintained the Transportation Improvement Program (TIP) – The TIP was completed and adopted. The TIP includes a four-year list of projects and is consistent with all Federal planning regulations. The format of the TIP was updated to reflect consistency with the eSTIP. The TIP was amended to add text regarding the linkage between performance measures and transportation investments, as required by MAP-21.

Budget Performance: Actual \$21,349 – Budgeted \$25,000

Work Task Status: Ongoing

2.3 Regional Consistency – Projects proposed within the CAMPO boundaries have been reviewed by staff for consistency with the RTP and TIP. Staff reviewed projects based on a variety of factors such as, the impact to the transportation network, scoping and review of transportation impact studies, impact to transit services, review of land use changes, and review of development impact to multi-modal transportation.

Budget Performance: Actual \$9,910 – Budgeted \$10,000

Work Task Status: Ongoing

Work Element 3.0 - Street and Highway Planning

3.1 Travel Demand Model Maintenance and Support Activities – This task consisted of on-demand travel demand modeling services through consultant service. This task mostly included model validation from the Travel Demand Model Update. The majority of the costs of this project were associated with consultant costs, with a minority of cost used to reimburse staff project management.

Budget Performance: Actual \$83,160– Budgeted \$86,750

Work Task Status: Ongoing

3.2 Maintain the Pavement Management System – Staff updated the Pavement Management System which recorded improvements or changes to the street network. Dynatest North America, Inc. collected data on 285 centerline miles of the Carson City roadway network. The project consisted of surveying centerline miles with network referencing, GIS linkage, QA/QC collected data, and coordination with UNR to import into MicroPAVER.

Budget Performance: Actual \$73,344 – Budgeted \$85,000

Work Task Status: Completed

3.3 South Carson Complete Street Study – CAMPO hired a consultant to develop the South Carson Street Complete Streets Corridor Study. Recommendations from the study and public outreach were used for the design process. The report was approved by the Regional Transportation Commission (RTC) on June 14, 2017. The approved report was instrumental in the TIGER grant application, which was awarded to Carson City on March 6, 2018.

Budget Performance: Actual \$91,502 – Budgeted \$86,250

Work Task Status: Completed (6% over budget)

Work Element 4.0 – Non-Motorized Planning

4.1 Non-Motorized Network Planning – Evaluated the existing bicycle and pedestrian network, worked with member agencies and local advocates, analyzed pedestrian and bicycle data, and promoted Complete Streets initiative as noted in the RTP.

Budget Performance: Actual \$24,795 – Budgeted \$25,000

Work Task Status: Ongoing

4.2 Complete Streets Performance Monitoring – In anticipation of Complete Streets performance measures along Carson Street and elsewhere in the CAMPO area, staff collected baseline information to evaluate and monitor the performance of Complete Streets measures in the future.

Budget Performance: Actual \$9,737 – Budgeted \$10,000

Work Task Status: Ongoing

4.3 Inventory and Update to the Carson City ADA Transition Plan – This task was held off and will be completed during the FY 2019-2020 UPWP cycle. The task was not completed due to staff turnover and lack of staff resources.

Budget Performance: Actual \$2,272 – Budgeted \$30,000

Work Task Status: Incomplete

4.4 Purchase of Bicycle and Pedestrian Counters – Continued coordination with Eco-Counter occurred in order to learn about the technology and troubleshooting issues. Eco-Counter assisted CAMPO with teaching staff about efficient deployment techniques.

Budget Performance: Actual \$22,215 – Budgeted \$25,000

Work Task Status: Completed

Work Element 5.0 - Public Transit Planning

5.1 Responsibilities as Direct Recipient/Transit Project Identification and Allocation of Regional Transit Funds – CAMPO, in coordination with NDOT, worked with transit operators in the region to identify projects and distribute FTA funds among eligible operators and projects. Efforts under this task included training, project identification, allocation of funding, and coordination with FTA, NDOT, and transit operators. Additionally, this task was used in preparation for the Triennial Review.

Budget Performance: Actual \$24,777 – Budgeted \$25,000

Work Task Status: Ongoing

5.2 Transit Rider Preference Survey – CAMPO staff created a ridership survey and contracted employment to Marathon Staffing to help with conducting the survey in Fall 2017. The survey asked riders what they liked and disliked about their experiences with JAC and riding the fixed route system. The results are being used to inform service and operational improvements.

Budget Performance: Actual \$6,744 – Budgeted \$10,000

Work Task Status: Completed

5.3 Regional Transit Coordination – There are four transit services operating within the CAMPO planning area (JAC, RTC Intercity, DART, and BlueGo) subsidized by member counties. CAMPO staff coordinated the services from a regional perspective.

Budget Performance: Actual \$10,000 – Budgeted \$10,000

Work Task Status: Ongoing



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: August 8, 2018

Staff Contact: Transportation Manager, Lucia Maloney

Agenda Title: (For Possible Action) To authorize the Chair to sign a letter for Carson City's 2018 Bicycle Friendly Community renewal application in support of Carson City pursuing a Silver-level Bicycle Friendly Community designation.

Staff Summary: Signing a letter of support will provide regional support for Carson City's renewal application to the League of American Bicyclists for a Bicycle Friendly Community designation.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

Move to authorize the Chair to sign a letter for Carson City's 2018 Bicycle Friendly Community renewal application in support of Carson City pursuing a Silver-level Bicycle Friendly Community designation.

Background/Issues & Analysis

Carson City is submitting a 2018 Bicycle Friendly Community Application to the League of American Cyclists for the Fall 2018 cycle. Carson City has letters of support from the following organizations: Carson City Chamber of Commerce, Nevada Department of Public Safety, Ron Wood Family Resource Center, and Muscle Powered.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Supporting Material

- Draft CAMPO Support Letter
- Other Community Support Letters

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Carson Area Metropolitan Planning Organization



August 8, 2018

Mark Kimbrough, Chair
Carson Area Metropolitan Planning Organization

Lucia Maloney, Transportation Manager
Carson City Public Works Department
3505 Butti Way
Carson City, NV 89701



Dear Lucia:

The Carson Area Metropolitan Planning Organization (CAMPO) supports Carson City in submitting its application to the League of American Bicyclists' Bicycle Friendly America program. Carson City's commitment to promoting bicycling opportunities through the development of bicycle supportive infrastructure reflects the goals of CAMPO. The submittal of this application represents Carson City's determination to make bicycling a priority, and CAMPO applauds Carson City's efforts to demonstrate what can be achieved when agencies and organizations coordinate together for the cause of the bicycling community. If approved, the Bicycle Friendly Community designation will continue to serve as an example and model for neighboring counties in the CAMPO planning area and the region as a whole.

Sincerely,

Mark Kimbrough, Chair
Carson Area Metropolitan Planning Organization

Carson City
Public Works
Department
3505 Butti Way
Carson City, NV 89701

Ph: 775-887-2355

Fx: 775-887-2112



Brian Sandoval
Governor



James M. Wright
Director

Amy Davey
Administrator

Office of Traffic Safety

107 Jacobsen Way
Carson City, NV 89711
Telephone (775) 684-7470 • Fax (775) 684-7482

July 23, 2018

Lucia Maloney, PMP
Transportation Manager
Carson City Public Works Department/
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, NV 89701

Ms. Maloney,

The Office of Traffic Safety supports Carson City in submitting its Bicycle Friendly Communities application. The designation of a Bicycle Friendly Community would raise awareness of the motoring public and help to reduce the number of potential vehicle-bicycle conflicts. The Office of Traffic Safety appreciates the City's ongoing efforts to engage the community through recurring public events. Recently completed and ongoing roadway improvement projects, serve as an example of how safety for Nevada's most vulnerable road users are a priority in Carson City.

Sincerely,

A handwritten signature in blue ink that reads "Amy Davey".

Amy Davey,
Administrator, Office of Traffic Safety



RON WOOD FAMILY RESOURCE CENTER

~~~~~  
2621 Northgate Lane  
Suite 62  
Carson City, NV 89706  
(775) 884-2269 - Phone  
(775) 884-2730 - Fax  
www.carson-family.org  
~~~~~

July 24, 2018

~~~~~  
**BOARD OFFICERS**

Ali Banister  
*Acting Chairperson*

Linda Allen  
*Secretary/Treasurer*

~~~~~  
BOARD OF DIRECTORS

Gere' Clark

Trina Dahlin

Ken Furlong

Rick Redican

Lisa Schuette

Greg Wood

Valeri Wood

~~~~~  
**EXECUTIVE DIRECTOR**

Joyce Buckingham

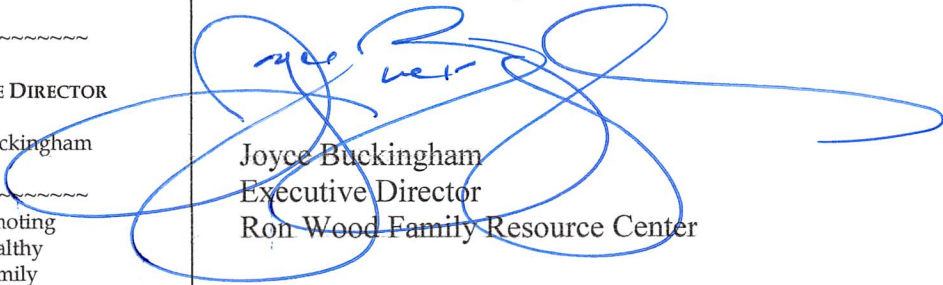
~~~~~  
Promoting
Healthy
Family
Relationships
Through
Education
& Support Services
~~~~~

Lucia Maloney, PMP  
Transportation Manager  
Carson City Public Works Department  
3505 Butti Way  
Carson City, NV 89701

Dear Lucia:

The Ron Wood Family Resource Center supports Carson City in submitting its application to the League of American Bicyclists Bicycle Friendly America program. The mission of the Ron Wood Family Resource Center is to create a lasting community-wide cooperative effort between the private sector and governmental agencies to promote healthy family relationships through education and support services. The designation of a Bicycle Friendly Community would call attention to this excellent mode of transportation and opportunity for recreation. Bicycling can serve as one of many tools to inspire families to spend time together and pursue new adventures in recreational opportunities.

Sincerely,

  
Joyce Buckingham  
Executive Director  
Ron Wood Family Resource Center

Muscle Powered  
PO Box 2402  
Carson City, NV 89702

July 23, 2018

To: Amelia Neptune, Bicycle Friendly America Director  
League of American Bicyclists  
1612 K Street NW, Suite 1102  
Washington, DC 20006



Dear Ms. Neptune;

On behalf of Muscle Powered, I am writing in support of Carson City's application as a Silver Level Bicycle Friendly Community. As a resident and bicycle advocate, I have personally witnessed the growing bike culture in the community, and have been overwhelmed at the support the community has displayed.

Forward-thinking leadership has been at the helm of several bicycle and pedestrian-friendly infrastructure projects, and several more are scheduled to begin soon. Since Carson City was awarded the Bronze Level BFC four years ago, the entire community has wholeheartedly embraced the cycling culture and positive changes continue to be made. From bike lanes to single track trails, Carson City has been a force for good when it comes to cycling, both for transportation and recreation.

Bicycle friendly infrastructure has been a priority for the Carson City municipality with major Complete Streets projects (both completed and planned) including road diets, protected bike lanes, bicycle parking facilities, a public bicycle maintenance stand outside City Hall, several miles of multi-use paved paths for cyclists and pedestrians, and new attitude from the people of Carson City toward active transportation.

Please accept this letter of support for Carson City's Silver Level Bicycle Friendly Community application. The endorsement of the League of American Bicyclists will go a long way toward legitimizing the efforts of a large number of volunteers and City staff in our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Gaa", with a horizontal line extending to the right.

Randy Gaa  
President, Muscle Powered



July 20, 2018

Ronni Hannaman, Executive Director  
Carson City Chamber of Commerce  
1900 South Carson Street, Suite 200  
Carson City, NV 89701

Lucia Maloney, Transportation Manager  
Carson City Public Works Department  
3505 Butti Way  
Carson City, NV 89701

Dear Lucia:

During the past few years, I have witnessed that Carson City has become even more of a bicycle friendly community.

We just finished the third year of hosting Epic Rides, thus cementing our designation as a bicycle friendly community. During our revitalization of the downtown core, we have installed multiple bike racks and redesigned our streets to add bicycle lanes, thereby encouraging more bicycle traffic.

The Carson City Chamber of Commerce continues to support your department in submitting the application to the League of American Bicyclists Bicycle Friendly America program naming us a bicycle friendly community.

Many local businesses are fully in support of the bicycle community shepherded by Muscle Powered and the City.

Bicycles are a healthy alternative to automobiles and a great way to exercise while seeing sights one misses otherwise. We contend the designation as a Bicycle Friendly Community would encourage an even healthier local economic vibrancy, most especially in the revitalized downtown core, thus encouraging residents and visitors to patronize local businesses.

Sincerely,

Ronni Hannaman  
Executive Director