



**NOTICE OF MEETING OF THE
CARSON AREA METROPOLITAN PLANNING
ORGANIZATION (CAMPO)**

Day: Wednesday
Date: September 12, 2018
Time: Beginning at 4:30 pm
Location: Community Center, Sierra Room, 851 East William Street, Carson City, Nevada

AGENDA

AGENDA NOTES: The Carson Area Metropolitan Planning Organization (CAMPO) is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Carson Area Metropolitan Planning Organization staff in writing at 3505 Butti Way, Carson City, Nevada, 89701, or Comments@CarsonAreaMPO.com, or call Lucia Maloney at (775) 887-2355 at least 24 hours in advance.

For more information or for copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, at (775) 887-2355. Additionally, the agenda with all supporting material is posted on the CAMPO website at www.carson.org/agendas, or is available upon request at 3505 Butti Way, Carson City, Nevada, 89701.

1. ROLL CALL AND DETERMINATION OF A QUORUM

2. AGENDA MANAGEMENT NOTICE: The Chair may take items on the agenda out of order; combine two or more agenda items for consideration; and/or remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

3. DISCLOSURES: Any member of the CAMPO Board may inform the Chair of his or her intent to make a disclosure of a conflict of interest on any item appearing on the agenda or on any matter relating to the CAMPO's official business. Such disclosures must also be made at such time the specific agenda item is introduced.

4. PUBLIC COMMENT: Members of the public who wish to address the CAMPO Board may approach the podium and speak on any matter relevant to or within the authority of CAMPO. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future CAMPO meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES:

5.A (For Possible Action) August 8, 2018 Draft Minutes

6. PUBLIC MEETING ITEM(S):

6.A (For Possible Action) To approve the Fiscal Year 2019 Transit Asset Management performance targets.

Staff Summary: The proposed set of performance targets meets the requirements under the Federal Transit Administration's (FTA) Transit Asset Management (TAM) Final Rule. These targets must be established on an annual basis for capital assets used in the provision of transit service. CAMPO's performance targets include Rolling Stock, Equipment, and Facilities assets, as defined by the Final Rule.

6.B (For Information Only) Overview of Program Year 2017/2018 pedestrian and bicycle monitoring results.

Staff Summary: Per the Complete Streets Performance Monitoring Program, staff obtained pedestrian and bicycle volumes for Program Year 2017/2018 on four corridors: North Carson Street, Downtown Carson Street, South Carson Street, and William Street.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (Non-Action Items):

7.A Future Agenda Items

8. BOARD COMMENTS (For Information only): Status reports and comments from the members of the CAMPO Board.

9. This agenda has been posted at the following locations on Thursday, September 6, 2018, before 5:00 p.m.:

City Hall, 201 North Carson Street
Community Center, Sierra Room, 851 East William Street
Carson City Library, Carson City Library, 900 North Roop Street
Carson City Public Works, 3505 Butti Way
Carson City Planning Division, 108 E. Proctor Street
Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden
Lyon County Manager's Office, 27 South Main Street, Yerington
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
City Website: www.carson.org/agendas
State Website: <https://notice.nv.gov>

10. The Next Meeting is Tentatively Scheduled: 4:30 p.m., Wednesday, October 10, 2018, at the Sierra Room - Community Center, 851 East William Street.

11. PUBLIC COMMENT: Members of the public who wish to address the CAMPO Board may approach the podium and speak on any matter relevant to or within the authority of CAMPO. Comments are limited to three minutes per person per topic. If your item requires extended discussion, please request the Chair to calendar the matter for a future CAMPO meeting. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an Agenda as an item upon which action may be taken.

12. ADJOURNMENT (For Possible Action)

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, August 8, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Mark Kimbrough
Vice Chairperson Brad Bonkowski
Member Don Alt
Member Lori Bagwell
Member Jon Erb
Member Chas Macquarie
Member Greg Stedfield
Ex-Officio Member Sondra Rosenberg

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Dan Yu, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND ROLL CALL (4:30:34) - Chairperson Kimbrough called the meeting to order at 4:30 p.m. Ms. King called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (4:31:04) - Chairperson Kimbrough entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (4:31:14) - Chairperson Kimbrough entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (4:31:23) - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

5. ACTION ON APPROVAL OF MINUTES - July 11, 2018 (4:31:41) - Chairperson Kimbrough introduced this item, and entertained a motion. **Vice Chairperson Bonkowski moved to approve the minutes, as presented. Member Stedfield seconded the motion. Motion carried 7-0.**

6. PUBLIC MEETING ITEMS:

6(A) INFORMATION ON THE DRAFT FEDERAL FISCAL YEAR 2019 - 2022 STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM ("STIP") AND DRAFT 2019 NEVADA DEPARTMENT OF TRANSPORTATION WORK PROGRAM (4:32:18) - Chairperson Kimbrough introduced this item, and Ms. Maloney introduced NDOT Statewide Transportation Improvement Program Manager Joseph Spencer. Mr. Spencer narrated a PowerPoint presentation which was displayed in the meeting room and included in the agenda materials. He responded to questions of

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clarification, and discussion followed. Chairperson Kimbrough entertained additional questions or comments of the CAMPO members and of the public and, when none were forthcoming, thanked Mr. Spencer for his presentation.

6(B) INFORMATION ON THE NEVADA DEPARTMENT OF TRANSPORTATION'S INTER-COUNTY AND REGIONAL TRANSIT PLAN (4:42:18) - Chairperson Kimbrough introduced this item. Ex-Officio Member Rosenberg narrated a SlideShow presentation which was displayed in the meeting room and included in the agenda materials, and responded to questions of clarification. Chairperson Kimbrough entertained additional questions or comments of the CAMPO members and of the public; however, none were forthcoming.

6(C) INFORMATION TO PROVIDE AN UPDATE ON SURFACE TRANSPORTATION PROGRAM BLOCK GRANT ("STBG") FUNDS CURRENTLY BEING SET ASIDE BY THE NEVADA DEPARTMENT OF TRANSPORTATION, AND FOR USE BY THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION'S THREE MEMBER AGENCIES (4:51:54) - Chairperson Kimbrough introduced this item, and Mr. Goering presented the agenda materials. Mr. Goering and Ms. Maloney responded to questions of clarification. Chairperson Kimbrough entertained public comment; however, none was forthcoming.

6(D) INFORMATION ON FISCAL YEAR 2018 CAMPO ACTIVITIES (4:58:09) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Chairperson Kimbrough entertained additional CAMPO member questions or comments and public comments; however, none were forthcoming.

6(E) POSSIBLE ACTION TO AUTHORIZE THE CHAIR TO SIGN A LETTER FOR CARSON CITY'S 2018 BICYCLE FRIENDLY COMMUNITY RENEWAL APPLICATION IN SUPPORT OF CARSON CITY PURSUING A SILVER-LEVEL BICYCLE FRIENDLY COMMUNITY DESIGNATION (5:03:31) - Chairperson Kimbrough introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. In response to a question, Chairperson Kimbrough provided additional clarification on the significance of the bicycle friendly community designation. Chairperson Kimbrough entertained public comment and, when none was forthcoming, a motion. **Member Macquarie moved to authorize the Chair to sign a letter for Carson City's 2018 Bicycle Friendly Community Renewal Application in support of Carson City pursuing a silver-level Bicycle Friendly Community designation. Vice Chairperson Bonkowski seconded the motion.** Chairperson Kimbrough entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 7-0.**

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (5:08:04) - Chairperson Kimbrough introduced this item, and Ms. Maloney reviewed the tentative agenda for the September CAMPO meeting.

8. CAMPO MEMBER COMMENTS (5:08:51) - Chairperson Kimbrough entertained CAMPO member comments. Ex-Officio Member Rosenberg reviewed approval time line associated with NDOT's Statewide Transportation Improvement Program. She will work with Mr. Goering and Ms. Maloney to agendize a presentation on NDOT's OneNevada Plan. Ex-Officio Member Rosenberg advised that the I-11 Northern Nevada Alternatives Analysis is underway. She further advised that the presentation is available

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on NDOT's website. Chairperson Kimbrough entertained additional comments; however, none were forthcoming.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, SEPTEMBER 12, 2018, AT THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (5:10:46) - Chairperson Kimbrough read this information into the record.

10. PUBLIC COMMENT (5:10:55) - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

11. ACTION ON ADJOURNMENT (5:11:04) - Chairperson Kimbrough adjourned the meeting at 5:11 p.m.

The Minutes of the August 8, 2018 Carson Area Metropolitan Planning Organization meeting are so approved this _____ day of September, 2018.

MARK KIMBROUGH, Chair



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: September 12, 2018

Staff Contact: Graham Dollarhide, Transit Coordinator

Agenda Title: (For Possible Action) To approve the Fiscal Year 2019 Transit Asset Management performance targets.

Staff Summary: The proposed set of performance targets meets the requirements under the Federal Transit Administration's (FTA) Transit Asset Management (TAM) Final Rule. These targets must be established on an annual basis for capital assets used in the provision of transit service. CAMPO's performance targets include Rolling Stock, Equipment, and Facilities assets, as defined by the Final Rule.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

Move to approve the Fiscal Year 2019 Transit Asset Management performance targets.

Background/Issues & Analysis

The Moving Ahead for Progress in the 21st Century Act (MAP-21) required the Secretary of Transportation to develop rules to establish a system to monitor and manage public transportation assets to improve safety and increase reliability and performance, and to establish performance measures. The Fixing America's Surface Transportation (FAST) Act reaffirmed this requirement.

The following performance targets are proposed for FY 2019:

- 20% - Percentage of Rolling Stock (revenue vehicles only) that will have met or exceeded their respective Useful Life Benchmark (acceptable age of a vehicle in service) by the end of FY 2019
- 100% - Percentage of Equipment (non-revenue vehicles only) that will have met or exceeded their respective Useful Life Benchmark (acceptable age of a vehicle in service) by the end of FY 2019
- 0% - Percentage of Facilities with a condition rating below 3 (Adequate)

The FTA defines Useful Life Benchmark (ULB) as the expected lifecycle of a capital asset for a particular transit provider's operating environment, or the acceptable age of a vehicle. This measure is different from the FTA's definition of Useful Life, which is used to determine federal interest of an asset purchased with FTA funds. CAMPO uses the default ULB for all vehicles in the Jump Around Carson (JAC) fleet.

Presently, JAC has three types of revenue vehicles in the Rolling Stock asset class—Bus (BU), Cutaway Bus (CU), and Minivan (MV). There are seven vehicles each in the JAC fleet for the BU and CU asset classes, and one MV vehicle. Two CU vehicles and one MV vehicle are projected to have met their Useful Life Benchmark (ULB) by the end of FY 2019. This equates to three of 15 (or 20%) Rolling Stock revenue vehicles meeting their ULB by the end of FY 2019.

The lone asset qualifying under the Equipment asset category is a Ford Explorer SUV used for administrative (non-revenue) purposes. This vehicle has already exceeded its ULB, but is in good operating condition, and is not projected to be replaced by the end of FY 2019.

Buildings qualifying as part of the Facilities asset class include the JAC maintenance and administrative facilities. The portion of the City's Fleet Maintenance facility that was added during the recent fleet maintenance facility expansion is in like-new condition, so it does not fall below the condition rating of 3.0 on the FTA's Transit Economic Requirement Model (TERM) one to five scale. The administration office and bus yard was recently relocated to a site that was repurposed to better serve the needs of transit, and is also in like-new condition. Therefore, zero of these two qualifying facilities will have fallen below a condition rating of 3.0 on the TERM scale by the end of FY 2019.

The FY 2019 performance targets have not changed from FY 2018, and the targets for FY 2018 were met. While there are still no plans to replace the minivan or SUV on account of their adequate operating conditions, the two cutaway buses are projected for replacement no later than the end of FY 2020.

Applicable Statute, Code, Policy, Rule or Regulation

49 U.S.C. 5326; 49 C.F.R. 625; 49 C.F.R. 630

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: N/A

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Supporting Material

N/A

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: September 12, 2018

Staff Contact: Hailey Lang, Transportation Planner

Agenda Title: (For Information Only) Overview of Program Year 2017/2018 pedestrian and bicycle monitoring results.

Staff Summary: Per the Complete Streets Performance Monitoring Program, staff obtained pedestrian and bicycle volumes for Program Year 2017/2018 on four corridors: North Carson Street, Downtown Carson Street, South Carson Street, and William Street.

Agenda Action: Other/Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Background/Issues & Analysis

CAMPO staff collected baseline pedestrian and bicycle data for the Complete Streets Performance Monitoring Program from July 2017 to June 2018. Pedestrian and bicycle volumes were monitored throughout four corridors: North Carson Street, Downtown Carson Street, South Carson Street, and William Street.

Staff calculated Average Volumes Per Day to understand bicycle and pedestrian activity within the corridors. Data were also categorized by season. A seasonal factor was applied during the data analysis, which provided staff with a better understanding of pedestrian and bicycle activity by time of year.

This baseline data will be used to understand seasonal patterns for predicting future trends and informing infrastructure needs, once additional years of data are obtained. Further, using Average Volumes Per Day allows staff to identify and address irregular data due to counter malfunction, misplacement, or other issues.

The Complete Streets Performance Monitoring program is in its second year of implementation. Staff continues to collect and monitor data.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: 245-3028-431.12-01 Unified Planning Work Program, Task 3.4 Updates to Supporting Regional Planning Documents and Policies, Task 4.4 Data Management, Collection, and Performance Measurement.

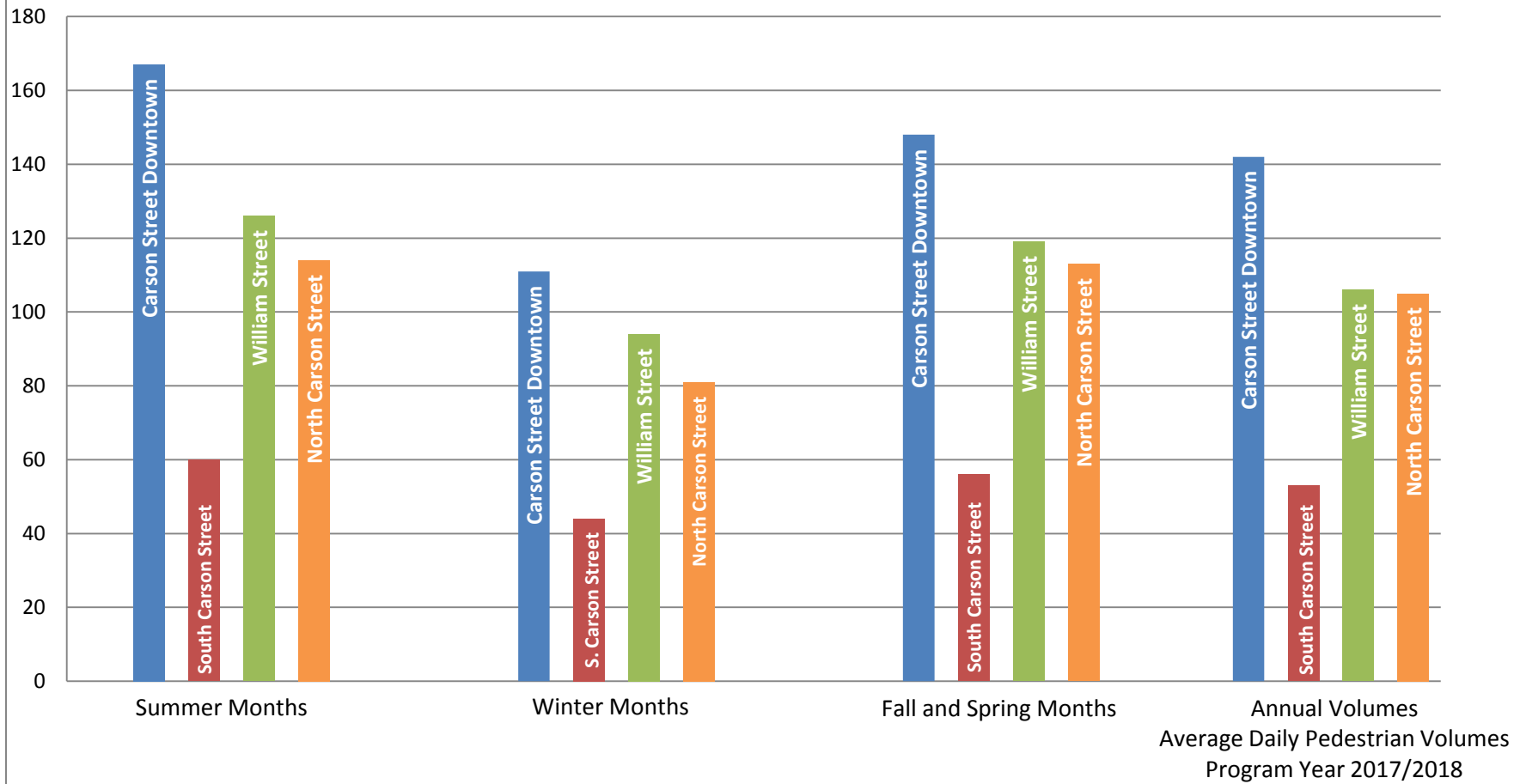
Is it currently budgeted? Yes No

Explanation of Fiscal Impact: The efforts noted above are consistent with the tasks and budget approved with CAMPO's FY 2019 Unified Planning Work Program.

Supporting Material

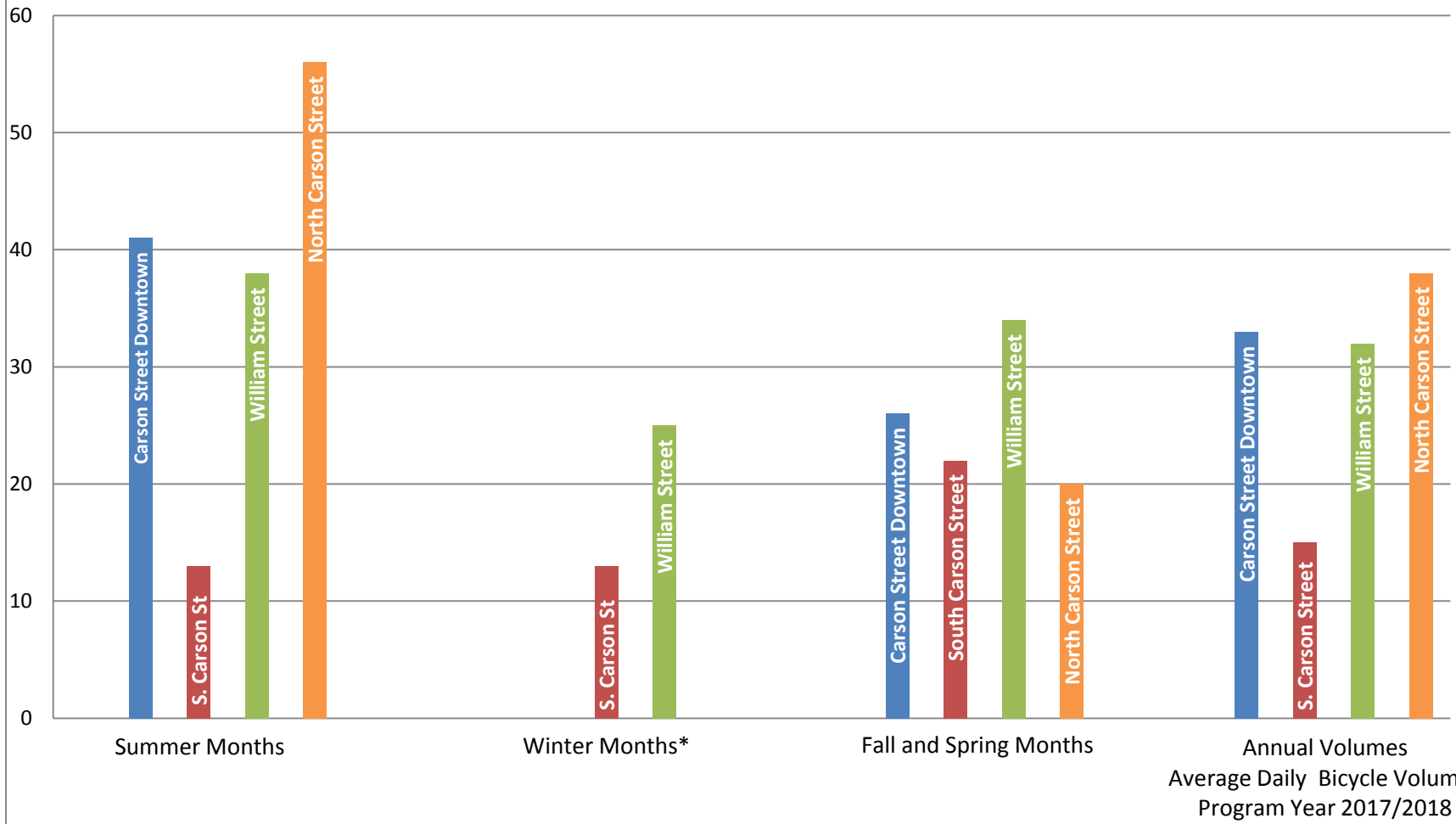
- Pedestrian and Bicycle Volume Results for Program Year 2017/2018

Average Daily Pedestrian Volumes for Program Year July 1, 2017-June 30, 2018



*Daily volumes were calculated by dividing total volumes by total number of days a counter was deployed.

Average Daily Bicycle Volumes for Program Year July 1, 2017-June 30, 2018



*Carson Street Downtown was removed due to re-location. North Carson Street was removed due to weather

Average Daily Bicycle Volumes
Program Year 2017/2018

*Daily volumes were calculated by dividing total volumes by total number of days a counter was deployed.